

THE ARCHBISHOP TENISON'S SCHOOL SPORTS GROUND

ANNUAL REPORT AND
FINANCIAL STATEMENTS

For the year ended
31 March 2020

Registered Charity No. 1062806
Registered Company No. 200440
Registered in England

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Reference and administrative information

Chairman (to 4 th Dec 2019)	Mr K Byrne 8 Burrell Close Shirley Surrey, CR0 7QL
Company Secretary	Mr G Cain 44 The Ridge Way South Croydon Surrey, CR2 0LF
Treasurer	Mr B E McAlister 36 Arthur Road New Malden Surrey, KT3 6LX
Registered office	Archbishop Tenison's School Sports Ground Arthur Road Motspur Park New Malden Surrey, KT3 6LX
Advisor to the Council of Management	Vacant
Lettings Manager	Mr G A Leberl 16 Heather Close Hither Green London, SE13 6UQ
Head Groundsman and Club House Manager	Mr J Crawford
Charity registration number	1062806
Company registration number	200440
Independent Examiner	Mr D Sadler 18 Norfolk Avenue South Croydon Surrey, CR2 8BN
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent, ME19 4JQ

Reference and administrative information (continued)

Solicitor

Mr Michael James
Paul Hastings (Europe) LLP
Ten Bishops Square, Eighth Floor
London, E1 6EG

Council of Management

Elected Members

Mr K A Byrne - Chairman (resigned 4th December 2019)

(Former pupil of Archbishop Tenison's School)

Mr G Cain - Secretary

(Former pupil of Archbishop Tenison's School)

Mr R J Moreland

(Former Governor of Archbishop Tenison's School)

Mr J Pearce

(Former pupil of Archbishop Tenison's School)

Co-opted Members

Mr G A Leberl

(Former pupil of Archbishop Tenison's School)

Mr K A Byrne, Chairman of the Company, resigned from the Council of Management on 4th December 2019.

The following attended meetings at the request of the Council of Management :-

Mr B E McAlister as the Treasurer of the Company;

Mr P Bainbridge, a Trustee of the Archbishop Tenison Foundation;

Mr S Wilson, the Head Teacher of Archbishop Tenison's School;

Mr D Royes, the Head of Archbishop Tenison's School PE Dept;

Mr J Varney, Mr N Perkins, Mr J Borgust, Mr R Turner and Mr K McCarthy, all members of the Old Tenisonians Association (Cricket and Football Clubs).

The Archbishop Tenison's School Sports Ground

Council of Management Annual Report for the year ended 31 March 2020

The Council of Management presents its report and audited financial statements for the year ended 31 March 2020.

1. Object of the Charity

The Charity is a registered Company (registration number 200440), incorporated on 16 September 1924 as an unlimited company and re-registered as a company limited by Guarantee on 2 May 1997. The Company has no share capital. The conduct of the Company is governed by a Memorandum and Articles of Association. The object of the Company is to advance education and benefit the community by the provision of grounds and other facilities for sports and recreation for the pupils of Archbishop Tenison's School, 55 Kennington Oval, London, SE11 5SR and in so far as that object has been satisfied or cannot be satisfied for the provision of sports and recreation facilities for other pupils and members of the public in South London.

The Company meets these aims by the provision of sports facilities at the Motpur Park Sports Ground for the Archbishop Tenison's School, the Old Tenisonians' Association, Kings College School, AFC Wimbledon Girls and a variety of other local organisations.

The Company has had regard to the guidance issued by the Charity Commission concerning public benefit. It is satisfied that the information given in the report, particularly regarding the activities undertaken when read in conjunction with the charity's objects, demonstrates that the requirements to identify public benefit have been met.

2. Management of the Sports Ground

The business of the Company is managed by the Council of Management. The Council, as a whole, met on four occasions during the year.

The Council of Management consists of up to nine elected members and has powers to co-opt a further three members, one of whom shall be a Governor of Archbishop Tenison's School Foundation. The elected members shall be appointed as follows:

- three present or former members of staff of Archbishop Tenison's School,
- three former pupils of the School,
- three parents of past or present pupils of the School.

The names of the members of the Council of Management during the year under report are set out as part of the reference and administrative information on page 3.

