

Charity Registration No. 1145056

Company Registration No. 7502624 (England and Wales)

**RENEWAL NORTHWEST**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

# RENEWAL NORTHWEST

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr S Davies	
	Mrs S Durrant	
	Mr A P Dutton	
	Mr A S Gordon	
	Mr C R Maffey	
	Mrs A Newall	(Appointed 2 November 2019)
	Dr D J Watts	
<b>Secretary</b>	Mr C R Maffey	
<b>Charity number</b>	1145056	
<b>Company number</b>	7502624	
<b>Principal address</b>	61-63 Shaw Heath Stockport Cheshire SK3 8BH	
<b>Registered office</b>	61-63 Shaw Heath Stockport Cheshire SK3 8BH	
<b>Independent examiner</b>	ART Accountants Limited Ground Floor 11 Manvers Street Bath BA1 1JQ	
<b>Bankers</b>	Santander Bank PO Box 10102 21 Prescot Street London E1 8TN	
	The Co-operative Bank plc Head Office PO Box 101 1 Balloon Street Manchester M60 4EP	
<b>Solicitors</b>	Croftons Solicitors LLP 10-12 Mount Street Manchester M2 5DA	

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# RENEWAL NORTHWEST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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The Trustees present their report and financial statements for the year ended 31 December 2019.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### **Objectives and activities**

The Charity has three objectives which are as follows:

(1) The relief of unemployment for the Public Benefit in the Greater Manchester area in such ways as may be thought fit, including the provision of work experience, skills development and training so as to assist in gaining employment and the provision of food and temporary accommodation for homeless unemployed persons.

(2) The relief of financial hardship among people living in the Greater Manchester area by providing such persons with items of affordable furniture and other household accessories and support in setting up home, which, through lack of means, they could not otherwise afford.

(3) The advancement of the Christian Faith by such charitable means as the Trustees from time to time shall determine.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

### **Activities to further our First Objective**

#### **The relief of unemployment-**

During 2019 we have provided a work experience and training programme (Community Work Programme) for unemployed people at our 61-63 Shaw Heath, Stockport facility which consists of several rented large units. It is important to note that this facility opened on 2 January 2019, following a relocation from our previous premises at Meadow Mill Stockport in late 2018.

We have welcomed volunteers to our Programme from various sources, some of whom were 'self-referred'.

Once a volunteer has completed the induction process and initial assessment, their work experience is designed to suit each individual's ability and requirements. Many of these people have not been in work for several years prior to their coming to us.

The work experience we provide is quite varied and sometimes involves all departments of our operation or may just focus on one speciality. The main areas where experience can be gained are;

- (a) Furniture display and showroom sales,
- (b) Logistics (collection and delivery of furniture and white goods),
- (c) Computers,
- (d) Bric-a-brac sorting and selling of items.

Specific training has been available in disciplines such as customer handling, refurbishment of computers or electrical appliances and portable appliance testing competency. We have provided opportunities for furniture making and restoration and general office training. Individuals can be provided with training related to online advertising of our recycled goods which in turn can lead to opportunities in computing and handling e-commerce advertising and sales.

During 2019, we have undertaken some building/fit out works to our new premises and an adjacent café/residential premises that we have been able to purchase. As a result there was additional work experience and training in building/fit out works.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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### **The provision of food and Temporary accommodation–**

#### **The Provision of food-**

Providing food for homeless unemployed individuals was reassessed at the end of 2018/beginning of 2019.

We were running a weekly 'Drop in' on Sunday afternoons and our 'Street Work Programme' on Sunday evenings, both based in Manchester city centre. During these activities, we were able to provide and distribute food and drinks, as well as enabling access to rehabilitation and 'signposting' to other homeless services.

These activities required, in addition to the regular Renewal North West staff/volunteers, additional supporters with the required experience and capabilities to enable the work to continue. We have also been closely monitoring the risks linked to these activities, which have significantly increased, mainly due to the spice drug that has had an adverse impact on the atmosphere amongst some of the groups that we were seeking to reach. As a result of a decline in the number of available workers and increased risk, we placed these two activities on hold:

- The drop in from the end of 2018
- The street work programme from May 2019

#### **Temporary accommodation:**

Temporary accommodation has been a central part of the work of Renewal North West benefit of homeless adults, most of which have had a history of alcohol abuse, drug abuse, or are ex-offenders. This has previously been provided at two locations in Stockport:

- For the first phase of the Programme, participants were accommodated in separate basement flats on the lower floor of our Executive Officer's private residence in Stockport.
- The second phase, in the Charity's house nearby.

