

**REGISTERED COMPANY NUMBER: 07200164**

**REGISTERED CHARITY NUMBER: 1141483**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**FOR**

**KENT EQUALITY COHESION COUNCIL**

**CKR**  
**CHARTERED CERTIFIED ACCOUNTANTS**  
**CKR HOUSE**  
**70 EAST HILL**  
**DARTFORD**  
**KENT**  
**DA1 1RZ**

**KENT EQUALITY COHESION COUNCIL**  
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**FOR THE YEAR ENDED 31 MARCH 2020**

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## **KENT EQUALITY COHESION COUNCIL**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

07200164 (England and Wales)

##### **Registered Charity number**

1141483

##### **Registered office**

CKR House

70 East Hill

Dartford

Kent

DA1 1RZ

##### **Director/Trustees**

D Sharma M B E

A Sandhu M B E

C Gosal

P S Kang B E M

T S Mahil

##### **Company Secretary**

G Sandher

Company Secretary – G Sandher is currently appointed as the company secretary and performs the role of Board Secretary.

##### **Independent Examiner**

Kuldeep Sulh (FCCA)

CKR Chartered Accountants

CKR House

70 East Hill

Dartford, Kent

DA1 1RZ

##### **Chief Executive and senior staff members:**

G Sandher Chief Executive

The Chief Executive Officer manages the day to day of operations of the charity on behalf of the board of trustees/directors. He is neither a director for the purposes of the Companies Act 2006, nor a trustee for the purposes of the Charities Act 2006.

## **KENT EQUALITY COHESION COUNCIL**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The organisation is a charitable company, limited by guarantee, incorporated on 23 March 2010 and registered as a charity on 14th April 2011. The company is governed by its Articles of Association which set out the objects and powers of the charitable company. The directors have used powers granted to them in the Articles to make rules for its operations.

In the event of a winding up of the company, members are required to contribute an amount not exceeding £1.00.

##### **Recruitment and appointment of new trustees**

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the directors. The directors serving during the year and since the year end are set out on page 1.

As set out in the articles of association, there should not be less than 3 directors or more than 15. At each annual general meeting, one third of the members shall retire from the office. Retiring directors are eligible for re-election.

All directors who give their time voluntarily, receive no benefits from the charity and are recruited from user groups and volunteers who have an interest in the welfare of the charity.

##### **Organisational Structure**

The work of the company and charity is overseen by a board of Trustees who meet every 3 months to provide a strategic direction and monitor and review the work of the charity.

During the year the board met formally on several occasions, as well as numerous ad-hoc and informal meetings. Board meetings include members of volunteers staff as appropriate.

The day-to-day running of the charity and local operations are carried out by volunteers, under the leadership of the chief executive Gurvinder Sandher, who regularly reports to the board and have delegated authority within terms approved by the trustees, for operational matters, including finance, health and safety, security and staff.

##### **Related parties**

Other related parties & charities include Cohesion Plus Kent, a company limited by guarantee where G Sandher serves as a director and member of the company.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The board has a formal, written policy of internal financial control procedures which will continue to be monitored and updated to cover new risk areas as and when they are identified.

## **KENT EQUALITY COHESION COUNCIL**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The charity's purposes, as set out in the Articles of Association, are to :

- To work towards reducing inequality, eliminate discrimination, strengthen good relations between people, and promote human rights.
- To encourage and ensure compliance with equality legislation on age, disability, gender, gender reassignment, race, religion or belief, sexual orientation and the Human Rights Act.
- To promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.
- To promote Community Cohesion within the county of Kent.

##### **Public benefit**

##### **How our activities deliver public benefit**

In accordance with section 4 of the Charities Act 2006, the directors and trustees have due regard to the guidance published by the Charity Commission on the requirement that the objectives and work undertaken by the charity are in line with charitable objectives and do provide for benefit of the public.

