

REGISTERED CHARITY NUMBER: 504644

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE  
YEAR ENDED 31 DECEMBER 2019  
FOR  
HEATH CHRISTIAN BOOKSHOP**

Watts Gregory LLP  
Chartered Accountants  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

## HEATH CHRISTIAN BOOKSHOP

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

The object of the charity is to advance the Christian religion by selling Christian literature, cards, recordings and other related goods.

#### Public benefit

The trustees can confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission. Significant activities that we undertook during the year that demonstrate public benefit are set out below.

#### Review of activities and achievements

The trust has operated from its premises at 122 Whitchurch Road throughout the year under review, where the premises provided excellent facilities for activities to further its objects by the promotion of Christian literature. The premises were open to the public daily apart from on public holidays and Sundays.

Throughout the year the trust provided:

- access to comfortable seating in adjacent premises for reading;
- access to certain free Christian literature;
- bookstalls as requested off the premises;
- facilities for hosting new book launches and other events such as book reviews of Christian literature;
- support for the promotion of Christian literature by hosting and supplying a monthly book reading group; and
- provision of discounted stock for public purchase during Christian holiday periods.

The trust operated a website which was used to promote Christian literature and recordings; it also served as a medium for contacting the bookshop.

#### Covid 19 impact

The measures taken by the bookshop to handle the Covid 19 pandemic have resulted in a high level of disruption which has had a significant impact on the work and day to day activities. In line with government advice, the bookshop was closed at the start of lockdown and has remained closed throughout this period. This has resulted in the removal of our main income stream, bookshop sales. The impact has been offset to some extent by taking advantage of the government furlough scheme for our sole employee.

With the support of our many valid customers, we are confident that with close monitoring of income and costs along with the level of free reserves held, looking ahead we will be able to continue to deliver our charitable activities.

#### FINANCIAL REVIEW

The total funds of the charity at 31 December 2019 were £60,469 all of which were unrestricted, of which £1,766 is made up of tangible fixed assets leaving £58,703 as the total free reserves of the charity.

The object of the charity is to have sufficient reserves to finance its stock and fixed assets and sufficient cash to avoid the need for bank or other borrowings.

The current level of reserves is regarded as satisfactory.

**HEATH CHRISTIAN BOOKSHOP**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2019**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The trust was established on 22 September 1975 under a trust deed and is a registered charity no. 504644.

The trustees, including all those who served during the year, are set out below. Trustees are appointed by the existing body of trustees.

When the trustees meet, decisions are taken on a majority basis. A quorum of three trustees is required in meetings.

**Relationship to Heath Evangelical Church**

The charity was originally set up by members of Heath Evangelical Church, Cardiff and this church has supported the charity financially since then.

So far as possible the Pastor of the church shall be a trustee of the charity.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

504644

**Principal address**

122 Whitchurch Road  
Heath  
Cardiff  
CF14 3LZ

**Trustees**

N J Hunt  
G H Roberts  
T D Rucinski  
P R Willis  
A Piroozi (previously A Lee)  
Rev AW Hughes

**Independent examiner**

Watts Gregory LLP  
Chartered Accountants  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

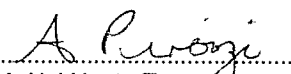
**Senior staff**

Mr R Hate

**Bankers**

Natwest Bank  
207 Richmond Road  
Roath  
Cardiff  
CF24 3UX

Approved by order of the Board of Trustees on .....22/09/2020..... and signed on its behalf by:

  
.....  
Mr N J Hunt - Trustee

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## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HEATH CHRISTIAN BOOKSHOP

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### **Independent examiner's report to the trustees of Heath Christian Bookshop**

I report to the charity trustees on my examination of the accounts of the Heath Christian Bookshop (the Trust) for the year ended 31 December 2019.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julia Mortimer FCCA  
Watts Gregory LLP  
Chartered Accountants  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