Providing for this need remains a focus for Renewal North West, but we have been conscious of the developing needs of individuals referred to us, along with an increase in risk. The accommodation above no longer meets this need and we are therefore reviewing our activities accordingly.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 DECEMBER 2019*

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### **Activities to further our Second Objective**

#### **Providing affordable furniture and essential household goods-**

We have continued to use our rented space at 61-63 Shaw Heath, Stockport to display low cost large and small essential items of furniture, white goods and smaller electrical appliances along with bric-a-brac and clothing for sale. The majority of the items we have had available were used and had been donated but some white goods were brand new.

The fact that we have available low-cost items for sale is widely known in the area now that we have been in these premises for well over ten years. Advertisements for Renewal Northwest's services also stress the low-cost aspect. Consequently, we supply many needy local people, who exist on benefits or low incomes, with furniture and other household accessories to help them in their need.

To give an idea of the specific essential needs there follows a list of the types of items that we have supplied at affordable prices in the year:

**FURNITURE:** Sofas (leather and Fabric), riser recliner armchairs, easy chairs, wing backed chairs, sideboards, display cabinets, dining tables and chairs, kitchen stools, bookcases, TV stands, coffee tables etc. and conservatory furniture, bedroom furniture such wardrobes, bedside cabinets, bed bases and headboards. In addition to this bedroom furniture we have supplied many reasonably priced mattresses.

**ELECTRICAL GOODS:** Electric cookers, washing machines, fridges, freezers, dishwashers and integrated appliances. Smaller items: Microwaves, vacuum cleaners, toasters, kettles, irons, TV's, DVD players, music systems etc.

Many of the larger items we have delivered for a small additional charge and even provided free fitting and installation of the goods where necessary to assist those in financial difficulty in setting up home.

**CLOTHING:** We have displayed and sold a large selection of Men's, ladies and children's items of clothing and a good variety of donated Bric-a-brac items such as ornaments, vases, picture frames, cups saucers and cutlery. The availability of all these low-cost items has proved to be a great benefit to those in financial hardship in the Stockport area throughout the year.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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### Activities to further our Third Objective

#### Advancement of the Christian Faith:

Our Faith in Christ forms the essential basis and motivation for everything we do in pursuit of our objectives for the benefit of others. The Lord Jesus, when quoting the prophet Isaiah made His mission clear: 'The Spirit of the Lord is upon me, because he hath anointed me to preach the gospel to the poor; he hath sent me to heal the broken hearted, to preach deliverance to the captives, and recovering of sight to the blind, to set at liberty them that are bruised' (Luke 4 v 18). We would seek to follow His example in concern and care for the most marginalised. It remains our desire whenever possible to enable others to discover the truth about this unique Person and for them to experience the transforming power of a Christ filled life. Our activities that help advance the Christian faith are set out below.

**Organisational structure and leadership:** Our Executive Officer, managers and some key volunteers are all Christians, seeking to serve God through their roles. Some of these individuals would express a sense of calling to the work of Renewal North West. As such, both the leadership of the organisation as a whole and the operation of the functions on a day-to-day basis are led with the priority of advancing the Christian faith.

**Christian focus session for volunteers and staff:** The first hour of each working day at 61-63 Shaw Heath consists of a session to focus exclusively on the message of hope available through Jesus Christ. This daily session is freely available to all volunteers and staff.

The hour is usually divided into segments for singing and watching video clips of Christian songs and a segment devoted to a Bible reading and talk. We have seen that this routine 'sets us up' for each day and is an excellent way to facilitate the advancement of the Christian faith.

**Free Christian literature provision:** Our furniture showroom is used to display literature consisting of Bibles, portions of scripture and Christian leaflets etc. These are available to any of our beneficiaries who want them free of charge. Free literature is sometimes distributed outdoors by individual workers in the Charity.

**Personal Christian testimony:** We also promote the Christian faith in the most effective way by our supporters sharing their experiences of how Jesus Christ has transformed their own lives. These one-to-one witnessing opportunities often arise in our day to day business as customers browse in our showroom. Stories of freedom from drug or drink dependency because of God's power in an individual, certainly serve to advance the Christian faith.

