### Report of the Trustees and

### **Unaudited Financial Statements**

#### for the Year Ended 31 August 2019

<u>for</u>

#### Lizard C.H.I.L.D Trust



Hannah Collison FCCA ACA
Atkins Ferrie Chartered Accountants
Lakeside Offices
The Old Cattle Market
Helston
Cornwall
TR13 OSR

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#### Report of the Trustees for the Year Ended 31 August 2019

The trustees present their report with the financial statements of the charity for the year ended 31 August 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

This year will begin our 20th year as a charity, Happy Birthday to the Lizard C.H.I.L.D. Trust.

We are a long way from 3 friends discussing the latest government drive on women returning to the work force and thought how much pressure there was on parents to return to work and how we could help and support them. So we worked on the charity, wrote funding applications, held consultations with parents and those in the early year's sector and to our surprise they actually thought it was a good idea and invested in us.

The funding we received was for a training programme which was delivered in Helston & the Lizard area, we also had a toy library which we delivered in the same area. Then we had a big lump sum from the lottery to purchase a building and pay wages.

During this time I began one of the steepest learning curves I had ever undertook, as well as being a wife, a mum of a young family, I had to learn all these new skills, budgets, HR, health & safety, liability, public liability, maintaining standards, sharing experiences, a tutor, a mentor, a cook, a cleaner, a business woman the list continued to grow, whilst still juggling home life continuously.

Within a year of the nursery opening, we added another building, we increased our numbers and we continue to thrive, the toy library sadly closed, however, we continue to support our parents through other methods including, an open door policy, and giving advice and guidance on a wide range of issues. Our work in the community to support our families carries on through home visits, stay & play sessions, workshops like the slow cooker events, training parents in the use of baby massage and sensory play & working in partnerships with others.

I learned very early on it's not about the latest resources or the bright shiny new toys, it's about how the practitioners play, it's how you can take a bed sheet and make it into a picnic blanket for afternoon tea, or use it to make a cave that houses a bear, or a sail on a pirate ship where you come across land and find treasure, or discover new foods, or discover a new world.

The staff who work for the charity have a wealth of knowledge, today we did a quick calculation and between us we have over 326 years of experience to help and support families in a variety of ways. That is what is special about working for this charity, it's because we care about what we do. We take pride in our work and are passionate about the cause.

Over the last 20 years we have supported over 800 families, worked with over 2000 children and over 600 staff and volunteers.

Do I know everything, NO; am I still learning YES, every single day.

This charity has always been about how we can help, learn & develop together, whether it's the parents, the children, the staff, or other groups. I see it as a privilege to be part of a child's learning journey, to grow their inquisitive minds, to challenge their own expectations, to show them what is right, as practitioners they are early years educators and the rest of the team, the cook, the cleaner, finance, the management, the Trustees they all support us to be able to achieve, inspire and take pride in what we do, to make a difference for the children in our care for their future, and support parents to be the best that they can be.

So let's take a look to the future, over the next 5 years we would like to plan:

New premises for the offices
To update the toilets in the pre-school room
Continue to negotiate additional space
Continue to campaign for a rise in funding for 2, 3, & 4 year olds.
Continue to partake in consultations to raise standards in the EYFS
Continue to invest in the team
Increase the work in the community
Support our community plastic free mission
Increase fundraising
Improve parental involvement
Increase the number of volunteers

The last 20 years has seen a firm foundation on which we have built on and we continue to add to this, we shape it, make it strong, make it flexible, but most of all we make it count.

Here's to the next 20 years of the Lizard C.H.I.L.D. Trust (LCT)

#### Report of the Trustees for the Year Ended 31 August 2019

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The objectives of Lizard C.H.I.L.D Trust are to enhance the development and education of children primarily under school age by encouraging parents to understand and provide for the needs of their children through community groups.

#### Significant activities

The Trust runs from the grounds of St. Michael's School in Helston, Cornwall. The Elliott building houses a full day nursery registered for 42 children from 07.45 am to 18.00 pm Monday to Friday for 51 weeks of the year. The Trust also provides a wraparound service for parents of the children at the school with a daily breakfast club and afterschool facility. During the holidays we operate the Chameleon Holiday Club for all children of the community. We also rent 2 offices and a community space in Helston town centre.

We have adapted our approach for some parents, as we have identified that there has been a rise in mental health and well being of parents, both mums and dads. A dedicated staff member has worked with parents both at nursery during stay and play sessions, and in the home. This has helped them to grow in confidence and actively seek help and support when they need it. Also parents have been struggling with home learning, particularly behaviour management, we work closely with the parents to support them in all areas, we discuss strategies, help them put it in practice. We have showed them practically through play, on a one to one basis and as a family. The parents well being has developed which has helped them to develop as a parent. Parents don't always realise how hard it is to be a parent and they are their harshest critic.

