

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019 FOR DEAFINITELY INDEPENDENT

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TGFP Chartered Accountants Fulford House Newbold Terrace Leamington Spa Warwickshire CV32 4EA

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charitable trust is constituted by a Trust Deed and its objects are to:

Promote the relief of persons with learning, physical and/or dual sensory disabilities of all ages who are deaf and to provide learning experiences for such persons so as to encourage them to take responsibility for their own welfare as far as they are able and to provide residential accommodation, counselling, education and training in furtherance of these objects.

The main objective of the charitable trust continues to be to provide a quality service appropriate to the needs of current users and to seek additional finance and support to meet the needs presented by existing and potential beneficiaries.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2019 was a good year for Deafinitely Independent (DI).

Our residents continued to enjoy a wide range of activities, organised by DI and by themselves. It is lovely to see our residents leading as normal a life as possible with the support of the caring DI family. Most of the residents have lived together for many years and this is so important to them. Many of our staff have also worked for us for a long time and so know our residents really well. We so appreciate the trust that residents' families put in us and we take this responsibility extremely seriously. Our registered home manager has worked hard to reduce the use of agency staff so with our permanent staff and regular bank staff, DI has enjoyed a stability in 2018 far more than in recent years.

Our finances have also improved with the manager's careful attention to detail that has led to well controlled expenditure. This is the result of negotiating better contracts with suppliers, making better use of DI staff skills and developing clear policies to guide staff on the best use of DI money. There has been a small increase in income due to local fundraising activities and events, often by Board members or other friends of DI and discussions with local authorities on realistic contributions towards the care of our residents.

In recent years, we have realised that the cost of our two buildings is a drain on our resources and the state and design of the buildings is becoming no longer fit for purpose for the needs of our residents, some of whom are losing some mobility. The Board has therefore been looking for new premises, which has been a frustrating process. We identified what was required and considered converting another building as well as new builds. We then met with some of the directors of the WCS Care Group, which has recently built and is building some new care homes to an extremely high standard. Out of our conversations together came the opportunity to join with WCS in their latest venture Woodside Care Village. This will provide 2 or 2½ households of 6 or 7 people exclusively for DI residents. This will mean all our residents and staff can stay together but be supported by the larger charity. Early on, we discussed this with the Warwickshire Commissioning team (as the commissioners for seven of our residents) and then later with CQC.

We are therefore excited about the future of DI, which will become part of WCS, but still retain its identity, its ethos and its unique provision for adults who are profoundly deaf with another, often learning, disability.

FINANCIAL REVIEW

Investment powers

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity, but no such investments are presently held.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

FINANCIAL REVIEW

Reserves policy

This organisation exists to provide services to adults who are known to be vulnerable due to the nature of their disabilities and difficulties.

General Reserves

The trustees declared financial reserves policy has been to ensure not only financial viability but also service level stability.

The trustees reviewed this policy during 2012 and revised their aim in respect of keeping sufficient "liquid" reserves to meet at least three months revenue expenditure at all times. All revenue income comes from Central and Local Government.

The organisation has in place tight financial control systems to ensure it can meet all revenue expenditure within revenue income.

The organisation operates within a framework of Minimum Standards of Service which is determined by legislation and has a declared policy of seeking additional finance and support to meet the varying needs presented by existing and potential beneficiaries.

The level of reserves that were held at the year end was £781,322.

Designated Funds

It was decided to set aside funds into a designated fund. At the year end £100,000 was designated specifically for future property acquisition and relocation costs.

During 2017, Deafinitely Independent received a £15,532 legacy from a former employee. It was specified in their will that it was to be spent on the acquisition of a motor vehicle. It has therefore been put into a designated fund until a suitable vehicle has been sourced. During 2019, the charity purchased a vehicle amounting to £12,120. The designated fund has therefore reduced to £3,412.

The trust has managed all its activities within income generated, donations received and fund balances brought forward, these are set out in the Statement of Financial Activities.

The net surplus for the year on unrestricted funds was £146,925 (2018 - £96,382), comprising total incoming resources of £836,944 (2018 - £746,084) and total resources expended of £690,019 (2018 - £649,702).

Total funds increased from £634,397 to £781,322. Cash at bank and in hand increased in the year to £720,737 from £552,393 in the previous year.

FUTURE PLANS

The organisation will continue to monitor standards and financial stability. Throughout the coming year essential renovation work will take place at Chestnut Lodge to continue the focus on high quality provision of accommodation available to beneficiaries. The Trustees will continue to build reserves, above the standard policy level. The purchase of an appropriate building will be considered when the financial climate becomes more stable.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company is registered as a charity by the Charity Commissioners (No 1027567) and is recognised as such by H M Revenue and Customs. The charity is governed by its Memorandum and Articles of Association (incorporated 13 September 1993 and amended by special resolution dated 7 August 2011).

Appointment of new trustees

Appointment of trustees is governed by the deed of the charity. The Board of Trustees is authorised to appoint new Trustees at any time to fill a casual vacancy or as an addition to the existing Trustees.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The board of trustees administers the charity. The board meets on average six times a year.