The principal activity of the charity continued to be working towards the reduction of inequality, the elimination of discrimination and promotion of good relations between people with a view to strengthening community cohesion in the county of Kent. This was done through the organisation and delivery of community based arts activities, casework, public education and through partnership working with organisations from the statutory and voluntary sector. Board meetings are held regularly to deliver the following objectives:

- Strengthening good relations between people;
- Promotion of human rights and equality;
- Elimination of discrimination;
- Promotion of cohesion;
- Public education.

In addition, the charity was involved in various charitable and social community events.

##### **Volunteers**

The trustees would like to express their thanks to the volunteers, who are an essential part of the charity's infrastructure and without whose support, the charity could not continue to operate. Trustees are aware of the Charity Commission guidance on this subject and confirm that they will read the PDF documents maintained on the Commission website.

##### **Principal sources of funding**

The principal funding sources for the Charity are currently by way of grant funding, service level agreements and project delivery.

The following organisations provided funding for the past year; Gravesham Borough Council, Dartford Borough Council, Kent County Council, Cohesion Plus Kent, Kent Police, Citizens Advice North and West Kent, Swale Borough Council, Big Lottery Fund , Colyer Fergusson, Golding Homes and Kent Reliance Providend Fund.

## **KENT EQUALITY COHESION COUNCIL**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

##### **Principal sources of funding**

The Charity has service level agreements with Gravesham Borough Council, Dartford Borough Council and Kent County Council. The rest of the income is generated from short term project specific funding. The charity is constantly looking for more secure sources of funding.

##### **Future developments**

The charity will continue to seek long term funding from partners and also look at ways if securing additional income from business and private donations. None of this is entirely reliable or predictable. The Charity shall also work on becoming tender ready so that we are in a position to apply for small public sector contracts.

We are looking to continue working with our partners in the voluntary and statutory sector, to develop partnerships and make best use of our limited resources and where applicable to apply for joint contracts or deliver bigger projects.

For 2020/2021 the Charity will continue to work in partnership with organisations from the public and voluntary sector to deliver innovative events in North and West Kent which promote community cohesion and positive community relations. The Charity will also continue to provide support where applicable to victims of racial discrimination and harassment and act as a conduit between local community groups and public and voluntary sector partners. We shall also look to recruit more volunteers to help deliver some of our community projects. The Charity is also working on a number of funding applications both in partnership and on its own which would enable it to secure its short term finance.

All funds raised so far have been expended in pursuit of the Charity's objectives through paying staff salaries, activity costs and overheads.

##### **FINANCIAL REVIEW**

###### **Reserves policy**

The directors have reviewed the free level of reserves maintained, which are represented by unrestricted funds not committed or invested in tangible fixed assets. The aim is to maintain reserves at a level to ensure that there should not be a reduction in income that the service could continue for at least three months at current rates of expenditure.

The unrestricted reserves are £90,318 (2019 £64,111) which covers three months expenditure of approximately £30,106.

###### **Review of the financial position**

The results for the year are set out on pages 8 to 16.

The charity is dependent entirely on voluntary donations and are grateful for the support given this year.

Income was £110,907 (2019 £94,311). Income for the year was higher than last year due to efforts and hard work done by the charity in raising funds and donation generations in terms of both fund raising and events.

Total expenditure decreased in the year to 31 March 2020, to £84,699 (2019 £90,290) which reflects the costs from running the activities of the charity and the activities related to generating funds for the charity.

## **KENT EQUALITY COHESION COUNCIL**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The past year has been a busy one for the Charity working in partnership across Kent. The Charity has worked hard supporting local community groups and individuals as well as delivering projects and events. In 2019-20 the Charity in partnership delivered successful events which focused around community cohesion and bringing communities together in Gravesham, Dartford, Swale, Maidstone, Tonbridge Malling and Tunbridge Wells.

For a small organisation the Trustees feel that the delivery continues to exceed the size of the charity and they are pleased that the organisation continues to be recognised for its positive work around promoting cohesion and tackling discrimination.

It is important to recognise that the past year has been a challenging one financially; nonetheless the charity has worked hard to secure funding from wherever it is possible and has made prudent use of its resources in this period. In addition it has made more use of volunteers and casual staff to support it with its delivery and the Chief Executive has part time staff support which has allowed him to go out and look for this additional source of funding.

