

**ZAHEER & COMPANY**

CHARTERED CERTIFIED ACCOUNTANTS  
AND REGISTERED AUDITORS

**STOCKPORT MUSLIM FOUNDATION LIMITED**

**COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' REPORT & FINANCIAL STATEMENT**

**FOR THE YEAR ENDED 30TH NOVEMBER 2019**

**COMPANY REGISTRATION NO: 08777439**

**CHARITY REGISTRATION NO: 1163915**



# STOCKPORT MUSLIM FOUNDATION LIMITED

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## STOCKPORT MUSLIM FOUNDATION LIMITED

### TRUSTEES AND PROFESSIONAL ADVISORS

**TRUSTEES:**

YASAR ANWAR KAUSHAL  
MOHAMMAD KAZIM RAZA  
TAHIR JAMAL ABBASI (Appointed on 24/02/2019)  
QUAMMAR UL-ZAMAN AHMAD (Resigned on 24/02/2019)  
WAQUAS ANWAR KAUSHAL  
HABIB AHMED  
MOHAMMED KHALIL

**DIRECTORS:**

YASAR ANWAR KAUSHAL  
MOHAMMAD KAZIM RAZA  
QUAMMAR UL-ZAMAN AHMAD (Resigned on 24/02/2019)  
TAHIR JAMAL ABBASI (Appointed on 24/02/2019)

**BUSINESS ADDRESS:**

C/O AMT LAWYERS  
436 BARLOW MOOR ROAD  
MANCHESTER  
M21 0AB

**BANKERS:**

NATWEST BANK PLC  
438 BARLOW MOOR ROAD  
MANCHESTER  
M21 0NW

**ACCOUNTANTS:**

ZAHEER AND COMPANY  
63 KINGSWAY  
BURNAGE  
MANCHESTER  
M19 2LL

## **STOCKPORT MUSLIM FOUNDATION TRUSTEES' REPORT (DEC 2018 - NOV 2019)**

THE TRUSTEES PRESENT THEIR ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2019 AND CONFIRM THEY COMPLY WITH THE CHARITIES ACT 2011, THE TRUST DEED AND THE CHARITIES SORP REQUIREMENTS.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **GOVERNING DOCUMENT**

STOCKPORT MUSLIM FOUNDATION IS A LIMITED COMPANY CONSTITUTED AS A CHARITY AND REGISTERED WITH THE CHARITY COMMISSION ON 9TH OCTOBER 2015 UNDER CHARITY NUMBER 1163915. IT IS GOVERNED BY A COMPANY STRUCTURE WITH MEMORANDUM AND ARTICLES INCORPORATED IN 2013 COMPANY NUMBER 08777439.

#### **ORGANIZATIONAL STRUCTURE**

THE DIRECTORS ARE THE CHARITY TRUSTEES AND ARE RESPONSIBLE FOR THE GENERAL CONTROL AND MANAGEMENT OF THE CHARITY. THE TRUSTEES GIVE THEIR TIME FREELY AND UNLESS APPROVED BY THE BOARD RECEIVE NO REMUNERATION. THE TRUSTEES MEET TOGETHER AND ARE RESPONSIBLE FOR DECISIONS TAKEN IN RELATION TO ACTIVITIES PROVIDED BY THE CHARITY.

#### **RECRUITMENT AND APPOINTMENT OF TRUSTEES**

THE EXISTING TRUSTEES ARE RESPONSIBLE FOR THE RECRUITMENT AND APPOINTMENT OF NEW TRUSTEES

#### **RISK MANAGEMENT**

THE TRUSTEES ASSESS THE RISKS THE CHARITY FACES ON AN ONGOING BASIS AND MANAGE THEM THROUGHOUT THE YEAR. THE CHARITY IS NEW AND THE TRUSTEES WILL PUT IN PLACE POLICIES AND PROCEDURES AS NEEDED TO ENSURE THAT RISKS ARE REDUCED.

