

REGISTERED COMPANY NUMBER: 05368531 (England and Wales)
REGISTERED CHARITY NUMBER: 1108855

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020
FOR
HOME-START EAST SUSSEX
(A COMPANY LIMITED BY GUARANTEE)

Woodgate Accounting Services Limited
Chartered Certified Accountants
Unit 43, Newhaven Enterprise Centre
Newhaven
East Sussex
BN9 9BA

HOME-START EAST SUSSEX

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FOR THE YEAR ENDED 31ST MARCH 2020

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HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2020**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Chair's Overview 2019-20

It gives me pleasure to report on another year during which Home-Start East Sussex has continued to provide valuable services to some of the most vulnerable in our community while confronting the ever dominant concerns of solvency and long-term survival. It was a year that ended with dramatic changes to our way of working in order to conform to the Covid 19 rules on social distancing.

While there is much about which to be positive, there was also sadness. Ron Hunter, our long-serving Company Secretary, was forced, through ill-health, to resign suddenly from the Board of Trustees in October 2019. Sadly, he died later in the year. Ron had been a Board member for well over a decade and was dedicated to the work of Home-Start. His profound knowledge in matters of governance, his professionalism and wisdom were great assets to the organisation. No matter the challenges, Ron's ever-cheerful style could always be relied upon to lift spirits – he has been much missed and we thank him for giving so generously of his time and energy for so many years.

The well-established and respected early intervention service for disadvantaged families with young children continued for its 23rd year under the leadership of Egle Kelpsaite. Funded largely by Children in Need and Wealden District Council, 41 families with 89 children received support from our 30 trained volunteers. All but one of these families reported they had benefitted hugely from the help provided and the feedback from the families was unfailingly positive. The year in question was the third and final year of a significant grant from Children in Need; we were, however, fortunate to be granted an extension of funding for 2020/21 prior to CiN instituting a new model for the award of grants.

A new programme for survivors of domestic abuse was developed during the year to replace the nationally recognised *Freedom* programme which had become rather dated. Named *Lotus*, and focussing on empowering women to work towards safe futures with hope and resilience, the programme was offered on a day-a-week basis over six weeks and was led, during the latter half of the year, by Alex Salmon. During the year, seven programmes were run in different locations across the county supporting 67 women and, indirectly, their 97 children. Feedback from the participants was exceptionally positive, many feeling their futures had been significantly re-cast by the experience of working together with others in similar circumstances.

Following an exacting review process, led by Kate Lawrence, the quality of the domestic abuse programmes was acknowledged by our achieving the quality standard required by Safe Life Leading Lights, the major national body accrediting work in this area. By the end of the year HSES had received acknowledgement that Sussex Police Commissioner's Office would fund five Lotus programmes in Hastings throughout 2020-21.

Towards the end of the year, Home-Start East Sussex was awarded relatively modest grants by Eastbourne Borough Council and Comic Relief/Groundwork to pilot an entirely new group programme for first-time mothers living in Eastbourne and Hailsham. Called *Being Mum*, the intention was to help new mothers to get to grips with their demanding new roles by discussing the challenges and changes they face together in small groups meeting in community locations. Regrettably, the start of this new work had to be delayed for it to be reconfigured using digital technology to bring the mothers together – to conform to the Covid 19 rules on social distancing. At the time of writing, this new service is expected to start in August.

Covid 19 has had a dramatic impact on all our work. As lockdown was imposed, staff vacated the office in Newhaven but continued to work from home recognising that the support Home-Start provides to domestic abuse survivors and to families already struggling with acute difficulties was needed more than ever. The tiny staff group, led by Kate Lawrence, are to be congratulated in having turned things round so quickly using digital technology to reach families in their homes and to bring together groups of abused women. Their skill was recognised shortly after the end of the year by receiving an additional Covid 19 response grant from Sussex Police Commissioner's Office to run extra Lotus sessions digitally. The experience of working in this way appears to be standing Home-Start in good stead for the future where distance working may be required routinely to augment our face-to-face approach.