The RAW project which was delivered by the community department has been working with Active Plus at the Weeth Walled Garden at Penrose, in conjunction with the National Trust & Mustard Seed. The project is to transform the area to produce fruit and vegetables for the Nursery, Mustard Seed Kitchen, the volunteers and the community. We meet once a week with volunteers from Active Plus to tackle the overgrown area, and make it a space for nursery and school children to grow and learn about the environment and what we can grow. This project continues to grow in itself, with new volunteers coming on board to help and new groups working together.

#### **ACHIEVEMENT AND PERFORMANCE**

#### Charitable activities

We, as a charity had been put forward to receive a donation of pallet-full of kitchen and laundry wares from Curver. This enabled us to raise the final funds for the garden at the nursery, we raised over a £1,000.00 towards the fundraising efforts already made over the previous 12 months. The nursery now has an all weather grass area for the children to play on throughout the year, Celtic Cross Academy also enabled us to extend the area to incorporate the under 3's. We also donated some supplies to a new project for a homeless charity in Redruth for their temporary accommodation.

The Daily Mail, Pride of Britain journalist contacted us in regards to our baby massage sessions we offer parents, a parent had put us forward to be recognised for the support we give new parents through the group. They sent a photographer and we wrote a story for them which was published alongside the photos.

We won 1st place in the Helston Carnival for our birds of paradise walking group, albeit a really tough category. This year we had more children and parents join in, some parents or children would never had entered anything like this before but really enjoyed the whole atmosphere and asked if they could join in again next year.

We were awarded some funding for "Filling the Gap" from Cornwall Council, this was to support children during the summer holidays who would normally in receipt of free school meals. We provided a programme which enabled them to cook meals, to make and design a costume for the Carnival, to make friends from different schools, to engage fully in activities both at the holiday club and at home. They were each given a note book with a list of 50 things to do task (courtesy of the National Trust). Parents were also invited in for a meal and to join in the Carnival preparations.

#### **FINANCIAL REVIEW**

#### Principal funding sources

The principal funds are derived from the operation of a nursery and day centre for which a fee is charged. Fees received are applied in the course of running the facilities and delivering the objectives.

#### Reserves policy

It is the trustees' view that the present level of reserves is sufficient for the current and future level of activity and will be adequate for the Charity's needs for the foreseeable future.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The Lizard C.H.I.L.D Trust is established under a constitution adopted on 9 July 1999 and is a registered charity no 1076871.

The Lizard C.H.I.L.D Trust is an unincorporated trust.

#### Report of the Trustees for the Year Ended 31 August 2019

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Recruitment and appointment of new trustees

The method of election or appointment of trustees is by committee approval on an ad hoc basis as and when required

#### Organisational structure

The trustees form the management committee. The trustees have the power to appoint an additional or replacement trustee at

### Induction and training of new trustees

Before leaving the board an outgoing Trustee must propose a replacement who shall put forward their reasons why they are a suitable candidate and what skills they will be able to bring to the board of Trustees. Once, the board are happy that the replacement is suitable, that Trustee is required to attend external training courses to ensure they are fully aware of their responsibilities as a

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1076871

#### Principal address

C/o St Michaels School Penberthy Road Helston Cornwall **TR13 8AR** 

#### Trustees

Mrs W O'Sullivan Treasurer Mrs T Griffiths Mr G Temby Chair (appointed 7.11.2018) Mrs R J Full Mrs H Laverty

#### Independent Examiner

Hannah CollisonFCCA ACA BFP Atkins Ferrie Chartered Accountants Lakeside Offices The Old Cattle Market Helston Cornwall TR13 OSR

Approved by order of the board of trustees on 29-06-20 and signed on its behalf by:

Mrs W O'Sullivan - Trustee

#### Independent examiner's report to the trustees of Lizard C.H.I.L.D Trust

I report to the charity trustees on my examination of the accounts of Lizard C.H.I.L.D Trust (the Trust) for the year ended 31 August 2019.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA ACA BFP which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hannah Collison FCCA ACA BFP
Atkins Ferrie Chartered Accountants
Lakeside Offices
The Old Cattle Market
Helston
Cornwall
TR13 OSR

Date: .....