### **OBJECTIVES AND ACTIVITIES**

#### **OBJECTIVES**

THE ADVANCEMENT OF ISLAM IN ACCORDANCE WITH SUNNI TRADITION AND ACCORDING TO THE HANAFI BARELVI SCHOOL OF ISLAMIC JURISPRUDENCE INCLUDING (BUT NOT LIMITED) TO FACILITATING AND ORGANISING EACH THE FOLLOWING:

- (A) THE INDIVIDUAL AND COMMUNAL DAILY PRAYERS (MORE COMMONLY KNOWN AS SALAAT)
- (B) THE COMMUNAL PRAYER MADE ON FRIDAYS (MORE COMMONLY KNOWN AS JUMAAH)
- (C) THE REGULAR COMMUNAL GATHERINGS FOR THE REMEMBRANCE OF GOD AND FOR THE RECITATION OF EXTRACTS OF THE QURAN (MORE COMMONLY KNOWN AS ZIKR).
- (D) THE COLLECTIVE OFFERING OF PEACE AND BLESSINGS UPON THE **PROPHET MUHAMMAD (PEACE AND BLESSINGS BE UPON HIM)** BOTH IMMEDIATELY FOLLOWING THE COMMUNAL DAILY PRAYERS AND THE COMMUNAL FRIDAY PRAYER AND OTHERWISE (MORE COMMONLY KNOWN AS PRAYING DUROOD SHAREEF);

(E) THE REMEMBRANCE AND CELEBRATION OF THE BIRTH OF THE PROPHET MUHAMMAD (PEACE AND BLESSINGS BE UPON HIM) (MORE COMMONLY KNOWN AS EID MILAD UN NABI);

(F) THE COMMUNAL FUNERAL PRAYER (MORE COMMONLY KNOWN AS JANAZAA) AND PRAYERS OF REMEMBRANCE FOR THE DECEASED (MORE COMMONLY KNOWN AS KHATAMS);

(G) THE MONTHLY PRAYERS AS AN ACT OF REMEMBRANCE AND BLESSINGS FOR SAYYIDUNA SHEIKH ABDUL QAADIR JILANI (MAY GOD BE PLEASED WITH HIM) IN EACH ISLAMIC CALENDAR MONTH (MORE COMMONLY KNOWN AS GHIYARWEEN SHAREEF)

(H) THE REMEMBRANCE AND CELEBRATION OF ALL THE SAINTS ACCEPTED BY MUSLIMS FOLLOWING THE HANAFI BARELVI SCHOOL OF ISLAMIC JURISPRUDENCE (MAY GOD BE PLEASED WITH THEM) (BEING COLLECTIVELY MORE COMMONLY KNOWN AS AULIA ALLAH);

(I) THE PRAISING AND OFFERING OF BLESSINGS UPON THE PROPHET MUHAMMAD (PEACE AND BLESSINGS BE UPON HIM) THROUGH THE RECITATION OF POETRY AND BY ANY OTHER MEANS;

(J) SUCH OTHER PRAYER MEETINGS, LECTURES AND EDUCATIONAL AND/OR RELIGIOUS EVENTS AS THE MEMBERS MAY DECIDE FROM TIME TO TIME.

**TO ACT AS A RESOURCE FOR YOUNG PEOPLE UP TO THE AGE OF 18 LIVING IN STOCKPORT BY PROVIDING ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF:**

- ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS;
- ADVANCING EDUCATION;
- RELIEVING UNEMPLOYMENT;
- PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.
- THE RELIEF OF THOSE IN NEED BY REASON OF THEIR AGE, ILL HEALTH, DISABILITY OR FINANCIAL HARDSHIP.

#### **USE OF VOLUNTEERS**

THE TRUSTEES HAVE REGULAR VOLUNTEERS AS THE TRUSTEES THEMSELVES ENCOURAGE LOCAL CENTRES TO USE AND DEVELOP VOLUNTEERS.

## **ACTIVITIES AND ACHIEVEMENTS**

### **HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT:**

THE FUNDING WILL COVER THE COSTS OF EMPLOYING A PART-TIME EDUCATIONAL STAFF, WHO WILL BE RESPONSIBLE FOR IDENTIFYING AND BRINGING ON BOARD BENEFICIARIES, AND ALSO FOR THE DELIVERY OF RELIGIOUS AND NON-RELIGIOUS EDUCATION AND TRAINING. IT WILL ALSO COVER SMALLER COSTS RELATED TO TRAVEL, STATIONERY AND OTHER SUNDRY EXPENSES.