**Systematic Bible teaching:** Volunteers often benefit from regular systematic teaching sessions which are often presented in video format followed by opportunity for discussion. These sessions certainly help the participants to develop in the Christian faith.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 DECEMBER 2019*

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### **Achievements and performance**

#### **Achievements in 2019 related to our objectives**

##### **First Object Achievements - The relief of unemployment**

Throughout 2019 skills training and work experience has been given to 10 adults who were referred to us from different Community Work Programmes such as Seetec, The Work Company and Acorn as well as self-referrals. One who came as volunteers has gone on to benefit from the experience of paid work within the charity to further enhance their CV and increase their chances of gaining full time employment. One also gained full time employment with other organisations. This has meant for them a break in long term benefit dependency thus representing a saving to the Public Purse in benefit payments. They had discovered that a fixed routine and meaningful occupation of time helped self-esteem more than time spent unoccupied at home.

##### **Residential Programme:**

During 2019 our residential programme has been placed on hold.

##### **Changes required to the residential programme**

As referred to in our 2019 report, we had undertaken a risk assessment of the residential programme and in conjunction with planning for the future identified the following:

- The increased complexity of need has led us to decide that the arrangement of accommodation being provided in self contained units within our Executive Officer's own home is no longer an appropriate solution for this aspect of the work.
- A probation officer has indicated that a more suitable arrangement for the work would be an independent staffed arrangement
- The last person to receive temporary accommodation left us in November 2018 and we are not continuing to provide this service from our Executive Officer's home
- We have commenced planning for an independent staffed 'hostel' type arrangement and during 2019 have undertaken due diligence activities in respect of one property, which has not progressed and made enquiries relating to a further site, which also was not available.
- We are actively engaged in looking for sites and developing a business case for a facility.



# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

### Second Object Achievements - The relief of financial hardship

During 2019 we have processed **31,141** individual sales of low cost items to benefit those of financial need in the Greater Manchester area and Stockport in particular. On average, we have provided goods to an average of **480** customers each week. These items included:

- 784 separate items of bedroom furniture
- 882 items of dining furniture
- 1,132 items of storage furniture (cabinets and units)
- 1,490 items of office furniture
- 476 beds
- 547 sofas
- 9 misc and mobility items
- 1,559 electrical items/appliances
  - 1,177 small items (kettles, toasters, lamps etc.)
  - 356 large items (fridge, freezers etc.)
  - 26 computers

**24,242** separate items of bric-a-brac have also been supplied at very low cost to help those suffering financial hardship

We have also provided the following **additional services**:

- **Deliveries** – We have undertaken 1,323 low cost deliveries.
- **Installations** – along with the deliveries, we have provided 66 low cost installation services to help those customers requiring most help through lack of means.
- **House clearances** – We have completed house clearances for our customers and have facilitated the recycling of unwanted furniture in pursuit of our aim to benefit the more financially deprived in our community

**Recycling achievement** – Our programme of supplying low cost items such as furniture and electrical goods has a consequential environmental benefit. Effectively we have recycled many items which would otherwise have been disposed of by tipping. This undoubtedly provides a benefit to the public good and the impact is set out as follows:

	Units sold	Average estimated weight (kg)
Assorted Bric a brac and clothing	24,242	121,210
Dining room furniture	892	24,084
Bedroom furniture	784	27,440
Beds	476	18,326
Large electrical appliances	365	14,600
Medium and small appliances	1,203	24,060
Storage cabinets and units	1,132	15,848
Office furniture	1,490	35,760
Sofas	547	21,880
The total weight of goods recycled in the whole year we estimate to be 303.2 tonnes		

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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### Third Object Achievements - The advancement of the Christian Faith

It is very difficult to quantify achievements in relation to this third object simply because the outcome of believing faith in the Lord Jesus is a work of God, but it is important to note the following:

- Our responsibility is to preach; the Lord Jesus said 'Go ye into all the world, and preach the gospel' (Mark 16 v 15). The activity of making the gospel message known brings glory to the Lord Jesus and effectively is advancement of the Christian faith.
- There is always evidence of saving faith in the Lord Jesus. Titus 3 v 5 describes it as 'the washing of regeneration' literally meaning to be born again. It is the act of God's Holy Spirit whereby new life is implanted in a person and brings about a radical change between what they were before salvation and the life after becoming a Christian.
- Individuals who become Christians would speak of their salvation: 'if thou shalt confess with thy mouth the Lord Jesus, and shalt believe in thine heart that God hath raised him from the dead, thou shalt be saved' (Romans 10 v 9)

