

St. Matthew's Parish Church, Redhill

Registered Charity No: 1132579

Annual Report and Financial Statements of the Parochial Church Council

For the year ended 31 December 2019

Incumbent:

The Reverend Canon Andrew Cunnington
The Vicarage
Ridgeway Road
Redhill

Bank:

NatWest Bank Plc
Station Road,
Redhill

Independent Examiner:

John Wills ACIB
5, Heath Close,
Mannings Heath,
West Sussex

Independent Examiner's Report

To the Members/Trustees of St. Matthew's Church, Redhill, Parochial Church Council

I report on the accounts for the year ended 31st December 2019, which are set out on pages 5 to 12.

Respective responsibilities of the Trustees and Independent Examiner

The Charity's Trustees are responsible for the preparation of the accounts, and consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Commission, under section 145 (5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

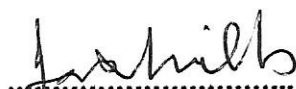
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the Report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Wills ACIB
5, Heath Close, Mannings Heath, Horsham

Date 23/2/2020

Mission Action Plan

We held a parish wide consultation in September to review and revise the MAP. These are the aims that arose from that consultation and the subsequent PCC special meeting.

WORSHIP AND NURTURE

OVERALL AIM: How to integrate and continue to nurture the many young families joining us..

COMMUNITY ENGAGEMENT

OVERALL AIM : to get involved with community groups in the parish and contribute to events arranged

COMMUNICATIONS

OVERALL AIM : to streamline the way we effectively communicate the life of our church to others

ENVIRONMENT

OVERALL AIM : To ensure that St. Matthew's continues to follow an eco-friendly way of being Church.

St. Matthew's Church Redhill

Annual Report of the Parochial Church Council for the Year Ended 31 December 2019

Administrative Information

St. Matthew's Church is situated at 71, Station Road, Redhill. RH1 1DL. It is part of the Diocese of Southwark within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Redhill (PCC) is a Registered Charity No. 1132579, entered in the Register of Charities on the 7th November 2009.

PCC members who have served from 10th April 2019 until the date this report was approved are:

Ex-Officio Members:

| | | |
|-----------------------------------|--|-------------------|
| Incumbent: | Rev'd Andrew Cunnington | Chair |
| Church Wardens | Julia Elfred & Chris Roulston | Joint Vice-Chairs |
| Hon. Curate | Rev'd Helen Cook | |
| SPAs | Scilla Wallis & Georgia Waterton | |
| Readers | Anne Currie & Julie Knight | |
| Representatives on Deanery Synod: | Anne Currie, Louise Hill, Julia Johns, Ian McMillan, Hilary Richardson, Wendy Wren | |
| Representative on Diocesan Synod: | Anne Currie | |

Elected Members: Andy Baker, Deborah Curphey, Matthew Holdsworth, Fleur Howlett, Julia Johns, Rachel Johns, Chris Maseya, Tryfana McMillan, Rachel Nixon, Sarah Pearman, Julie Rush, Peter Siggs, Robina Wason

| | | |
|--------------------------|--------------------------|--|
| Co-opted Members: | Ray Bolton David Hill | Hon. Treasurer Hall Committee Chair |
|--------------------------|--------------------------|--|

Structure, Governance and Management.

In accordance with the Church Representation Rules, members of the PCC are elected by the Annual Parochial Church Meeting, or are ex-officio, or are co-opted by the PCC. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates through:

The Finance & Standing Committee which is responsible to the PCC for all the church's buildings, fund-raising, financial planning and control. It also acts as the Standing Committee of the PCC and as such has the power to transact the business of the PCC between meetings. The members of this committee are the incumbent, the churchwardens, the treasurer, the secretary, the hall lettings officer and two other members elected by the PCC: David Hill and Rachel Nixon.

The Mission Action Committee which is responsible to the PCC for the continuing development of the Mission Action Plan and thereby determining and implementing a strategy for the growth of the Church's mission within the Parish. The members of this team are the incumbent, the churchwardens, the curate, the readers, the SPAs and two members elected by the PCC.