### **DURING THIS PERIOD, THE FOLLOWING OUTCOMES WERE ACHIEVED;**

THE CHARITY INSTIGATED ITS EDUCATIONAL PROGRAMME INCLUDING:-

- DAILY RELIGIOUS EDUCATIONAL CLASSES FOR CHILDREN BETWEEN THE AGES OF 4 TO 16;
- DAILY PRAYER MEETINGS FOR THE WHOLE COMMUNITY;
- WEEKLY RELIGIOUS EDUCATIONAL CLASSES AND PRAYER MEETINGS SPECIFICALLY FOR WOMEN;
- WEEKLY LECTURE PROGRAMME ON A VARIETY OF RELIGIOUS TOPICS FOR THE WHOLE COMMUNITY;
- WEEKLY RELIGIOUS EDUCATIONAL CLASSES AND PRAYER MEETINGS FOR THE WHOLE COMMUNITY;

### **THE CHARITY CONTINUED ITS PROGRAMME OF RELIGIOUS EVENTS DURING THE ISLAMIC YEAR INCLUDING:-**

- ANNUAL MEELAD-UN-NABI EVENT HELD AT KINGSWAY HIGH SCHOOL FOR APPROXIMATELY 600 ATTENDEES;
- DAILY PRAYER MEETINGS DURING THE HOLY MONTH OF RAMADHAN;
- PRAYER MEETINGS AND LECTURES ON DATED OF RESPECTED RELIGIOUS EVENTS (EID-UL-FITR, EID-UL-ADHA, MUHARRAM, HAJJ, SHAB-E-BARAT, SHAB-E-MIRAJ, ETC.).

## **FINANCIAL REVIEW**

### **RESERVES POLICY**

THE TRUSTEES HAVE REVIEWED THE RESERVES OF THE CHARITY. THEIR POLICY IS TO HOLD ENOUGH FUNDS TO MEET THREE MONTHS OPERATING COSTS OF THE CENTRE.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

THE CHARITY TRUSTEES ARE RESPONSIBLE FOR PREPARING AN ANNUAL REPORT AND FINANCIAL STATEMENTS IN ACCORDANCE WITH APPLICABLE LAW AND UNITED KINGDOM ACCOUNTING STANDARDS (UNITED KINGDOM GENERALLY ACCEPTED ACCOUNTING PRACTICE).

THE LAW APPLICABLE TO CHARITIES IN ENGLAND AND WALES REQUIRES THE CHARITY TRUSTEES TO PREPARE FINANCIAL STATEMENTS FOR EACH YEAR WHICH GIVE A TRUE AND FAIR VIEW OF THE STATE OF AFFAIRS OF THE CHARITY AND OF THE INCOMING RESOURCES AND APPLICATION OF RESOURCES OF THE CHARITY FOR THAT PERIOD. IN PREPARING THE FINANCIAL STATEMENTS, THE TRUSTEES ARE REQUIRED TO:

SELECT SUITABLE ACCOUNTING POLICIES AND THEN APPLY THEM CONSISTENTLY; OBSERVE THE METHODS AND PRINCIPLES IN THE CHARITIES SORP;

MAKE JUDGEMENTS AND ESTIMATES THAT ARE REASONABLE AND PRUDENT; STATE WHETHER APPLICABLE ACCOUNTING STANDARDS HAVE BEEN FOLLOWED, SUBJECT TO ANY MATERIAL DEPARTURES DISCLOSED AND EXPLAINED IN THE FINANCIAL STATEMENTS. PREPARE THE FINANCIAL STATEMENTS ON THE GOING CONCERN BASIS UNLESS IT IS INAPPROPRIATE TO PRESUME THAT THE CHARITY WILL CONTINUE IN BUSINESS.

THE TRUSTEES ARE RESPONSIBLE FOR KEEPING PROPER ACCOUNTING RECORDS THAT DISCLOSE WITH REASONABLE ACCURACY AT ANY TIME THE FINANCIAL POSITION OF THE CHARITY AND TO ENABLE THEM TO ENSURE THAT THE FINANCIAL STATEMENTS COMPLY WITH THE CHARITIES ACT 2011, AND THE PROVISIONS OF THE TRUST DEED.

THEY ARE ALSO RESPONSIBLE FOR SAFEGUARDING THE ASSETS OF THE CHARITY AND HENCE TAKING REASONABLE STEPS FOR THE PREVENTION AND DETECTION OF FRAUD AND OTHER IRREGULARITIES.

