
**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

REPORT AND FINANCIAL STATEMENTS

for the year ended 31 December 2019

A company limited by guarantee

Company Number 1029607

MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN CHURCHES INCORPORATED

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MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN CHURCHES INCORPORATED

Legal and Administrative information

as at 31 December 2019

Status

The organization is a charitable company limited by guarantee, incorporated on 3rd November 1971. It is registered as a charity. It was granted Trust Corporation status on 18th January 1973.

The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed by its Articles of Association.

Directors/Trustees

The following served as directors from 1 January 2019 (or from date of appointment) to the date of this report:

Geoffrey Levermore
Vince McCully
Laura Mary Dobson
Jeffrey Gould
Rev. Anna Jarvis
Rev. Christopher Cody Coyne (appointed 4 June 2019)

The following served as directors from 1 January 2019 until their resignation on 4 June 2019:

Mark Hutchinson
Ann Sonja Peart
Alexander Bradley
Danny Crosby
Robert Pounder
Francois Charles Melchoir Vandenbroeder

The directors are those members of the parallel unincorporated association who are also members of the company.

Registered Office

Cross Street Unitarian Chapel, Cross Street, Manchester, M2 1NL

Bankers

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Solicitors

Weightmans LLP, Pall Mall Court, 61-67 King Street, Manchester, M2 4PD

Independent Examiner

Fari Minaeian of Hanleys, Chartered Accountants, Spring Court, Spring Road, Hale, Cheshire WA14 2UQ

Investment Manager

Newton Investment Management Limited,
Mellon Financial Centre, 160 Queen Victoria Street, London, EC4V 4LA

MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN CHURCHES INCORPORATED

Report of the Directors/Trustees for the year ended 31 December 2019

Report of the Directors/Trustees for the year ended 31st December 2019

The directors present their report, with the financial statements of the company, for the year ended 31st December 2019.

1. Structure and objects of the company and its constituent trusts.

The company, which is limited by guarantee, whose registered number under the Companies Acts is 1029607, administers and accounts as sole trustee for four charities:

General Fund. (Charity Commission number 503753).

Manchester Unitarian Congregational Fund. (Charity Commission number 1032203)

Manchester Domestic Mission Society Fund. (Charity Commission number 253233)

Leech Fund.

By virtue of its status as a Trust Corporation, it acts as sole trustee of seven churches in the Manchester District; of the Provincial Assembly of Lancashire and Cheshire; it is custodian trustee for another church, and with other trustees is a trustee of two further churches.

2. Public Benefit Statement

The Trustees take into account the Charity Commission guidance on public benefit and believe that the activities of the Trusts are in line with that guidance

3. Origin and objects of the funds

(a) The General Fund is derived from legacies, sale of Unitarian properties in the Manchester District and other funds which have been vested in it.

(b) The Manchester Unitarian Congregational Fund was created by the amalgamation of seven existing charities, the assets arising on the closure of a church, a grant from the Trustees of Flagg Chapel and the consideration for the release of a covenant on land formerly belonging to Swinton Church

The clear income from both these funds is to be applied "towards the upkeep, repair and improvement of churches whose congregations are members of the Manchester District Association, and in and towards the maintenance of services and otherwise furthering the religious, educational and charitable work of the Association".

(c) The object of the Manchester Domestic Mission Society Fund is "the diffusion of religious and other elevating influences, by Ministry among the poor in Manchester". In the 19th century the Society employed a missionary and set up schools. Nowadays grants are made to charities that operate in deprived parts of Greater Manchester.

(d) The Leech Fund was set up for the benefit of Ministers in the counties of Northumberland, Lancashire and Cheshire. In practice, it makes grants to ministers and students for the provision of books.

The company invests the financial assets of these Funds in stock exchange securities and deposits at interest. The company sold a plot of land, that has been leased for car parking purposes, held by the Manchester Unitarian Congregational Fund. This land was subject to extensive litigation by the MDA to gain possession from unauthorised users. £700,000 from the sale proceeds has been invested in a new sustainable bond with Newtons.

MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN CHURCHES INCORPORATED

Report of the Directors/Trustees - continued

for the year ended 31 December 2019

4. Organisational and decision-making structure

The Executive Committee consists of the President, Treasurer, General Secretary and up to ten other members. Members other than the officers serve for three years. They are elected at the Annual General Meeting of the Unincorporated Association and meet four times a year, to decide policy, receive reports, and authorise grants. All are unpaid.