Over the past year the Charity has delivered a number of high profile events ranging from conferences around mental health and domestic abuse, to community celebrations including Black History Month, Diwali, Eid, Common Wealth Day and National Inter Faith Week. It has also worked in partnership to deliver major festivals across North and West Kent including the Swale Fusion Festival of Light, Maidstone Community Mela and Dartford Saint George's Day celebrations. In addition it has also ran a programme of public education with sessions delivered in school and community settings. These activities have allowed the Charity to broaden its area of work and raise its profile.

The Charity has also continued to support individuals who suffer from discrimination and harassment. This one to one free service has included issues related to employment, housing, schools and the provision of services.

The Charity has also supported victims of hate crime. In addition the Chief Executive has used his experience to support community groups with advice and support around fundraising, training, governance and marketing. All of the services of the Charity remain free of charge.

#### **OTHER INFORMATION**

The charity's book-keeping is carried out by CKR Chartered Certified Accountants.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**KENT EQUALITY COHESION COUNCIL**

**REPORT OF THE TRUSTEES**

**FOR THE YEAR ENDED 31 MARCH 2020**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the report of the trustees and the financial statement in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

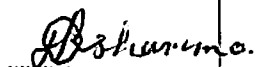
Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to :

- Select suitable accounting policies and then apply them consistently
- Observe the methods of principle in the charity SORP.
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the order of board of trustees on 18 August 2020 and signed on its behalf by:



D Sharma Esq. – Director/Trustee



## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF**

### **KENT EQUALITY COHESION COUNCIL**

#### **Independent examiner's report to the trustees of Kent Equality Cohesion Council ('the Company')**

I report to the trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

#### **Responsibilities and basis of the report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

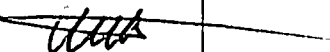
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) Accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
- (2) The accounts do not accord with those records; or
- (3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- (4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached, other than the fact that no budgets in support of initial funding applications, nor any quarterly / annual / final reports to funders, nor listings of expenses vouchers submitted to funders to claim for specific reimbursement in respect of charitable activities, have been provided to the examiner upon request, which would have indicated the intended use of such funds. Thus apart from where a specific purpose, or restriction has been identified from our review of available support documentation, the bookkeeping and accounts have been prepared on the basis that all other grants are unrestricted and provided for utilisation in respect of all charitable activities and or related support costs. We have not been advised that any particular grant(s) have been provided solely for Core Funding (voluntary income). Should any of the original documentation not seen indicate otherwise, this could mean that the specific funds might not have been applied in accordance with the original purpose advised to funders, or in accordance with any quarterly or annual reports submitted to funders.



Kuldeep Sulh, F C C A  
CKR, Chartered Certified Accountants  
CKR House, 70 East Hill  
Dartford, Kent  
DA1 1RZ

Date: .....15/6/20.....