THE TRUSTEES FOR THE PURPOSES OF CHARITY LAW WHO SERVED DURING THE YEAR AND UP TO THE DATE OF THIS REPORT ARE SET OUT ON PAGE 1.

APPROVED BY THE TRUSTEES AND SIGNED ON ITS BEHALF BY:



YASAR ANWAR KAUSHAL (DIRECTOR)

DATE: 15/09/2020

## **INDEPENDENT EXAMINER'S REPORT**

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### **TO THE TRUSTEES OF STOCKPORT MUSLIM FOUNDATION LIMITED**

I report on the accounts of the Stockport Muslim Foundation Limited, registered charity number 1163915 for the accounts year ended 30 November 2019 which are set out on pages 7 to 12.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation for the accounts in accordance with the requirement of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and in accordance FRS 102 SORP
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT:**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **INDEPENDENT EXAMINER'S STATEMENT:**

In connection with our examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in any material respect the requirements

. to keep accounting records in accordance with section 41 of the Act; and

. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr. Farroukh Zaheer (FCCA)**

**Zaheer and Company**

Chartered Certified Accountants and Registered Auditors

63 Kingsway

Burnage

Manchester

M19 2LL

Date:



STOCKPORT MUSLIM FOUNDATION LIMITED  
STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30 NOVEMBER 2019

	Notes	2019				2018
		£	£			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
INCOME AND ENDOWMENTS						
DONATIONS AND LEGACIES	6	65,202	-	-	65,202	64,793
OTHER INCOME		19	-	-	19	-
<b>TOTAL INCOME</b>		<b>65,221</b>	<b>-</b>	<b>-</b>	<b>65,221</b>	<b>64,793</b>
LESS: EXPENDITURE						
EXPENDITURE ON RAISING FUNDS	6	5,795	-	-	5,795	9,445
EXPENDITURE ON CHARITABLE ACTIVITIES	6	59,218	-	-	59,218	47,895
<b>TOTAL EXPENDITURE</b>		<b>65,013</b>	<b>-</b>	<b>-</b>	<b>65,013</b>	<b>57,340</b>
<b>NET INCOME / EXPENDITURE</b>		<b>208</b>	<b>-</b>	<b>-</b>	<b>208</b>	<b>7,453</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>33,639</b>	<b>-</b>	<b>-</b>	<b>33,639</b>	<b>26,186</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>33,847</b>	<b>-</b>	<b>-</b>	<b>33,847</b>	<b>33,639</b>

**STOCKPORT MUSLIM FOUNDATION LIMITED**  
**BALANCE SHEET**  
**FOR THE YEAR ENDED 30TH NOVEMBER 2019**

	Notes	2019 £	2018 £
<b>FIXED ASSETS</b>			
Tangible Assets	3	5,472	6,438
<b>CURRENT ASSETS</b>			
Cash at bank and in hand	4	32,461	28,249
Prepayments	4.1	-	652
		32,461	28,901
<b>LIABILITIES:</b>			
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
Accruals	5	842	842
Other Creditors	5	3,244	858
		4,086	1,700
<b>NET CURRENT ASSETS</b>		28,375	27,201
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		33,847	33,639
<b>TOTAL NET ASSETS</b>		<u>33,847</u>	<u>33,639</u>
<b>The Funds Of the Charity:</b>			
Unrestricted funds	7	33,847	33,639
Restricted funds		-	-
		<u>33,847</u>	<u>33,639</u>

For the year ending 30th November 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

**Directors' responsibility:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006, with the Financial Reporting Standard for Smaller Entities (effective April 2008) and in accordance FRS 102 SORP.


Approved on behalf of the Board

We approve these accounts and confirm that we have made available all the information and explanations for their preparation.

Trustees:

Date :

15/09/2020

  
 Mr. Yasir Anwar Kaushal

**STOCKPORT MUSLIM FOUNDATION LIMITED**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30TH NOVEMBER 2019**

**1. ACCOUNTING POLICIES**

Basis of accounting

The accounts have been prepared on the historical cost basis of accounting and in accordance with applicable accounting standards and comply with the Statement of Recommended Practice Accounting by Charities (FRS 102 SORP).

Income

Income and expenses are accounted for on a receipt basis.