The Company is associated with twelve Unitarian churches in the Manchester area which send delegates, two per church plus its minister, to meetings of the parallel Unincorporated Association which also meets four times a year. That body, to which the Executive Committee reports, discusses matters of general interest and aims to support the constituent churches in their religious and social activities. It publishes a quarterly magazine, The Unitarian, which is available as a pdf on their website, www.unitariansmda.org.uk

5. Association with related parties, charities etc.

The charity is associated with the General Assembly of Unitarian and Free Christian Churches, which is the national body, in the United Kingdom, for Unitarians. It is not financially connected. The Association is also represented on Manchester Council of Christians and Jews, and the Standing Advisory Council on Religious Education (SACRE) for East Cheshire and Manchester.

6. Review of activities

- (a) The General Fund provided for the administration costs and independent examination of the Company. The Fund generated net outgoing resources of £9,351 (2018—outgoing Resources £13,670). After the unrealised increase in the value of investment assets of £81,395, (2018-decrease £24,001) the value of the Fund increased by £72,044 (2017 – decrease £37,671) in the year.
- (b) The Manchester Unitarian Congregational Fund assisted, to the extent of £40,650 (2018 - £21,900), in the provision of support for the stipends of eight ministers. General subscriptions and donations amounted to £149,445 (2018 - £13,770). The sale of the car park land produced a surplus of £732,766. Income in the year exceeded expenditure by £565,026 (2018 –excess of expenditure £15,169). After taking account of the unrealised gain on investment assets of £126,354 (2018 – loss £33,869) the Fund increased in value by £691,380 (2018 – decrease £49,038) in the year.
- (c) The Manchester Domestic Mission Society Fund provided grants of £15,000 (2018 - £10,000) to charities which assist and advise persons resident in deprived parts of the City. Expenditure exceeded income by £5,331 (2018 - excess of expenditure of £1,137). The unrealised gain in the value of investment assets amounted to £49,658 (2018 – loss £14,642) which resulted in a increased value of the Fund of £44,327 (2018 – decrease £15,779).
- (d) The Leech Fund made a grant of £100 in the year (2018 none). There was a net surplus of £145 (2018 - surplus of £225). There was an unrealised gain in the value of investment assets of £1,261 (2018 -loss £372) leading to a increase in the Fund of £1,406 (2018-decrease £147).
- (e) The Association does not undertake fund raising activities.

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

Report of the Trustees - continued

for the year ended 31 December 2019

7. Statement concerning major risks

The main risk to the assets of the charity derives from the uncertain world economic situation and any adverse effect this could have on the capital value of its investments and of the income derived from them.

8. Grant-making policy

The General Fund makes grants for building improvements, surveys of its constituent churches and support of special initiatives regarding the finance of ministry.

The Manchester Unitarian Congregational Fund makes grants in aid of the stipends of ministers and for the repair and maintenance of church buildings. Donations are made, mainly to national Unitarian bodies. Grants are considered by the executive committee on their merits, and within the income of the Fund, taking one year with another.

Grants from the Manchester Domestic Mission Society Fund are recommended by the council committee. Its members actively monitor and visit the charities to which the grants are made. Grants from this Fund are intended to improve the lot of the poorer and more disadvantaged residents of Greater Manchester.

The Leech Fund makes grants to students or ministers for the purchase of books.

9. Directors' responsibility for financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing those financial statements, the directors are required to select suitable accounting policies and then apply them consistently; make judgments and estimates that are reasonable and prudent; prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding of the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

10. Independent Examiner

The Independent Examiner, Fari Minaeian of Hanleys, will be proposed for reappointment at the annual general meeting.

On behalf of the board,

March 2020

**Manchester District Association of Unitarian and Free Christian Churches
Incorporated**

**Independent Examiner's Report to the Members
for the year ended 31 December 2019**

I report on the Financial Statements of the company for the year ended 31st December 2019. The statements include the financial activities of the following funds:

General Fund	Charity Number 0503753
Manchester Unitarian Congregational Fund	Charity Number 1032203
Manchester Domestic Mission Society Fund	Charity Number 0253233

Respective responsibilities of trustees and the examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Act, whether particular matters have come to my attention.

