

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2019
(Registered Charity Number: 1153456)**

**Priest-in-Charge
Rev'd Jane Nattrass (until 30.9.2019)
St Olaves' Vicarage
52 Bootham
YORK YO30 7BZ
In vacancy from 1.10.2019**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2019**

The parish is St Helen with St Martin, York. The Priest-in-Charge held this in plurality with the parishes of All Saints Pavement, St Denys, Holy Trinity Micklegate, St Lawrence and St Olave. These parishes were in vacancy from 1 October 2019.

Administrative information

Addresses: St Helen Stonegate
St Helen's Square
York YO1 8QN

St Martin Coney Street
Coney Street
York YO1 9QL

Members of the Parochial Church Council (PCC):

Priest-in-Charge: The Rev'd Jane Nattrass (until 30.9.2019)

Assistant Curates: The Rev'd David Simpson
The Rev'd Canon Derek Earis
The Rev'd David Hobman (Deacon)
The Rev'd Kingsley Boulton (Deacon)

Churchwardens: Anthony Hammersley
Margaret Hammersley (also Diocesan Synod ex-officio)

Secretary: Phillip Sangwine

Treasurer: Ehren Mierau

Deanery Synod: Andrew Hingston

Readers: Janet Fox
Peter Wells

Elected members: Roger Lake
Renate Sangwine
Ruth Sillar (until 29.4.2019)
Ken Thompson (until 29.4.2019)

Principal Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
WEST MALLING
Kent
ME19 4JG

Independent Examiner: Robert W Woolley BA(Hons), BFP, FCA, MAAT, DChA, MCMI
HPH, Chartered Accountants
54 Bootham
YORK
Y030 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2019 - continued**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

Mission Statement:

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation.

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

At 31 December 2019 there were 46 on the Church Electoral Roll.

In 2013 St Helen's Church embarked on a project to re-establish St Helen's as a worshipping community in the City Centre. Throughout 2019 a weekly Eucharist with hymns and music has been held on Saturdays and the weekly Taizé service has continued on Wednesdays. There has also been a steady number of concerts and other arts events, hosted in the main by the churchwardens.

St Martin, Coney Street is a chapel of ease dedicated to Peace and Reconciliation. It is a partner in the Community of the Cross of Nails, holds regular services including prayers for healing and Friday prayers for peace and reconciliation.

We engage with those who attend concerts and events to encourage them to worship with us. We are exploring ways to seek to view those who attend as pilgrims, rather than visitors and tourists.

We continue to be grateful to the churchwardens for their invaluable work in both churches.

A freewill contribution of £3,000 (£1,500 in 2018) was paid to the Diocesan Common Fund.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees. We are grateful for the work of the Feoffees who review the quinquennial inspection report and provide the necessary funds.

Anonymous donations received during 2017 and 2018 were used to fund the provision of a sound system and hearing loop in St Helen and a hearing loop in St Martin. These were installed in April 2019.

The PCC adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2019 there were no regulated activities for children and vulnerable adults organised by the PCC. The PCC has complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults).

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**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2019 - continued**

The Churchwardens monitor the issue of advice by the Charity Commission and report to the PCC as necessary to ensure compliance with requirements. In 2019 there have been no party related transactions nor any matters that needed to be reported to the Commission.

Reserves policy

Reserves are in place to ensure that there is enough funding in place for at least 12 months and there is a contingency for the organs. This policy was reaffirmed by the PCC on 11 March 2019.

Approved by the Parochial Church Council on 15 July 2020 and signed on its behalf by

.....
Anthony Hammersley (Lay Chair)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2019**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
					2019 £	2018 £
RECEIPTS						
Voluntary Income	2(a)	13,474	-	116	13,590	21,783
Income from investments	2(b)	249	-	-	249	173
Church activities	2(c)	11,496	-	-	11,496	13,445
Other incoming resources	2(d)	27,704	-	-	27,704	34,025
Total Receipts		52,923	-	116	53,039	69,426
PAYMENTS						
Church activities	3(a)	61,534	-	193	61,727	42,851
Governance costs	3(b)	660	-	-	660	600
Total Payments		62,194	-	193	62,387	43,451
Excess of (Payments over Receipts) / Receipts over Payments		(9,271)	-	(77)	(9,348)	25,975
Transfers between funds		(1,077)	1,000	77	-	-
Balances brought forward at 1 January 2019		83,235	-	-	83,235	57,260
Balances carried forward at 31 December 2019		£ 72,887	£ 1,000	£ -	£ 73,887	£ 83,235