**KENT EQUALITY COHESION COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2020**

|   | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 31.03.20<br>Total<br>funds<br>£ | 31.03.19<br>Total<br>funds<br>£ |
|---|----------------------------|--------------------------|---------------------------------|---------------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>   |                            |                          |                                 |                                 |
| Voluntary income  |                            |                          | 0                               | 0                               |
| Previously deferred income  |                            |                          | 0                               | 0                               |
| Activities for generating funds   |                            |                          | 8,993                           | 3,359                           |
| <b>Incoming resources from charitable activities</b>                          |                            |                          |                                 |                                 |
| Charitable activities   |                            |                          | 101,914                         | 90,952                          |
| Previously deferred income  |                            |                          | 0                               | 0                               |
| Other incoming resources  |                            |                          | 0                               | 0                               |
|   |                            |                          | <hr/>                           | <hr/>                           |
|   |                            |                          | 110,907                         | 94,311                          |
| <b>EXPENDITURE ON</b>   |                            |                          |                                 |                                 |
| Costs of generating voluntary income  |                            |                          | (0)                             | (0)                             |
| Costs of activities to generate funds   |                            |                          | (0)                             | (0)                             |
| Costs of generating other income  |                            |                          | (0)                             | (0)                             |
|   |                            |                          | <hr/>                           | <hr/>                           |
|   |                            |                          | (0)                             | (0)                             |
| <b>Net incoming/(outgoing) resources available for charitable application</b> |                            |                          | 110,907                         | 94,311                          |
| <b>Charitable activities</b>  |                            |                          |                                 |                                 |
| Charitable activities   |                            |                          | 80,379                          | 85,970                          |
| Support Costs   |                            |                          | 4,320                           | 4,320                           |
|   |                            |                          | <hr/>                           | <hr/>                           |
| <b>Total resources expended</b>   |                            |                          | (84,699)                        | (90,290)                        |
| <b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>                                |                            |                          | 26,207                          | 4,021                           |
| <b>RECONCILIATION OF FUNDS</b>  |                            |                          |                                 |                                 |
| Total funds brought forward   |                            |                          | 64,111                          | 60,090                          |
|   |                            |                          | <hr/>                           | <hr/>                           |
| <b>TOTAL FUNDS CARRIED FORWARD</b>  |                            |                          | 90,318                          | 64,111                          |
|   |                            |                          | <hr/>                           | <hr/>                           |
| <b>CONTINUING OPERATIONS</b>  |                            |                          |                                 |                                 |
| All income and expenditure has arisen from continuing activities:             |                            |                          |                                 |                                 |

The notes form part of these financial statements

**KENT EQUALITY COHESION COUNCIL**

**BALANCE SHEET**

**AS AT 31 MARCH 2020**

|  | Notes | 31.03.20<br>Total<br>Funds<br>£ | 31.03.19<br>Total<br>Funds<br>£ |
|--|-------|---------------------------------|---------------------------------|
| <b>Fixed assets</b>                          |       |                                 |                                 |
| Tangible assets                              | 7     | 205                             | 410                             |
| <b>Current assets</b>                        |       |                                 |                                 |
| Debtors                                      | 8     | 350                             | 350                             |
| Cash at bank and in hand                     |       | 97,487                          | 71,326                          |
|  |       | <u>97,837</u>                   | <u>71,676</u>                   |
| <b>Creditors</b>                             |       |                                 |                                 |
| Amount falling due within one year           | 9     | (7,724)                         | (7,975)                         |
| <b>Net current assets</b>                    |       | <u>90,113</u>                   | <u>63,701</u>                   |
| <b>Total assets less current liabilities</b> |       | <u>90,318</u>                   | <u>64,111</u>                   |
| <b>Net assets</b>                            |       | <u>90,318</u>                   | <u>64,111</u>                   |
| <b>Funds</b>                                 |       |                                 |                                 |
| Unrestricted funds                           |       | 90,318                          | 64,111                          |
| Restricted funds                             |       | -                               | -                               |
| <b>Total Funds</b>                           |       | <u>90,318</u>                   | <u>64,111</u>                   |

The charitable company is entitled to exemption from audit under Section 477 of the companies Act 2006 for the year ended 31 March 2020.

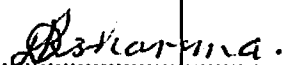
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for :

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to financial statements, so far as acceptable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

These financial statements were approved by the board of Trustees on 18 August 2020 and were signed on its behalf by :

  
.....  
D Sharma - Trustee / Director

The notes form part of the financial statements

## **KENT EQUALITY COHESION COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

## **1 ACCOUNTING POLICIES**

### **Fund accounting**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Financial reporting standard number 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

- The requirements of Section 7 Statement of Cash flows.

### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Further information is provided in the Notes to the Accounts.

### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the cost associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Support costs include those costs associated with meeting the constitutional and statutory requirement of the charity and include the costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities (SoFA) on a basis designed to reflect the use of the resource. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

### **Taxation**

With effect from April 2011, The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity during the current year.

Gift Aid is not being recovered on applicable donations.

The charity is not registered for VAT.

