

# DASH

## Annual Report

April 2019 – March 2020



### Acknowledgements

We'd like to thank the people and organisations who have supported DASH over the last 12 months, including our exceptional team of staff, volunteers and trustees. Although we're not reporting on the period since Covid-19, the reason that we've been able to remain fully operational since the beginning of lockdown is due to the work carried out by DASH personnel over this reporting year. It has become evident that our 2019/20 developments were building blocks that, unbeknownst to us, were leading up to an unforeseen crisis that placed DASH in a strong position to cope with.

Special thanks to our funders, supporters and partners:

Tudor Trust \* Lloyds Foundation \* National Lottery \* NACCOM \* Refugee Action \* Refugees At Home \* One Community \* Thornton Family Trust \* LUSH \* Huddersfield Town AFC \* Huddersfield Town Supporters Association \* One 17 Design \* Mikron Theatre \* Fr Simon Lodge \* St Patrick's Church \* Huddersfield Parish Church \* St Barnabas Church \* Paddock Community Trust \* Ghausia Mosque \* TSL Migration Team \* Kirklees Welcomes \* Welcome Centre \* S2R \* Marsden Jazz Festival \* LBT \* St Vincent De Paul \* Grace Church \* UNITetheunion Huddersfield Branch \* Ahmadiyya Muslim Community \* Kirkheaton Church \* Salvation Army \* Streetbikes \* Whitehouse Centre \* Aunty Pam's \* Uniform Exchange \* the people of Kirklees for their kind donations.

### Trustees

| Trustees during this period | Current Trustees        |
|-----------------------------|-------------------------|
| John Atherton Chair         | Jane Fowden Chair       |
| Andrew Tomlinson Treasurer  | Karen Wood Treasurer    |
| Jane Fowden Secretary       | John Atherton Secretary |
| Allison Porter              | Allison Porter          |
| Marianne Matusz             | Marianne Matusz         |
| Julie Park                  | Julie Park              |
| Shabeer Nazir               | Shabeer Nazir           |
| Stephan Jungnitz            | Andrew Tomlinson        |

## Drop-ins

The year saw busy, bi-weekly drop-ins with an average of 80 -100 visitors a week. We redefined our service into two core strands: Asylum Casework and Welfare Support.

Drop-ins were reorganised to triage client needs and better utilise our volunteers' considerable skills. We welcomed to our drop-ins teams from Kirklees Council, TSL Migration Team, Kirklees Libraries and Brunswick Centre – such that DASH drop-ins became something of a hub. For clients spending precious money on a bus-fare to get to us, this extra provision considerably enhanced the offer.

These improvements were informed by a new system of client and volunteer feedback, which led to a highly successful consultation exercise where our clients wrote a new DASH drop-in code, the Respect Notice.



**Asylum Casework** – Salina, our Asylum Caseworker came into post in May. We feel fortunate to have a caseworker who is a former client. Salina is now an OISC Level 2 adviser providing assistance with: referrals to solicitors for first claims and fresh claims, first and upper tier tribunals, asylum support applications & appeals (S4/S95), Migrant Help, travel documents, family reunion applications, NRPF change of condition, subject access requests and exceptional case funding applications.

**Welfare Support** – Referrals, advocacy, destitution payments, homelessness and housing, interpreting, access to healthcare, transport to solicitor & Home Office appointments, post decision support, school places and ESOL. DASH worked with St Vincent De Paul (SVP) to provide household goods for clients granted Leave to Remain. Seven families/individuals have been helped, ranging from the provision of single items (cooker, washing machine) to full house-fitting, including carpets.

## Volunteers

At last year's AGM, we launched our new website along with the *Volunteer Development Programme*. This offered a package of training to up-skill volunteers, in order that they might offer higher levels of service. And have they!

Last year, volunteers provided qualified interpreting, oversaw a kitchen that received a 5 star rating, undertook training in first aid, health & safety and safeguarding – some to advanced levels – and even delivered trainings themselves.



Client volunteers proved invaluable to this delivery, drawing on lived experience to share insights around the asylum process. Our Asylum Guides project, a partnership with Refugee Action, launched successfully with 100% success rate of 'guided' clients, who have had their Home Office interviews, go on to be granted their Leave To Remain.

## Partnerships

We continued to strengthen links with local, regional and national partners. Attendance at NACCOM, Refugee Action and Migration Yorkshire conferences informed changes to our strategic planning. Our relationship with Refugee Action has proved particularly fruitful – we now have seven people trained to OISC Level One and the Asylum Guides partnership marks a significant addition to our service.

Our Kirklees partnerships were given a boost when we took part in a national study, funded by Joseph Rowntree Foundation, for which DASH was the local coordinator. That service-mapping connected us with local organisations, enabling us to share resources and learning. Relationships have deepened with the help of the Kirklees Welcomes team at KMC, which paid significant dividends when Covid hit.



## Culture & Leisure



Clients and volunteers took part in a number of trips, made possible by our supporting partners. We went to concerts, theatres, opera, libraries, Marsden Jazz Festival and Huddersfield Town football matches. We also celebrated Refugee Week with a party and pop-up cinema.