Objectives and Activities

St. Matthew's PCC has the responsibility, in cooperation with the minister, the Reverend Andrew Cunnington, for promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is responsible for the maintenance & repair of the Church and the movables within the Church; the repair and maintenance of the Church grounds, the parish hall, and 44, Ridgeway Road, Redhill; and the conduct of the parish's financial affairs.

Achievements and Performance

Church Attendance

The Electoral Roll in April 2019 had 212 entries following a revision of the data. Attendances at Sunday services have remained stable with the attendances during the special count in October and November being approximately the same as the previous year. Over Easter there were 281 attendees on Easter Sunday, and at the Christmas services there was an overall attendance of 584, both of which show an increase on the previous year. We were also pleased to welcome St. Matthew's School and Wray Common School for their carol services, and also the pre-school for their Nativity in the weeks prior to Christmas with an overall attendance of 1380.

Review of the Year

Services

We have continued to maintain a regular pattern of Sunday services with Holy Communion (Common Worship Order 2) at 8.00 a.m., Parish Communion (Common Worship Order 1) at 10.00 a.m., with a Family Communion on the third Sunday of each month, and a variety of evening services including Wholeness and Healing and Choral Evensong. Morning Prayer continues to be said every morning and a Holy Communion service is held every Tuesday lunchtime and Wednesday morning.

Messy Church continues to be held on the first Sunday in each calendar month in the afternoon. This service is becoming increasingly well attended, with an average of thirty young people attending each month. In December 2019 we held our first Messy Christingle in aid of the Children's Society. Many thanks to all the volunteers who help to lead activities and provide refreshments.

PCC

The full PCC and the Finance and Standing Committee each met six times during the year. Reports were received from Staff members; Health and Safety issues are discussed at every PCC meeting and addressed accordingly. The Safeguarding Policies, having been reviewed at the annual review, were formally approved and re-adopted at the first PCC meeting of the year. The PCC has also reviewed Mission Giving, been kept up-to-date with GDPR and agreed our Parish Support Fund Pledge

Mission Action Planning

The Mission Action Committee met regularly during the year to develop and review our Mission Action Plan and in September we held a consultation, both in church and online, to review our progress and priorities. Feedback from this consultation was considered at a special meeting of the PCC in October and these deliberations have formed the basis of an updated MAP which will be presented at the first meeting of the new PCC in May 2020. Items which have been successfully completed include: a faculty awarded for new noticeboards, review of large print material to RNIB standards, providing contactless means of accepting payments and donations, moving towards GDPR compliance, engagement with the wider community in a variety of different forums, and reducing our environmental impact.

Outreach

St Matthew's is a parish which has outreach at the heart of its vision. In 2019 members of the congregation continued to be involved in Winter Night Shelter, which was hosted in the church hall on Sunday nights from mid-December until mid-March each year. Foodbank catered for an increased number of families, and is well supported with donations of food from surrounding churches and parishes. In November Foodbank volunteers received the Mayor's Volunteer Team Award for dedication and commitments. Members of St Matthew's served as Street Pastors in Reigate Town Centre, and as School Pastors, in Redhill, with particular emphasis on supporting young people to avoid the dangers of involvement in County Lines. In September Redhill & Reigate Street Pastors were awarded a "Tackling Anti-Social Behaviour Award" by Surrey Police in recognition of their work over the last 10 years. The Fresh Ground coffee shop continues to be an important area of outreach to the local area, providing a warm, safe place to meet and talk to others. The Bereavement Group has met every month and is a valuable support network for anyone who has suffered bereavement. The Befriending Scheme continues to offer a vital service to visit and chat to people who have asked for a visit. Grateful thanks to all those who volunteer in any way to enable our church's outreach to be so effective.

Other areas of Outreach in 2019 included the annual Carol Singing at Redhill Station and on the Cromwell Road Estate, together with the St Matthew's Fun Day held at St Matthew's School in the summer. Our links with St Matthew's School remain strong, with all our foundation Governors positions being filled, members of the staff team are involved on a weekly basis leading Collective Worship and running a lunchtime prayer group.

