



International Voluntary Service

**(A Charity and Company Limited by Guarantee)
Report and Financial Statements
For the Year Ended
31st December 2019**

**Company Number: 01354951
Charity Registered in England & Wales: 275424
Charity Registered in Scotland: SC039585**

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Reference and Administrative Information

Company Registration:**0135495**

Company Limited by Guarantee

Charity Registrations:**275424**

Registered in England and Wales

SC039585

Registered in Scotland

Registered office:

International House
12 Constance Street
London E16 2DQ

Principle office address:

Thorn House,
5 Rose Street,
EDINBURGH EH2 2PR

Directors:

Current directors and those who served during the year

Hilary Campbell

Elizabeth Cooper

resigned 24 January 2020

Mike Crawshaw

resigned 20 June 2020

Scott Fyfe

appointed 5 February 2019, resigned 20 February 2020

Rosemary Hobday

elected 20 June 2020

Theresa Kelly

retired 20 June 2020

Tim Marc

Lorna Murphy

elected 20 June 2020

James O'Sullivan

resigned 15 June 2019

Paolo Pagano

resigned 15 June 2019

Bettie Van Straaten

resigned 11 January 2020

Richard Williams

appointed 24 January 2020

Independent Examiner:**Margaret Birse**, MSc Cert.Acc(Open) CCFA CIPFA (affil) FCIE

Tangram Accounting,

23 Clark Avenue,

Linlithgow, EH49 7AP

The Directors present their report and the financial statements of the charity for the year ended 31 December 2019.

Structure, Governance and Management

International Voluntary Service (IVS) is a charity registered with the Charity Commission of England and Wales and with the Office of the Scottish Charity Regulator (OSCR) and a Company Limited by Guarantee in England. It was incorporated in 1978 with a Memorandum and Articles of Association as its governing document. IVS is the British Branch of the international volunteer network Service Civil International.

IVS is a membership organisation with individuals joining to take part in voluntary activities. At the Annual General Meeting each year, members elect individuals from amongst themselves to act as the Coordinating Council of the organisation, commonly referred to here as the Board of Directors. Others may be co-opted to the Board to fill vacancies between AGMs. The Board meets four times a year and is made up of the Chair; the Vice Chair; Treasurer; and an average of five other members in 2019. All trustees are given a copy of their roles and responsibilities which includes an overview of their legal obligations together with a copy of IVS's Articles of Association.

The day-to-day running of the organisation is in the hands of staff responsible to the Board of Directors. Senior Staff attend Board meetings and provide feedback on the performance of IVS according to the strategic direction set by the Board. The Chair provides supervision and guidance to the Senior Staff. The running of the organisation is supported by members and volunteers, some of whom do much more than participate in the projects. We are supported by a number of office volunteers and Erasmus+ interns who help with the overall running of the organisation through task oriented and programme area work.

The overall objectives are translated into a strategic plan by the Board and its delivery is carried out by the staff team. Based on an effectiveness review by NIDOS (Network of International Development Organisations in Scotland) the current strategic plan (2017 – 2020) was agreed at the AGM in October 2017.

Objectives and Activities

Principal Activity

The principle objects of the charity are to promote life-change in individuals and groups by enabling, organising and training people of all ages and backgrounds to carry out voluntary work with the aim of promoting peace, justice and understanding between people and nations.

Objectives

The Charity's objectives are:

- To afford opportunities by which men and women, in a spirit of friendship, international understanding and voluntary discipline, may, without regard to their race, religion, creed or politics, be encouraged and enabled to give to the community, either individually, or in groups, effective voluntary service in co-operation with local communities as well as other local national and international organisations, as a means of fostering greater confidence between peoples of different social, cultural, political or religious backgrounds by working, learning and living together with the following objects (and not otherwise); and for that purpose to provide a sound system of training for those wishing to give such service
- To assist those in need of help in the occasion of natural catastrophes.
 - a) To relieve distress, poverty, sickness and disease;
 - b) To provide and improve facilities for the well-being and recreation of the elderly or people with disabilities and of refugees;
 - c) To provide and improve educational and recreational facilities for needy children and young people

The strategy for achieving these objectives is through short and long term voluntary projects in conjunction with partner organisations in various locations throughout Great Britain and overseas. Volunteers from across Great Britain meet, live and work with volunteers from our partners in over 80 countries in Europe and on other continents. Together, they carry out a wide range of meaningful activities in Britain and elsewhere in the world. In addition, the charity is also established to assist those effected by natural catastrophes, relieve poverty, provide facilities for the well being of the elderly, disabled and for refugees and to provide educational facilities for children and young people.