24 September 2020

HEATH CHRISTIAN BOOKSHOP

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		1,129	9,000	10,129	10,063
<b>Charitable activities</b>					
Sale of Christian literature		54,169	-	54,169	58,149
Other income		<u>102</u>	<u>-</u>	<u>102</u>	<u>5</u>
<b>Total</b>		<b>55,400</b>	<b>9,000</b>	<b>64,400</b>	<b>68,217</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Sale of Christian literature	3	<u>54,566</u>	<u>9,000</u>	<u>63,566</u>	<u>67,854</u>
<b>NET INCOME</b>		<b>834</b>	<b>-</b>	<b>834</b>	<b>363</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>59,635</u>	<u>-</u>	<u>59,635</u>	<u>59,272</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>60,469</u></b>	<b><u>-</u></b>	<b><u>60,469</u></b>	<b><u>59,635</u></b>

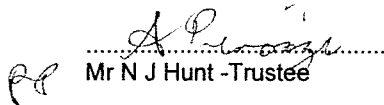
The notes form part of these financial statements

HEATH CHRISTIAN BOOKSHOP

BALANCE SHEET  
AT 31 DECEMBER 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	1,766	-	1,766	2,208
<b>CURRENT ASSETS</b>					
Stocks	9	27,334	-	27,334	27,068
Debtors	10	1,594	-	1,594	742
Cash at bank and in hand		<u>35,611</u>	<u>-</u>	<u>35,611</u>	<u>35,414</u>
		64,539	-	64,539	63,224
<b>CREDITORS</b>					
Amounts falling due within one year	11	(5,836)	-	(5,836)	(5,797)
		<u>58,703</u>	<u>-</u>	<u>58,703</u>	<u>57,427</u>
<b>NET CURRENT ASSETS</b>					
		<u>58,703</u>	<u>-</u>	<u>58,703</u>	<u>57,427</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>60,469</u>	<u>-</u>	<u>60,469</u>	<u>59,635</u>
<b>NET ASSETS</b>					
		<u>60,469</u>	<u>-</u>	<u>60,469</u>	<u>59,635</u>
<b>FUNDS</b>					
Unrestricted funds	12			60,469	59,635
Restricted funds				<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>					
				<u>60,469</u>	<u>59,635</u>

The financial statements were approved and authorised for issue by the Board of Trustees on ..... 22/09/20... and were signed on its behalf by:

  
.....  
Mr N J Hunt -Trustee

The notes form part of these financial statements

## 1. STATUTORY INFORMATION

Heath Christian Bookshop is an unincorporated charity in Wales within the United Kingdom. The principal address is 122 Whitchurch Road, Heath, Cardiff, CF14 3LZ.

The financial statements are presented in Sterling (£), the company's functional currency, and rounded to the nearest pound.

The principal activities and nature of the charity's operations is to advance the Christian religion by selling Christian literature, cards, recordings and other related goods.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

## 2. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent to provide a 'true and fair' view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Heath Christian Bookshop meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction values unless otherwise stated in the relevant accounting policy note(s).

### **Going concern**

The trustees are satisfied that despite the Coronavirus pandemic, it is appropriate for the charities financial statements to be prepared on a going concern basis. The pandemic has resulted in a number of uncertainties arising and the trustees have taken steps to minimise the effect on the charity and will continue to do so. In the circumstances they have concluded that no adjustments or additional disclosures are required to the financial statements at this time.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Donations and legacies income**

Donations and legacies income includes donations and gifts that provide core funding or are of a general nature and are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

### **Income from charitable activities**

Income from charitable activities includes income received from Bookshop sales. This income is recognised at the point of sale.

### **Investment income**

Investment income is recognised on a receivable basis.

It is not the policy of the charity to show incoming resources net of expenditure.





NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2019

## 3. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 4)	Totals
	£	£	£
Sale of Christian literature	<u>59,978</u>	<u>3,588</u>	<u>63,566</u>

## 4. SUPPORT COSTS

	Finance	Depreciation	Other costs	Governance costs	Totals
	£	£	£	£	£
Sale of Christian literature	<u>482</u>	<u>442</u>	<u>1,714</u>	<u>950</u>	<u>3,588</u>

Included within support costs are fees payable to the independent examiner of £950 (2018: £950).

## 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 or for the year ended 31 December 2018.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2019 or for the year ended 31 December 2018.

## 6. STAFF COSTS

	2019	2018
	£	£
Wages and salaries	23,168	23,110
Other pension costs	<u>1,181</u>	<u>1,156</u>
	<u>24,349</u>	<u>24,266</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Total	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

## 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1,063	9,000	10,063
<b>Charitable activities</b>			
Sale of Christian literature	58,149	-	58,149
Other income	<u>5</u>	<u>-</u>	<u>5</u>
<b>Total</b>	<b>59,217</b>	<b>9,000</b>	<b>68,217</b>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2019

## 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Sale of Christian literature	<u>58,854</u>	<u>9,000</u>	<u>67,854</u>
<b>Total</b>	<u>58,854</u>	<u>9,000</u>	<u>67,854</u>
<b>NET INCOME</b>	363	-	363
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>59,272</u>	-	<u>59,272</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>59,635</u></u>	<u><u>-</u></u>	<u><u>59,635</u></u>

## 8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
<b>COST</b>	
At 1 January 2019 and 31 December 2019	<u>33,950</u>
<b>DEPRECIATION</b>	
At 1 January 2019	31,742
Charge for year	<u>442</u>
At 31 December 2019	<u>32,184</u>
<b>NET BOOK VALUE</b>	
At 31 December 2019	<u>1,766</u>
At 31 December 2018	<u>2,208</u>

## 9. STOCKS

	2019 £	2018 £
Stocks	<u>27,334</u>	<u>27,068</u>

## 10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade debtors	1,186	342
Other debtors	<u>408</u>	<u>400</u>
	<u>1,594</u>	<u>742</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2019

## 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade creditors	2,373	2,340
Taxation and social security	505	678
Other creditors	<u>2,958</u>	<u>2,779</u>
	<u>5,836</u>	<u>5,797</u>

## 12. MOVEMENT IN FUNDS

	At 1/1/19 £	Net movement in funds £	At 31/12/19 £
<b>Unrestricted funds</b>			
General fund	59,635	834	60,469
	<u>59,635</u>	<u>834</u>	<u>60,469</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	55,400	(54,566)	834
<b>Restricted funds</b>			
Salary fund	9,000	(9,000)	-
	<u>64,400</u>	<u>(63,566)</u>	<u>834</u>

Comparatives for movement in funds

	At 1/1/18 £	Net movement in funds £	At 31/12/18 £
<b>Unrestricted Funds</b>			
General fund	59,272	363	59,635
	<u>59,272</u>	<u>363</u>	<u>59,635</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	59,217	(58,854)	363
<b>Restricted funds</b>			
Salary fund	9,000	(9,000)	-
	<u>68,217</u>	<u>(67,854)</u>	<u>363</u>

**12. MOVEMENT IN FUNDS - continued**

**Salary fund**

During the year, the charity received restricted donations from the Heath Evangelical Church amounting to £9,000 to assist in the payment of salaries and other costs.

**13. PENSION COMMITMENTS**

During the year ended 31 December 2019 the charity made contributions totalling £1,181 (2018: £1,156) to its employee's pension plan. There were no outstanding contributions payable at the year end.

**14. RELATED PARTY DISCLOSURES**

The charity is connected with the Heath Evangelical Church in that it has trustees in common. The charity received gifts from Heath Evangelical Church in the sum of £9,000 (2018: £9,000) during the year to assist in the payment of salaries and other costs.

The total key management personnel remuneration benefits paid during the year was £24,800 (2018: £24,266).