



GIVE A GIFT

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2020**

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Legal and administrative information

REFERENCE AND ADMINISTRATION DETAILS	
Charity Name	Give A Gift
Registered Charity Number	1176262
Charity's Principal Address	233-237 Roundhay Road Leeds LS8 4HS
Trustees	Hanif Malik Habib Khan Starr Zaman
Accountant	HLA Accountants, 21 Hyde Park Road, Leeds, LS6 1PY, United Kingdom.
Bank	Yorkshire Bank Penny Hill Centre Hunslet Leeds LS10 2AP

STRUCTURE, GOVERNANCE AND MANAGEMENT	
Type of governing document	Model Constitution
How the charity is registered	Charitable Incorporated Organisation
Trustee selection methods and induction	Appointed by Trustees and briefed on their legal obligations under charity law, the content of the charity's constitution, and its recent performance.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1)

To relieve need of people in hospital or hospice, by means of, but not exclusively, the provision or assistance in the provision of equipment and provision of items of comfort for people in care irrespective of their race, creed or cultural backgrounds;

(2)

To relieve need among refugees and asylum seekers by means of, but not exclusively, making grants or loans for providing or paying for items including the provision of food, clean water, clothing, and other basic necessities for the benefit of the said persons;

(3)

To advance in life and relieve needs of young people through:

a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;

b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

(4)

To promote racial and religious harmony and community cohesion for the benefit of the public by promoting knowledge and mutual understanding between different racial and faith groups, in ways that reduces conflict and creates trust, unity and peace between them.

Summary of the main activities in relation to these objects are highlighted in the Trustees report.

TRUSTEES REPORT

The Trustees would like to express their appreciation to the wide range of stakeholders who enable Give A Gift to make a significant difference to people's lives – many of whom are amongst the most vulnerable in our society. The past year has seen a considerable increase in the demand on our services and the response has only been possible through the outstanding dedication of our small staff team and the strong input of our volunteers.

We would also like to extend our gratitude to our funders and the community themselves who ensure we remain grassroots focused. At the time of writing the Covid-19 situation has emerged and we have begun an emergency food parcels response and intend to run this for the as long as the donations and food sourced permit.

An integral aspect of our work in meeting our charitable objects is to work in partnership wherever possible. This not only avoids duplication but ensures an improved service for our client base. The past year has seen us continue with established partnerships and forge new ones to help meet the ever-continuing demand on services. Here we highlight some of the agencies we have worked with and the outcomes of the collaboration.

Partnership Work

Memec (Middle Eastern and Mediterranean Communities)

Give a Gift has been working in partnership with this community group to deliver a number of activities and services that have improved the physical and mental wellbeing of individuals through enhanced levels of social interaction. Our partnership work has enabled asylum seekers and refugees to meet on a weekly basis to improve their physical and mental wellbeing.

We have provided them with a safe place to socialise and interact with others from similar backgrounds. We have provided weekly activities such as arts and crafts, knitting, social coffee afternoons, a befriending service and peer support. Through this, we have no doubt reduced and tackled isolation of many individuals and families who are now meeting outside of the weekly service. This year in addition to last year's activities we organised women only swimming sessions to enhance levels of social interaction and recreational activities. 20 women attended the weekly sessions over the course of 6 weeks. The feedback from the women was very positive; initially the women were a little apprehensive for various reasons. However their level of confidence during the weeks had improved. Give a Gift also supported MEMEC by arranging a day trip to Filey this year, a rare opportunity for the group which they thoroughly enjoyed.

WYDAN (West Yorkshire Destitute Asylum Network) Partnership

The WYDAN scheme looks after destitute and asylum seekers to provide emergency shelter 7-14 days with the help of host agencies such as churches, Synagogue, Masjids and community centres. For the second year running Give a Gift hosted in partnership with the Infinity centre to accommodate 10 destitute asylum seekers 7pm-9am— predominantly destitute asylum seekers from countries such as; Palestine, Syria, Iraq, Sudan.

The scheme was run by a team of 12 dedicated volunteers including 4 refugee/asylum seekers. We provided a hot meal, breakfast, washing facilities and a weekly bus pass. The individuals also received emotional support by being treated with respect and dignity. This was such a valuable experience for us all and an important intervention for a section of the community forgotten by many.