The Board have considered the Charity Commission guidance and believe that the organisation's activities are wholly undertaken to further the charitable purposes for the public benefit.

Annual Report

IVS has been promoting the values of peace, justice and international understanding for almost 90 years. As a part of Service Civil International, our volunteers travel across the world to cooperate with likeminded organisations to champion these values. Similarly, we welcome international volunteers to the UK.

A large political uncertainty during 2019 has been Brexit. However, we are a resilient organisation and will continue to be internationalist in outlook; after all, we existed for 40 years before the UK became part of the then European Common Market, and we aim to continue to work with our international partners and volunteers through the transition period and afterwards.

During February to April 2019 we undertook a Review of our Strategic Plan and confirmed our mission 'To promote peace, justice and understanding through volunteering'. The UN's Sustainable Development Goals are informing our work through 2020 and beyond, with Goal 16 dedicated to the promotion of peaceful and inclusive societies for sustainable

development. Amendments to our Strategic Plan were approved by the Board in April and reported to the AGM in June 2019.

At the Annual General Meeting in June 2019 our Vice Chair James O'Sullivan and Paolo Pagano did not seek re-election. Each in their own way contributed an international element into our deliberations which will be difficult to replace.

Also during 2019, our staffing situation evolved with several members of staff leaving for a variety of personal reasons. To assist with the consequential restructuring I asked Trustees if they could indicate where they could provide direct service to the management of IVS. Following the departure of Amy Blake (to work with Classrooms for Malawi) I stepped into the role of Acting Director in a voluntary capacity for the remainder of 2019, with Terri Kelly taking on more responsibilities in her new Vice Chair role. We were fortunate in gaining the services of a complement of new staff during late summer to early autumn 2019, one on a regular paid contract, one on an unemployment scheme placement, one hourly-paid marketing professional, plus one intern and one volunteer.

To achieve our 90th anniversary, IVS will need to have an organisation that is relevant, viable and sustainable, one that can continue to project the ethos and values represented by IVS. I would like to take this opportunity to thank you for your support and look forward to reporting to you again.

Achievements in 2019

We are pleased to have been able to maintain some continuity with previous partners in Great Britain and overseas.

18 volunteers were welcomed on incoming short term volunteering projects to Tara Kadampa Meditation Centre, near Derby and Leckmelm Farm, near Ullapool. 30 volunteers of all ages travelled abroad to short term projects helping a wide range of people and groups elsewhere in Europe and beyond.

5 volunteers spent longer with our bilateral partners in Kenya and Mozambique, and through Erasmus+ 29 Volunteers spent 1 – 12 months in 18 different European Countries, and 9 volunteers spent 3 – 9 months on projects in Britain. Through SCI 22 volunteers (including 10 from outside Europe) spent 2 – 12 months on projects in Britain

This year the most popular areas for outgoing volunteers have been Iceland, Italy, Portugal and Poland.

Through our Strategic Plan 2017 – 2020, our aim is to continue to develop our support for British charities with a particular focus on organisations that offer provision to those from areas of multiple deprivation. We are also looking at increasing our profile with larger charities that offer a range of different services where we can link our short term and long term volunteering opportunities at a strategic level.

We are particularly proud to continue our long relationship with several Camphill Communities in England and Scotland.

In order to better focus our future activities for and provide a quality support to volunteers, the staff team have carried out some detailed analysis of the profiles of volunteers. In terms of age; the average age of our incoming short term volunteer is 31 years old and average age of our incoming long term volunteer is 26 years old. For short

term volunteers the average age is slightly older at 34 years old. This, along with information about demographics will better inform our 2017 – 2020 strategic direction.