Mission and Giving

During the year we made donations totalling £7,067, to a number of causes, including our 2019 Home Mission, the Richmond Fellowship, for whom we raised £841.88. UNICEF (Every child in Danger) was our 2019 Overseas Mission, raising £841.89. We also continue to support Welcare, for whom £732 was raised, from our Quiz Night. We hosted the "Cards for Good Causes" charity card shop in the run up to Christmas, and several of the younger members of our church have raised money by holding cake sales after church on Sundays. The congregation also donated generously to support sponsored events.

Environmental Action

In June 2019 St Matthew's applied for the Eco Bronze Award, and were delighted to be awarded the Eco Silver Award in recognition of the many actions that we have taken as a church to become better stewards of God's Creation. This included replacing light bulbs with energy efficient LED lights, installing motion sensitive lights in the toilets, and a variety of recycling boxes in the church porch. The Mission Action Plan Review highlighted the next steps that we need to take to continue to be effective in this area.

Music

Music is an important part of life at St Matthew's with many services being ably led by our choir under the direction of Martin Cooper and family services being led by the Ad Hoc Music Group under the direction of Sue Mumby. Sue retired from this role in December 2019. The Thursday Lunchtime Music Committee continues to provide a varied programme of concerts throughout the year. Grateful thanks to all who enhance our lives in this way.

Flowers

Other ways in which our building and worship is enhanced is through the beauty of flowers. The Flower Team excelled themselves during the year to provide stunning and often thought-provoking displays and we are very grateful to them.

General Maintenance

Church Fabric

The usual regular maintenance, inspection and testing has been carried out during the year. A number of lights in the church, particularly in the south aisle, have been replaced, making the building a much brighter place. The fire alarm panel in the coffee shop kitchen was cracked and that too has now been replaced. The church boilers developed a fault during the summer causing them to run at full blast even when switched off, which the engineer found to have been caused by faulty relays. Since his visit, the boilers have worked perfectly well. In addition, our in-house Maintenance Team replaced the flooring in the choir stalls during August as this had broken loose, causing a hazard.

A number of torrential rain storms during July and August resulted in flooding on three occasions to the choir vestry and clergy den. It was discovered that a blockage to the stormwater drain from the church and coffee shop roof was causing water to overflow behind the north transept and pouring into a narrow trench outside the vestry. The bottom of the trench is the same height as two air vents, which allowed the water to enter directly into the vestry. This caused damage to the plastering on the wall and ruined the carpets in both vestries, so we made a claim on our insurance. They appointed a plumber to put a camera down the drains and removed the blockage, since which we have had no further incidents of flooding. They also arranged for a dehumidifier and drying fans to be installed in the vestry and run continuously for some six weeks during the autumn to dry out the walls. These were removed shortly before Christmas and a plasterer will be appointed to repair the damage and to block the air vents, after which the carpets will be replaced. The problems with the drains have not entirely gone away. A blockage remains between the manhole near the main door and the road, which is being investigated.

There are many plans for work in the coming year. We are raising faculties to light the paths up to the hall and coffee shop, to extend the ramps to the Foodbank sheds and to remove two unused pews in the south aisle.

Church Hall

The Hall continues to provide a good source of income for the church and our thanks go to Hall Bookings Manager, who has maintained a high level of regular and casual lettings throughout the year. The Hall Management Committee, under the Chair of David Hill, has met to ensure the hall is well-maintained and any issues are addressed. They have redecorated the Parish Rooms and gave up an entire week during August to replace the lighting in the Main Hall with LED battens, installed "mood lighting" and replaced the lights in the Entrance.

External Areas:

Our gardening team continues to maintain and improve all the Church garden areas. Our thanks to all the volunteers who have assisted the gardening team in this work during the year.

44, Ridgeway Road

A few maintenance items have been carried out during this year. The property passed all required inspections including a full electrical inspection which is required to comply with new regulations.

So many people have voluntarily given their time to support the many activities undertaken during the year that it is impossible to name them all. However, everyone's help is greatly appreciated.

