



Trustees' Annual Report for the period 01/01/2019 to 31/12/2019

Section A Reference and administration details

Charity Name : **Moreton Baptist Preschool Playgroup**

Other names the charity is known by **Moreton Baptist Preschool**

Registered charity number **1102143**

Charity's principal address: **326 Hoylake Road**
Moreton
Wirral
CH46 6DE

Charity Trustees who manage the charity

Trustee name	Office	Dates acted if not whole year	Name of person (or body) entitled to appoint trustee (if any)
Rev Andrew Mark Frith	Chairman		Moreton Baptist Church
Mr David Ivison		Until resignation on 01/04/2019	Moreton Baptist Church
Mr James C Laird			Moreton Baptist Church
Mr Alistair Bardsley			Moreton Baptist Church
Mr Peter Henry		Until resignation on 1/2/2019	Diaconate of Moreton Baptist Church

Section B Structure, governance and management

The Charity is governed by a Constitution dated 22/7/03, as amended on 23/3/04 and 28/2/11

The Charity is constituted as a Trust.

Trustees are selected as follows. The Church Minister is a trustee. At least two other trustees are selected from among the diaconate and the diaconate may appoint church members as trustees such that the trustees drawn from the diaconate are in the majority.

Section C Objectives and activities

The governing document of the charity sets out the objects, summarised as:

The advancement of the education (including spiritual development) of children below compulsory school age

and

The provision of facilities for recreation for such children in the interest of social welfare and with the object of improving their conditions

Main activities undertaken for the public benefit in relation to these objects.

The Preschool is open for thirty eight weeks per year and ten three hour sessions per week.

Most children attend Preschool for between two and five three hour sessions per week, but the Preschool has successfully created up to twelve places per day for children to use the thirty hour entitlement.

Children may commence Preschool after their second birthday such that they have the opportunity of two years of preschool education before starting at school.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Preschool is rated Outstanding by Ofsted (Oct 2018) The Preschool was open for thirty eight weeks, with ten sessions per week. During the year the Preschool offered up to twelve places per day for children who attended all day. Over 2019 this permitted more than twenty five families to make use of the thirty hour funding entitlement. In total between 38 and 42 children were on the register at any one time, attending for between six hours and thirty five hours per week. This represents a slight drop in cohort size, and some reduction in occupancy levels though the thirty hour funding received by many parents mitigates the impact.

At the end of 2019 the Preschool employs an Early Years Professional, a qualified teacher and five employees with at least Level Three in a full and relevant qualification. All staff are encouraged and supported to gain a relevant qualification and to keep up to date using face to face training and e-learning. Self –evaluation is led by the Preschool Leader with active participation by all team members.

The Preschool Leader has continued to lead a cluster of other local Preschools, supplying a forum for mutual support and development in a way which is suited to the distinctive needs of a local Preschool setting. In 2019 the Preschool arranged a full day training on Safeguarding which the cluster was invited to share. Two settings sent staff to participate.

The setting has supported children in receipt of Disability Living Allowance and successfully applied for Inclusive Practice funding to support several children. During 2019 three children with English as an additional language have been supported in the setting, with their families.

The Preschool works to engage families in their children's learning and supplies resources for families to take home which are tailored to the needs of individual children. The Preschool runs a Drop-In each week for parents or carers to come into the setting and play with their child for part of the session. Each family is encouraged to access the online Learning Journal, Tapestry which gives them another way to engage with their child's learning, add photos, narratives and comments to the record. The Preschool Facebook page provides an insight into the setting's activities for parents, friends and families.

The Preschool continues to work with Speech and Language therapists and other professionals as required to support the children, welcoming visits from primary schools to facilitate transition to F2 for the children in its care.

Section E

Financial review

Reserves Policy

The charity holds reserves of £40,000 to meet fluctuations in receipts (being approximately one term's expenditure) plus £20,000 for any necessary investment. The Trustees are aware that equipment requires regular investment to keep the facilities up to date and suitable for the children.

At the year-end, unrestricted cash reserves were just under £83,000.

On a Receipts and Payments basis, the charity has virtually broken even.

In light of the COVID-19 outbreak, the trustees are monitoring income and expenditure and, if it becomes necessary, will take measures to mitigate the impact of COVID-19 on the charity's free reserves.


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A M Frith	James C Laird
Full names	Andrew Mark Frith	James C Laird
Position	Chair of Trustees	Trustee
Date	10/09/2020	

 CHARITY COMMISSION FOR ENGLAND AND WALES	Moreton Baptist Preschool		1102143		CC16a
	Receipts and payments accounts				
	For the period from	01-Jan-19	To	31-Dec-19	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
2,3 and 4 year old EYE funding	108,486	-	-	108,486	97,536
Inclusive Practice Fund	-	3,272	-	3,272	3,267
Fees	10,482	-	-	10,482	14,060
school photos	106	-	-	106	55
uniform sales	318	-	-	318	349
bank interest	56	-	-	56	42
WRFU milk scheme	948	-	-	948	666
Red Nose/Pudsey collections		524	-	524	499
Sub total (Gross income for AR)	120,396	3,796	-	124,192	116,474
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	120,396	3,796	-	124,192	116,474
A3 Payments					
Staffing	100,439	3,088	-	103,527	106,474
room hire	9,348	-	-	9,348	9,348
insurance	1,446	-	-	1,446	1,441
Consumable items	3,833	-	-	3,833	3,697
Staff training / Subscriptions	866	-	-	866	1,511
Stationery	376	-	-	376	521
maintenance	1,100	-	-	1,100	-
Admin costs	1,914	-	-	1,914	1,552
Uniform	310			310	179
Pudsey /Red Nose collections paid out		524	-	524	499
Sub total	119,632	3,612	-	123,244	125,222
A4 Asset and investment purchases, (see table)					
Purchase of toys/books etc	637	184	-	821	707
new furniture / outdoor area	251	-	-	251	1,382
Sub total	888	184	-	1,072	2,089
Total payments	120,520	3,796	-	124,316	127,311
Net of receipts/(payments)	- 124	-	-	- 124	- 10,837
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	82,840	-	-	82,840	93,677
Cash funds this year end	82,716	-	-	82,716	82,840

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	298	-	-
	CAFCASH account	9,022	-	-
	CAF GOLD account	33,396	-	-
	Shawcross Bank	40,000		
	Total cash funds	82,716	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment (insurance value)	unrestricted fund	-	25,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	HMRC PAYE due	unrestricted fund	419	15 January 2020
	Independent examination of accounts (Stewardship)	unrestricted fund	720	
	EYE grant received in advance for Spring term	unrestricted fund	9,562	
	Soft Play Surfaces	unrestricted fund	2,159	15 January 2020
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	A M Frith	Andrew Mark Frith	10/09/2020	
	James C Laird	James C Laird	10/09/2020	

**Independent Examiner's Report
To the Trustees of
Moreton Baptist Preschool Playgroup**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2019 on pages 5 and 6 which have been prepared on the receipts and payments basis.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary Evans

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 18 September 2020