Great Britain Partners

Leckmelm Farm, near Ullapool	Camphill, Aberdeen
Tara Kadampa Meditation Centre, nr Derby	Tigh'a Chomainn Camphill
Grassmarket Community, Edinburgh	Corbenic Camphill, Dunkeld
Camphill Loch Arthur, near Dumfries	Cyrenians, Edinburgh
Success 4 All, Newcastle	Let's Circus, Newcastle
Newton Dee Camphill	Camphill Botton
Simeon Care for Elderly	Tiphereth Camphill, Edinburgh
Earth Connections Centre	The Bield
Independent Living Alternatives, London	Wiston Lodge

During 2019 we further developed our safeguarding procedures and developed a comprehensive protocol and policy that is subject to review and amendment in the light of experience and changing contexts. We also further revised our partnership agreements and, with technical voluntary assistance, reviewed and revised our monitoring and evaluation of volunteer's experiences.

We took steps to introduce a new young member to the Board (via our Young Trustee campaign) in early 2019 who, in due course, helped with reviewing our Constitution and Memorandum and Articles. During 2019 a restructuring and redundancy process led to savings on staff costs. Also, different Board members assumed responsibility for various operational aspects as a way to fill identified skills' gaps, reduce HR costs and to lighten the load for remaining paid staff.

Financial review

2019 opened following a year in which we had had a small surplus in restricted funds but there was a loss in unrestricted funds. This shortfall was addressed in a number of ways: Seeking additional, unrestricted, funds including a special appeal to members
Reducing our expenditure drawn from general, unrestricted, funds
Income during 2019 was £142,037 (2018: £104,781 restated as £89,024), expenditure was £167,262 (2018: £148,019 restated as £129,554) resulting in a deficit of £24,073 (2018: £43,384 restated as £42,298) after taking into account of investment gains/losses realised during the year.

IVS is mainly supported by a combination of grants, trusts, donations, and membership that includes subscriptions, registration fees and donations. Thanks are due to all funders who supported IVS in 2019. We are especially grateful for grants from the Heritage Lottery Fund for a project on Young Trustees as part of Year of Young People; from the Corra Foundation for Capacity Building to develop long term overseas partners; and funds from the EU funded Erasmus + programme which have enabled volunteers to undertake both

short and medium term periods of community service both within Britain and abroad, as an addition to the programme of international exchanges undertaken through Service Civil International.

As Brexit constraints impacted on funding from Europe an appeal to members in September 2019 raised £11,000. In December 2019 we attempted to raise further donations via the annual "Giving Tuesday" event and some long-term members, veteran volunteers and supporters provided stories, anecdotes and video interviews to help with that campaign. We found that "Giving Tuesday" is not well-known enough in the UK to be an effective fund-raising vehicle but it may be in future years.

The accounts show that some of the allocated costs of the Erasmus+ programmes have been met from unrestricted funds, leading to an increase in the deficiency of the unrestricted funds carried forward into 2020. This deficiency is being made good partly through receipt of a generous legacy of £10,310 which was eventually received in Spring 2020, and partly through additional, unrestricted, donations.

Reserves policy

In 2016 the Board of IVS reviewed its reserves policy for unrestricted funds, not committed or invested in tangible fixed assets (the 'free reserves'). Through regular monitoring and comparison of cash-flow with projections it was felt that £30,000 remains sufficient. At present rates of expenditure this is equivalent to two - three months of the annual resources expended. At this level the Board felt that the charity would be able to meet its commitment to the running of voluntary projects as well as its obligations to its employees even in the event of a significant drop in funding. Current reserves are negative – while the charity does hold £30,000 in the bank, those funds are grant funds that have been received in advance of spending that the charity is not yet entitled to, due to the nature of the performance conditions attached to grants.

However, participation in the Erasmus + programme meant that some of the related expenditure is not reimbursed until 12 – 15 months after the event, when the final report has been approved. This strained our reserves and in September 2019 IVS took out a short-term bridging loan from Social Investment Scotland for 5 weeks which was repaid when the reimbursement arrived and that loan was repaid.