**Daily Christian focus session for volunteers and staff:** We have shown numerous videos of Christian songs and delivered many messages to present the truth of the Christian faith in these sessions. The positive response from many of the individuals who have attended bears testimony to the effectiveness of these times toward the advancement of the Christian faith. Certain people have confessed how that learning more about the Christian faith presented in this format, has convinced them of its veracity. During 2019, some 250 sessions were held (for each working day), generally lasting 1 hour and on average attended by 17 volunteers/employees; based on average attendance, c.4,250 hours were covered. In addition to these formal times, many informal conversations and one-to-one discussions 'on the job' have taken place between Christian managers and volunteers during the year.

**Distribution of Bibles and Christian literature:** Bibles and Christian literature are available free of charge at 61-63 Shaw Heath and these items are taken regularly. Genuine Christian faith can only grow after germination of the 'living' Word of God.

**Systematic Bible study:** Some volunteers have benefited again this year by participating in thematic and consecutive Bible teaching sessions. This teaching was provided under the auspices of our Executive Officer Wesley Downs. Regular local church attendance for these individuals also provided opportunities for knowing more about Christian topics.

Both these openings for learning have borne positive results, witnessed by the changed behaviour and attitude of these former offenders. These changes provide evidence that the Christian faith has advanced in their lives resulting in tangible Public Benefit.

### Human resources and Personal stories

Renewal North West's vision is to transform lives and bring hope through Jesus Christ, so people and their lives are at the forefront of everything we do. We seek to show every individual person who comes through our doors the love of God in real, personal and practical ways.

We believe our work is about relationships and not things and so we endeavour to treat every person the same, with no person deemed more important than any other from the Executive Officer to the newest volunteer. We want to be a place where people feel loved, cared for and respected.

We offer our employees multiple benefits, such as offering them an extra day off on their birthdays, so that they can share that day as they wish.

Each employee is also registered for the Employee Assistance Programme through Peninsula, which is a 24-hour helpline from Health Assured to support them through any of life's issues or problems. They can call a free 24-hour confidential helpline or go online to the website to use the vast array of resources on offer.

Alongside this process, they can also have one to one meeting with a designated staff member to talk through any problems they may be experiencing either at work or home. We have a true open-door policy and the employees are encouraged daily to communicate anything that may be negatively affecting them, knowing it will be dealt with in a confidential, non-judgemental way.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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Renewal North West accommodated for a working staff trip, which was a four-day trip to the Lake District to further enhance people's relationships with one another. We were able to offer opportunities and experiences many of those present had never had before and it had a wonderful impact on people's mental health and confidence. A trip we hope to repeat annually.

We offer training opportunities to all staff members to develop their knowledge and skills and have recently completed 'First Aid' and 'Manual Handling' qualifications for all our employees, which are qualifications that are nationally recognised. Toolbox talks are also held at least once a week for all staff that will focus on a specific area of health and safety and this again helps each person to stay safe and grow in the knowledge and practical applications of their workplace.

One employee is having his driving lessons paid for by Renewal North West as a further benefit and incentive as we would like to develop him as a person and practically from a van drivers' mate to a van team leader and driver.

The good work done has enabled us to employ 8 people who originally began life with us at Renewal as volunteers and this is one of the great joys of our work, as many of these had been long term unemployed and were able to break down the barriers to achieve employment. 6 of these have come from a local agency that works with the long term unemployed, one being a self-referral and another, a member from the local probation centre. The barriers experienced amongst these individuals include drink/drug addictions, financial poverty, criminal records and a lack of skills or opportunities. We have been able to offer them structure, a purpose and hope for a better future and we have never once regretted doing so.

Each month we have a 'Worker of the Month' award, voted for by all staff members and the selection process includes both employees and volunteers. We ask for a nomination and a reason, so we can offer positive encouragement to those nominated.

Our third apprentice began in October 2019 and we can offer him on-the-job experience alongside his qualification. His training provider has commented on the wonderful setting Renewal is for their students.

Due to some staff members lacking in reading, writing and numeracy skills, we have the opportunity for any employee or volunteer to work one to one with a mentor to improve in these areas, which can be truly life transforming. One person has taken this up and benefitted during 2019, which has had a demonstrable effect on the individual's confidence.