Financial Review

The Year-end revealed a surplus of income over expenditure on **Unrestricted Funds of £17,863** and **£3,486** on **Restricted Funds**. This compares to an overall deficit of £6,130 in 2018. This improved performance has culminated in **Net Assets** increasing to **£93,615**. (2018 - £72,266)

The key areas of **INCOME** achieved during the year were:

- **STEWARDSHIP (Planned Giving) - £80,920**. An increase of **11.8%** over 2018 - £69,867.
- **GIFT AID recovered from Stewardship - £15,781**. (£15,036 – 2018) This, together with Stewardship, provides a vital contribution to our Parish Pledge, and the Running Costs of the Church. A "big thank you" to everyone who has been able to maintain or increase their Giving.
- **GENERAL DONATIONS - £7,402**. A large increase on 2018 - £4,839.
- **RENTAL INCOME - 44, Ridgeway Road - £12,768 net (£13,675 in 2018)** A key source of income. We ensure, through our Letting Agents, that the property continues to meet the standards required for Letting.
- **HALL CAR PARK Fees generated £9,360 (2018- £9,360)**. All Parking Bays are now rented by Volt Consulting Group.
- **FOODBANK – Donations, including Gift Aid claimed amounted to £6,239 (2018 - £16,115)**
- **HALL LETTINGS - £41,113 (£39,556 in 2018)** Lettings, and use of the Hall, continues to see sustained growth. An important income stream, and, is testament to the outreach achieved in the Community.

On the **EXPENDITURE** side:

- **PARISH PLEDGE (Parish Support Fund) - £85,400 (2018 - £83,700)**. Agreed by the Diocese, and paid in full.
- **CHURCH RUNNING COSTS – were £8,145 (2018 - £8,132) CHURCH INSURANCE - £9,700 (£9,500 in 2018)**
- **CHURCH & HALL MAINTENANCE - £10,576** in line with our Budget Forecast. (2018 - £29,621)
- **HALL RUNNING COSTS - £24,737 (25,787 in 2018)** were controlled within a Forecast Budget of £24,200.

RESERVES POLICY

Our objective is to maintain a balance on Unrestricted Funds, which equate to approximately 3 months' unrestricted payments. In 2019, average monthly expenditure amounted to £14,200. The balance on the **GENERAL FUND at the year-end is £36,076**. Whilst we take comfort in the fact that our Cash Flow is sound, we recognise that it is imperative that our variable costs are kept under control.

The balance of **£20,058 in RESTRICTED FUNDS** is retained to cover major repairs/refurbishment to the Fabric of the Church, Church Hall (**Redevelopment Fund- £15,985**), the Church Organ, (**ORGAN FUND - £1,105**), and specific costs associated with projects, benefiting the Community, including a provision for the replacement of the exterior Church Notice Board, in 2020 (**GRANTS inc YOUTH -£2,968**)

On behalf of the PCC, Chris Roulston and Julia Elfred (Church Wardens).

Approved by the PCC on 10th March 2020 and signed on their behalf by Reverend Andrew Cunningham (PCC Chairman)



Parochial Church Council of St. Matthew, Redhill
STATEMENT OF FINANCIAL ACTIVITIES
For the Year ending 31st December 2019

| | Note | Unrestricted Funds | Restricted Funds | TOTAL FUNDS | |
|--------------------------------------|------|-----------------------|---------------------|----------------|----------------|
| | | £ | £ | 2019 | 2018 |
| INCOMING RESOURCES | | | | | |
| Voluntary income | 2(a) | 115,504 | 9,255 | 124,759 | 121,264 |
| Activities for generating funds | 2(b) | 24,663 | 1,726 | 26,389 | 27,194 |
| Income from Investments | 2(c) | 0 | 0 | 0 | 0 |
| Income from Church activities | 2(d) | 45,595 | 732 | 46,327 | 45,637 |
| Other incoming resources | 2(e) | 2,333 | 750 | 3,083 | 11,686 |
| TOTAL INCOMING RESOURCES | | 188,095 | 12,463 | 200,558 | 205,781 |
| RESOURCES EXPENDED | | | | | |
| Church activities | 3(a) | 167,556 | 7,799 | 175,355 | 204,563 |
| Other Resources Expended | 3(b) | 2,589 | 1,178 | 3,767 | 7,254 |
| Raising Funds | 3(c) | 87 | | 87 | 94 |
| TOTAL RESOURCES EXPENDED | | 170,232 | 8,977 | 179,209 | 211,911 |
| NET INCOMING RESOURCES | | 17,863 | 3,486 | 21,349 | -6,130 |
| NET MOVEMENT IN FUNDS | | | | | |
| Balances b/f 1 January 2019 | | 55,694 | 16,572 | 72,266 | 78,396 |
| Balances c/f 31 December 2019 | | 73,557 | 20,058 | 93,615 | 72,266 |

The notes on pages 7 to 12 form part of these accounts.