With the UK Government's decision to close sports grounds and facilities on 23rd March 2020 due to the Covid-19 pandemic, an 'Emergency Sub-Committee' ('ESC') was set-up to manage the facilities and groundsmen on an immediate basis. This committee comprises John Pearce, Bernie McAlister (Treasurer) and Glenn Cain (Company Secretary) and would operate for as long as deemed necessary to protect the future of the Company and Ground to survive any reduction in income for the period of the Government 'lockdown'.

It is hoped that the "ESC" will not need to operate beyond 31st December 2020. As at 31st March, three meetings had been held by the "ESC".

An Head Groundsman employed by the Company runs the Sports Ground on a daily basis. Although the Groundsman currently reports directly to the Chairman and Treasurer, it is planned that he will report, in due course, to an Advisor to the Council of Management, when an incumbent fills the role.

Professional and maintenance services are bought in as necessary after consultation between the Groundsman, Treasurer and Mr Pearce under authority delegated by the Council of Management.

3. The Council of Management Confirmation

The Council of Management confirms that the accounts comply with current statutory requirements.

4. Financial Information

The Accounts for the year ended 31st March 2020 show an excess of expenditure over income of £1,661 (2019 £198 loss), which has been debited to the revenue account. The Independent Examiner has completed his review and his report is attached.

5. Review of the Year

The Council of Management reports the conclusion of another busy year of managing the sports ground. The Council of Management, having taken account of the many cancelled matches lost to weather and ground conditions from November through to mid-March, agreed to extend the availability of all pitches until 11 April and of one pitch until 16 May, or further dates as required. This decision was intended to enable all ground users to successfully complete their seasons at the ground rather than hiring and utilising facilities elsewhere. However, due to the Government's decision to close sports grounds on 23rd March and the relevant authorities similar guidance on closure, no further sport took place in the 2019/20 financial year. The opportunity for any sport to take place after 31st March was finally lost when the same football authorities terminated their league and cup competitions, prior to any clubs completing their 2019/20 seasons.

The main users of the sports ground, represented by the scholars of Archbishop Tenison's School and Kings College School Wimbledon, members of the Old Tenisonians' Association ("OTA"), and the girls of AFC Wimbledon, and additional local youth and adult sports clubs and the general public continue to benefit from the high-quality facilities provided at Motspur Park.

The usual programme of maintenance and renovation of the football pitches and the cricket square was carried out in keeping with the priority which the Council gives to maintaining the high standard of the playing surfaces.

The Council, on advice from the Head Groundsman, prefers to disallow using the football pitches for training, warming up purposes and friendly matches. Additionally, since the change in daylight hours at the end of October 2019, there has been no doubling-up on any of the pitches. These actions continue to lead to the steady improvement of the playing surfaces for the playing season.

A scarifier has been purchased and is expected to provide savings against the cost of clearing leaves from the playing surface.

The Council is very conscious that a number of its assets are ageing and may require replacement or expensive maintenance at short notice. In particular, the hot water boiler in the pavilion is considered likely to fail at any time. Accordingly, to take account of this potentially urgent situation, the directors have made a financial provision for maintenance (including the replacement of the hot water boiler). The provision now stands at £14,000.

This includes the former provision for the replacement of the pavilion roof (£10,000), which has been re-assigned to the maintenance provision. Whilst the decision to provide £5,000 per year (starting 2018) as a contingency to create the fund of £27,000 has been actioned, the urgency to replace the roof has not disappeared and will dictate that work will be required within the third year of the 5 years originally planned. The provision now stands at £10,000. This decision was taken on the basis of the Council being successful in their application to the London Marathon Charitable Trust ("LMCT") for a grant to repair the roof of the pavilion.

The directors wish to acknowledge the generous support of the "LMCT" for their support in the project to repair the roof. The total cost of the project is £25,680, of which the "LMCT" is contributing £20,000. The net cost of £5,680 will be reflected in the P&L for the financial year ending 31st March 2020.

Due to the early termination of the 2019/20 football season in March, as decided by the Government in the wake of the Covid-19 pandemic, the directors are concerned that the main users at the ground will be significantly out of pocket. As a gesture of goodwill, the directors will allow two of the four main-users to use the facilities during the Summer period to make up some of the value 'lost' against their agreements. The directors have chosen to set aside a 'Covid-19' provision of £7,500 for this purpose.