Risks review

The major risks to which IVS is exposed (pre Covid 19) are set out in its risk register. The impact and likelihood of these have been documented together with action plans to address or mitigate each identified risk. In the second half of 2019, IVS staff undertook a comprehensive analysis and review of all risks facing IVS which was considered at the October Board. Following the review, a Board sub-group has been convened (Operational Planning Group) to support the staff with the work to address key risks regarding operational income. Significant external risks to funding have led the Board to consider a strategic plan which will allow for the diversification of funding and activities.

The Board is responsible for reviewing the document in its entirety annually. Risks are categorised as strategic, operational, financial and regulatory. IVS staff have also worked hard to document all working practices where risk has been assessed as high, especially those concerning policy and procedures around volunteers and young people.

Impact of Covid-19 and possible implications for the financial year 2020

Since the close of the financial year a Coronavirus pandemic (Covid-19) has spread around the world. Our priority has been the safety and welfare of staff and volunteers. During March 2020 the physical office was closed and staff began working from home. Volunteers on medium term placements in Britain and overseas were offered the opportunity of leaving their projects early in order to return home. Those who chose to stay are being contacted regularly to confirm that they and others with their project are safe and well. Cancellation and postponement of short-term projects in 2020 has curtailed an important income stream.

Spring is the main season when volunteers are seeking short term placements and register for projects scheduled to take place during the summer.

It may be possible for voluntary projects to take place during the later summer and autumn of 2020 dependent on health and safety considerations in force in different countries at that point in time.

IVS has been diligent in applying for emergency funds made available to charities to cope with the consequences of the pandemic but has not been successful in obtaining grants because other charities have been deemed to have a higher priority. Trustees have been monitoring the monthly cash-flow projections, currently there is a small positive balance projected for the year-end.

Small Companies Provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies' regime.

Approved by the Board and Signed on behalf of the Board:

H Campbell
Director



Date: 21st September
2020

Independent Examiner's Report

To the Trustees of International Voluntary Service

I report on the Annual Report and Accounts for the year ended 31st December 2019

Responsibilities and Basis of Report

As the trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the Company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 44 (1) (c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

Examiner's Statement

Since the Company is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ACIE which is one of the listed bodies.

Examiner's Statement – Matter of Concern Identified

I have completed my examination. I have identified matters of concern that give me reasonable cause to believe:

1. that the accounting records do not meet the requirements of Regulation 4 of the 2006 Accounts Regulations. The charity changed accounting software during the year, and the new accounting software does not include all opening balances. This means that it is not possible for reports from the software to give a full picture of the charity's assets and liabilities at any point in time. In addition, restricted fund transactions are not fully identified within the records.
2. The prior year accounts were not fully compliant with the SORP, in particular in relation to the recognition of income and expenditure, and allocation and apportionment of expenditure. This has led to a situation where the charity, while it has funds held in its bank account, is showing a significant deficit in the balance of funds at the year end. Much of the cash held in the charity's bank accounts is deferred income (deferred as performance conditions have not yet been met), together with funds that are required to be returned to a funder as the performance conditions were not met.
3. This leads to a question over the charity's ability to be sustainable without a significant injection of unrestricted funds.

I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were kept as required by section 386 of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Margaret Birse

Name: MARGARET BIRSE

Relevant professional qualification(s) or membership of professional bodies (if any): FCIE

Address: 23 CLARK AVE, LINLITHGOW, EH49 7AP

Date: 25/09/20

Statement of Financial Activities

(Incorporating Income and Expenditure Account)

