

**JOSHUA HAYDAY HELPING HAND TRUST**

Company Number: 7091862

**Charity Number: 1134104**

**JOSHUA HAYDAY HELPING HAND TRUST**

**A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 DECEMBER 2019**

N D Myatt & Co  
Chartered Accountants  
35 Quintin Avenue, London SW20 8LD

**JOSHUA HAYDAY HELPING HAND TRUST**

Company Number: 7091862

**Charity Number: 1134104**

---

**CONTENTS OF THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**

---

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 9

# JOSHUA HAYDAY HELPING HAND TRUST

Company Number: 7091862  
Charity Number: 1134104

---

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

---

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2019. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standards for Smaller Entities (FRSSE)

### REFERENCE AND ADMINISTRATION DETAILS

**Registered Company Number:** 7091862 (England and Wales)

**Registered Charity Number:** 1134104

**Registered Office:** Troytown Cottage,  
Haywards Heath Road,  
Balcombe,  
West Sussex RH17 6NF

**Directors / Trustees:** Nicholas Hayday  
Carolyn Bane  
Clive Bane  
Katie Hayday  
Susan Hayday  
Terence Hayday

**Company Secretary:** Terence Hayday

**Independent Examiner:** N D Myatt & Co  
Chartered Accountants  
35 Quintin Avenue,  
London SW20 8LD

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Corporate Governance.

The Trust is managed by the Directors shown above, who meet on a regular basis in accordance with the Board's procedures. Minutes are taken of all formal meetings.

#### Governing Document

The Trust is controlled by its Memorandum and Articles of Association.

The Trust is a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trust was incorporated on 1 December 2009.

Each Member has undertaken to contribute a sum not exceeding £1 in the event of the winding up of the Trust. There are 6 Members. (2018:6)

#### Recruitment and Appointment of New Trustees / Directors of the Company

A Trustee is a Director of the Company, who shall be a Director of the Company for the purposes of the Companies Act 2006 and a Charity Trustee for the purposes of the Charities Acts.

# **JOSHUA HAYDAY HELPING HAND TRUST**

Company Number: 7091862  
Charity Number: 1134104

## **STRUCTURE, GOVERNANCE AND MANAGEMENT CONTINUED**

The Members may, by ordinary resolution, appoint any individual aged 16 years or over, who is not disqualified as defined in the Articles of Association, to be a Trustee, provided the appointment does not cause the number of Trustees to exceed any maximum for the time being. As at 31 December 2019, there was no such maximum number.

### **Induction and Training of New Trustees**

New Trustees are briefed on their legal obligations under Charity and Company law, the content of the Trust's Memorandum and Articles of Association, the Board's procedures and decision-making processes, the Trust's strategic objectives and the recent and proposed financial performance of the Trust.

### **Risk Management**

The Directors have a duty to identify and review the risks to which the Joshua Hayday Helping Hand Trust is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

The Board is responsible for the management of risks faced by the Trust. Risks are identified, assessed and controls established throughout the year. A key control is the review of the Trust's Risk Register at every regular Board meeting.

Through the risk management process established by the Joshua Hayday Helping Hand Trust, the Directors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable, but not absolute, assurance that major risks have been adequately managed. The Trustees have determined that the key risk to the Charity would be the inability to raise funds.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and Aims**

The principal objective of the Joshua Hayday Helping Hand Trust is to provide relief and support to parents, guardians and carers of children with life limiting or life threatening medical conditions. The Trust also provides finance for organisations, such as children's hospices, that provide specific support, by way of designated projects, to families or individuals whose children have life limiting health issues.

The fundamental aim of the Trust is to assist individuals caring for very sick children and to fund projects that provide real practical or financial support to families, such as respite care, assistance with transport needs and the funding of medical, mobility or play equipment.

Because the Coronavirus (COVID-19) pandemic of 2020 is such a significant post-balance sheet event, comments have been included in the commentary below that relate to this infectious disease.