The Company's total income during the year, £68,689 (2019 £82,191) which is net of a provision of £7,500 as noted above, derived largely from the fees charged for the use of the ground by the School (£23,150, 2019 £26,813), the "OTA" (£13,757, 2019 £15,308), AFC Wimbledon Girls (£17,850, 2019 £17,330), Kings College School (£16,827, 2019 £17,940) and other users (£4,505, 2019 £4,800) with miscellaneous sources £100 (2019 £0).

Since the year 2014/15, the Council of Management has agreed to allow the "OTA" to hire out pitches to other selected clubs on Saturday afternoons, owing to the "OTA's" reduced requirement for pitches. The Council agreed to continue this arrangement for the 2019/20 season. The terms and conditions for these hirings are approved by the Council of Management. In September 2019, the "OTA" again agreed to repay 50% of the funds received from such hirings.

In July 2017, the Company entered into an Agreement with AFC Wimbledon Girls to provide exclusive use of the football pitches on Sunday mornings. This agreement was extended for a further year in 2019.

In August 2017, the Company entered into an Agreement with Kings College School Wimbledon, for them to use facilities at the sports ground at times when they are not being used by Archbishop Tenison's School. Again, this agreement

was extended for a further year in 2019. Should usage of the facilities by the Archbishop Tenison's School reduce further, Kings College School Wimbledon have indicated that they would be interested in taking up the capacity.

It is normally the Company's policy to maintain reserves of between £5,000 and £10,000 as a minimum (in addition to the maintenance provision). The Council of Management will choose to identify projects it would like to apply funds to if this figure approached a value of £10,000. The Company's first priority is to generate sufficient income to cover the day-to-day costs of operating the grounds whilst, as a minimum, maintaining the current standard of facilities. Any surplus funds are reinvested in the facilities, either in the purchase of additional equipment, replacing/upgrading existing equipment, or prioritising maintenance which cannot be routinely funded from the trading budget. The Council of Management maintains a "Prioritised Works Schedule" which is regularly updated, and funds are allocated based on the most pressing need.

Mr B E McAlister completed the 2019/20 accounts and the audit by the Independent Examiner, Mr D Sadler, a previous officer of the Company, has been completed. The Council thank Mr McAlister for his very successful management of the Company's funds and the continuing invaluable advice and support he has given to the Council during this difficult year.

Mr Michael James, of Paul Hastings (Europe) LLP, was re-appointed as the Company's solicitor from 2nd October 2019, the date of the AGM.

The Council of Management has continued to review the risks to which the Company is exposed and the measures in place to combat them. The Council of Management consider that suitable actions have been taken to minimise these risks.

Mr K A Byrne resigned from the position of Chairman of Council of Management after six years of service. Members of the Council duly placed on record their thanks for his contribution and efforts to the Council. The position remains unfilled at 31st March 2020. Additionally, Mr G A Leberl has stated his intention to resign his positions as Co-opted Director and Lettings Manager from May 2020.

The Council again noted the lack of non-Old Tenisonians Association members on its management body. After the resignation of the Chairman and with the knowledge of the impending resignation of the Lettings Manager, the requirement to fill the membership of the Council and roles therein is becoming increasingly essential and urgent. The Council will continue to explore available sources of members, in line with its Memorandum and Articles of Association, and are opening discussions with the relevant groups, the Foundation and Governors of Archbishop Tenison's School. If necessary other stakeholders, namely main users, will be approached, with any consequential amendments to the Memorandum and Articles of Association being addressed accordingly after consultation with the Charities Commission.

In 2018 a Strategic Review Working Group was set-up to assess the current state of affairs of the Ground Company and its facilities. Whilst Stage 1 was completed during 2018, giving a detailed assessment of current arrangements on the widest range of issues, the Council chose to suspend any further work (on Stage 2) of the Strategic Review during 2019/20 and going forward into 2020/21, because main user's commitment to their use of the ground remained unconfirmed.

As decisions by the majority of the main users of the ground are confirmed the Strategic Review will be re-visited.

6. The Future Management of The Sports Ground.

The Council of Management will provide all the necessary support to the Head Groundsman, Mr Crawford, in our joint efforts to produce the best possible playing surfaces and supporting facilities at Motspur Park, and to enable the objectives of the charity to be wholly met, as per Paragraph 1. This will continue to be the prime focus of the Council of Management within the financial constraints that are faced by the Company.



