



1st Annual Report 2019-2020

***Arun Community Transport
Reg. Charity No 1183665.***

Arun Community Transport Reg. Charity No. 1183665

Trustees of the Charity

Patrick John Miles Cooper (Chairperson)

Georgie Denyer (Appointed 29-1-2020)

Wendy Austin

Linda Jane Kimber

Brian Douglas Knight (Resigned 2-12-19)

Kevin Quickenden

Dove Lodge Office

Christine Austin (Administration Officer)
Clayden & Associates Accounting (Accountants)

Arun Community Transport

First Annual Chairman's Report

For the year covering 1st June 2019 to 30th May 2020

This year we have managed to increase our number of clients to Eight hundred and thirty-seven.

The number of trips for the car service this year was six thousand, six hundred and thirty.

We also had a bus service, which transported two thousand, four hundred and ten on regular shopping trips.

This number would have been higher but nine weeks of the lockdown was in this year, which much reduced the call on our services. We still carried out two hundred and sixty-one trips in the first weeks of lockdown.

All this would not have been possible without our loyal Staff, Drivers and Office volunteers. Five Drivers continued to work throughout the lockdown.

This year we have installed new job booking system and additional Computers in the office, which has transformed the booking process for us, giving us the capacity to handle more clients efficiently and reliably. All office staff have trained in using the new system.

A new accounting system has also been commissioned, which has simplified our invoicing process.

None of this would be possible without the help of our funders

We received grants from the following

West Sussex County Council	£7500.00
Arun District Council	£4000.00
Littlehampton Town Council	£3100.00
Arundel Town Council	£500.00
Walberton Parish Council	£500.00
Rustington Parish Council	£200.00
Yapton Parish Council	£100.00

We are looking forward to our second year of being a registered charity, reaching more people who need our service.

At the end of our first year, we find ourselves in lockdown looking forward to a return to more normal life and the opportunity to provide our vital service to our community. We have now established there is a need for our service in our community.

Patrick John Miles Cooper (Chairman)

Arun Community Transport

Registered Charity Accounts 1st June 2019 – 31st May 2020

This has been a successful first full year for the Charity.

Total income for the year has been in excess of £25k with 66.6% from donations and grants and 33.3% from Administration fees for drivers.

Outgoings have been proportionate with investment in computers and systems a priority.

A small surplus has been recorded of £4k. This has been added to the reserve brought forward from the association to give a total of in excess of £24k at the end of the year.

MJ Clayden MAAT

**Income & Expenditure
Statement**

1st June 2019 - 31st May 2020

£

Income

Donations & Grants	16751.23	
Admin fees from Drivers	8426.16	
Bank Interest	3.56	
		<u>25180.95</u>

Outgoings

Professional Services	550.00	
Public Liability Insurance	650.00	
Printing, Postage, Stationery & Admin	681.96	
Computers & Systems	7074.47	
Salaries & Pensions	8967.18	
Rent & Room hire	3186.68	
		<u>21110.29</u>

Total Surplus		<u>4070.66</u>
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**Balance Sheet
31st May 2020**

£

Current Assets

Debtors	190.00
Undeposited Funds	43.70
Bank Accounts	<u>24599.85</u>
	<u>24833.55</u>

Capital and Reserves

Surplus transferred from Association 1 st June 2019	20762.89
Surplus for this year	<u>4070.66</u>
	<u>24833.55</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Arun Community Transport

On accounts for the year
ended

30th May 2020

Charity no
(if any)

1183665

Set out on pages

1 & 2 of this report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/05/2020.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18th Sept 2020

Name:

John Charles Hall

Relevant professional
qualification(s) or body
(if any):

Master of Business Administration (MBA Executive)

Address:

John Hall Consulting Ltd.

113, Limmer Lane, Felpham, West Sussex

PO22 7LR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.