Basis of the independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with our examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Fari Minaeian, BSc, FCA
Hanleys
Chartered Accountants
Spring Court
Spring Road
Hale
Cheshire

Date:

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

Financial Activities (Including Income and Expenditure Account)

for the year ended 31 December 2019

	Note	General Fund	MUC Fund	MDMS Fund	Leech Fund	Total 2019	Total 2018
		£	£	£	£	£	£
Incoming Resources							
Sale of Dob Lane		3,300	-			3,300	163,864
Sale of Car Park Land		-	732,766	-	-	732,766	-
Subscriptions from member churches		413	-	-	-	413	773
Investment Income	5	16,932	22,365	9,669	245	49,211	44,266
Total Incoming Resources		20,645	755,131	9,669	245	785,690	208,903
Resources Expended							
Grants		-	190,105	15,000	100	205,205	45,670
Administration		29,996	-	-	-	29,996	29,120
Total Resources Expended		29,996	190,105	15,000	100	235,201	74,790
Net Incoming Resources	6	(9,351)	565,026	(5,331)	145	550,489	134,113
Increase in value of Investment		81,395	126,354	49,658	1,261	258,668	(72,884)
Net Movement in Funds		72,044	691,380	44,327	1,406	809,157	61,229
Funds 1st January 2019		717,540	748,834	312,482	8,128	1,786,984	1,725,755
Funds 31st December 2019		789,584	1,440,214	356,809	9,534	2,596,141	1,786,984

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**
Balance Sheet
at 31 December 2019

	<u>Notes</u>	2019 £	2018 £
Fixed Assets			
Tangible fixed assets - Investment Land		-	70,000
Investments	2	2,494,777	1,536,108
Loans	3	24,900	27,500
		<u>2,519,677</u>	<u>1,633,608</u>
Current Assets			
Debtors		999	-
Cash at bank		78,872	477,438
Less Liabilities falling due within one year	4	(3,407)	(16,262)
Less Deferred Income	4	-	(307,800)
Net current assets		<u>76,464</u>	<u>153,376</u>
Total net assets		<u>2,596,141</u>	<u>1,786,984</u>
Unrestricted Funds			
General Fund		789,584	717,540
Manchester Unitarian Congregational Fund		1,440,214	748,834
Manchester Domestic Mission Society Fund		356,809	312,482
Leech Fund		9,534	8,128
		<u>2,596,141</u>	<u>1,786,984</u>

For the year ended 31st December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to (1) accounting records and (2) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of and its profit and loss for the financial year and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

These accounts were approved by the Directors on March 2020 and were signed on their behalf by:

– Director
– Director

MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN CHURCHES INCORPORATED

Notes forming part of the Financial Statements

for the year ended 31 December 2019

1. Accounting Policies

(a) The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the Companies Act 2006 and follow the recommendations in Charities SORP (FRS102) applicable for accounting periods commencing on or after 1 January 2016.

(b) Listed investments are included in the balance sheet at their middle market value at the accounting date.

(c) Grants and donations receivable and payable are accounted for when received or paid by the charity.

(d) Dividends and interest on securities and bank deposits are brought into account when received by the charity or its investment manager.

2. Investments

(a) Quoted investments.	2019 £	2018 £
Balance at 1st January 2019	1,536,108	1,608,993
Add acquisitions in the year, at cost	<u>700,000</u>	<u>-</u>
	2,236,108	1,608,993
Add realised profit/ (loss) on Sales	<u>-</u>	<u>-</u>
	2,236,108	1,608,993
Add Increase in value of investment	<u>258,669</u>	<u>(72,885)</u>
	<u>£2,494,777</u>	<u>£ 1,536,108</u>

3. Unsecured loans

	Oldham £	Macclesfield £
Balance outstanding at 1 st January 2019	26,100	1,400
Add interest	<u>-</u>	<u>-</u>
	26,100	1,400
Less repayments	<u>1,200</u>	<u>1,400</u>
Balance outstanding at 31 st December 2019	<u>£24,900</u>	<u>£NIL</u>

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

Notes forming part of the Financial Statements (Continued)

for the year ended 31 December 2019

4. Liabilities falling due within one year.	2019	2018
	£	£
Lay Preachers Association Fund	398	398
Legal fees accrual	-	4,800
Grants payable	-	7,500
General Creditors	1,359	1,914
Independent Examiner's fee	<u>1,650</u>	<u>1,650</u>
	<u>£3,407</u>	<u>£16,292</u>
Deferred income – Funds from sale of car park	-	<u>307,800</u>

5. Investment Income

	Income from Investments	Total 2019	Total 2018
	£	£	£
General Fund	16,932	16,932	14,677
MUC Fund	22,365	22,365	20,501
MDMS Fund	9,669	9,669	8,863
Leech Fund	<u>245</u>	<u>245</u>	<u>225</u>
	<u>£49,211</u>	<u>£49,211</u>	<u>£44,266</u>

6. Net Incoming Resources for the year are stated after charging:

	2019	2018
	£	£
Depreciation	-	-
Management committee remuneration	-	-
Independent examiner's fee.	2,040	1,620

7. Staff costs and numbers

The secretary charged £nil for the work done in the year (2018-£Nil)

8. Taxation

The charitable company is exempt from corporation tax on its charitable activities.