G D Cain
Company Secretary

The Archbishop Tenison's School Sports Ground Limited

Statement of financial activities
for the year ended 31 March 2020

	£	2019 £
Incoming resources		
Archbishop Tenison's School - fees	23,150.00	26,813
Old Tenisonians' Association - fees	11,805.70	13,357
Old Tenisonians' Bar Club - fees & commission	1,951.00	1,951
AFC Wimbledon	17,850.00	17,330
King's College School	16,827.50	17,940
Covid-19 Provision	(7,500.00)	-
Other lettings	4,505.00	4,800
Donations	100.00	-
Total incoming resources	68,689.20	82,191
Resources expended		
Groundsman's salary	27,320.72	24,760
Ground maintenance	16,543.45	24,160
Machinery - Depreciation	3,857.03	4,135
- Maintenance	5,363.87	5,107
Pavilion repairs and maintenance (note 3)	7,545.85	4,057
Cottage repairs	42.75	4,200
Waste disposal	1,431.05	1,360
Rates	1,512.00	1,479
Utilities	4,495.76	4,616
Insurance	1,847.68	1,790
Maintenance provision (note 2)	-	6,000
Other costs	390.28	725
Total resources expended	70,350.44	82,389
Net incoming resources (net resources expended)	(1,661.24)	(198)

Glenn Cain
Co. Secretary/Director



The Archbishop Tenison's School Sports Ground Limited

Balance sheet as at 31 March 2020

	Note	£	2019 £
Fixed assets			
Tangible assets	1	100,722.81	97,351
Current assets			
Debtors & prepayments		2,103.25	2,451
Cash in hand		250.00	750
Designated account - maintenance provision	2	14,000.00	14,000
Cash at bank		8,601.41	3,084
Total current assets		24,954.66	19,785
Current liabilities			
Creditors		10,730.74	9,238
Income received in advance		9,695.00	985
Total current liabilities		20,425.74	10,223
Net current assets/(liabilities)		4,528.92	9,562
Term liabilities			
Maintenance provision	2	14,000.00	14,000
		14,000.00	14,000
Net Assets		91,251.73	92,913
Represented by:			
Revenue Reserves			
Balance at 1 April 2019		92,912.97	93,111
Add: Net incoming resources		(1,661.24)	(198)
Balance at 31 March 2020		91,251.73	92,913

Directors' statement

For the financial year in question, 2019-20, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Glenn Cain
Co. Secretary/Director



The Archbishop Tenison's School Sports Ground Limited

Notes to the accounts as at 31 March 2020

1. Tangible assets

Except for machinery, no depreciation is required as the estimated residual value exceeds the cost of the asset

	2019	Additions	Depreciation	2020
	£	£	£	£
Freehold Ground & Cottage	31,834.71	-	-	31,834.71
Pavilion	26,946.00	-	-	26,946.00
Machinery	38,570.33	7,228.80	3,857.03	41,942.10
Total fixed assets	97,351.04	7,228.80	3,857.03	100,722.81

- (a) In the opinion of the directors, the market value of the Ground and Cottage exceeds the book value shown
- (b) The value of the Pavilion as shown derives from a valuation undertaken by an independent valuer on 26 March 1996
- (c) Depreciation is charged on Machinery at a rate of 10% per annum on a reducing balance method

2. Maintenance provision

The directors are concerned that, due to their age, many of the Companies' assets could require replacement or expensive maintenance at short notice. In particular, the boiler in the pavilion could fail at any time. Accordingly, they took the decision in FY16 to start putting aside a contingency fund for this purpose. In light of the expenditure committed on the pavilion roof this year, the decision was made to refrain from putting aside monies this year.

3. Pavilion repairs and maintenance

The directors wish to acknowledge the generous support of the London Marathon Charitable Trust ("LMCT") for their support in the project to repair the roof of the pavilion. The cost of the project is £25,680, LMCT is contributing £20,000. The net cost of £5,680 is reflected in the P&L account for the year ended 31 March 2020.

Glenn Cain
Co. Secretary/Director



**Independent Examiner's report to the Trustees of
Archbishop Tenison's School Sports Ground Limited**

I report on the accounts of the company for the year ended 31st March 2020 which are set out on pages 8/9/10.

Respective responsibilities of trustees and examiner

The trustees (who are the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the Charities Act 2011
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011
- State whether particular matters have come to my attention

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: David Sadler

Address: 18 Norfolk Avenue, South Croydon, Surrey, CR2 8BN

Date: 4th September 2020