Retired Retired Retired Banker Trustee

The trustees delegate the day to day responsibility for all routine financial matters, staff selection, development and supervision, residents' and staff safety and compliance with all necessary legislation to the C.E.O.

Induction and training of new trustees

New trustees undergo an orientation process to brief them on their legal obligations under charity law, the charity's governing documents, the committee and decision making processes, the business plan and recent financial performance of the charity. During the induction process they meet key employees and other trustees, Trustees are encouraged to attend appropriate external and internal training events which will assist them to carry out their role.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 02852695 (England and Wales)

Registered Charity number 1027567

Registered office

Beech Lodge 28 Warwick New Road Leamington Spa Warwickshire CV32 5JJ

Trustees

Mrs S Cox MBE
Mr P Clow
Mrs M James
Mr M Fry
Mr C J Sutton
Miss S E Dobinson

Company Secretary

Mrs S Cox MBE

Independent examiner

Chartered Accountants Fulford House Newbold Terrace Leamington Spa Warwickshire CV32 4EA

Bankers

Lloyds Bank plc 73 Parade Leamington Spa Warwickshire CV32 4BB

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

DEAFINITELY INDEPENDENT (REGISTERED NUMBER: 02852695)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

Approved by order of the board of trustees on and signed on its behalf by:

S.H. Cox Mrs S Cox MBE - Trustee

Independent examiner's report to the trustees of Deafinitely Independent ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Benjamin Reynolds Bsc Hons FCA ICAEW TGFP Chartered Accountants Fulford House Newbold Terrace Leamington Spa Warwickshire CV32 4EA

Date:

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	2019 Unrestricted funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities Rents	2 5	8,030 828,277	2,245 743,487
Other trading activities Investment income	3 4	43 594	38 314
Total		836,944	746,084
EXPENDITURE ON Charitable activities Costs of charitable activities	6	690,019	649,702
NET INCOME		146,925	96,382
RECONCILIATION OF FUNDS			
Total funds brought forward		634,397	538,015
TOTAL FUNDS CARRIED FORWARD		781,322	634,397

STATEMENT OF FINANCIAL POSITION AT 31 DECEMBER 2019

	∘ Notes	2019 Unrestricted funds	2018 Total funds
FIXED ASSETS		£	£
Tangible assets	10	57,613	61,621
CURRENT ASSETS Debtors Cash at bank and in hand	11	86,395 708,616	85,774 552,393
		795,011	638,167
CREDITORS Amounts falling due within one year	12	(71,302)	(65,391)
NET CURRENT ASSETS		723,709	572,776
TOTAL ASSETS LESS CURRENT LIABILITIES		781,322	634,397
NET ASSETS		781,322	634,397
FUNDS	13		
Unrestricted funds		781,322	634,397
TOTAL FUNDS		781,322	634,397

STATEMENT OF FINANCIAL POSITION - CONTINUED AT 31 DECEMBER 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

Mrs S Cox MBE -Trustee

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2019

Cash flows from operating activities:	Notes	2019 £	2018 £
Cash generated from operations	1	172,640	68,428
Net cash provided by (used in) operating activities	3	172,640	68,428
Cash flows from investing activities: Purchase of tangible fixed assets Sale of tangible fixed assets Interest received		(18,011) 1,000 594	(9,571) - 314
Net cash provided by (used in) investing activities	I	(16,417)	(9,257)
Change in cash and cash equivalents in reporting period	the	156,223	59,171
Cash and cash equivalents at the beginr of the reporting period	ning	552,393	493,222
Cash and cash equivalents at the end of reporting period	the	708,616	552,393

NOTES TO THE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2019

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

		2019 £	2018 £
Net income for the reporting period (as per the stateme	ent of		
financial activities)		146,925	96,382
Adjustments for:			
Depreciation charges		20,452	18,006
Loss on disposal of fixed assets		567	-
Interest received		(594)	(314)
Increase in debtors		(621)	(7,574)
Increase/(decrease) in creditors		5,911	(38,072)
Net cash provided by (used in) operating activities		172,640	68,428
ANALYSIS OF CHANGES IN NET FUNDS			
	At 1.1.19 £	Cash flow £	At 31.12.19 £
Net cash	L	L	£
Cash at bank and in hand	552,393	156,223	708,616
	552,555	130,223	708,010
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Total	552,393	156,223	708,616
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland applicable in the UK and Republic of Ireland applicable in the UK and Republic of Ireland and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- in accordance with the lease
Fixtures and fittings	- 20% on cost
Motor vehicles	 25% on reducing balance
Computer equipment	- 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 DECEMBER 2019

1. ACCOUNTING POLICIES - continued

Donated goods

Where the donated good is a fixed asset it will be measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain will be recognised as income from donations and a corresponding amount will be included in the appropriate fixed asset category and depreciated over the useful economic life.

