

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date 

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 Period end date 

0	5	0	4	2	0
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Charity name 

Sussex Street Christian Centre																			
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Charity No  
(if any) 

1	1	7	1	4	4	8
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## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity asset out in its governing document	Para 1.17	<p>The principal purposes of the Church as stated in the Church Governing Document are: -</p> <ol style="list-style-type: none"> <li>1) The advancement of the Christian faith according to the principles of the Baptist denomination.</li> <li>2) The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees want to see the Christian message of God's love for all people spread in Rhyl and the surrounding area, and internationally through our support of missionary workers overseas.</p> <p>The Church holds services each Sunday morning where the Bible is taught, people worship God through music, and we pray for personal, local and international needs. The Trustees meet monthly to discuss practical matters regarding the maintenance of our premises, and the Elders of the Church meet weekly, focussing on pastoral issues. The Church leaders are particularly interested in reaching out to young people, which they see as essential for the future of the Church. Some members volunteer in taking Open The Book presentations of Bible stories into some of the local primary schools. The Trussell Trust Foodbank based in our church gives out food on Tuesdays and Thursdays to those in need who come with a recognised voucher.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit through their agreement with the Church Governing Document.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The Church is very dependant for its activities on volunteers. This is particularly the case regarding Children and Youth work, Church Office, participation in Sunday Services, Bible Study groups, Pastoral Visiting, Open The Book, and Trussell Trust Foodbank
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The congregation has met on each Sunday morning during the year and a series of biblical themes have been covered in the preaching. The Pastor is the main speaker, but the Youth Pastor and Elders and several other members of the congregation are also involved in speaking roles. We welcome people from a wide variety of backgrounds and ethnic origins. In addition to the morning services, a number of regular Church based activities occur.</p> <ul style="list-style-type: none"> <li>• There are frequent opportunities for the pastor Trevor Casey to offer counsel and advice to Church members, and he and other members of the congregation visit the local hospital and people who find it more difficult to get out.</li> <li>• Prayer First – on the evening of each first Sunday in the month, members of the Church meet to pray for local, national and international needs</li> <li>• Second Sunday – on the second Sunday of the month, members are invited to think about and discuss various matters of the Christian faith.</li> <li>• The church has several house groups in church member's homes, where there is Bible study and prayer, and where pastoral help is available.</li> <li>• On Friday mornings a group of church members meets to pray for individuals, our church and its' activities, and sometimes situations further afield</li> <li>• KidZone – each Sunday morning the younger children leave the service and have their own Bible teaching</li> <li>• Toasters – the teenagers leave the</li> </ul>

		<p>service after about 30 minutes for their own session with toast</p> <ul style="list-style-type: none"> <li>• On Friday evenings we run Generate Youth, a Christian youth club to which about 10 teenagers attend. This is run by our Youth Pastor, Glyn Watson, and a team of volunteers</li> <li>• Leavers' Days at the end of the Summer term where year 6 children are given the opportunity to visit our church and become involved in music, creative prayer, drama and problem solving</li> <li>• Trussell Trust Foodbank where food is given to those in need, upon presentation of a voucher given by another agency; this is available two days a week</li> <li>• Christian Money advice – people from the Rhyl area who are encountering financial difficulties are referred to CMA for help to overcome these difficulties. We have a team of trained people who are able to analyse the financial problems and act as a go-between with the financial agencies, banks etc. This has resulted in many people finding a way out of their financial difficulties.</li> <li>• Our Church premises are also used for counselling services provided by a fully qualified personal counsellor.</li> <li>• Other agencies, such as Rhyl Council, use the premises from time to time during the year for their own activities.</li> </ul> <p>Apart from activities in the Church building, we also run activities for Young People outside the Church.</p> <ul style="list-style-type: none"> <li>• Open The Book assemblies where Bible stories are presented in a dramatised way to 4 local schools up to 5 times a year</li> <li>• During the summer holidays many members of the Church volunteer to</li> </ul>
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		<p>help with camps for children and families in Wales. This has meant helping with erection and dismantling of the camps, as well as cooking and serving meals and other activities.</p> <ul style="list-style-type: none"> <li>• Alpha and Youth Alpha courses have been run this year for those who want to explore the Christian faith.</li> <li>• However, the Covid-19 pandemic has stopped most activities apart from the Foodbank at our church, and most activity is now online including the Sunday services.</li> </ul> <p>Internationally we give regular financial support to overseas Christian workers who were formerly Church members based in Rhyl. One of these is a facio-maxillary surgeon on the Mercy Ships, doing free-of-charge restorative facial work for Africans in various African countries.</p> <p>Another two members now work in a prison ministry helping prisoners find God and preparing them for return to the outside world. They have been involved in prisons in Romania, Nepal, the United States and Brazil, setting up and training new teams to continue the work.</p> <p>We also have on-going interest and prayer for other previous members of the Church who are now serving God as Christian workers overseas.</p> <p>Each Christmas the Church seeks to raise funds for a Christmas project. These projects alternate between overseas and UK based projects. At Christmas 2019 we raised over £2700 for Toilet Twinning to help provide toilets for those in the third world living in extreme poverty.</p> <p>The Church works together with other Churches in the area as opportunities arise for combined outreach efforts.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	<p>The Trustees reviewed the Finances and found that the Charity's income was £464 below the budgeted amount. However, the Charity continues to maintain a healthy reserve.</p> <p>Total receipts of unrestricted funds for the General Fund during the year amounted to £77,811. A further total of £45,612 of restricted donations were also received and are detailed in the financial statements. There are designated funds of £20,000 set aside by the Trustees and Church for refurbishment of the kitchen and new toilets.</p> <p>Many members now choose to give by 'standing order' and Gift Aid their donations, and this resulted in a Gift Aid claim of £14,587 (which is included in the General Fund total above).</p> <p>A large proportion of the General fund was spent on the salaries of the Pastor and the Youth Pastor (£54,640 total). £22,094 of funds was used on restricted expenditure.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have a reserves policy of working towards retaining £30,000 specifically for contingencies and emergencies. We aim to put £5,000 aside each year to achieve this.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds(including any fundraising)	Para 1.47	Donations from existing members.  The majority of these funds are used to pay salaries and maintain the Church building, as well as organising other activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	A description of the principal risks facing the charity – Declining number of wage earners among Church Members.
Other		We bank with the Charities Aid Foundation (CAF) and implement a system of double signatures on all Bank payments.



## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post Or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by Secret Ballot, Candidates to be selected from Church Members

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Potential Trustees are given orientation regarding the role and responsibility by an existing Trustee. They are also supplied with the Governing Document, the Latest Accounts and explanatory information from the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is led by the board of Trustees who work under the rules of the CIO Governing document. Of these the Pastor and Youth Pastor are ex-officio Trustees. The Church members elect the Secretary and Treasurer annually. The other Trustees are elected on a rotating basis by the Church members. The Church members have other input into the Trustees by means of the Church meeting at which all Church members can attend and vote. The Trustees keep the members of the Church informed about their activities, and from time to time refer certain issues (especially the recognition of new members of the Church) to the Church meeting for votes or to listen to how Church members feel about certain issues. The Church meeting is also responsible for approving all large

		expenditures according to the publicised trustee authorization bands.
Relationship with any related parties	Para 1.51	The Charity has direct affiliation to the North Western Baptist Association (NWBA), Baptist Union of Great Britain (BUGB), and Evangelical Alliance who give an advisory input.
Other		Volunteers –Much of the day to day work is done by volunteers, including music, youth, and outreach and cleaning. The Charity considers membership of the Church as an indication of their willingness to volunteer. We are very grateful to all the members who have given generously of their time to serve in the Church.

## Reference and Administrative details

Charity name	Sussex Street Christian Centre
Other name the charity uses	
Registered charity number	1171448
Charity's principal address	15 Sussex Street, Rhyl, Denbighshire, LL18 1SE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Trevor Casey	Minister		Sussex Street Christian Centre
2	Glyn Watson	Youth Pastor		Sussex Street Christian Centre
3				
4	Richard Landon	Treasurer		Sussex Street Christian Centre
5	David Landin	Trustee		Sussex Street Christian Centre
6				
7	Annie Myers	Trustee	28/4/19-5/4/20	Sussex Street Christian Centre
8	Paul Asbridge	Trustee		Sussex Street Christian Centre
9				
10	Richard Hardway	Secretary		Sussex Street Christian Centre
11	Peter Smith	Trustee		Sussex Street Christian Centre
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) Richard Hardway

Position (e.g. Secretary,  
Chair, etc) Secretary

Date 7/4/20

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secretary.docx  
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**Sussex Street Christian Centre CIO Annual Report as at 5<sup>th</sup> April 2020**

Category	06/04/2018 - 05/04/2019	06/04/2019 - 05/04/2020	Difference
<b>Income Categories</b>			
General Fund	61100.31	61187.93	87.62
Gift Aid Claim	15203.53	14586.67	-616.86
Investment Income	26.96	34.1	7.14
Miscellaneous income	8423.25	690.5	-7732.75
Parking	1972	1312	-660
Restricted Income	19720.91	45611.89	25890.98
<b>Total Income Categories</b>	<b>106446.96</b>	<b>123423.09</b>	<b>16976.13</b>
<b>Expense Categories</b>			
Buildings	23250.91	20080.08	-3170.83
Ministry	2892.5	2729.24	-163.26
Miscellaneous expenses	8490.95	169.76	-8321.19
Mission and Outreach	4387.08	1934.51	-2452.57
Office	3941.14	4077.34	136.2
Restricted Expenses	22109.63	22094.11	-15.52
Salaries-Minister	37487.25	37821.43	334.18
Salaries-Youth Worker	21329.22	16818.17	-4511.05
<b>Total Expense Categories</b>	<b>123888.68</b>	<b>105724.64</b>	<b>-18164.04</b>
<b>Grand Total</b>	<b>-17441.72</b>	<b>17698.45</b>	<b>35140.17</b>

**Assets as at 5<sup>th</sup> April 2020**

Balance at 5<sup>th</sup> April 2019 £37,531.07

Add excess of income over expenditure £17,698.45 **£55,229.52**

**Represented by:**

Cash a/c 261.07

CAF current a/c 27,975.25

CAF savings a/c 26,306.54

HSBC current a/c 686.66 **£55,229.52**

**Notes**

Restricted buildings 38K foodbank 6.8K which leaves 10.4K for reserve fund and current use



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Stephen Hatfield  
Tax Accountant  
63 Melyd Avenue  
Prestatyn  
LL19 8RN

Sussex Street Christian Centre

I have examined the Receipts and Payments Account for the Year Ended 5 April 2020 and have found it to be in accordance with the records provided.

*Stephen Hatfield*

Stephen Hatfield

10/07/2020