**KENT EQUALITY COHESION COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**FOR THE YEAR ENDED 31 MARCH 2020**

**1 ACCOUNTING POLICIES - Continued**

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes agreed with the donor, within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The exact ways in which the money is to be spent, may be varied by agreement with

Further explanation of the nature and purpose of each fund is included in the notes to the financial statement:

**Tangible Assets**

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office Equipment, Fixtures and Furniture – 2 – 3 year straight line basis

**2 ACTIVITIES FOR GENERATING FUNDS**

|                                       | 2020      | 2019      |
|---------------------------------------|-----------|-----------|
|                                       | £         | £         |
| Costs of activities to generate funds | 0         | 0         |
|                                       | <u>£0</u> | <u>£0</u> |

**3 CHARITABLE ACTIVITIES COSTS**

|                       | Direct<br>Costs<br>£ | Support<br>Costs<br>£ | Totals<br>£    |
|-----------------------|----------------------|-----------------------|----------------|
| Charitable activities | 80,379               | 4,320                 | 84,699         |
|                       | <u>£80,379</u>       | <u>£4,320</u>         | <u>£84,699</u> |

**4 Support Costs**

|                           | 2020<br>£     | 2019<br>£     |
|---------------------------|---------------|---------------|
| Independent Examiner      | 720           | 720           |
| Accountancy & bookkeeping | 3,600         | 3,600         |
|                           | <u>£4,320</u> | <u>£4,320</u> |

**KENT EQUALITY COHESION COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**FOR THE YEAR ENDED 31 MARCH 2020**

**5 TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**Trustees' Expenses**

There were no Trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**6 STAFF COSTS**

|                       | <b>2020</b>    | <b>2019</b>    |
|-----------------------|----------------|----------------|
|                       | <b>£</b>       | <b>£</b>       |
| Wages and salaries    | 43,437         | 43,637         |
| Social Security Costs | 1,307          | 1,335          |
| Pension               | 4,200          | 4,200          |
|                       | <u>£48,944</u> | <u>£49,172</u> |

The average monthly number of employees during the year was as follows:

|                 | <b>2020</b> | <b>2019</b> |
|-----------------|-------------|-------------|
| Chief Executive | 1           | 1           |
| Support Staff   | 1           | 1           |
|                 | <u>2</u>    | <u>2</u>    |

No employee received emoluments of more than £60,000.

The charity operates a defined contribution pension scheme for its employees.

**KENT EQUALITY COHESION COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**FOR THE YEAR ENDED 31 MARCH 2020**

**7 TANGIBLE FIXED ASSETS**

Charity intends to capitalise its expenditure in fixed assets.

**Depreciation Policy**

Office & Computer Equipment - there is no minimum capitalisation limit. Any fixed assets acquired by the charity would be shown as an asset on the balance sheet and will be subsequently depreciated over their estimated useful life.

Each class of asset would be considered as to its useful economic life and appropriate depreciation rates and methods have been selected by the Trustees to reflect this, such as:

Office Equipment, Fixtures and Furniture 2 – 3 years straight line.

|                        | <b>Fixtures &amp;<br/>Fittings<br/>£</b> | <b>Computer<br/>Equipment<br/>£</b> |
|------------------------|--|-------------------------------------|
| Cost:                  |  |                                     |
| Brought forward        | 550                                      | 615                                 |
| Additions for the year | -  | -                                   |
| At 31 March 2020       | <u>£550</u>                              | <u>615</u>                          |
| Depreciation:          |  |                                     |
| Brought forward        | 550                                      | 205                                 |
| Charge for the year    | -  | 205                                 |
| At 31 March 2020       | <u>£550</u>                              | <u>410</u>                          |
| Net Book Value:        |  |                                     |
| At 31 March 2020       | <u>£0.00</u>                             | <u>205</u>                          |
| As at 31 March 2019    | <u>£0</u>                                | <u>410</u>                          |

**8 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|               | <b>2020<br/>£</b> | <b>2,019<br/>£</b> |
|---------------|-------------------|--------------------|
| Other debtors | 350               | 350                |
|               | <u>£350</u>       | <u>350</u>         |