For the Year Ended 31 December 2019

		2019			2018 (restated)		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Note	£	£	£	£	£	£
Income and Endowments from:	6						
Donations and Legacies		32,770	10,783	43,553	12,130	23,291	35,421
Charitable Activities							-
Erasmus + (The Awakening)		-	55,531	55,531	-	17,841	17,841
Erasmus + other programmes		-	25,132	25,132	-	22,750	22,750
Other volunteer placement		17,689	-	17,689	10,181	-	10,181
Investments		402	-	402	701	-	701
Other					2,130	-	2,130
Total Income		50,861	91,446	142,307	25,142	63,882	89,024
Expenditure	7						
Raising Funds		4,258	1,294	5,552	6,445	-	6,445
Charitable Activities							
Erasmus + (The Awakening)		11,225	61,399	72,624	6,052	14,284	20,336
Erasmus + other programmes		20,852	34,015	54,868	25,447	30,518	55,965
Other volunteer placement		24,557	9,717	34,274	27,330	19,124	46,454
Total Expenditure		60,893	106,425	167,318	65,275	63,926	129,201
Gains/(Losses) on Investment Assets		882	-	882	(1,769)	-	(1,769)
Net Income/(Expenditure)		(9,150)	(14,979)	(24,129)	(41,902)	(44)	(41,945)
Reconciliation of Funds	18						
Total Funds Brought Forward		(17,110)	21,082	3,972	24,699	21,126	45,825
Total Funds Carried Forward		(26,260)	6,103	(20,158)	(17,203)	21,082	3,880

The notes on pages 14 to 23 form part of these financial statements

Balance Sheet

As at 31 December 2019

		2019			2018		
		Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total
Fixed Assets							
Tangible Fixed Assets	12	-	-	-	-	-	-
Investments	13	1,691	-	1,691	27,702	-	27,702
Total Fixed Assets		1,691	-	1,691	27,702	-	27,702
Current Assets							
Debtors	14	2,845	8,059	10,904	-	13,435	13,435
Cash at Bank & in Hand		(20,256)	50,506	30,251	(39,015)	82,850	43,835
Total Current Assets		(17,411)	58,565	41,155	(39,015)	96,285	57,270
Liabilities							
Creditors: Amounts falling due in 1 year	16						
Accruals		1,697	31	1,728	2,954	56	3,010
Deferred Income		-	36,316	36,316	-	73,896	73,896
other creditors			16,115	16,115	-	-	-
Total Short Term liabilities		1,697	52,462	54,159	2,954	73,952	76,906
Net Current Assets		(19,108)	6,103	(13,004)	(41,969)	22,333	(19,636)
Total Assets less Current Liabilities		(17,417)	6,103	(11,313)	(14,267)	22,333	8,066
Creditors:							
amounts falling due after more than 1 year		9,000	-	9,000	3,000	-	3,000
Provision for liabilities		-	-	-	-	1,250	1,250
Total Net Assets /(Liabilities)		(26,417)	6,103	(20,314)	(17,267)	21,083	3,816

For the year ending 31st December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board on 21/9/20 and signed on their behalf by

Hilary Campbell Hilary Campbell Director/ Chair

Notes to the Accounts

1. Basis of Preparation

Basis of Accounting and Assessment of Going Concern

The financial statements have been prepared in under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts. They have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Charities and Accounts (Scotland) regulations 2006 (as amended), the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) and the requirements of the SORP 'Accounting and Reporting by Charities: Statement of Recommended Practice for charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) 2nd Edition, released October 2019, effective 1 January 2019

The charity constitutes a public benefit entity as defined by FRS102

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

2. Accounting Policies

a. Income

Recognition of Income

Income is recognised in the Statement of Financial Activities (SoFA) when:

- The charity becomes entitled to the resources;
- It is more likely than not that the trustees will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Legacies

Legacies are included in the SoFA when receipt is probable, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Tax reclaims on donations and gifts	Gift Aid receivable is included as income when the charity holds a valid declaration from the donor. Gift Aid is considered to be part of a gift and is treated as an addition to the same fund as the initial donation, unless otherwise specified at the time of the donation or appeal.
Performance Related Grants	Income from performance related grants is only included in the SoFA once the charity has met any performance related conditions. This is a change from the prior year accounts, and the prior year accounts have been re-stated as a result.
Donated Goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Support Costs	The charity has incurred expenditure on support costs. However, as the charity has chosen to report its income and expenditure on a 'natural category' basis, as a small charity, the support costs have not been apportioned to different activities.
Volunteer Help	The value of voluntary help is not included in the accounts but is described in the Trustees' Annual Report.
b. Expenditure and Liabilities	
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance Costs	Governance costs comprise those costs which involve public accountability of the charity, its compliance with regulation and good practice.
Redundancy Costs	The charity made no redundancy payments during the reporting period.
Deferred Income	No material item of deferred income has been included in the accounts.
Creditors	The charity has creditors when are measured at settlement amounts less any trade discounts.