We have had 35 different people volunteer with us this year and we believe each one would agree they had a positive experience. These volunteers have come to us through local agencies, the Job Centre, Local Community Mental Health team, Churches, Probation and self-referrals.

Volunteers are fundamental to our operation and so they are treated with equal importance in every facet of our work. They are offered a full range of opportunities and leave us having grown in their practical skillsets, but also personally as they always grow in their self-esteem, confidence and positivity. Our biggest problem at times is with regards volunteers wanting to stay for longer than their support workers are willing to allow. This is because they know they are working in a safe environment in which they are appreciated and valued.

Renewal North West hold a volunteer celebration each year, where each volunteer is asked to come in and they receive a small gift as a token of our appreciation, and they are given the recognition they deserve for their hard work.

Volunteers can have a one to one meeting with a designated staff member to talk about any issues or problems they may be experiencing. Wherever possible Renewal will help, for example, by either signposting or assisting in keeping their journals up to date or with claims being made.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 DECEMBER 2019*

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### **Financial review**

Details of our income, cost of sales, profit and expenses for 2019 is shown in the accompanying accounts.

### **Comments on Forward Planning**

We have maintained the smooth running of the Renewal North West's operation from various sources of income in 2019 and accommodated costs relating to the move to new premises, which opened successfully on 2 January 2019. We have also settled all liabilities relating to the lease on the premises at Meadow Mill vacated in December 2018.

We have not actively sought nor advertised for donations in 2019, but we really appreciate those gifts which we have received from individuals and churches who have donated so generously. God has supplied all our need and demonstrated His faithfulness throughout the year. He is worthy of all the glory.

### **Reserves Policy**

The policy is to keep sufficient funds to meet the day to day ebbs and flows of working capital, our aim being to reflect this in the bank Business Reserve account. These funds are monitored closely on an ongoing basis.

The Charity's total Capital and Reserves at 31 December 2019 stood at **£505,530**

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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### Other Policies

**(a) Health and Safety:** This policy is designed and enforced to provide and maintain a safe place of work and a safe and healthy working environment for our volunteers and others. It sets out information in the promotion, awareness and understanding of health and safety throughout the workforce. Regular assessments of risks to volunteers and others are required to be made. Specific attention is given to ensuring the safety and absence of health risks in connection with the use, handling and storage of all articles substances and equipment.

Issues covered are fire safety, first aid, electrical equipment protocols, drug/alcohol controls, manual handling and driving. Our smoke free policy is also highlighted within the policy. Renewal Northwest endeavours to take all reasonable precautions to provide and maintain working conditions which are safe, healthy and that comply with all statutory requirements and codes of practice.

**(b) Vulnerable Adults:** The protection of vulnerable adults from abuse is a priority in all sections of Renewal Northwest's operation. Safeguarding and promoting the welfare of vulnerable adults is paramount to our work and is key to our objectives. Adequate training on safeguarding Adults is provided for the staff and all helping volunteers.

DBS disclosures - We are committed to safer recruitment policies and practices for trustees and volunteers which includes having enhanced DBS disclosures for Trustees and Helping volunteers when indicated.

**(c) Equal Opportunities:** Renewal Northwest is an equal opportunity employer and is committed to the policy of treating all its employees and job applicants equally. Our employment policy is to provide fair and fulfilling employment. We train our employees to allow them to develop as best suits their individual needs as well as those of the charity.

**(d) Anti- Harassment:** This policy outlines our commitment to provide a work environment in which all employees are treated with respect and dignity and that is free of harassment and bullying based upon age, disability, gender reassignment, race (including colour, nationality and ethnic or national origins), religion or belief, sex and/or sexual orientation. Breaching the terms of this policy could constitute unlawful discrimination and could be treated as gross misconduct under the company's disciplinary procedure.

**(e) Anti-Fraud Policy:** This policy highlights the seriousness of fraud and other forms of dishonesty and outlines the measures the company takes to detect and deter it. This policy is reviewed on an annual basis and has within it procedures to be followed for detection and investigation.

**(f) Remuneration of helping volunteers:** Our policy for reimbursement of any travel expenses incurred by our volunteers as they travel to work by bus or train. These costs are normally reimbursed on a daily or weekly basis. Lunches are provided freely for all volunteers as required.