## Awards

DASH won a *Kirklees Council Inclusion & Diversity Award*. Salina, Aniza and Suhaila won a *Kirklees Community Learning Award*.



## Staff

Maeve joined the team, first as a Consultant then as Manager. We said a very fond farewell to Nigel, our Volunteers Manager who is pursuing his MA. We're delighted to welcome Abdul who is our new Volunteer and Asylum Guide coordinator.

## 2019/20 figures

|                                   |       |
|-----------------------------------|-------|
| • Asylum casework attendances     | 1,313 |
| • Countries of origin:            | 32    |
| • Clients granted Leave to Remain | 29    |
| • Drop-in attendances             | 4,680 |
| • Total supported clients         | 287   |
| • New clients                     | 216   |
| • Accommodated clients            | 7     |
| • ESOL attendances                | 720   |
| • Volunteers                      | 35    |
| • Volunteered hours               | 4,092 |
| • Volunteer training attendances  | 98    |
| • Social media following          | 1911  |



# DASH Treasurers Report – Financial Year 2019-2020

Author: A.M. Tomlinson – Former treasurer for DASH

Date: 18<sup>th</sup> August 2020

This report covers the financial accounting period from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020 and represents the first full year of operations for DASH as a Charitable Incorporated Organisation (CIO, 1181825). The financial year ended just as the Covid-19 lockdown started, therefore this report does not include any reference to the disruption to operations caused as a result of lockdown.

The year has seen an improving financial position for DASH, as a result of the introduction of better financial controls, combined with successful ongoing efforts to retain existing sources of funding and to attract new funders to the organisation.

Our total income during the year was **£78,799**, with two thirds of this total being generated from either grants or client support payments:

- The Tudor Trust: The renewal of our existing grant, worth a further £96,000 over the next 3 years, with **£32,000** in this financial year, to fund the salaries of 3 staff members.
- Lloyds Bank Foundation: **£14,664** to support activities to build our capability, capacity and resilience. This grant funded a consultancy post over 12 months.
- Kirklees Council: **£7250** in support payments for client housing.
- Lush Retail Ltd: **£3926**: To support client destitution and travel payments.
- Kirklees Council: **£750**: To fund a programme of activities run by DASH as part of Refugee week in June 2019.

We continue to be supported through donations from both individuals and organisations. Our donations income is currently running at almost £1,000 per month across the year, and with almost half of this amount (£5,266) being given by regular donors.

A number of successful fund-raising activities took place during the year, the most notable being Dave's ABC Cycle Ride in May/June 2019. This involved one of our volunteers undertaking a sponsored cycle ride to 26 seemingly random and geographically dispersed locations across the UK, each place being notable as the first listed under each letter of the alphabet in a gazetteer of all locations in the UK. This raised around £2,600 (once GiftAid is taken in account) which was £1 for every mile cycled by Dave on this epic trip. We also

took part in the annual Huddersfield Santa Dash in December, raising £985 overall, which is being used to pay for online and telephone translation services. We also benefited from a 'Taste of Freedom' dinner party which generated a further £295.

Our total outgoings for the year were **£64,806**. Of this total DASH spent £13,951 on direct financial support to clients in the form of client destitution payments (£5,389), the payment of client legal expenses (£2,412), client travel (£4,273) and on food for the weekly communal meal provided at the drop-in sessions on a Thursday (£1,806). We also spent £7,586 on client accommodation and hosting fees. Staff costs were our most significant outgoing (£32,589), with a further £6,759 spent on hiring Paddock Village Hall for our weekly drop-in sessions and on general office expenditure. Our volunteers, who are an essential part of our organisation accounted for a further £3,458 in costs, mainly through the payment of expenses.

We began the financial year with funds of £28,488 and these increased significantly over the year so that we ended it with a cash balance of £42,481. Unrestricted funds, which can be spent on any charitable purpose, comprised £10,333 of this total, whilst the majority, £32,147 was restricted to specific purposes (like salaries, rent, insurance, specific projects etc). Finding sufficient unrestricted funding is difficult for an organisation like DASH and generating more unrestricted income through donations and our own fund-raising activities continue to be a priority in the new financial year.

DASH ended the 2019-2020 financial year in a good financial position, allowing the organisation to consider expanding operations by supporting more clients and offering more services. At the same time we are better placed to weather the ongoing financial storm associated with the disruption caused by the Covid-19 pandemic.





## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2019

To

Period end date  
31/03/2020

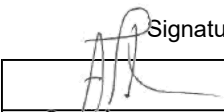
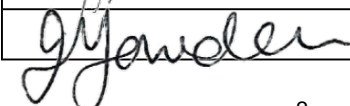
### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year (16 months)<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|---|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |   |
| Grants  | -   | 53,840                               | -                                   | 53,840                          | 50,020                                    |
| Donations   | 11,218                                    | 749                                  | -                                   | 11,967                          | 33,244                                    |
| GiftAid   | 831                                       | -                                    | -                                   | 831                             | 3,035                                     |
| Fund Raising & Other Income                           | -   | -                                    | -                                   | -                               | -   |
| Fund Raising  | 3,546                                     | 986                                  | -                                   | 4,532                           | 3,249                                     |
| Client Support Payments                               | 7,100                                     | -                                    | -                                   | 7,100                           | 8,775                                     |
| Other Income  | 529                                       | -                                    | -                                   | 529                             | 1,753                                     |
|   | -   | -                                    | -                                   | -                               | -   |
| <b>Sub total (Gross income for AR)</b>                | <b>23,224</b>                             | <b>55,575</b>                        | <b>-</b>                            | <b>78,799</b>                   | <b>100,076</b>                            |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |   |
|   | -   | -                                    | -                                   | -                               | -   |
|   | -   | -                                    | -                                   | -                               | -   |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                                  |
| <b>Total receipts</b>                                 | <b>23,224</b>                             | <b>55,575</b>                        | <b>-</b>                            | <b>78,799</b>                   | <b>100,076</b>                            |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |   |
| Client Support  | -   | -                                    | -                                   | -                               | -   |
| Travel Costs  | 1,026                                     | 3,247                                | -                                   | 4,273                           | 11,135                                    |
| Destitution Support                                   | 4,420                                     | -                                    | -                                   | 4,420                           | 6,651                                     |
| Legal Costs   | -   | 2,253                                | -                                   | 2,253                           | 3,548                                     |
| Volunteer Expenses                                    | 1,078                                     | 2,380                                | -                                   | 3,458                           | 7,734                                     |
| Kitchen Supplies+Equipment                            | 346                                       | 1,688                                | -                                   | 2,033                           | 1,527                                     |
| Support Payments                                      | -   | 683                                  | -                                   | 683                             | -   |
| Client Accommodation/Hosting                          | -   | -                                    | -                                   | -                               | -   |
| Payment to Hosts                                      | 1,560                                     | -                                    | -                                   | 1,560                           | 4,555                                     |
| Utilities+Council Tax                                 | 6,026                                     | -                                    | -                                   | 6,026                           | 10,005                                    |
| Resources (Salary+Premises+Office)                    | -   | -                                    | -                                   | -                               | -   |
| Wages, PAYE and Consultancy Fees                      | 510                                       | 32,080                               | -                                   | 32,590                          | 59,890                                    |
| Admin and Other Expenses                              | 2,809                                     | 1,300                                | -                                   | 4,109                           | 5,888                                     |
| Rent Premises   | -   | 2,650                                | -                                   | 2,650                           | -   |
| Events and Fundraising Costs                          | 81  | 331                                  | -                                   | 412                             | 1,051                                     |
| Sundries  | 339                                       | -                                    | -                                   | 339                             | 1,387                                     |
| Loan to Clients                                       | -   | -                                    | -                                   | -                               | 2,232                                     |
|   | -   | -                                    | -                                   | -                               | -   |
| <b>Sub total</b>                                      | <b>18,195</b>                             | <b>46,612</b>                        | <b>-</b>                            | <b>64,806</b>                   | <b>115,604</b>                            |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |   |
|   | -   | -                                    | -                                   | -                               | -   |
|   | -   | -                                    | -                                   | -                               | -   |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                                  |
| <b>Total payments</b>                                 | <b>18,195</b>                             | <b>46,612</b>                        | <b>-</b>                            | <b>64,806</b>                   | <b>115,604</b>                            |
| <b>Net of receipts/(payments)</b>                     | <b>5,029</b>                              | <b>8,963</b>                         | <b>-</b>                            | <b>13,993</b>                   | <b>- 15,528</b>                           |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                                  |
| <b>A6 Cash funds last year end</b>                    | <b>5,304</b>                              | <b>23,184</b>                        | <b>-</b>                            | <b>28,488</b>                   | <b>44,016</b>                             |
| <b>Cash funds this year end</b>                       | <b>10,333</b>                             | <b>32,147</b>                        | <b>-</b>                            | <b>42,481</b>                   | <b>28,488</b>                             |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Current Account  | 6,563                              | -                                | -                               |
|   | Savings Account  | 1,796                              | 32,147                           | -                               |
|   | Cash + Prepayment Cards                                | 1,974                              |                                  |                                 |
|   | <b>Total cash funds</b>                                | <b>10,333</b>                      | <b>32,147</b>                    | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                     | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|   | GiftAid Repayment for year to 3/2020                   | 881                                | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   | Electricity Arrears (Hosting)                          | 506                                | -                                |                                 |
|   | Management Consultancy Fee                             | 2250                               | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name       | Date of approval |
|---|------------------|------------------|
|  | Andrew Tomlinson | 20/09/2020       |
|  | Jane Fowden      | 23/09/2020       |





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's  
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

DASH (Destitute Asylum Seekers Muddersfield)

On accounts for the year  
ended

31 MARCH 2020

Charity no  
(if any)

1181825

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/5/2020

Name:

KAREN WOOD

Relevant professional  
qualification(s) or body  
(if any):

CGMA

Address:

10 NEW ROAD

HOLMFIRTH

HD9 3XT