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2020**

Rising to challenges has characterised the year for everyone in Home-Start and it is exceptionally pleasing to recognise the energy, flexibility and determination which staff and volunteers have demonstrated in these difficult times. I therefore offer my thanks to those staff and volunteers, to our 'clients' who have accepted the new ways of working, to members of the Board of Trustees and to those who have funded our work – all have played key roles in keeping Home-Start East Sussex in business in the immediate and longer-term future.

Christine Moon
Chair, HSES

FINANCIAL REVIEW

At a time when there continues to be an increasing need for the services we seek to provide I am pleased to report that our financial performance closely mirrors the budget that had been agreed by the Trustees at the start of this financial year.

It is a situation which could not have been achieved without the practical attention to financial detail by the Chief Executive Officer and her team. In a challenging year, which has seen many and varied calls on their time, working within a challenging budget can be difficult. However, maintaining an appropriate level of financial control has enabled Home-Start to move forward during this year in the knowledge that its financial performance is being controlled and monitored clearly.

The Trustees have continued to encourage this visible method of financial management as we develop and support our longer term plans.

For the year under review we are reporting a net deficit of £13.5k, which is a little lower than the budgeted figure. It is reassuring that expenditure is once again in line with the budget expectation, with income generation supporting the year's reasonable financial performance.

The net deficit has reduced our total reserves at year-end to £47.5k. This will support a generally balanced budget for the 2020/21 financial year, as approved by the Trustees. It will enable us to continue, and expand, our services under controlled circumstances.

Ken Starnes
Treasurer

OBJECTIVES AND ACTIVITIES

Home-Start East Sussex aims to support parents who are disadvantaged and struggling to cope with a range of difficulties such as domestic abuse, physical illness, disability, mental ill-health, poverty, chaotic living arrangements and homelessness so that they can build better lives for their families and thereby transform the life chances of some of the most socially excluded children and families in East Sussex and Brighton & Hove.

A safe, secure, loving and stable family and home environment strongly determines a child's future life chances. But being a parent isn't always easy. Children whose parents are struggling to cope often miss out on the love, routines and support that are vital for their future success. These are the children and families we aim to help.

Our Services in 2019-20

Our work is focused on two main activities both of which help disadvantaged families to overcome their difficulties and move forward positively with their lives. Some families engage with both strands of our support

- * the Volunteer Home-Visiting Service
- * the Lotus Domestic Abuse Recovery Programme

Volunteer-Home-Visiting Service – East Sussex

The aim of this service is to help families to develop learning and developmental opportunities for their pre-school children. Volunteers are recruited, trained and matched with families whom they help in their homes through weekly visits to provide emotional and practical support to help parents identify and overcome a range of issues that could directly or indirectly impact on their children's wellbeing and development.

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2020**

Families are frequently referred to us by professionals (health visitors, social workers or others) for our early intervention and support but families are also able to refer themselves.

Lotus Domestic Abuse Recovery Programme - East Sussex and Brighton & Hove

HSES's home-grown six-week strengths-based programme was developed in 2019-20 shaped by client feedback, best-practice approaches, up-to-date theory and in line with Safe Lives Leading Lights quality standards. We support women living in East Sussex and Brighton & Hove who have experienced domestic abuse in the past in order to keep them and their children safe in future relationships. Through participation in the courses, women-victim-survivors are helped to process their experience and learn about different types of domestic abuse including early warning signs. The programme includes confidence-building exercises and promotes the elements of a healthy relationship.

The charity works closely with the statutory services and the local domestic abuse agencies that work with high risk clients.

ACHIEVEMENTS AND PERFORMANCE

Volunteer Home-Visiting Service

This was the final year that the home-visiting service focused support on school readiness, thanks to the security of a three-year Children in Need grant. In the course of the year:

- 30 volunteers supported 41 disadvantaged families helping to transform the lives of their 89 children
- 97% of families supported in their homes reported positive outcomes
- Families identified one, two or three outcomes at initial assessment. Of those being supported with that outcome, by the end of support:
 - 100% of children experienced an improved home environment
 - 96% of children experienced parents' improved skills in parenting
 - 50% of children improved their learning and development skills so they were ready for school

Lotus Domestic Abuse Programme

This was the fourth year that we delivered a specialist domestic abuse recovery programme.