Parochial Church Council of St. Matthew, Redhill
Balance Sheet as at 31 December 2019

| | Notes | 2019 | 2018 |
|--|--------------|----------------------|----------------------|
| FIXED ASSETS | | £ | |
| Tangible | Note 5(a) | 6,575 | 6,575 |
| | | <u>6,575</u> | <u>6,575</u> |
| CURRENT ASSETS | | | |
| Debtors | Note 6 | 13,000 | 4,148 |
| Cash at Bank | | 74,018 | 61,520 |
| Cash in Hand | | 22 | 23 |
| | | <u>87,040</u> | <u>65,691</u> |
| LIABILITIES | Note 7 | | |
| Amounts falling due in one year | | 0 | 0 |
| NET CURRENT ASSETS | | <u>87,040</u> | <u>65,691</u> |
| Total assets less current liabilities | | 93,615 | 72,266 |
| Liabilities falling due after 2018 | | 0 | 0 |
| <u>TOTAL NET ASSETS</u> | | <u>93,615</u> | <u>72,266</u> |
| <u>PARISH FUNDS:</u> | Note 8 | | |
| Unrestricted | Note 9 | 73,557 | 55,694 |
| Restricted | Note 9 | <u>20,058</u> | <u>16,572</u> |
| | | <u>93,615</u> | <u>72,266</u> |

Approved by the Parochial Church Council on 10th March 2020 and signed on its behalf by
the Rev'd Andrew Cunningham (PCC Chairman)

The notes on pages 7 to 12 form part of these accounts

Parochial Church Council of St. Matthew, Redhill
NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2019

1. ACCOUNTING POLICIES Basis of Financial Statements

The financial statements have been prepared under the current Church Accounting Regulations in accordance with the applicable accounting standard FRS 102 and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared under the historical cost convention. They include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds *Designated* for a particular purpose by the PCC are also unrestricted.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. Amounts received specifically for mission are dealt with as restricted funds. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Parish Support Fund (Pledge) expected to be paid over, is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5,000 so all such expenditure has been written off when occurred.

Fixed asset retained for church use is the freehold property at 44 Ridgeway Road, Redhill, purchased prior to 1970 for £6,575. A policy of non-depreciation has been adopted for both the annual depreciation charge and the accumulated depreciation is not material to the financial statements as the residual value is higher than the cost at which it is included in the financial statements. Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £5,000 or less are written off when the asset is acquired.