# Statement of Financial Activities for the Year Ended 31 August 2019

INCOME AND ENDOWMENTS FROM	Notes	Unrestricted funds £	Restricted fund £	2019 Total funds £	2018 Total funds £
Donations and legacies	2	10,886	-	10,886	4,022
Charitable activities Day care and nursery	4	267,171	-	267,171	230,336
Investment income	3	-	_	207,271	
Total		278,057	-	278,057	234,361
EXPENDITURE ON Charitable activities Day care and nursery Governance		271,953	- -	271,953 -	245,520 992
Total		271,953	-	271,953	246,512
NET INCOME/(EXPENDITURE)		6,104	-	6,104	(12,151)
RECONCILIATION OF FUNDS					
Total funds brought forward		88,083	-	88,083	100,234
TOTAL FUNDS CARRIED FORWARD		94,187	^	94,187	88,083

#### Balance Sheet 31 August 2019

FIXED ASSETS Tangible assets	Notes 9	Unrestricted funds £ 45,403	Restricted fund £	2019 Total funds £ 45,403	2018 Total funds £ 48,556
CURRENT ASSETS Stocks Debtors Cash at bank and in hand	10 11	737 2,784 50,007 53,528	: 	737 2,784 50,007 53,528	885 2,897 38,877 42,659
CREDITORS Amounts falling due within one year	12	(4,744)	-	(4,744)	(3,132)
NET CURRENT ASSETS  TOTAL ASSETS LESS CURRENT LIABILITIES		<u>48,784</u> 94,187	-	94,187	88,083
NET ASSETS FUNDS	13	94,187	-	94,187	88,083
Unrestricted funds: General fund Designated fund			,	87,725 6,462	85,064 3,019
TOTAL FUNDS				94,187	

The financial statements were approved by the Board of Trustees and authorised for issue on 29-06-20 and were signed on its behalf by:

Mrs W O'Sullivan - Trustee

Mr. G. Tombu - Trustee

## Notes to the Financial Statements for the Year Ended 31 August 2019

### 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property

10% on cost and Straight line over 30 years

Equipment

20% on cost

Computer equipment

25% on cost

The Lizard Child Trust has a policy of capitalising additions in excess of £100.

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

#### Taxation

The charity is exempt from tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Notes to the Financial Statements - continued for the Year Ended 31 August 2019

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5.

	Donations Grants			2019 £ 2,786 8,100	2018 £ 2,260 1,762
				10,886	4,022
	Donations				
	£2,786 (2018: £2,260) were fun	ds raised at various events, all f	unds raised in the year wer	e allocated to the (	general fund.
	Grants			2019 £	2018 £
	Milk Claims (The Health Depart Vegetarian Society Gardening Project	ment's Welfare Scheme)		1,5 <b>4</b> 1 100 2, <b>9</b> 59	1,618 144
	Cornwall Council - Filling the Ho	oliday Gap		3,500 8,100	1 762
					1,762
	INVESTMENT INCOME				
•	INCOME FROM CHARITABLE A			2019	2018
		Activity		£	£
	Funded fees Membership fees	Day care and nursery Day care and nursery		138,456 128,715	128,580 101,756
				267,171	230,336
	SUPPORT COSTS			<i></i>	
			Management £	Governance costs £	Totals £
	Day care and nursery		2,605	2,732	5,337

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

Mrs W O'Sullivan, who is a trustee, was employed under contracts of employment. This appointment is written into the trust deed and have been approved by the Charities Commission. Her salary for the year was £23,241 (2018: £22,891).

#### Trustees' expenses

£Nil was paid to the Trustee for expenses in the year. (2018: £Nil).

### Notes to the Financial Statements - continued for the Year Ended 31 August 2019

### 7. STAFF COSTS

The average monthly number of employees during the year was as fol	lows:
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	The average monthly number of employees during the year was as:	follows:		
	Management and administration Charitable activities		2019 5 20 	2018 5 18
	No employees received emoluments in excess of £60,000.			
8.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES			
	INCOME AND ENDOWMENTS FROM Donations and legacies	Unrestricted funds £	Restricted fund £	Total funds £
	Charitable activities	4,022	~	4,022
	Day care and nursery	230,336	-	230,336
	Investment income	3	_	
	Total	234,361	-	234,361
	EXPENDITURE ON Charitable activities Day care and nursery Governance	245,520 992	- -	2 <b>4</b> 5,520 992
	Total	246,512	•	246,512
	NET INCOME/(EXPENDITURE)	(12,151)	•	(12,151)
	RECONCILIATION OF FUNDS			
	Total funds brought forward	100,234	-	100,234
	TOTAL FUNDS CARRIED FORWARD	88,083		88,083