**(g) Whistle blowing Policy:** Renewal Northwest is committed to protecting individuals who make certain disclosures about any instance of malpractice or wrong doing in the public interest. We believe in a culture of transparency and openness that encourages individuals to voice their concerns without fear of intimidation or recrimination. If any individual does voice concerns, they can expect a satisfactory explanation and their concern will be treated confidentially and rigorously investigated.

**(h) Drivers best practice policy:** This policy sets out the standards we expect of our van drivers as they carry out their duties of delivery and collection of donated goods.

The Trustees have assessed the major risks to which the Charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2019

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### Main Residual Risks

#### No present strategic risks

Following the successful relocation of the Mill to new premises and full discharge of liabilities relating to the former premises at Meadow Mill, the strategic risks that we reported last year are now closed.

We expect that there will be new risks added to our strategic risk log when we commit to a new residential project and this is likely to become clear during 2020.

Executive Officer Wesley Downs is responsible for the identification and mitigation of day-to-day risks as a result of the activities of Renewal Northwest.

#### Temporary accommodation

It was recognised in 2017 that the individuals on the residential programme have increased and complex needs and with this comes a greater risk given that the temporary accommodation is provided in units adjoining our Executive Officer's own home, which is in a residential area.

It has been recognised that a more suitable arrangement would be for a stand-alone residential complex within a rural location, with 24-hour staffing. During 2018, the Trustees were considering the future strategy of the Charity with this respect. Throughout 2019 several options have been considered this process has continued into 2020.

It is necessary to comment that we always consider our future plans subject to the will of God and are looking for His leading in future plans.

### Structure, governance and management

The Charity is a company limited by guarantee, registered with Companies House on 24 January 2011 and with the Charity Commission on 14 December 2011. Its Articles of Association are the governing document.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr S Davies

Mrs S Durrant

Mr A P Dutton

Mr H Gill

(Resigned 2 September 2019)

Mr A S Gordon

Mr C R Maffey

Mrs A Newall

(Appointed 2 November 2019)

Dr D J Watts

The need for the choice and appointment of new trustees is considered by the existing board on a regular basis and appointments are effective by a resolution of the board. Notice of such meetings and any proposed appointment must be received by all the trustees well in advance. New appointees must also have previously expressed their willingness to act.

A director appointed by a resolution of the other directors must retire at the next annual general meeting following their appointment and may be re-elected. Trustees who have been longest in office since their last appointment must retire by rotation at each annual general meeting but can then also be re-elected.

Prior to their appointment, new trustees are made aware of the importance of the role and the responsibilities attached to it. There follows an induction process which includes an introduction to the history of the Charity and details of its aims and objects with emphasis of the Public Benefit aspect. New trustees are also provided with copies of The Articles of Association of the Charitable Company and its various policies.

# RENEWAL NORTHWEST

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 DECEMBER 2019*

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None of the Trustees has any beneficial interest in the company. All the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The routine management and administration is carried out by Mr W Downs (Executive Officer) who is responsible to the board of Trustees and reports directly to them.

The board of Trustees meets at least three times annually and at any other time when it becomes necessary to review progress and make decisions as they plan the future development of the Charity. The executive officer is usually present at the meetings of the trustees as he has the added responsibility of implementing their decisions on a day to day basis.

In November 2019 the Trustees undertook a 'Charity Governance Training and Strategy Day' to support development of capability in their roles. This carried on from a similar session held in 2018 and the Trustees plan to hold a similar day each year, with focus on training and review of Renewal's vision and strategy.

The Trustees' report was approved by the Board of Trustees.



.....  
**Mr A P Dutton**

Trustee

Dated: 19 September 2020

# RENEWAL NORTHWEST

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RENEWAL NORTHWEST

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I report to the Trustees on my examination of the financial statements of Renewal NorthWest (the Charity) for the year ended 31 December 2019.

### **Responsibilities and basis of report**

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Mr P J Barton FCCA**  
**ART Accountants Limited**  
**Chartered Certified Accountants**  
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Dated: 27 July 2020