- 67 women attended six 6-week Lotus domestic abuse recovery programmes delivered in Brighton, Crowborough, Eastbourne, Hastings, Robertsbridge and Willingdon
- 84% of the women had children - a total of 97 children benefitted from their mothers' participation in the courses
- 100% of participants reported positive outcomes

In February 2020 awarded the Safe Lives Leading Lights quality standard – the gold star for domestic abuse services. Leading Lights is an accreditation programme which recognises and rewards good and safe practice in community based domestic abuse services across the UK. Leading Lights offers services, partner agencies and commissioners a set of standards for supporting victims of domestic abuse through a risk led response, and is designed to ensure that victim-survivors of domestic violence receive the same level of service, regardless of where they are in the country

THE FUTURE

Long-term survival remains our highest priority and as we move forward in 2020/21 we will be:

- * Identifying and applying for funding for the Home-Visiting Service so that it can continue beyond March 2021 when existing funding will cease
- * Working towards identifying multi-year funding for our Lotus domestic abuse recovery programme
- * Working towards identifying funding for new domestic abuse recovery programmes including child-to-parent violence
- * Reviewing our operating model to ensure it is fit for purpose and, wherever possible, simplifying it to reduce costs while maintaining quality
- * Constantly monitoring our financial position to ensure the security of the operation and to take steps to mitigate problems arising
- * Remaining positive and optimistic in harnessing our talented team's 'can do attitude' and innovative culture - critical to our long-term survival

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST MARCH 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Board of Trustees governs the charity in accordance with the company's Memorandum and Articles of Association; it sets the objectives and provides leadership and strategic direction. The Board delegates the day-to-day management of the charity to the Chief Executive Officer. She is assisted by a small team of staff (mainly part-time) who deliver the Freedom courses directly and also recruit, train and supervise the volunteers who support families in their homes.

The Board of Trustees met on six occasions during the year and received regular reports from the Chief Executive Officer, staff and the Treasurer.

Two sub-committees dealing with matters of finance and personnel advise the Board as and when required. Each meets according to need and advises the Board in accordance with its respective terms of reference.

Risk Management

The trustees regularly review the major risks to which the charity is exposed, paying particular attention to financial matters, child and adult safeguarding issues, reputational risk and personal safety. The trustees are satisfied that the policies in place to manage and mitigate identified risks are appropriate.

APPRECIATION

We conclude our report by thanking everyone involved in helping Home-Start East Sussex support those local families who, for various reasons, struggle to cope with the challenges of everyday life. These families, at no cost to themselves, have benefitted greatly from, and valued, our support. A benefit made possible by the generous support, financial and in kind, received from the following donor groups.

- Our volunteers who give freely of their time to provide a home visiting support service to those in need
- Our various funders for their financial support and confidence in our ability to deliver a valuable benefit to the community
- All the individuals, local traders, other organisations and fundraisers for their donations
- Our partners from various agencies for their help with training and for sharing helpful information and advice on an on-going basis
- Our small team of paid staff, for their hard work, dedication and commitment in co-ordinating and managing the efforts of all to ensure that our charity remains fit for purpose and all funds received spent wisely.

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

Registered Company Number
05368531

Registered Charity Number
1108855

Registered Company number

Registered office
Enterprise Centre
Denton Island
Newhaven
East Sussex
BN9 9BA

Trustees

Mr D A Andrews
Mr M A Brewer
Mrs H Edwards
Mr C R Hunter
Mrs M P Jackson
Mrs S J Last
Miss C E Moon
Ms J M P Rice-Oxley
Mr K Starnes
Ms J M Szalay
Mr J W Thurley

Appointed 20/05/20
Resigned 22/10/19
Appointed 20/05/20

Chair
Appointed 22/10/19

Company Secretary
Mr C R Hunter
Ms K Lawrence

Resigned 22/10/19

Independent examiner
Philip Woodgate, FCCA
Woodgate Accounting Services Limited
Chartered Certified Accountants
Unit 43, Newhaven Enterprise Centre
Newhaven
East Sussex
BN9 9BA