PAFRAS

Give a Gift are working in partnership work with PAFRAS to support their weekly drop in service at St Aidans church. Give a Gift with the support of donors have been funding the hot meals every Wednesday to over 150 clients. The clients and have access to other services within the venue such as Mental health support, Legal Advice, Immigration advice, advocacy support, food banks and Welfare support and Give a Gift. We also have volunteers who support the drop in and provide Give a Gift with referrals (through individuals/families identified within the drop in). These referrals are then given an initial assessment of their needs and the caseworker provides us with all documentations to make the assessment in order to work out the help they need. This could range from access to housing, benefits, provision of food vouchers, support with school uniform and basics essentials (such as hygiene products, bedding, baby milk, nappies, travel, dealing with social services where necessary etc). We also provide emotional

support for those going through a difficult time such as ill health of individuals/children, support in cases of domestic violence and those suffering from PTSD.

All Hallows Church partnership

Every year on Christmas day, All Hallows Church hosts a free Christmas meal to those in need. This meal is open to all, regardless of faith and is a great initiative particularly for those who are alone or who cannot afford a meal. The food used to cook the meals is generally excess waste food from supermarkets and restaurants. Give a Gift donated food for the event and 10 volunteers helped with the preparation, serving and cleaning up.

Bradford Royal infirmary Partnership

With the support of the local community, Give a Gift donated 300 toys to the children's ward at Bradford Royal infirmary at Christmas. The staff, children and parents were all very grateful for the generous donation.

Activities

Men's Social Group

We have a regular weekly Social coffee afternoon at a local venue where on average 10 men attend regularly. The group is managed by one of our male volunteers (who can converse in over 6 languages). The coffee afternoon is very much user led and the group participate in weekly activities that range from having conversations in English, going out for walks, befriending, visit to local amenities in the area to build their knowledge on services they may want to benefit from

Weekly Drop-In

Give a Gift provides a weekly drop in service for clients for advocacy advice and support and a range of other support services. Referrals to partner agencies and signposting are made where we are unable to assist the clients.

Volunteers

Give a Gift has had over 60 volunteers in the last year that have come with an array of knowledge and skills. They have attended volunteer workshops and are encouraged to attend various training that may interest them. We also have a team of committed weekly volunteers who support us with administration, advocacy and general advice, signposting and support for clients (all who have attended advocacy training)

Campaigns and Events

Ramadan Campaign

During the month of Ramadan, Give a Gift launched its Toy Appeal through social media and various links and networks in the community to collect brand new toys for the children on the day of Eid. We were able to provide over 130 families with Eid gifts on the day of Eid and we received generous donations of sweet bakeries/drinks to distribute to the families.

We managed to raise funds to distribute food parcels to both individuals and families identified through our partnership work with PAFRAS (Positive Action For Refugees and Asylum Seekers). We managed to distribute to over 100 families (fresh chicken, rice, oil, dates, bread throughout Ramadan & we gave out 100 x £20 food vouchers to families/individuals with the funds raised from the community.

We also hosted a weekly iftaar on a Friday and provided meals to over 250 people to open their fast. It gave people who would generally spend meal times alone, or have little to meet new people and have a nutritional meal. The iftaars were run by 10 Give a Gift volunteers who helped with the serving, cleaning and interacting with the guests.

Eid Events

Give a Gift have organised and set up two events on the day of Eid, The second Eid event was also an awards night. This was an opportunity for Give a Gift to allow the donors and supporters to come together to recognise and show their appreciation to the members of the community who they feel have made a positive impact. We have had over 800 individuals and families attending the events. Our volunteers supported in coordinating our events in terms of setting up, providing stalls such as henna painting, bun decorating, manning the bouncy castle and go karting areas, serving food and ensuring the smooth running of the event.

Fundraising events

We have held numerous fundraising events in the past year. In November Give a Gift held a Winterball in aid of Candelighters, This is a charity that supports children and their families dealing with cancer. They provide respite and other services. 250 women attended the women only dinner and dance. Through supporting our donors to organise an array of events such as a Bollywood night, Curry night, Arabian night, Qawali night, bake sale and two part took in an indoor sky dive. The events raised several thousand pounds to be donated to Candelighters.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

The charity works towards keeping a surplus in the range of £20,000 for unforeseen financial circumstances at the end of each year. The charity was below this figure as at 31 March 2020.

Statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

.....*H.Malik*.....

Mr H. Malik

Trustee

Date: 23rd September 2020

Independent Examiners Report

I report on the accounts of Fountains of Knowledge for the year ended 31 March 2020 set out on pages 4 to 13.

Respective responsibilities of trustees

As the trustee of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

Basis of independent examiner's statement

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no matter has come to my attention giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act or;
2. the financial statements do not accord with those records or;
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....H.Latif.....