### **Significant Activities in 2019 and 2020**

#### **Fund Raising**

During 2019, the Trustees are pleased to report that a variety of well supported fund-raising activities continued to take place. Apart from sponsored participation in the Trust's regular, annual events - the Golf Tournament at Worplesdon Golf Club and the Royal Parks Half Marathon in London - funds were also raised by sponsored competitors in the Prudential Ride London-Surrey 100.

A significant donation was also made by the Lucid / Prism Charitable Trust.

As in the past, generous donations were received from friends, family, work colleagues and employers, often through "matched-funding" arrangements. Funds were also derived from use of the Virgin Charity credit card as well as from the sale of the Trust's Christmas cards.

## **JOSHUA HAYDAY HELPING HAND TRUST**

Company Number: 7091862

**Charity Number: 1134104**

### **Support Provided**

Throughout 2019, the Joshua Hayday Helping Hand Trust continued to provide funds for a monthly taxi account facility for families using the Kaleidoscope Children's palliative care service (Kensington and Chelsea, Hammersmith and Fulham and Westminster). In response to the COVID-19 pandemic, during 2020, this facility has been extended to nurses and carers.

The Trust has also maintained its support for transport funds for Haven House Hospice, in Woodford and for Richard House Hospice, in Barking, East London.

During the COVID-19 pandemic, most children's hospices have been struggling financially and the Trust has, for the first time, given tranches of funds to assist them; especially Noah's Ark in North London and Haven House in Essex.

Once again, the Trust donated food and presents for Kaleidoscope's seasonal party, in December 2019; it has purchased food vouchers for families with severely disabled children; paid for white goods (such as food mixers for children with special dietary needs) and supplied a wheel-chair riser for a young man suffering from duchenne muscular dystrophy.

In response to the pandemic and its associated "lockdown" restrictions, the Trust assisted a self-employed family in Brighton with a severely disabled third child. When one parent had to undergo an emergency operation with a long period of convalescence, the family's income virtually dried up at a time when they incurred additional expenses to pay for 24 hour care for their child. The Trust donated a lump sum to help them survive during the height of the pandemic.

In summary, the Joshua Hayday Helping Hand Trust has, during 2019 and more recently, assisted organisations who treat and care for children with life-limiting conditions. It has also continued to support families and individuals who were responsible for children with very severe, frequently terminal, health conditions.

### **FINANCIAL REVIEW**

#### **Reserves Policy**

The Trustees have reviewed the reserves for the Joshua Hayday Helping Hand Trust. This review encompassed the nature of the income and expenditure streams and the nature of the reserves. The review concluded that to allow the Charity to be managed efficiently and prudently, and to provide a buffer for uninterrupted provision of finance to children and families who qualify for the Trust's assistance, a general reserve equivalent to a minimum of £5,000 or 25% of the Charity's incoming funds should be maintained.

It is the Trustees' intention to distribute the balance to children or families who qualify for assistance or to organisations that provide such care.

The current level of free reserves at the end of the Charity's financial year was £138,265. The Trustees are, therefore, satisfied that uninterrupted financial assistance can continue to be offered to children and families who qualify for the Trust's assistance throughout the next financial year.

**By order of the Board of Directors:**

**Terence Hayday**  
**Director & Company Secretary**

**Dated: 20 September 2020**

# **JOSHUA HAYDAY HELPING HAND TRUST**

Company Number: 7091862

Charity Number: 1134104

---

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS**

---

### **Independent Examiner's Report to the Trustees of Joshua Hayday Helping Hand Trust: 31 December 2019**

I report on the Accounts of the Company for the period ended 31 December 2019, which are set out on Page 5 to Page 9 below.

#### **Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year, under Section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is required.

