

ANNUAL REPORT  
APRIL 2019 TO MARCH 2020

The success of the Community Centre is a result of the involvement of the volunteers Jane Osborne, Kath Hoyland, Ken Henton, John Reed, the friends of the Centre and organisers of the Saturday Coffee Morning, the Roof replacement Group, Janet Hill,  
A thank you for your valued contribution

The continued link with the U3A is much appreciated and is a vital link in the life of the association

It is estimated that throughout the year that the Centre is used over 800 times by users of the Centre

We have a wide variety of groups using the Centre including six faith groups, five art Groups, Philately, Model Railway and War Games

The Saturday Coffee Morning is a regular feature being well patronised and providing funds for the Centre

Following a professional survey of the roof – steps are being taken to research sources of grants.

The year 2021 will mark 50 years when the original lease of the building was signed. Perhaps we can hold a special event to mark the occasion.

Thanks to Alan Owen who negotiated savings on a recent repair to the roof and to Christine Owen who managed the tax matters with the Inland Revenue

March marked the beginning of the Virus Shut Down. We look forward to when we can return to some form of normality and can again meet our friends

This year with the permission of the Charity Commission we will not be holding an Annual General Meeting. A Treasurers Report and the Audited Accounts are enclosed

Ken Hindle  
Chairman  
September 2020

# **Burnham & Highbridge Community Centre - Statement of Accounts 31.3.20**

Current Account 1.4.19 - 31.3.20

Item	Income	Expenditure	Total
Room Rentals	£31,988.87		b/f 1.4.19 £18074.68
Returned cheque room rental		£5,880.00	
Fundraising including coffee mornings, friends membership, bonus ball, book sales, events and donations	£7,999.35		
Hinkley Point Grant	£1,700.00	£1,700.00	
Fundraising specifically for roof Expenses - roof fundraising	£1,183.17	£67.52	
Salary		£6,966.90	
Gas/electric/telephone		£4,192.85	
Water		£737.02	
Stationery/postage		£150.62	
Licences		£1,550.48	
Insurance		£2,292.07	
Petty cash		£150.00	
Maintenance incl roof repairs		£10,973.60	
Miscellaneous		£3,442.62	
Transfer to contingency account		£6,521.00	
<b>Totals 31.3.20</b>	<b>£42,871.39</b>	<b>£44,624.68</b>	<b>£16,321.39</b>

Cheque no. 101072 not presented as at 31.3.20 £135.00 Bank showing £16456.39

Contingency Account 1.4.19 - 31.3.20

Item	Income	Expenditure	Total
Fund transfer	£6,521.00		b/f 31.3.19 £15865.67
Interest	£37.30		
<b>Total 31.3.20</b>			<b>£22,423.97</b>

**Total funds - £38745.36**

Examined by Les Hughes on 10/7/20  
Certified as a fair and accurate record of figures shown.

Chairman - K Hindle

Treasurer - A Haggett

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**Matters Of Material Significance Checklist on examination of charity accounts pertaining to:****Burnham and Highbridge Community Association. Charity number 304501**

Note: The following matters are to be considered during the course of an audit/independent examination. This requires consideration and reflection by the auditor or independent examiner. For further guidance see Section 3, of "Matters of Material Significance reportable to UK charity regulators".

1 Is there a suggestion of dishonesty/fraud involving a significant loss of, or a material risk to, charitable funds or assets?

*No*

2 Is there a suggestion of failure(s) of internal controls, including failure(s) in charity governance, that resulted in, or could give rise to, a significant loss or misappropriation of charitable funds, or which leads to material charitable funds being put at major risk?

*No*

3 Do you have knowledge or suspicion that the charity or charitable funds including the charity's bank account(s) have been used for money laundering or such funds are the proceeds of serious organised crime or that the charity is a conduit for criminal activity?

*No*

4 Do you have a belief or suspicion that the charity, its trustees, employees or assets, have been involved in or used to support terrorism or proscribed organisations in the UK or outside of the UK, with the exception of matters related to a qualifying offence as defined by Section 3(7) of the Northern Ireland (Sentences) Act 1998?

*No*

5 Is there evidence suggesting that in the way the charity carries out its work relating to the care and welfare of beneficiaries, the charity's beneficiaries have been or were put at significant risk of abuse or mistreatment?

*No*

6 Are there single or recurring breach(es) of either a legislative requirement or of the charity's trusts leading to material charitable funds being misapplied?

*No*

7 Is there evidence suggesting a deliberate or significant breach of an order or direction made by a charity regulator under statutory powers including suspending a charity trustee, prohibiting a particular transaction or activity or granting consent on particular terms involving significant charitable assets or liabilities?

*No*

8 Have any conflicts of interest been managed appropriately by the trustees and/or have related party transactions been fully disclosed in all respects required by the applicable SORP or applicable regulations.

*I am unaware of any conflicts of interest.*

9 It is the auditor or independent examiner's duty to report matters of material significance that they identify while undertaking the audit or independent examination. The duty is on the auditor or independent examiner to report to the charity regulator(s) immediately upon becoming aware of the matter of material significance. In England and Wales and Northern Ireland there is a legal requirement to make the report in writing to the Charity Commission

Examiner's comments:

*No comments*

Date:

*10.7.20*

Name of Examiner:

*LES HUGHES*

Signature:

*[Signature]*



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Signature:

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