Basic Financial Instruments	The charity accounts for basic financial instruments on recognition as given in para. 10.7 FRS102 SORP. Subsequent measurement is as given in paras. 11.17 to 11.19, FRS102 SORP.
Pensions	The charity operates a defined contribution pension scheme. Contributions are charged to the SoFA as they become payable in accordance with the rules of the scheme.
c. Assets	
Tangible Fixed Assets for use by the charity	These are capitalised if they can be used for more than one year and cost at least £500 They are initially valued at cost and the value given in the balance sheet is cost less depreciation. Depreciation is calculated on a straight line basis to write off the cost of the asset over its useful life. The depreciation rate used is: Office equipment and furniture: 25% per annum
Fixed Asset Investments	Listed investments are stated at market value at the balance sheet date. Gains and losses on revaluation or disposal are recognised in aggregate in the Statement of Financial Activities and includes any realised or unrealised losses on the sale of investments and any gain or loss resulting from the revaluing investments to market value at the year-end.
Debtors	Debtors, including trade debtors, are measured on initial recognition at settlement amount after any trade discount. Subsequently they are measured at the cash or other consideration expected to be received.
d. Fund Accounting	
Unrestricted Funds	Unrestricted Funds are grants, donations and other incoming resources received or generated for the charitable purposes of the organisation. They can be used at the discretion of the trustees for any of the charity's purposes.
Designated Funds	Designated Funds are unrestricted funds of the charity which have been earmarked or set aside by the trustees for particular purposes.
Restricted Funds	Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
Further explanation of the nature and purpose of each fund held by the charity is included in note 19	

3. Restatement of Prior Year Accounts

The accounts for 2018 have been restated to show grant income in relation to the Erasmus+ funding as a Performance Related Grant. During the process of preparing the charity's accounts, it became clear that the charity was not fully entitled to the Erasmus + grant funding on receipt. The grants are awarded with a number of categories of expenditure being provided on a per-diem basis. This means that at any point in time, the charity is only entitled to a proportion of the funding in line with the number of people-days that have been worked on each programme. The earliest date to which the restatement applies is in relation to the 2017 accounts.

4. Reconciliation of restated figures with prior year accounts - 2017

Statement of Financial Activities – Reconciliation of Net income/Expenditure

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
For period 1st January - 31st December 2017			
Net income/(expenditure) previously reported	(72,996)	36,774	(36,222)
Reduction in income due to recognising grant as performance related	-	(17,421)	(17,421)
Additional expenditure determined to be from restricted fund	227	(227)	-
Restated Net Income/(expenditure) 2017	(72,769)	19,126	(53,643)

Balance Sheet – Reconciliation of Fund Balances

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
As at 31 December 2017			
Fund Balances Previously stated	24,472	38,774	63,246
Corrections as in Changes to SoFA	227	(17,648)	(17,421)
Restated Fund Balances at year end	24,699	21,126	45,825

5. Reconciliation of restated figures with prior year accounts – 2018

Statement of Financial Activities – Reconciliation of Net income/Expenditure

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
For period 1st January - 31st December 2018			
Net income/(expenditure) previously reported	(31,685)	34,918	3,233
Reduction in income due to recognising grant as performance related		(60,395)	(60,395)
Reallocation overheads	(10,943)	10,943	-
Costs no longer treated as expenditure		14,863	14,863
Identification of Funds as restricted rather than unrestricted expenditure	755	(755)	-
Other expenditure determined to be made from restricted funds	64	(64)	-
Restated Net income/(expenditure) 2018	(41,809)	(489)	(42,298)

