

# **ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2019**

**The Mayford Village Hall, Saunders Lane, Mayford, Woking, Surrey, GU22 0NN is registered with the Charity Commissioners (no. 305075) and constituted by deed of trust.**

**The Mayford Village Hall is administered by a Management Committee comprising:**

President	- Mr L. J. Caffrey
Chairperson	- Mr P. Atkins
Vice Chairperson	- Mrs J. Cheeseman
Secretary	- Mr A. Briggs
Treasurer	- Mr A. Ashley
Other Members	- Mrs J. Ashley, Mrs J. Fisher, Mrs L. Hall, Mrs C. O'Neill, Mrs S. Punch, Mrs C. Rayner, Mr J. Myall & Mr Orrin

The object of the Mayford Village Hall Trustees Committee is to maintain the Village Hall for the communal benefit of the residents of the village and its surrounds. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community, private functions and commercial businesses.

The distributed statement of financial activities for the year ended 31<sup>st</sup> December 2019 indicates an approximate 13% increase in revenue from the private lettings using the hall facilities.

Organisation and club lettings were up fractionally and despite losing a Pilates class mid term a new Yoga/Pilates class was secured shortly afterwards.

There have been several enquiries from prospective new regular hall users, mainly concerned with dance and improving ones health, which we hope to welcome to the MVH in early 2020.

In January 2019 MVH received a Community Grants Scheme award from Woking Borough Council amounting to either a maximum of £15,000 or 50% of the cost to renovate the potholed western elevation car park area. These works had to be completed by the end of March 2020 so further grants and donations were sought to lessen the amount of money needed from MVH funds.

Later in the year we were successful with two further applications for grant awards namely SCC Community Partnerships and SCC Members Community Fund for £2,000 and £615 respectively thanks to Councillors Ayesha Azad and Will Forster.

Generous donations from Mayford Bowls Club and local residents plus short term loans from the Bowls Club and Woking's New Cinema Club have also swelled the coffers enabling us to go ahead and appoint a contractor to carry out the renovation works during half term in February 2020.

## **Improvements and Additions this year:**

- Redecoration of the middle hall, store room, kitchen, hallway and lobby areas.
- Main hall loft space insulation thickness increased to 300mm.
- Paving slabs linking the patio area to the Preschool storage facility added in the rear garden.-
- GDPR Policy added to website.
- Damaged and rotten main hall roof shingles causing ingress of rain water replaced.
- Five yearly electrical check carried out successfully as required by our insurance company.
- Oak tree processionary moth discovered on the main oak at the front of the hall dealt with by tree surgeons.

## **Planned improvements and Events for next year:**

- Completion of Tarmacadam car park area to west elevation.
- Redecoration of main hall.
- Grant to help fund the replacement of the main hall shingle roof tiles to be pursued.
- Various fund raising events to recover funds spent on car park renovation.
- Replace existing fluorescent units over the stage area with LED strip light fittings.

## **Village hall events during the last year:**

- The Kinch Trust tea party was held on 27th May.
- Saunders Lane Neighbourhood Watch & Mayford Village Hall Christmas party.

The trustees wish to extend their thanks to all volunteers who gave their time over the past twelve months.

All present are all invited to partake in the refreshments after the meeting.

Alan J Briggs  
HON SECRETARY MVHT

16h April 2020 FOR AND ON BEHALF OF THE MANAGEMENT COMMITTEE

## BALANCE SHEET AT 31st DECEMBER 2019

	2019 £	2018 £
<b>MONETARY ASSETS</b>		
Lloyds Bank Plc call account	881.82	10,363.33
Lloyds Bank Plc current account	64,444.58	51,487.15
National savings investment account	29.64	29.38
<b>Total assets</b>	<u>65,356.04</u>	<u>61,879.86</u>
<b>Less Deposits repayable</b>	6,597.30	7,411.10
<b>Balance being general fund</b>	<u>£ 58,758.74</u>	<u>£ 54,468.76</u>

Mr P Atkins (Chair)



**Note 1** These accounts have been prepared on a receipts and payments basis.

**Note 2** The land and buildings of the Village hall are held in trust and are valued for insurance purposes at £968,231.

<b>Note 3</b>	<b>Other income</b>	<b>2019 £</b>	<b>2018 £</b>
	Mayford Bowls Club	302.00	288.00
	Grant from WAVS	-	1,500.00
	Grant from Surrey CC	2,000.00	-
	WH Smith Trust	100.00	-
		<u>2,402.00</u>	<u>1,788.00</u>

<b>Note 4</b>	<b>Exceptional items</b>	<b>2019 £</b>	<b>2018 £</b>
	Surrey Office Supplies-new hall chairs	-	2,280.00
	Safe IS -fire shutter system maintenance	-	837.90
	Surrey Locks-door repairs	-	128.34
	Renue UK resurfacing main hall floor	-	2,802.60
	Angell Thompson-roof survey	-	450.00
	Castle Carpenters -roof repair	300.00	-
	SC Fencing -repair to fences	192.00	-
	Safe IS -EICR test	444.60	-
	SC Fencing -stepping slabs	660.00	-
	Insta Group Limited -roof insulation	1,143.45	-
	Sheerwater Glass -window repair	197.58	-
	CCP -new floor cleaning machine	1,681.04	-
		<u>4,618.67</u>	<u>6,498.84</u>

<b>Note 5</b>	<b>Sundries</b>	<b>2019 £</b>	<b>2018 £</b>
	Lloyds TSB Plc charges	30.00	30.00
	Kinch tea party	164.66	82.34
	Telephone postage & stationery	136.21	265.26
	Miscellaneous	204.66	230.49
	Christmas party	159.82	162.72
	BT internet WIFI	754.82	623.16
	AGM expenses	32.20	66.78
		<u>1,482.37</u>	<u>1,460.75</u>

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**Independent examiner's report to the Trustees of Mayford Village Hall**

I report on the accounts of the Mayford Village Hall for the year ended 31st December 2019 which are set out on pages 1 and 2.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- \* examine the accounts under section 145 of the 2011 Act;
- \* to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- \* to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General directions given by the Charity commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual or disclosures in the accounts ,and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and , consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters stated in the report below.

**Independent examiner's statement**

In connection with my examination , no matter has come to my attention:

which gives me reasonable cause to believe that, in any material respect, the requirements:

- \* to keep accounting records in accordance with section 130 of the 2011 Act : and
- \* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met.

I was unable to verify accurately the value of deposits repayable , the income and expenditure in cash and how much was overpaid or underpaid in respect of gas and electricity supplies.

Colin M Wilson  
Chartered Accountant  
Mayford  
Woking

  
4<sup>th</sup> March 2020