Note 2 INCOMING RESOURCES

| | Unrestricted Funds | Restricted Funds | TOTAL FUNDS | |
|---|--------------------|------------------|----------------|----------------|
| | £ | £ | 2019 | 2018 |
| | | | | |
| | | | | |
| 2(a) Voluntary Income | | | | |
| Planned Giving: | | | | |
| Stewardship | 80,920 | | 80,920 | 69,867 |
| Gift Aid Recovered -Stewardship | 15,781 | | 15,781 | 15,036 |
| Collections (open plate) | 5,162 | | 5,162 | 5,527 |
| General Donations | 7,402 | | 7,402 | 4,839 |
| Foodbank-Donations/Gift Aid | 6,239 | | 6,239 | 16,115 |
| Donations, appeals etc | | 7,067 | 7,067 | 7,264 |
| Organ Fund - Donations | | 125 | 125 | 1,041 |
| Redevelopment Fund- Donations inc Cabinet | | 1,468 | 1,468 | 1,278 |
| Redevmt Fund -In Memorium-W. Craddock | | 595 | 595 | 297 |
| | 115,504 | 9,255 | 124,759 | 121,264 |
| 2(b) Activities for generating funds | | | | |
| Rent - 44, Ridgeway Road | 12,768 | | 12,768 | 13,675 |
| Car Park Fees | 9,360 | | 9,360 | 9,360 |
| P.O. Photocopying charges | 345 | | 345 | 270 |
| Church Use | 2,190 | | 2,190 | 1,872 |
| Redevelopment - Craft sales | | 195 | 195 | Tow'rFR393 |
| Redevelopment - Commission "Evryclik" | | 121 | 121 | Tow'rBS208 |
| Redevelopment- Fundraising Christmas Fayre | | 1,410 | 1,410 | 1,416 |
| | 24,663 | 1,726 | 26,389 | 27,194 |
| 2(c) Income from Investments | | | 0 | 0 |
| (No Bank Interest rec'd) | | | | |
| 2(d) Income from Church activities | | | | |
| Church Hall Lettings | 41,113 | | 41,113 | 39,556 |
| Welcare - Quiz Night | | 732 | 732 | 460 |
| St. Bede's School | 125 | | 125 | 75 |
| Fees (Baptisms, Weddings, etc) | 1,108 | | 1,108 | 2,724 |
| Magazine Adverts | 420 | | 420 | 150 |
| Serving the Community | 194 | | 194 | 16 |
| Coffee Shop | 2,635 | | 2,635 | 2,656 |
| | 45,595 | 732 | 46,327 | 45,637 |
| 2(e) Other incoming resources | | | | |
| Friends of St. Matthew's | 152 | | 152 | 253 |
| Grants-Area Mission Grant | | 750 | 750 | 1,222 |
| Social Fund - Events | 748 | | 748 | CSTLM4369 |
| Insurance Claim - Water damage | 1,133 | | 1,133 | RefundHE42 |
| | | | | DonMa5000 |
| Hall Fabric - Toddler Group | 300 | | 300 | 150 |
| | | | | ChYPTG150 |
| | | | | CoShHG500 |
| | 2,333 | 750 | 3,083 | 11,686 |
| TOTAL INCOMING RESOURCES | 188,095 | 12,463 | 200,558 | 205,781 |

Note 3 RESOURCES EXPENDED

| Unrestricted Funds £ | Restricted Funds £ | TOTAL FUNDS | |
|-------------------------|-----------------------|-------------|--------|
| | | 2019 | 2018 £ |

| | | | | |
|-----------|---|---------|--------|-------------------|
| 3a | <u>Church activities</u> | | | |
| | Missions & Charitable giving | 7,067 | 7,067 | 7,264 |
| | WelCare (Annual Contribution) | 732 | 732 | 680 |
| | | 7,799 | 7,799 | 7,944 |
| | Ministry: Parish Pledge | 85,400 | 85,400 | 83,700 |
| | Clergy / Staff Expenses | 8,322 | 8,322 | 9,776 |
| | Church: | | | |
| | Church Insurance | 9,700 | 9,700 | 9,500 |
| | Church Running Costs | 8,145 | 8,145 | 8,132 |
| | Church & Hall maintenance | 10,576 | 10,576 | 29,621 |
| | Upkeep of Services: | | | |
| | Worship Xps (inc Music, Altar Requisites) | 7,626 | 7,626 | 7,892 |
| | Children & Young People / Junior Church | 93 | 93 | incYthGrant 2,040 |
| | Hall running costs | 24,737 | 24,737 | 25,787 |
| | Choir Fund - New Robes | 80 | 80 | |
| | 44, Ridgeway Rd - Insurance | 583 | 583 | 566 |
| | Serving the Community | 486 | 486 | 51 |
| | | | | Coffee Shop689 |
| | | | | DonatnCSHp4,500 |
| | Hall Fabric-Lighting/New Chairs | 6,082 | 6,082 | 497 |
| | | | | TowerFinal 5,925 |
| | Foodbank - Foodbank @ St. M/Photocopying chgs | 3,298 | 3,298 | 6,468 |
| | Flowers | 379 | 379 | 375 |
| | Gardens | 65 | 65 | 96 |
| | St. Bede's School | 125 | 125 | 75 |
| | Social Fund- Events | 937 | 937 | |
| | Bank Charges | 922 | 922 | 929 |
| | | 167,556 | 7,799 | 175,355 |
| | | | | 204,563 |

