

Trustees Annual Report for the year ended 31 July 2020

Charity Number – 301404

Address – 85 London Road, Brentwood, Essex, CM14 4NP

Names of the trustees who managed the charity during the year

Mr Gordon Chalkey – Chairman & Booking Secretary

Mrs Marion Barkham – Hon. Secretary

Mr Ken Key – Hon. Treasurer

Mr Steve Bearpark – Committee Member

Mrs Kim Messinger – Committee Member

Rev'd Jane Bradbury – Committee Member

Mr Ralph Saunders – Committee Member

Tom McClaren – Local Councillor

Karen Chilvers – Local Councillor

The charity's constitution was adopted on 4 October 1940. Trustees are appointed or reappointed annually at the Annual General Meeting or as needed during the year.

Summary of the object of the charity

To provide facilities for all ages to meet (fitness & dance classes, children's groups, brownie guides, mother & toddler activities, various drama groups and to be available for children's parties etc).

Summary of the achievements during the year

During the year the hall committee completed two major projects. Firstly the repair & re-rendering of the blown wall to the front of the hall. Secondly to replace the fire escape door & wheelchair access ramp.

Brief statement on the policy of reserves

We hold a small amount on deposit at the bank in order to meet any unexpected repairs.

Future Plans

All other projects are on hold due to the continued uncertainty during the Coronavirus crisis.

Declaration

The trustees declare that they approve the trustees report.

Signed on behalf of the trustees:

K.Key – Hon Treasurer

01/09/20

South Weald Parish Hall
Income & Expenditure Account
For The Year Ended 31 July 2020

Income	2020	2019
Letting Fees	18,249	21,283
Council Grant – Covid -19 (Note 2)	10,000	0
Refundable Deposits	950	830
Bank Interest Received	3	3
Total Income	29,202	22,116
Expenditure		
Hall – Running expenses	2,367	1,529
Refurbishments & Renewals (Note 1)	2,850	9,541
Insurance	1,226	1,134
Officers Expenses	372	64
Gardening & Cleaning	4,032	4,625
Gas, Electricity & Water	2,405	2,353
Council – Rates	110	223
Council – Refuse	400	834
PRS & PPL (2019 - 2 years)	273	564
Deposits Refunded	950	630
Total Expenditure	14,985	21,697
Net Surplus for the year	14,217	419

Notes

(1) Refurbishment & Renewals comprise -

Re-tarmacing & Repairs – 50% of Car Park	0	5,100
Replacement – Signs & posts	0	251
New Storage Cupboards – Downstairs Lobby	0	492
Repairs, Sand & Seal – Hall & Stage Flooring	0	3,602
Replacement – Lighting & Electrics	0	61
Replacement – Vacuum Cleaner	0	35
Replacement – Rendering exterior walls	1,200	0
Replacement – Fire escape door & wheelchair access ramp	1,650	0
	2,850	9,541

(2) Covid-19

The Coronavirus epidemic resulted in the hall being closed between 23 March 2020 to 27 July 2020. As a rate payer, the hall received a Covid-19 Grant of £10,000 which is shown above.

**South Weald Parish Hall
Balance Sheet as 31 July 2020**

Current Assets			
Prepayments	650	£	2020
Bank – Current Account	21,083		
Bank – Deposit Account	5,016		
Bank – Building Society Account	0		
Current Liabilities			
Creditors – Accrued Expenses	0		
	26,749		
	13,257		
	1,166		
	874	£	2019
	6,201		
	5,016		
	1,166		
	13,257		
	-725		
	26,749		
	26,749		
Net assets			
	12,532		
	12,532		
Financed by – General Fund			
Balance brought forward	12,113		
Surplus for the year	419		
Balance carried forward	12,532		

K. Key – Hon Treasurer

P A Cook – Independent Examiner
01/09/20