Having satisfied myself that the Charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention;

which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 394 and 395 of the Companies Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met: or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nicola Myatt**

**Fellow of The Institute of Chartered Accountants in England & Wales (ICAEW)  
35 Quintin Avenue, London SW20 8LD**

# JOSHUA HAYDAY HELPING HAND TRUST

Company Number: 7091862  
Charity Number: 1134104

---

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	£	£
<b>Incoming Resources from Generated Funds</b>		
Donations	7,184	1,843
Income from fundraising events	34,437	59,954
Sales of Christmas cards	100	127
Interest receivable	797	499
<b>Total Incoming Resources</b>	<b>42,518</b>	<b>62,423</b>
Less: Cost of generating funds:		
Fundraising expenditure	17,314	14,050
Christmas cards	-	-
	<b>(17,314)</b>	<b>(14,050)</b>
<b>Net Incoming Resources Available for Charitable Application</b>	<b>25,204</b>	<b>48,373</b>
<b>Resources Expended</b>		
Charitable Activities:		
Transport	12,851	29,210
General	10,418	16,901
Governance Costs:		
Printing, postage and stationery	154	169
Accountancy and Company Secretarial fees	1,045	1,043
Processing fees – JustGiving	216	234
<b>Total Resources Expended</b>	<b>(24,684)</b>	<b>(47,557)</b>
<b>Net Incoming Resources for The Year</b>	<b>520</b>	<b>816</b>
Balances brought forward at 1 January 2019	137,745	136,929
<b>Balance Carried Forward At 31 December 2019</b>	<b>138,265</b>	<b>137,745</b>

The notes form part of these financial statements.

# JOSHUA HAYDAY HELPING HAND TRUST

Company Number: 7091862  
Charity Number: 1134104

---

## BALANCE SHEET

AS AT 31 DECEMBER 2019

	Notes	£	2019 £	2018 £
<b>CURRENT ASSETS:</b>				
Debtors and Prepayments	2	185		468
Stocks	3	945		1,366
Cash at Bank		<u>138,167</u>	<u>138,868</u>	
		<u>139,297</u>	<u>140,702</u>	
<b>CREDITORS:</b>				
Amounts falling due within one year	4			
Accruals		<u>1,032</u>	<u>2,957</u>	
		<u>1,032</u>	<u>2,957</u>	
<b>NET ASSETS:</b>			<u>138,265</u>	<u>137,745</u>
<b>UNRESTRICTED GENERAL FUND: 6</b>			<u>138,265</u>	<u>137,745</u>

The notes form part of these financial statements.



# **JOSHUA HAYDAY HELPING HAND TRUST**

Company Number: 7091862  
Charity Number: 1134104

---

## **BALANCE SHEET - CONTINUED**

**AS AT 31 DECEMBER 2019**

The Charitable Company was entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

The Members have not required the Charitable Company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small Charitable Companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

**Approved by the Board of Directors and signed on its behalf:**

**Nicholas Hayday**  
**Director & Chairman**

**Terence Hayday**  
**Director & Company Secretary**

**Dated: 20 September 2020**

The notes form part of these financial statements.

# JOSHUA HAYDAY HELPING HAND TRUST

Company Number: 7091862  
Charity Number: 1134104

## NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Taxation

The Charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

### 2. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019
	£
Sundry debtors	185

### 3. STOCKS

Stocks represent unsold Christmas cards, cycling shorts and running shirts at the year end.

# JOSHUA HAYDAY HELPING HAND TRUST

Company Number: 7091862  
Charity Number: 1134104

## NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

### 4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

2019

£

Sundry creditors

1,032

### 5. TRUSTEES' REMUNERATION AND EXPENSES

There were no Trustees' remuneration or other benefits paid for the year ended 31 December 2019.

There were no Trustees' expenses paid for the year ended 31 December 2019.

### 6. MOVEMENT IN FUNDS

	At 01.01.2019	Net movement in funds	At 31.12.2019
	£	£	£
<b>Unrestricted Funds</b>			
General Fund	137,745	520	138,265
<b>TOTAL FUNDS</b>	<u>137,745</u>	<u>520</u>	<u>138,265</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted Funds</b>			
General Fund	42,518	(41,998)	520
	<u>42,518</u>	<u>(41,998)</u>	<u>520</u>