3b Other Resources Expended

| | | | | |
|--|---|-------|-------|------------------|
| | | | | LibraryRedFd 318 |
| | Grants - Family Fun Day | 1,046 | 1,046 | Vicarage 2,980 |
| | Grants - Notice Boards - Planning Application | 132 | 132 | FriendsTower404 |
| | Parish Office (inc Photocopier/Stationery) | 2,188 | 2,188 | 2,945 |
| | Parish Telephone | 401 | 401 | 607 |
| | | 2,589 | 1,178 | 3,767 |
| | | | | 7,254 |

3c Raising Funds

| | | | | |
|--|------------------|----|----|----|
| | Giving Envelopes | 87 | 87 | 94 |
|--|------------------|----|----|----|

TOTAL RESOURCES EXPENDED

| | | | |
|---------|-------|---------|---------|
| 170,232 | 8,977 | 179,209 | 211,911 |
|---------|-------|---------|---------|

Note 4a STAFF COSTS

| | | |
|--------------------|--------|--------|
| Wages and salaries | 13,108 | 12,530 |
|--------------------|--------|--------|

During the year the PCC employed a Director of Music, Church Cleaner, and a Personal Assistant, (all part-time), with no payments large enough to attract Tax & National Insurance costs.

Note 4b PAYMENT TO PCC MEMBERS

No payment or expenses were made to any PCC member or persons closely connected to them or related parties.

Note 5

FIXED ASSETS

| Tangible (all unrestricted) | Freehold land and buildings | Church equipment | Total |
|------------------------------------|--------------------------------|---------------------|---------------------|
| | £ | £ | £ |
| ACTUAL COST at 1 Jan 2019 | 6,575 | 0 | 6,575 |
| Disposals | 0 | 0 | 0 |
| Additions at cost | 0 | 0 | 0 |
| Balance as at 31 Dec 2019 | <u>6,575</u> | <u>0</u> | <u>6,575</u> |

The freehold land and buildings comprise semi-detached property at 44, Ridgeway Road Redhill, purchased prior to 1970.

DEPRECIATION

and the accumulated depreciation is not material to the financial statements as the residual value is higher than the cost at which it is included in the financial statements.

Equipment used within the church premises is depreciated on a straight - line basis over 4 years. Individual items of equipment with a purchase price of £5,000 or less are written-off when the asset is acquired. Nothing over £5,000 acquired in the last 4 years.

CURRENT ASSETS:

| | | | |
|---------------|------------------------|----------------------|---------------------------------|
| Note 6 | <u>Debtors:</u> | <u>2019</u> | <u>2018</u> |
| | Gift Aid - Stewardship | 5,000 | 3,000 |
| | Stewardship-Giving | <u>8,000</u> | |
| | | | 390 Car Park Fees |
| | | | 200 Donation-Christmas Fair |
| | | | <u>558</u> Hall Letting Arrears |
| | | <u>13,000</u> | <u>4,148</u> |

Note 7

LIABILITIES

Amounts falling due in one year:

| | | |
|------|---|---|
| None | 0 | 0 |
|------|---|---|

0

Amounts falling due after one year:

| | | |
|------|----------|----------|
| None | <u>0</u> | <u>0</u> |
|------|----------|----------|

Note 7(a)

Other Commitments

FRS 102 requires us to disclose material binding commitments. We have a Hire Agreement for our Photocopier, with Hire costs of £576 per annum. This figure is included in Parish Office expenditure (See Note 3b on Page 9)

Note 8 FUNDS

Designated unrestricted funds as at 31st December 2019 comprise:

Cash, 44, Ridgeway Rd., Friends of St Matthew's, Youth Resources, Vicarage, General Fund, Church & Hall Maintenance, Church Hall Fabric, Social, Choir, Coffee Shop, Foodbank.

Fund Movements: (Unrestricted)