9. Analysis of net assets between funds:

	General Fund	MUC Fund	MDMS Fund	Leech Fund	Total Funds
	£	£	£	£	£
Debtors	999	-	-	-	999
Investments	609,706	1,524,719	351,558	8,794	2,494,777
Loans	24,900	-	-	-	24,900
Cash at bank	157,386	(84,505)	5,251	740	78,872
Current liabilities	(3,407)	-	-	-	(3,407)
	<u>£789,584</u>	<u>£1,440,214</u>	<u>£356,809</u>	<u>£9,534</u>	<u>£2,596,141</u>

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

Notes forming part of the financial statements (Continued)

for the year ended 31 December 2019

Portfolio Movements in the twelve months to 31st December 2019

Stock	Quantity 31.12.19	Cost Value	Market Value 31.12.18 £	Market Value 31.12.19 £	(Decrease)/ Increase in value £
Equities			£	£	£
Sustainable Real Return Fund	621,118	700,000	-	711,491	11,491
Global Income Fund Newton	100,834	<u>150,000</u>	<u>213,626</u>	<u>252,175</u>	<u>38,549</u>
		<u>850,000</u>	<u>213,626</u>	<u>963,666</u>	<u>50,040</u>
Overseas					
Growth and Income Fund	712,769	560,233	900,939	1,041,355	140,416
SRI Fund for Charities	295,550	<u>287,237</u>	<u>421,543</u>	<u>489,756</u>	<u>68,213</u>
		<u>847,470</u>	<u>1,322,482</u>	<u>1,531,111</u>	<u>208,629</u>
Total Investments		<u>1,697,470</u>	<u>1,536,108</u>	<u>2,494,777</u>	<u>258,669</u>

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

Manchester Domestic Mission Grants and Subscriptions from member churches

for the year ended 31 December 2019

Manchester Domestic Mission Grants

	2019	2018
	£	£
Barlow Moor Community Assoc.	3,500	3,400
The River	-	2,500
Oldham United	-	2,000
River Manchester	3,000	-
Tree of Life Centre Wythenshawe	1,750	-
Oldham UK Education and Faith Foundation	2,000	-
Oldham Destitution food project	1,500	-
Coffee 4 Craig	2,000	-
East Cheshire Mental Health	500	600
Christ Church Colshaw	750	-
The Wednesday Club	-	500
Oldham Unity	-	1,000
	15,000	10,000

Subscriptions from Member Churches

Altrincham	-	-
Brookfield	-	-
Chorlton	-	-
Cross Street	-	-
Dean Row	-	-
Dob Lane	-	-
Hale	-	-
Knutsford	-	-
Macclesfield	-	-
Monton	-	-
Oldham	-	-
Rivington	-	-
Styal	-	-
Miscellaneous	<u>413</u>	<u>773</u>
	<u>413</u>	<u>773</u>

**MANCHESTER DISTRICT ASSOCIATION OF UNITARIAN AND FREE CHRISTIAN
CHURCHES INCORPORATED**

Stipend and Other Grants

for the year ended 31 December 2019

Manchester Unitarian Congregational Fund

	2019	2018
	£	£
Stipend Grants		
Knutsford	6,500	3,750
Monton	8,200	3,900
Macclesfield	1,800	-
Rivington	2,000	-
Norcliffe	900	2,500
Urmston	7,500	3,125
Chorlton	7,500	3,750
Oldham	6,250	4,875
	<u>40,650</u>	<u>21,900</u>
Other Grants		
Monton	26,000	7,500
Unitarian College	100,000	-
Chorlton	3,155	-
Oldham roof	-	4,370
Knutsford	-	1,000
Urmston	400	1,000
Macclesfield receipt	-	(1,400)
Macclesfield	<u>9,400</u>	<u>1,300</u>
	<u>138,955</u>	<u>13,770</u>
Total Congregational Fund Grants	<u>179,605</u>	<u>35,670</u>

Donations

Trevor Jones Fund	2,500	-
Inquirer	2,000	-
Ministry Student Fund	2,000	-
SACTH	2,000	-
Hucklow Bursary Fund	1,000	-
Historic Buildings	<u>1,000</u>	-
	<u>10,500</u>	

Leech Fund

Book grant	<u>100</u>	-
	<u>100</u>	-

Total Grants and Donations	<u>190,205</u>	<u>35,670</u>
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