Balance Sheet – Reconciliation of Fund Balances

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
As at 31 December 2018			
Originally Stated fund balances	(7,213)	73,692	66,479
Fund Balances corrected for 2017 adjustment	(6,986)	56,044	49,058
Corrections as in Changes to SoFA	(10,124)	(35,407)	(45,531)
Restated Fund Balances at year end	(17,110)	20,637	3,527

6. Analysis of Income

	2019			2018 (restated)		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Donations and Legacies						
Donations	24,214	-	24,214	9,535	-	9,535
Grants	-	10,783	10,783	-	23,291	23,291
Memberships	1,725		1,725	2,595	-	2,595
Gift Aid	6,831		6,831	-	-	-
Total Donations & Legacies	32,770	10,783	43,553	12,130	23,291	35,421
Charitable Activity						
Volunteering Programmes	-	80,663	80,663	-	40,591	40,591
Fees & Other income	17,689	-	17,689	10,181	-	10,181
Total Charitable Activity	17,689	80,663	98,352	10,181	40,591	50,772
Investment Income						
Interest & Dividends	402	-	402	701	-	701
Total Investment Income	402	-	402	701	-	701
Other Income	-	-	-	2,130	-	2,130
Total Income	50,861	91,446	142,307	25,142	63,882	89,024

7. Apportionment of Costs

a. 2019

	Fundraising	Erasmus + The Awakening	Erasmus + Other projects	Other projects incl. Volunteer Placements	Total	Basis of allocation
Staffing costs	4,663	15,945	24,752	24,484	69,844	staff time
Office & IT	672	2,298	3,568	3,529	10,068	staff time
Publicity	97	333	516	511	1,457	staff time
Book-keeping & Accounts prep	40	137	212.63	210		staff time
Governance Costs	80	273	424	420	1,198	staff time
Function/Activity Total	5,552	18,987	29,473	29,154	82,565	
Direct Activity Costs (less admin contribution)		53,638	25,339	5,102	84,079	
Total Activity Cost	5,552	72,624	54,812	34,256	166,644	

b. 2018

	Fundraising	Erasmus + The Awakening	Erasmus + Other projects	Other projects incl. Volunteer Placements	Total	Basis of allocation
Staffing costs	5,402	8,228	32,913	35,739	82,282	staff time
Office & IT	498	758	3,033	3,294	7,583	staff time
Publicity	170	259	1,036	1,125	2,590	staff time
Book-keeping & Accounts prep	41	62	247.60	269	619	staff time
International Representation	199	303	1,211.60	1,316	3,029	Staff Time
Governance Costs	136	207	828	899	2,071	staff time
Function/Activity Total	6,445	9,817	39,269	42,642	98,173	
Direct Activity Costs (less admin contribution)		10,519	17,048	3,813	31,380	
Total Activity Cost	6,445	20,336	56,317	46,454	129,553	

8. Remuneration for Independent Examiner

	2019	2018
	£	£
Independent Examination Fee	800	500
Preparation Fee	600	940
Total	1,400	1,440

9. Analysis of Staff Numbers and Costs

	2019	2018
	£	£
Salaries	64,373	74,432
Employer's NI Contribution	1,426	1,909
Pension Costs	1,340	(926)
	67,139	75,415
Number of staff employed	8	5

No staff member was paid over £60,000

10. Trustee Remuneration and Expenses

No trustee received any form of remuneration (2018: nil)

A total of £141 was paid to 3 directors as travel expenses (2018: 463 to 3 directors)

11. Related Party Transactions

During the year donations totalling £8,797 were provided to the charity by trustees.

In addition, 2 trustees made loans to the charity.

Hilary Campbell made an interest free a loan of £4,000 which was repaid during the year.

Richard Williams made an interest free loan of £6,000. This remains outstanding at the year-end, together with a further £3,000 loaned in 2018.