**KENT EQUALITY COHESION COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**FOR THE YEAR ENDED 31 MARCH 2020**

**9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                 | <b>2020</b>   | <b>2019</b>   |
|---------------------------------|---------------|---------------|
|                                 | <b>£</b>      | <b>£</b>      |
| Accruals                        | 4,320         | 4,320         |
| Net pay Control                 | 3,404         | 3,655         |
| Other taxes and social security | -             | -             |
|                                 | <u>£7,724</u> | <u>£7,975</u> |

**10 OPERATING LEASE COMMITMENTS**

|                                     | <b>2020</b>   | <b>2019</b>   |
|-------------------------------------|---------------|---------------|
|                                     | <b>£</b>      | <b>£</b>      |
| Expiring between one and five years | 6,600         | 6,600         |
|                                     | <u>£6,600</u> | <u>£6,600</u> |

**11 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                       | <b>2020</b>    | <b>2019</b>    |
|-----------------------|----------------|----------------|
|                       | <b>£</b>       | <b>£</b>       |
|                       | <b>Total</b>   | <b>Total</b>   |
|                       | <b>Funds</b>   | <b>Funds</b>   |
| Fixed assets          | 205            | 410.00         |
| Current assets        | 350            | 350            |
| Cash at hand and bank | 97,487         | 71,326         |
| Current liabilities   | (7,724)        | (7,975)        |
|                       | <u>£90,318</u> | <u>£64,111</u> |



**KENT EQUALITY COHESION COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**FOR THE YEAR ENDED 31 MARCH 2020**

**12 PURPOSE OF FUNDS**

The purpose of each material unrestricted fund is outlined below:

- (a) Dartford Borough Council - Core funding was provided with a view to work towards reducing inequality, eliminate discrimination, strengthen good relations between people, and to promote human rights.
- (b) Kent County Council – Core funding was provided to charity for carrying out its day to day operations and to provide advice and support around equality and cohesion policy and strategy.
- (c) Gravesham Borough Council - Core funding was provided to the charity for carrying out its community projects.

**13 CONTINGENT LIABILITIES**

- (a) All grant funding is provided on the provision that the income & expenditure is separately identified in respect of each fund and supporting vouchers available for inspection by request of any funder. There are certain conditions stipulated non-compliance which may result in discontinuation of funding and or request for repayment of grant monies. This includes submission of quarterly and annual reports to funders as well as provision of financial accounts.

**14 RELATED PARTY DISCLOSURES**

Related parties included Cohesion Plus Kent, a company limited by guarantee and where G Sandher served as a director and member of the company.

None of the trustees received any remuneration during the period.

**15 INDEPENDENT REVIEW OF THE ACCOUNTS**

The Charity has appointed K SULH (FCCA) of CKR Chartered Certified Accountants, to independently review its annual accounts for the period. The cost of the Independent examiners fee is £720, plus an additional £3,600 for compilation and preparation of these financial statements.

**KENT EQUALITY COHESION COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**16 MOVEMENT IN FUNDS**

|                           | As at<br>01.04.19 | Net movements<br>in funds | Fund<br>Transfers | As at<br>31.03.20 |
|---------------------------|-------------------|---------------------------|-------------------|-------------------|
| <b>Unrestricted funds</b> |                   |                           |                   |                   |
| Unrestricted funds        | 64,111            | 26,207                    | (0)               | 90,318            |
| <b>TOTAL FUNDS</b>        | <u>£64,111</u>    | <u>£26,207</u>            | <u>£0</u>         | <u>£90,318</u>    |

Net movement in funds, included in the above are as follows :

|                           | Incoming<br>resources | Resources<br>expended | As at<br>31.03.20<br>Movements<br>in funds |
|---------------------------|-----------------------|-----------------------|--|
| <b>Unrestricted funds</b> |                       |                       |  |
| Unrestricted funds        | 110,907               | (84,699)              | 26,207                                     |
| <b>TOTAL FUNDS</b>        | <u>£110,907</u>       | <u>£84,699</u>        | <u>£26,207</u>                             |

The notes form part of these financial statements