### Notes to the Financial Statements - continued for the Year Ended 31 August 2019

### 9. TANGIBLE FIXED ASSETS

9.	IANGIBLE FIXED ASSETS	Improvements			
		to		Computer	
		property	Equipment	equipment	Totals
		£	£	£	£
	COST	_			
	At 1 September 2018 and 31 August 2019	110,385	30,739	7,277	148,401
			<del></del>		
	DEPRECIATION				
	At 1 September 2018	63,047	29,821	6,977	99,845
	Charge for year	2,186	667	300	3,153
	At 31 August 2019	65,233	30,488	7,277	102,998
	NET BOOK VALUE				
	At 31 August 2019	45,152	251	-	<u>45,403</u>
	At 31 August 2018	47,338	918	300	48,556
10.	STOCKS				
				2019	2018
				£	£
	Stocks			<del>737</del>	885
11.	DEBTORS: AMOUNTS FALLING DUE WITHIN ON	E YEAR			
				2019	2018
				£	£
	Other debtors			2,784	2,897
12.	CREDITORS: AMOUNTS FALLING DUE WITHIN O	NE YEAR			
				2019	2018
				£	£
	Taxation and social security			1,367	7 477
	Other creditors			3,377	3,132
				4,744	3,132
				<del></del>	
13.	MOVEMENT IN FUNDS				
20.				Net	
				movement	.At
			At 1.9.18	in funds	31.8.19
			£	£	£
	Unrestricted funds		05.054	2.664	מביד דים
	General fund		85,064	2,661	87,725 6.462
	Designated fund		3,019	3,443	6,462
			88,083	6,104	94,187
			<u> </u>		
	TOTAL FUNDS		88,083	6,104	94,187
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### Notes to the Financial Statements - continued for the Year Ended 31 August 2019

### 13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

Unrestricted funds General fund Designated fund	Incoming resources £  274,614  3,443  278,057	Resources expended £ (271,953)  (271,953)	Movement in funds £ 2,661 3,443 6,104
TOTAL FUNDS	278,057	(271,953)	6,104
Comparatives for movement in funds			
Unrestricted funds General fund Designated fund	At 1.9.17 £ 97,215 3,019	Net movement in funds £ (12,151)	At 31.8.18 £ 85,064 3,019
TOTAL FUNDS	100,234	(12,151) (12,151)	88,083 88,083
Comparative net movement in funds, included in the above are as follow	vs:		
Unrestricted funds General fund	Incoming resources £ 234,361	Resources expended £ (246,512)	Movement in funds £ (12,151)
TOTAL FUNDS	234,361	(246,512)	(12,151)
A current year 12 months and prior year 12 months combined position is	as follows:		
Unrestricted funds General fund Designated fund	At 1.9.17 £ 97,215 3,019	Net movement in funds £ (9,490) 3,443	At 31.8.19 £ 87,725 6,462
TOTAL FUNDS	100,234 100,234	(6,047)	94,187

#### Notes to the Financial Statements - continued for the Year Ended 31 August 2019

### 13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund Designated fund	508,975 3,443	(518,465)	(9,490) 3,443
	512,418	(518,465)	(6,047)
TOTAL FUNDS	512,418	(518,465)	(6,047)

The Designated fund holds deposit and grant monies received in advance.

### 14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2019.

### <u>Detailed Statement of Financial Activities</u> for the Year Ended 31 August 2019

	31.8.19	31.8.18
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,786	2,260
Grants	8,100	1,762
	10,886	4,022
Investment income	.,	,,,,,,
Other interest received		
	-	3
Charitable activities		
Funded fees	120 AEC	
Membership fees	138,456	128,580
	128,715	101,756
	267,171	230,336
Tetallians	201,111	230,336
Total incoming resources	278,057	234,361
	·	,,
EXPENDITURE		
Charitable activities		
Wages		
Social security	219,163	194,715
Pensions	748	4,043
Hire of equipment	1,971	885
Rent	1,664	963
Rates and water	8,400	8,400
Insurance	1,028	1,149
Light and heat	1,629	1,574
Sundries	5,007	3,510
Staff training	784	325
Nursery consumables	1,295	1,120
Canteen expenses	3,461	5,874
Facility repairs and renewals	7,001	7,265
Cleaning and waste	2,465 4,691	1,655
Fundraising costs	4,156	4,457
Depreciation: Property improvements	2,186	1,103 2,186
Depreciation: Equipment	667	2,186 887
Depreciation: Computer equipment	300	875
	200 0+0	
Support costs	266,616	240,986
Management		
Telephone		
Postage and stationery	1,611	1,121
Computer software and support	68 926	700
	926	1,493
	2,605	3,314
Governance costs		
Legal fees	684	-
Subscriptions	968	607
Carried forward	1,652	607
	•	

### <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 August 2019</u>

	31.8.19	31.8.18
	£	£
Governance costs	4.650	507
Brought forward	1,652	607
Accountancy	1,080	1,440
Book keeping	<u>-</u>	165
	2,732	2,212
Total resources expended	271,953	246,512
Net income/(expenditure)	6,104	(12,151)