Tangible fixed assets and Depreciation

Tangible fixed assets are stated in the balance sheet at cost less depreciation. In this circumstances, there is no depreciation for land and building.

Fixtures, Fittings and Equipment	-	15% Reducing Balance
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**2. STAFF COSTS**

	2019	2018
Staff	<u>2</u>	<u>2</u>

The average number of employee during the year were;

	<u>Number</u>	<u>Number</u>
Administration	1	1
Volunteers	10	10

**2.1: TRUSTEES REMUNERATION**

All trustees provide their services to the charity free of charge without any remuneration.

**STOCKPORT MUSLIM FOUNDATION LIMITED**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30TH NOVEMBER 2019**

**3. TANGIBLE FIXED ASSETS**

	FIXTURES, FITTINGS AND EQUIPMENT	TOTAL £
<b><u>COST</u></b>		
At 1st December 2018	9,925	9,925
Additions	-	-
At 30th November 2019	9,925	9,925
<b><u>DEPRECIATION</u></b>		
At 1st December 2018	3,487	3,487
Charge for the year	966	966
At 30th November 2019	4,453	4,453

**NET BOOK VALUE**

At 30th November 2019	5,472	5,472
At 30th November 2018	6,438	6,438

**4. CASH AT BANK AND IN HAND**

	<b><u>2019</u></b>	<b><u>2018</u></b>
Bank Account	24,409	20,215
Reserve Bank Account	8,052	8,034
	32,461	28,249

**4.1 - PREPAYMENTS**

Insurance	-	652
	-	652

**5. CREDITORS: AMOUNTS FALLING DUE  
WITHIN ONE YEAR**

Other Creditors	3,244	858
Accruals	842	842
	4,086	1,700

**STOCKPORT MUSLIM FOUNDATION LIMITED**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30TH NOVEMBER 2019**

**6. ANALYSIS OF INCOME AND EXPENDITURE**

	2019				2018
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
<b>DONATIONS AND LEGACIES</b>					
Donations - Unrestricted	65,202	-	-	65,202	64,793
Other	19	-	-	19	-
	<u>65,221</u>	<u>-</u>	<u>-</u>	<u>65,220</u>	<u>64,793</u>
<b>EXPENDITURE ON RAISING FUNDS</b>					
Cost Incurred seeking donations	4,300	-	-	4,300	6,495
Security Services	1,495	-	-	1,495	2,950
	<u>5,795</u>	<u>-</u>	<u>-</u>	<u>5,795</u>	<u>9,445</u>
<b>EXPENDITURE ON CHARITABLE ACTIVITIES</b>					
Wages and Salaries	26,314	-	-	26,314	15,243
Donations	1,930	-	-	1,930	3,994
Cleaning	2,840	-	-	2,840	688
Accountancy	646	-	-	646	834
Legal and Professional	525	-	-	525	360
<b><u>SUPPORT COSTS</u></b>					
Rent	20,491	-	-	20,491	18,878
Rates	2,602	-	-	2,602	2,413
Repairs and Renewals	152	-	-	152	1,223
Printing, Postage & Stationery	-	-	-	-	150
Telephone	380	-	-	380	288
Depreciation	966	-	-	966	1,136
Light and Heat	1,538	-	-	1,538	1,505
Sundries	182	-	-	182	390
Insurance	652	-	-	652	792
	<u>59,218</u>	<u>-</u>	<u>-</u>	<u>59,218</u>	<u>47,895</u>
<b>NET INCOME</b>	<u>208</u>	<u>-</u>	<u>-</u>	<u>208</u>	<u>7,453</u>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<u>33,639</u>	<u>-</u>	<u>-</u>	<u>33,639</u>	<u>26,186</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>33,847</u>	<u>-</u>	<u>-</u>	<u>33,847</u>	<u>33,639</u>

**STOCKPORT MUSLIM FOUNDATION LIMITED**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30TH NOVEMBER 2019**

**7. ACCUMULATED FUNDS**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds	TOTAL £
Balance at 30 November 2018	33,639	-	-	33,639
Net income	208	-	-	208
Balance at 30 November 2019	<u>33,847</u>	<u>-</u>	<u>-</u>	<u>33,847</u>

**8. INDEPENDENT EXAMINER FEES**

Accountancy Fees	480
	<u>480</u>