Chief Executive Officer
Ms K Lawrence

HOME-START EAST SUSSEX

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Home-Start East Sussex for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

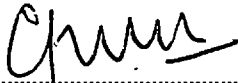
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 29 July 2020 and signed on its behalf by:



.....
Miss C E Moon - Chair of Trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOME-START EAST SUSSEX**

Independent examiner's report to the trustees of Home-Start East Sussex ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I can confirm that I am qualified to undertake the examination because I am a registered member of Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Philip Woodgate, FCCA
Woodgate Accounting Services Limited
Chartered Certified Accountants
Unit 43, Newhaven Enterprise Centre
Newhaven
East Sussex
BN9 9BA

Date: 29 July 2020

HOME-START EAST SUSSEX**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2020**

		Unrestricted funds £	Restricted funds £	Total 2020 funds £	Total 2019 funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	44,236	47,588	91,824	96,155
Other trading activities	3	577	-	577	8
Investment income	4	<u>234</u>	<u>-</u>	<u>234</u>	<u>22</u>
Total		45,047	47,588	92,635	96,185
 EXPENDITURE ON					
Charitable Activities	5	<u>50,987</u>	<u>55,200</u>	<u>106,187</u>	<u>110,058</u>
Total		<u>50,987</u>	<u>55,200</u>	<u>106,187</u>	<u>110,058</u>
NET (EXPENDITURE)		(5,940)	(7,612)	(13,552)	(13,873)
 Transfers between funds					
	15	<u>19,453</u>	<u>(19,453)</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		13,513	(27,065)	(13,552)	(13,873)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>34,000</u>	<u>27,065</u>	<u>61,065</u>	<u>74,938</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>47,513</u></u>	<u><u>-</u></u>	<u><u>47,513</u></u>	<u><u>61,065</u></u>

HOME-START EAST SUSSEX (REGISTERED NUMBER: 05368531)**BALANCE SHEET 31ST MARCH 2020**

		Unrestricted funds £	Restricted funds £	Total 2020 funds £	Total 2019 funds £
	Notes				
FIXED ASSETS					
Tangible assets	12	1,265	-	1,265	1,687
CURRENT ASSETS					
Debtors	13	1,060	20,000	21,060	1,192
Cash at bank		<u>50,080</u>	<u>-</u>	<u>50,080</u>	<u>65,118</u>
		51,140	20,000	71,140	66,310
CREDITORS					
Amounts falling due within one year	14	(4,892)	(20,000)	(24,892)	(6,932)
NET CURRENT ASSETS		<u>46,248</u>	<u>-</u>	<u>46,248</u>	<u>59,378</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>47,513</u>	<u>-</u>	<u>47,513</u>	<u>61,065</u>
NET ASSETS		<u>47,513</u>	<u>-</u>	<u>47,513</u>	<u>61,065</u>
FUNDS	16				
Unrestricted funds				47,513	34,000
Restricted funds				<u>-</u>	<u>27,065</u>
TOTAL FUNDS				<u>47,513</u>	<u>61,065</u>

BALANCE SHEET - CONTINUED
AT 31ST MARCH 2020

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

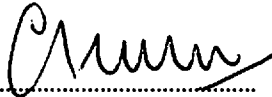
The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 29 July 2020 and were signed on its behalf by:



.....
Miss C E Moon – Chair of Trustees



.....
Mr K Starnes – Treasurer

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31ST MARCH 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirements of Section 3 Financial Statement Presentation paragraph 3.17(d).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are accounted for as they are received by the charity. Donations received in the year that relate to specific purposes have been included in restricted funds.

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants are received during the year under review but relate to a later period, the amount is deferred.

Investment income is accounted for on a receivable basis.