| <u>Fund</u> | <u>Bal 1/1/19</u> | <u>Income</u> | <u>Transfers In</u> | <u>Exp'ture</u> | <u>Trfs Out</u> | <u>Bal 31/12/19</u> |
|-------------------|-------------------|----------------|---------------------|-----------------|-----------------|---------------------|
| Cash | 23 | 59,540 | | -1,416 | -58,125 | 22 |
| 44, Ridgeway Rd | 6,575 | | | | | 6,575 |
| Friends of St M's | 208 | | 152 | | | 360 |
| Youth Resources | 579 | | | | | 579 |
| Vicarage | 39 | | 800 | | | 839 |
| General Fund | 28,006 | 120,359 | 58,125 | -156,094 | -14,320 | 36,076 |
| Maintenance | 46 | 1,133 | 9,400 | -10,576 | | 3 |
| Hall Fabric | 5,281 | 9,660 | | -6,082 | | 8,859 |
| Social | 566 | 598 | 150 | -937 | | 377 |
| Choir | 1,193 | | | -80 | | 1,113 |
| Coffee Shop | 1,223 | 100 | 2,535 | | | 3,858 |
| Foodbank | 11,955 | 6,094 | 145 | -3,298 | | 14,896 |
| | 55,694 | 197,484 | 71,307 | -178,483 | -72,445 | 73,557 |

Restricted Funds as at 31st December 2019 comprise:

Church Organ Fund, Grants (inc Youth), Redevelopment Fund

Fund Movements (Restricted)

| <u>Fund</u> | <u>Bal 1/1/19</u> | <u>Income</u> | <u>Transfers In</u> | <u>Exp'ture</u> | <u>Trfs Out</u> | <u>Bal 31/12/19</u> |
|-------------------|-------------------|---------------|---------------------|-----------------|-----------------|---------------------|
| Church Organ | 980 | 125 | | | | 1,105 |
| Grants(inc Youth) | 3,396 | 750 | | -1,178 | | 2,968 |
| Redevelopment | 12,196 | 2,651 | 1,138 | | | 15,985 |
| | 16,572 | 3,526 | 1,138 | -1,178 | | 20,058 |

Note 9

Fund Movement analysis:

Net Incoming Resources

Funds at 1 January 2019

| | Unrestricted Funds | Restricted Funds | Total Funds |
|---------------------------|-----------------------|---------------------|----------------|
| | 17,863 | 3,486 | 21,349 |
| Cash | 23 | | 23 |
| 44, Ridgeway Road | 6,575 | | 6,575 |
| Friends of St Matthew's | 208 | | 208 |
| Youth Resources | 579 | | 579 |
| Vicarage | 39 | | 39 |
| General Fund | 28,006 | | 28,006 |
| Church & Hall Maintenance | 46 | | 46 |
| Hall Fabric | 5,281 | | 5,281 |
| Social | 566 | | 566 |
| Choir | 1,193 | | 1,193 |
| Coffee Shop | 1,223 | | 1,223 |
| Organ | | 980 | 980 |
| Grants (inc Youth Grant) | | 3,396 | 3,396 |
| Redevelopment | | 12,196 | 12,196 |
| Foodbank | 11,955 | | 11,955 |

| | | | |
|---------------|--|---------------|---------------|
| 73,557 | | 20,058 | 93,615 |
|---------------|--|---------------|---------------|

Funds as at 31 December 2019

| | | | |
|---------------------------|--------|--------|--------|
| | 22 | | 22 |
| Cash | 6,575 | | 6,575 |
| 44, Ridgeway Road | 360 | | 360 |
| Friends of St. Matthew's | 579 | | 579 |
| Youth Resources | 839 | | 839 |
| Vicarage | 36,076 | | 36,076 |
| General Fund | 3 | | 3 |
| Church & Hall Maintenance | 8,859 | | 8,859 |
| Hall Fabric | 377 | | 377 |
| Social | 1,113 | | 1,113 |
| Choir | 3,858 | | 3,858 |
| Coffee Shop | | 1,105 | 1,105 |
| Organ | | 2,968 | 2,968 |
| Grants (inc Youth Grant) | | 15,985 | 15,985 |
| Redevelopment | 14,896 | | 14,896 |
| Foodbank | | | |

| | | | |
|---------------|--|---------------|---------------|
| 73,557 | | 20,058 | 93,615 |
|---------------|--|---------------|---------------|

ANALYSIS OF NET ASSETS BY FUND

| | | | |
|--------------------------------------|---------------|---------------|---------------|
| Tangible Fixed Assets | 6,575 | | 6,575 |
| Current Assets | 66,982 | 20,058 | 87,040 |
| Liabilities: Falling due in one year | 0 | 0 | 0 |
| Falling due after one year | 0 | 0 | - |
| | 73,557 | 20,058 | 93,615 |