Financial instruments

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

2. DONATIONS AND LEGACIES

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Donations		2019 £ 8,030	2018 £ 2,245
OTHER TRADING ACTIVIT	IES		
Fundraising events		2019 £ 	2018 £
INVESTMENT INCOME			
Bank interest receivable		2019 £ 594	2018 £ 314
INCOME FROM CHARITAE	SLE ACTIVITIES		
County Councils and DSS	Activity Rents	2019 £ 828,277	2018 £ 743,487
CHARITABLE ACTIVITIES	COSTS		
		Direct costs	Totals
Costs of charitable activities		£ 690,019	£ 690,019

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	20,452	18,006
Hire of plant and machinery	696	40
Other operating leases	129,500	129,500
Deficit on disposal of fixed asset	567	-
Independent examiners remuneration	1,100	1,100

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 nor for the year ended 31 December 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2019 nor for the year ended 31 December 2018.

9. STAFF COSTS

£	2018 £
380,795	340,754
14,430	15,893
4,068	3,035
399,293	359,682
	380,795 14,430 4,068

The average monthly number of employees during the year was as follows:

	2019	2018
Direct charitable services	25	22
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No employees received emoluments in excess of £60,000.

10. TANGIBLE FIXED ASSETS

-		Long leasehold £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
	COST					
	At 1 January 2019	281,074	246,587	21,857	40,026	589,544
	Additions	-	-	16,700	1,311	18,011
	Disposals	-	-	(11,700)	(2,528)	(14,228)
	At 31 December 2019	281,074	246,587	26,857	38,809	593,327
	DEPRECIATION					
	At 1 January 2019	229,843	245,296	18,675	34,109	527,923
	Charge for year	13,422	423	4,579	2,028	20,452
	Eliminated on disposal	-		(10,133)	(2,528)	(12,661)
	At 31 December 2019	243,265	245,719	13,121	33,609	535,714
	NET BOOK VALUE					
	At 31 December 2019	37,809	868	13,736	5,200	57,613
	At 31 December 2018	51,231	1,291	3,182	5,917	61,621

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Prepayments and accrued income	2019 £ 86,395	2018 £ 85,774

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade creditors	36,549	27,235
Social security and other taxes	6,328	5,822
Other creditors	1,488	1,560
Attachment of earnings	18	69
Accruals and deferred income	26,919	30,705
	71,302	65,391

13. MOVEMENT IN FUNDS

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	518,865	146,925	12,120	677,910
Designated funds	115,532	-	(12,120)	103,412
	634,397	146,925	-	781,322
TOTAL FUNDS	634,397	146,925	-	781,322

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	836,944	(690,019)	146,925
TOTAL FUNDS	836,944	(690,019)	146,925

Comparatives for movement in funds

•		Net movement	
	At 1.1.18 £	in funds £	At 31.12.18 £
Unrestricted Funds			
General fund	422,483	96,382	518,865
Designated funds	115,532	-	115,532
	538,015	96,382	634,397
TOTAL FUNDS	538,015	96,382	634,397

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	746,084	(649,702)	96,382
TOTAL FUNDS	746,084	(649,702)	96,382

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

		Net movement	Transfers between	
	At 1.1.18	in funds	funds	At 31.12.19
	£	£	£	£
Unrestricted funds				
General fund	422,483	243,307	12,120	677,910
Designated funds	115,532	-	(12,120)	103,412
TOTAL FUNDS	538,015	243,307	-	781,322

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	1,583,028	(1,339,721)	243,307
TOTAL FUNDS	1,583,028	(1,339,721)	243,307

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2019.

15. MEMBERS LIABILITY

The company is limited by guarantee and does not have share capital. Each member of the company undertakes to contribute to the assets of the company in the event of the same being wound up while they are a member, or within one year after they cease to be a member, for payment of debts and liabilities of the company contracted before they cease to be a member, and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding twenty pounds.

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DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies Donations	8,030	2,245
Other trading activities Fundraising events	43	38
Investment income Bank interest receivable	594	314
Charitable activities County Councils and DSS	828,277	743,487
Total incoming resources	836,944	746,084
EXPENDITURE		
Charitable activities Wages Social security Pensions Hire of plant and machinery Other operating leases - rent Rates and water Insurance Light and heat Staff welfare, recruitment and training Residents and housekeeping Residents holiday costs Refurbishment and relocation Travelling and motor expenses Freelance careworkers Registration fees Health and safety Programme and social support Household and cleaning Sundry expenses Telephone Bank charges Postage and stationery Accountancy fees Legal and professional Improvements to property Fixtures and fittings	380,795 14,430 4,068 696 129,500 8,784 7,621 18,552 6,230 29,025 (274) 15,282 7,846 1,524 12,236 4,376 3,350 8,686 999 4,025 (100) 2,779 1,403 7,167 13,422 423	340,754 15,893 3,035 40 129,500 6,931 7,587 19,442 5,279 30,116 (3,808) 18,549 8,574 7,560 7,942 8,718 3,419 10,327 403 (1,485) 7 3,635 1,050 8,228 14,620 422
Motor vehicles Carried forward	4,579 687,424	1,061 647,799

This page does not form part of the statutory financial statements

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DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

Charitable activities	2019 £	2018 £
Brought forward Computer equipment Loss on sale of tangible fixed assets	687,424 2,028 567	647,799 1,903
	690,019	649,702
Total resources expended	690,019	649,702
Net income	146,925	96,382

This page does not form part of the statutory financial statements