All other income is accounted for on a receivable basis.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs included as part of the charitable expenditure include costs of the preparation and examination of the statutory accounts, the costs of trustees meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 25% reducing balance
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HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2020**

1. ACCOUNTING POLICIES - continued

Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. No direct tax charges have arisen in the charity.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	7,239	7,486
Grants	<u>84,585</u>	<u>88,669</u>
	<u>91,824</u>	<u>96,155</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Small Grants and Awards	6,997	2,029
Chalk Cliff Trust	5,000	5,000
Children in Need	30,556	29,961
Foreshaw Trust	-	4,499
Brenda Ford	-	10,000
Hastings & Rother CCG	-	5,000
Homity Trust	-	2,680
Henry Smith Charity	10,000	10,000
People's Postcode Trust	17,032	-
Allen Lane Foundation	3,000	-
Sussex Community Foundation	3,000	-
Wealden District Council	9,000	-
Large Grants and Awards	<u>-</u>	<u>19,500</u>
	<u>84,585</u>	<u>88,669</u>

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising events	-	8
Trading Income	<u>577</u>	<u>-</u>
	<u>577</u>	<u>8</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>234</u>	<u>22</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 6)	Support Costs (See note 7)	Totals
	£	£	£
Personnel costs	74,864	-	74,864
Direct service costs	11,566	-	11,566
Occupancy costs	8,505	-	8,505
Administration costs	6,221	-	6,221
Corporate costs	1,731	-	1,731
Depreciation	-	422	422
Governance costs	-	2,878	2,878
	<u>102,887</u>	<u>3,300</u>	<u>106,187</u>

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020****6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2020 £	2019 £
Staff costs	71,200	82,287
Contractors	7,106	-
Rent	7,416	6,286
Water	-	(27)
Insurance	879	839
Light and heat	210	152
Telephone	1,384	1,033
Postage and stationery	893	908
Sundries	420	552
Volunteer's expenses	1,994	2,725
Training, room hire and expenses	2,466	4,110
Repairs, maintenance and cleaning	171	365
IT maintenance services	912	823
Staff travel and courses	3,664	4,096
Payroll expenses	-	275
Home-Start UK fee	1,731	1,947
Publicity and marketing	250	12
Christmas event	469	340
DBS costs	382	-
Assets expensed	1,340	-
	<u>102,887</u>	<u>106,723</u>

7. SUPPORT COSTS

	Finance £	Depreciation £	Governance £	Totals £
Computer equipment	-	422	-	422
Governance costs	<u>60</u>	<u>-</u>	<u>2,818</u>	<u>2,878</u>
	<u>60</u>	<u>422</u>	<u>2,818</u>	<u>3,300</u>

Accountancy fees include £1,200 (2019 - £1,200) in respect of the independent examination of these financial statements and £nil (2019 - £nil) in respect of other accountancy services.

Support costs, included in the above, are as follows:

Finance

	2020 Governance Costs £	2019 Governance Costs £
Bank charges	<u>60</u>	<u>60</u>

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020****7. SUPPORT COSTS continued****Depreciation**

	2020 Computer Equipment £	2019 Computer Equipment £
Depreciation of tangible fixed assets	<u>422</u>	<u>393</u>

Governance costs

	2020 Governance Costs £	2019 Governance Costs £
Accountancy fees	1,200	1,200
Legal and professional fees	-	-
Board expenses	<u>1,618</u>	<u>1,682</u>
	<u>2,818</u>	<u>2,882</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Depreciation - owned assets	422	393
Other operating leases	<u>7,416</u>	<u>6,286</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

Trustees' expenses

During the year, ten (2019 – nine) trustees received reimbursement of travel and other related expenses amounting to £1,619 (2019 - £1,682). At the Balance Sheet date, an amount of £697 (2019 - £540) was owed to trustees in respect of these expenses.