Mr. Haroon Latif FCCA
Independent Examiner

HLA Accountants
21 Hyde Park Road
Leeds
LS6 1PY

Date: 23rd September 2020

GIVE A GIFT

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31st MARCH 2020

	Notes	Unrestricted Funds	Restricted Funds	2020	2019
INCOMING RESOURCES		£	£	£	£
Donations		9,040	8,412	17,452	30,127
Fundraising		6,165	20,399	26,564	19,207
Grants		1,191	5,000	6,191	20,820
Gift Aid Tax Refund Received		107	-	107	2,063
TOTAL INCOMING RESOURCES		16,503	33,811	50,314	72,217
 RESOURCES EXPENDED					
Gross Wages and NI		-	14,745	14,745	9,201
Project Activities		-	19,066	19,066	14,544
Events		7,669	-	7,669	7,168
Equipment		1,638	-	1,638	1,922
Travel & Expenses		959	-	959	811
Printing		891	-	891	445
Payments		2,000	-	2,000	20,000
Rent, Insurance & Overheads		2,245	-	2,245	-
Legal and professional		400	-	0	450
		-	-	-	-
		-	-	-	-
TOTAL RESOURCES EXPENDED		15,802	33,811	49,613	54,541
Net incoming/outgoing resources before transfers		701	-	701	17,676
Transfers between Funds		-	-	-	-
		701	-	701	17,676
Other recognised gains/(losses)		-	-	-	-
NET MOVEMENT IN FUNDS		701	-	701	17,676
Total Funds Brought Forward		-	61,176	61,176	43,500
TOTAL FUNDS CARRIED FORWARD	9	701	61,176	61,877	61,176

GIVE A GIFT

BALANCE SHEET AS AT 31st MARCH 2020

	Notes	2020		2019	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	5		-		-
CURRENT ASSETS					
Debtors	6	-	-	-	-
Cash at bank and in hand		<u>62,277</u>		<u>61,267</u>	
Creditors: Amounts falling due within one year	7	<u>(400)</u>		<u>(91)</u>	
Net Current Assets			61,877		61,176
Net Assets			<u>61,877</u>		<u>61,176</u>
Funds					
Restricted Funds	9		61,877		61,176
TOTAL FUNDS			<u>61,877</u>		<u>61,176</u>

The financial statements were approved by the board and signed on its behalf by;

H.Malik

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Mr H Malik
Trustee

Date: 23rd September 2020

Charity number: 1176262

**GIVE A GIFT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2020**

1. ACCOUNTING POLICIES

Basis of Accounting

- (a) The Accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities and follow the recommendations in *Accounting and Reporting by Charities: Statement of Recommended Practice* issued in (SORP 2005).

Incoming Resources

- (b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Income from school fees represents fees earned in respect of the provision of education to pupils during the year.

Income from investments is included in the year in which it is receivable.

Resources Expended

- (c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Tangible fixed assets and depreciation

- (d) Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures & Fittings

- (e) No depreciation is charged in respect of buildings which are included at cost.

Fund accounting

- (f) Restricted Funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

2. STAFF NUMBERS

The average weekly number of employees during the year, calculated on the basis of 0.5 FTE Equivalent.

3. STAFF COSTS	2020	2019
Gross wages and Employers NI	14,745	9,201
	<u>14,745</u>	<u>9,201</u>

No Trustees have received remuneration or had expenses met by the Charity.
There are no employees with emoluments above £60,000.

4. NET INCOMING RESOURCES FOR THE YEAR	2020	2019
This is stated after charging:		
Trustees' remuneration	Nil	Nil
Examiners' fee	<u>400</u>	<u>420</u>

5. TANGIBLE FIXED ASSETS

	Freehold Property	Fixtures & Fittings	Total
Cost			
At 1 st April 2019	-	-	-
Additions	-	-	-
At 31 st March 2020	<u>-</u>	<u>-</u>	<u>-</u>
Depreciation			
At 1st April 2019	-	-	-
Charge for the year	-	-	-
At 31st March 2020	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value			
31 st March 2019	-	-	-
31 st March 2020	<u>-</u>	<u>-</u>	<u>-</u>

6. DEBTORS

	2020	2019
Other debtor	-	-
	-	-

7. CREDITORS: Amounts falling due within one year

	2020	2019
Other creditors	400	91
	400	91

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Total Funds £
Tangible Fixed Assets	-	-
Current Assets	62,277	61,267
Current Liabilities	(400)	(91)
Net Assets 31 March 2020	61,877	61,176

9. MOVEMENT IN FUNDS

	At 1st April 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2020 £
Restricted Funds					
Charity Restricted funds	61,176*	50,314	49,613	-	61,877
Total Funds	61,176	50,314	49,613	-	61,877

**Shown as unrestricted in 2019 accounts*

Purposes of Restricted Funds

The restricted funds represents funds which trustees are to use in accordance with the purpose outlined in the grant agreement and for the specified cause outlined in the fundraising campaigns run throughout the financial year.