# RENEWAL NORTHWEST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2019

		Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Unrestricted funds 2018 £	Restricted funds 2018 £	Total 2018 £
	Notes						
<b><u>Income from:</u></b>							
Offerings and donations received	3	165,996	2,450	168,446	72,825	46,941	119,766
Charitable activities	4	18,334	-	18,334	25,667	-	25,667
Charitable trading sales	5	269,760	-	269,760	157,931	-	157,931
Investments	6	369	-	369	198	-	198
<b>Total income</b>		<u>454,459</u>	<u>2,450</u>	<u>456,909</u>	<u>256,621</u>	<u>46,941</u>	<u>303,562</u>
<b><u>Expenditure on:</u></b>							
Raising funds	7	<u>317,871</u>	<u>-</u>	<u>317,871</u>	<u>201,752</u>	<u>-</u>	<u>201,752</u>
Charitable activities	8	<u>31,754</u>	<u>-</u>	<u>31,754</u>	<u>27,920</u>	<u>-</u>	<u>27,920</u>
<b>Total resources expended</b>		<u>349,625</u>	<u>-</u>	<u>349,625</u>	<u>229,672</u>	<u>-</u>	<u>229,672</u>
<b>Net income for the year/ Net movement in funds</b>		104,834	2,450	107,284	26,949	46,941	73,890
Fund balances at 1 January 2019		<u>190,714</u>	<u>207,532</u>	<u>398,246</u>	<u>163,765</u>	<u>160,591</u>	<u>324,356</u>
<b>Fund balances at 31 December 2019</b>		<u>295,548</u>	<u>209,982</u>	<u>505,530</u>	<u>190,714</u>	<u>207,532</u>	<u>398,246</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# RENEWAL NORTHWEST

## BALANCE SHEET

AS AT 31 DECEMBER 2019

	Notes	2019 £	£	2018 £	£
<b>Fixed assets</b>					
Tangible assets	13		363,207		245,850
<b>Current assets</b>					
Stocks	14	1,922		1,074	
Debtors	15	4,987		11,887	
Cash at bank and in hand		153,774		171,077	
		160,683		184,038	
<b>Creditors: amounts falling due within one year</b>	17	(3,360)		(11,642)	
Net current assets			157,323		172,396
<b>Total assets less current liabilities</b>			520,530		418,246
<b>Creditors: amounts falling due after more than one year</b>	18		(15,000)		(20,000)
<b>Net assets</b>			505,530		398,246
<b>Income funds</b>					
Restricted funds	19	209,982		207,532	
Unrestricted funds		295,548		190,714	
		505,530		398,246	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2019.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 27 July 2020



Mr S Davies  
Trustee



Mr A S Gordon  
Trustee

Company Registration No. 7502624

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

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### 1 Accounting policies

#### Charity information

Renewal NorthWest is a private company limited by guarantee incorporated in England and Wales. The registered office is 61-63 Shaw Heath, Stockport, Cheshire, SK3 8BH.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

#### 1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	nil
Property improvements	nil
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

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### 1 Accounting policies

(Continued)

#### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

#### **1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.12 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

### 3 Offerings and donations received

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2019 £	2019 £	2019 £	2018 £	2018 £	2018 £
Donations and gifts	165,996	2,450	168,446	72,825	46,941	119,766

### 4 Charitable activities

	2019 £	2018 £
Income from services	18,334	25,667

### 5 Charitable trading sales

	Unrestricted funds	Unrestricted funds
	2019 £	2018 £
Shop income	269,760	157,931

### 6 Investments

	Unrestricted funds	Unrestricted funds
	2019 £	2018 £
Interest receivable	369	198

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

### 7 Raising funds

	2019	2018
	£	£
<u>Trading costs</u>		
Operating charity shops	7,955	8,790
Staff costs	193,162	104,808
Support costs	116,754	88,154
	<u>317,871</u>	<u>201,752</u>

### 8 Charitable activities

	2019	2018
	£	£
Charitable expenditure	231	1,777
Share of support costs (see note 10)	30,323	25,143
Share of governance costs (see note 10)	1,200	1,000
	<u>31,754</u>	<u>27,920</u>

### 9 Description of charitable activities

#### Homeless support

The relief of unemployment for the Public Benefit in the Greater Manchester area in such ways as may be thought fit, including the provision of work experience, skills development and training so as to assist in gaining employment and the provision of food and temporary accommodation for homeless unemployed persons.