12. Tangible Fixed Assets

	Office Equipment
	£
Cost	
At 1 January 2019	1,429
Additions	-
	1,429
Depreciation	
At 1 January 2019	1,429
Charge for the year	-
	1,429
Net Book Value	
At 31 December 2019	-
At 31 December 2018	-

13. Fixed Asset Investments

	Listed Investments
	£
Carrying Fair Value	
At 1 January 2019	27,701
Additions	
Disposals	(25,982)
Revaluations	(28)
At 31 December 2019	1,691

14. Debtors

	2019			2018 (restated)		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
SCVO Community Job Grant	-	975	975	-	953	953
Erasmus Sending	2,046	-	2,046	-	-	-
Erasmus Project Partners	-	7,084	7,084	-	12,193	12,193
IVS Volunteering Progs	75	-	75	-	-	-
SCI Pink Slip	724	-	724	-	-	-
Total Debtors	2,845	8,059	10,904	-	13,146	13,146

15. Contingent Asset

The charity has been notified that it is the recipient of a legacy. IVS will be due a part share in the residuary of an estate.

As the value of the sum to be received by the charity remained unknown at the year-end, this legacy is being reported as a contingent asset rather than as an asset. The expected value at the year-end was in the region of £9,000.

16. Creditors

Amounts falling due within 1 year	2019			2018		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
SCI	-	-	-	188	-	188
SCVO Payroll	158	-	158	166	-	166
HMRC PAYE	49	31	80	902	56	958
Pension	90	-	90	258	-	258
Accounts & IE	1,400	-	1,400	1,440	-	1,440
Total Liabilities	1,697	31	1,728	2,954	56	3,010
Erasmus Partners owed	-	15,188	15,188			
	-	1,160	-			
	-	16,348	15,188			
Amounts falling due after 1 year	2019			2018		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Loan	9,000	-	9,000	3,000	-	3,000
	9,000	-	9,000	3,000	-	3,000

17. Deferred Income

Income is deferred when the charity does not have full entitlement to the grant. The grants here are Performance Related Grants and are deferred until the appropriate performance has been achieved.

Deferred Income	2019			2018		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Opening Balance	-	73,896	73,896	-	17,448	17,448
Amount Released to income		55,015	55,015	-	6,645	6,645
Amount Deferred in Year		17,435	17,435	-	63,093	63,093
Closing Balance	-	36,316	36,316	-	73,896	73,896

18. Movement of Restricted Funds

	opening Balance at 1/1/17	Income	Expenditure	Closing Balance at 31/12/17	Income	Expenditure	Closing Balance at 31/12/18	Income	Expenditure	Closing Balance at 31/12/19
Erasmus + Projects										
Moldova	-	1,049	(291)	758	6,645	(6,243)	1,160	(1,160)	-	-
Madiera	-	-	-	-	3,239	(2,612)	627	9,448	(9,931)	144
Go East	-	-	-	-	5,172	(3,080)	2,092	7,496	(8,893)	694
Lets Circus	-	-	-	-	5,659	(4,743)	916	9,348	(10,467)	(203)
other erasmus +			-	-	2,035	(2,035)	-	-	-	-
Sub-total Erasmus + (Other projects)	-	1,049	(291)	758	22,750	(18,713)	4,795	25,132	(29,292)	635
Erasmus + (The Awakening)	-	-	-	-	17,841	(11,221)	6,620	55,531	(58,737)	3,414
Community Jobs Scotland		9,481	(9,481)	-	4,304	(4,304)	-	10,784	(9,120)	1,664
Corra Foundation	-	-	-	-	9,577	(4,475)	5,102	-	(5,102)	-
Heritage Lottery	-	-	-	-	6,500	(2,380)	4,120	-	(4,120)	-
Other funds reported in 2017	2,000	42,035	(23,667)	20,368	-	(20,368)	-	-	-	-
Other small trusts 2018	-	-	-	-	2,910	(2,910)	-	-	-	-
Totals	2,000	52,565	(33,439)	21,126	63,882	(64,372)	20,637	91,447	(106,370)	5,713

19. Purpose of Restricted Funds

Community Jobs Scotland	: Provides funds to create work for young people within the third sector
Erasmus + Funds	: Funding from EVS/Erasmus to prepare support and send volunteers overseas
Corra Foundation	: Funding for capacity building and development of long-term strategic partners
Heritage Lottery	: Funding to encourage young people to become trustees as part of the Year of Young People