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2019

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	2019	2018			
	£	£	£	£	£
Cash Funds					
CAF current account	36,103	-	-	36,103	42,907
HSBC community account	-	-	-	-	-
CAF deposit account	6,505	1,000	-	7,505	6,482
CBF deposit account - St Martin's fund	25,084	-	-	25,084	28,895
CBF deposit account - The Clark Bequest	4,988	-	-	4,988	4,951
Petty cash	207	-	-	207	-
	<u>£ 72,887</u>	<u>£ 1,000</u>	<u>£ -</u>	<u>£ 73,887</u>	<u>£ 83,235</u>
Other Monetary Assets					
Debtors:					
Amounts due from Feoffees re fabric	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Liabilities					
Independent Examiner's fee	<u>£ 660</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 660</u>	<u>£ 660</u>
Designated Funds					
Sound System Fund	<u>£ -</u>	<u>£ 1,000</u>	<u>£ -</u>	<u>£ 1,000</u>	<u>£ -</u>
Restricted Funds					
Choral Scholar Fund				-	-
Organ Scholar Fund				-	-
Bell Project Fund				-	-
Charitable Giving Collections Fund				-	-
Total	<u>£ -</u>			<u>£ -</u>	<u>£ -</u>

Approved by the Parochial Church Council on 15 July 2020
and signed on its behalf by

.....
Anthony Hammersley (Lay Chair)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

Fixed Assets

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's building	£8,400,00	buildings and contents (now shown aggregated)
St Martin's building	£8,400,00	buildings and contents (now shown aggregated)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019 - continued

	Unrestricted Funds	Restricted Funds	Total Funds 2019	2018
	£	£	£	£
2. Receipts - Incoming Resources				
2(a) Voluntary income				
Sundry collections	3,209	-	3,209	3,133
Donations, including Gift Aid	6,127	-	6,127	14,383
Donations and Grants for bell project	-	-	-	373
Charitable Giving collections at services	-	116	116	-
Wall box – St Helen	1,927	-	1,927	1,864
Wall box – St Martin	2,211	-	2,211	2,030
	£ 13,474	£ 116	£ 13,590	£ 21,783
In 2018, £373 related to restricted funds.				
2(b) Income from investments				
Interest	249	-	249	173
	£ 249	£ -	£ 249	£ 173
In 2018, £Nil related to restricted funds.				
2(c) Income from church activities				
Cards for Good Causes	8,517	-	8,517	8,840
Fees	20	-	20	1,428
Music / concerts	2,812	-	2,812	2,901
Bell Ringers	147	-	147	276
	£ 11,496	£ -	£ 11,496	£ 13,445
In 2018, £Nil related to restricted funds.				
2(d) Other incoming resources				
Feoffees of St Helen with St Martin repair grants	16,987	-	16,987	23,865
Feoffees grant for electricity, insurance etc	9,242	-	9,242	7,533
VAT Refunds Place of worship grants	1,475	-	1,475	627
Grant John Pilling Trust choral scholars	-	-	-	2,000
	£ 27,704	£ -	£ 27,704	£ 34,025
In 2018, £2,000 related to restricted funds.				
Total Receipts	£ 52,923	£ 116	£ 53,039	£ 69,426

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019 - continued**

	Unrestricted Funds	Restricted Funds	Total Funds 2019	2018
	£	£	£	£
3. Payments - Outgoing Resources				
3(a) Church activities				
Diocesan Common Fund	3,000	-	3,000	1,500
Ministry: clergy fees	1,131	-	1,131	1,010
Occasional offices organist/verger fees	250	-	250	485
Churches – general upkeep	23,359	-	23,359	10,014
Churches – insurance	6,463	-	6,463	6,299
Churches – utilities	5,887	-	5,887	5,433
Churches – fabric maintenance and repairs	11,309	-	11,309	1,444
Churches – cleaner	2,352	-	2,352	2,152
Architects' fees	2,042	-	2,042	236
Upkeep of services	1,266	-	1,266	5,688
Flowers	235	-	235	191
Printing / stationery	636	-	636	908
Repairs VAT returned to Feoffees	-	-	-	280
Administration	2,147	-	2,147	2,450
Community of the Cross of Nails	245	-	245	129
Performing Rights	352	-	352	384
Organ Bursary, choral scholars and musicians	860	-	860	4,183
Charitable Giving from collections at services	-	193	193	65
	£ 61,534	£ 193	£ 61,727	£ 42,851

In 2018 £3,398 of church activities payments related to restricted funds.

3(b) Governance costs

Independent examiner's fee	660	-	660	600
	£ 660	£ -	£ 660	£ 600

In 2018 £Nil governance costs related to restricted funds.

Total Payments	£ 62,194	£ 193	£ 62,387	£ 43,451
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4(a) Staff Costs

The PCC does not have any employees

4(b) Payments to PCC members

No member of the PCC received any remuneration.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York ("the PCC") for the year ended 31 December 2019.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the Church guidance, 2006 edition, issue by the Finance Division of the Archbishops' Council.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert W Woolley BA(Hons), BFP, FCA, MAAT, DChA MCMI
HPH, Chartered Accountants
54 Bootham
York
YO30 7XZ

16 July 2020