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

### 10 Support costs

	Support costs	Governance costs	2019	Support costs	Governance costs	2018
	£	£	£	£	£	£
Depreciation	7,467	-	7,467	2,826	-	2,826
Establishment costs	76,623	-	76,623	62,134	-	62,134
Motor vehicle expenses	14,174	-	14,174	11,316	-	11,316
Advertising	4,145	-	4,145	4,924	-	4,924
Client expenses	-	-	-	1,171	-	1,171
Training	3,334	-	3,334	5,850	-	5,850
Communications and IT	8,099	-	8,099	3,766	-	3,766
Travel	1,544	-	1,544	3,529	-	3,529
Legal and professional fees	17,028	-	17,028	5,035	-	5,035
General office costs	4,554	-	4,554	3,850	-	3,850
Other costs	10,109	-	10,109	8,896	-	8,896
Accountancy and Independent Examination	-	1,200	1,200	-	1,000	1,000
	<u>147,077</u>	<u>1,200</u>	<u>148,277</u>	<u>113,297</u>	<u>1,000</u>	<u>114,297</u>
Analysed between						
Trading	116,754	-	116,754	88,154	-	88,154
Charitable activities	30,323	1,200	31,523	25,143	1,000	26,143
	<u>147,077</u>	<u>1,200</u>	<u>148,277</u>	<u>113,297</u>	<u>1,000</u>	<u>114,297</u>

Governance costs includes payments to the independent Examiner of £1,200 (2018- £1,000) for the Independent examination, preparation of accounts and other services.

### 11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.



# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

### 12 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2019 Number	2018 Number
	11	8

#### Employment costs

	2019 £	2018 £
Wages and salaries	189,310	103,016
Other pension costs	3,852	1,792
	193,162	104,808

### 13 Tangible fixed assets

	Land and buildings £	Property improvements £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 January 2019	111,406	129,569	9,400	250,375
Additions	71,595	36,887	25,328	133,810
Disposals	-	-	(11,495)	(11,495)
At 31 December 2019	183,001	166,456	23,233	372,690
<b>Depreciation and impairment</b>				
At 1 January 2019	-	-	4,525	4,525
Depreciation charged in the year	-	-	4,958	4,958
At 31 December 2019	-	-	9,483	9,483
<b>Carrying amount</b>				
At 31 December 2019	183,001	166,456	13,750	363,207
At 31 December 2018	111,406	129,569	4,875	245,850

### 14 Stocks

	2019 £	2018 £
Finished goods and goods for resale	1,922	1,074

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

### 15 Debtors

	2019 £	2018 £
<b>Amounts falling due within one year:</b>		
Other debtors	2,953	9,697
Prepayments and accrued income	2,034	2,190
	<u>4,987</u>	<u>11,887</u>

### 16 Loans and overdrafts

	2019 £	2018 £
Other loans	<u>15,000</u>	<u>20,000</u>
Payable after one year	<u>15,000</u>	<u>20,000</u>

The charity received an open ended loan from Emmaus Bible School in 2016 with no fixed term repayment date or interest payable.

### 17 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	-	8,017
Other creditors	1,960	2,425
Accruals and deferred income	1,400	1,200
	<u>3,360</u>	<u>11,642</u>

### 18 Creditors: amounts falling due after more than one year

	2019 £	2018 £
Borrowings	<u>15,000</u>	<u>20,000</u>

# RENEWAL NORTHWEST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

### 19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Balance at 1 January 2018	Incoming funds	Transfer between funds <sup>1</sup>	Balance at January 2019	Incoming funds	Balance at 31 December 2019
	£	£	£	£	£	£
Accommodation for Homeless	90,677	-	-	90,677	-	90,677
Improvements to The Mill Property	43,566	-	(43,566)	-	-	-
Shaw Heath	26,348	46,941	43,566	116,855	1,250	118,105
New Van	-	-	-	-	1,200	1,200
	<u>160,591</u>	<u>46,941</u>	<u>-</u>	<u>207,532</u>	<u>2,450</u>	<u>209,982</u>

### 20 Analysis of net assets between funds

	Unrestricted Fund 2019 £	Restricted Fund 2019 £	Total 2019 £	Unrestricted Fund 2018 £	Restricted Fund 2018 £	Total 2018 £
Fund balances at 31 December 2019 are represented by:						
Tangible assets	153,225	209,982	363,207	38,318	207,532	245,850
Current assets/ (liabilities)	157,323	-	157,323	172,396	-	172,396
Long term liabilities	(15,000)	-	(15,000)	(20,000)	-	(20,000)
	<u>295,548</u>	<u>209,982</u>	<u>505,530</u>	<u>190,714</u>	<u>207,532</u>	<u>398,246</u>

### 21 Related party transactions

There were no disclosable related party transactions during the year (2018- none).

Key management personnel received no remuneration during the year and this role was done on an unquantifiable voluntary basis.