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020****10. STAFF COSTS**

	2020	2019
	£	£
Wages and salaries	<u>71,200</u>	<u>82,287</u>
	<u>71,200</u>	<u>82,287</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Total	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	29,015	67,140	96,155
Other trading activities	8	-	8
Investment income	<u>22</u>	<u>-</u>	<u>22</u>
Total	29,045	67,140	96,185
EXPENDITURE ON			
Charitable activities			
Personnel costs	32,429	38,413	70,842
Direct service costs	451	8,395	8,846
Occupancy costs	7,259	2,795	10,054
Depreciation	393	-	393
Administration costs	3,504	11,583	15,087
Corporate costs	-	1,948	1,948
Governance costs	<u>2,329</u>	<u>559</u>	<u>2,888</u>
Total	46,365	63,693	110,058
NET (EXPENDITURE)/INCOME	(17,320)	3,447	(13,873)
Transfer between funds	2,564	(2,564)	-
Net movement in funds	(14,756)	883	(13,873)
RECONCILIATION OF FUNDS			
Total funds brought forward	48,756	26,182	74,938
TOTAL FUNDS CARRIED FORWARD	<u>34,000</u>	<u>27,065</u>	<u>61,065</u>

HOME-START EAST SUSSEX

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020

12. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2019	2,232
Additions	-
At 31st March 2020	<u>2,232</u>
DEPRECIATION	
At 1st April 2019	545
Charge for year	<u>422</u>
At 31st March 2020	<u>967</u>
NET BOOK VALUE	
At 31st March 2020	<u>1,265</u>
At 31st March 2019	<u>1,687</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	20,000	-
Other debtors	-	132
Prepayments and accrued income	<u>1,060</u>	<u>1,060</u>
	<u>21,060</u>	<u>1,192</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	2,706	1,627
Social security and other taxes	986	1,105
Accruals and deferred income	20,000	3,000
Accrued expenses	<u>1,200</u>	<u>1,200</u>
	<u>24,892</u>	<u>6,932</u>

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020****15. MOVEMENT IN FUNDS**

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/20 £
Unrestricted funds				
General fund	-	(5,940)	19,453	13,513
Designated fund - Contingency reserve	<u>34,000</u>	<u>-</u>	<u>-</u>	<u>34,000</u>
	34,000	(5,940)	19,143	47,513
Restricted funds				
Children in Need	2,333	(2,440)	107	-
Chalk Cliff Trust	9,732	-	(9,732)	-
Henry Smith Charity	10,000	-	(10,000)	-
Hastings & Rother CCG	5,000	(3,270)	(1,730)	-
People's Postcode Trust	-	(1,902)	1,902	-
	<u>27,065</u>	<u>(7,612)</u>	<u>(19,453)</u>	<u>-</u>
TOTAL FUNDS	<u>61,065</u>	<u>(13,552)</u>	<u>-</u>	<u>47,513</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,047	(50,987)	(5,940)
Designated fund – Contingency reserve	-	-	-
Restricted funds			
Children in Need	30,556	(32,996)	(2,440)
Hastings & Rother CCG	-	(3,270)	(3,270)
People's Postcode Trust	17,032	(18,934)	(1,902)
	<u>47,588</u>	<u>(55,200)</u>	<u>(7,612)</u>
TOTAL FUNDS	<u>92,635</u>	<u>(106,187)</u>	<u>(13,552)</u>

Contingent liability for closure – an amount of £34,000 has been carried forward to be designated for the purpose of covering all statutory and legal obligations should the charity have ceased operations.

HOME-START EAST SUSSEX**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2020****15. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1/4/18 £	Net movement in funds £	Transfers between funds £	At 31/3/19 £
Unrestricted funds				
General fund	1,756	(17,320)	15,564	-
Designated fund - Contingency reserve	<u>47,000</u>	<u>-</u>	<u>(13,000)</u>	<u>34,000</u>
	48,756	(17,320)	2,564	34,000
Restricted funds				
Children in Need	8,668	(6,371)	36	2,333
Wealden District Council	6,500	(5,794)	(706)	-
Homity Trust	648	(290)	(358)	-
Awards for All	4,415	(1,555)	(2,860)	-
Chalk Cliff Trust	5,000	4,732	-	9,732
Santander	951	(930)	(21)	-
Henry Smith Charity	-	10,000	-	10,000
Foreshaw Trust	-	117	(117)	-
Brenda Ford	-	(1,887)	1,887	-
Hastings & Rother CCG	-	5,000	-	5,000
Homity Trust	<u>-</u>	<u>425</u>	<u>(425)</u>	<u>-</u>
	26,182	3,447	(2,564)	27,065
TOTAL FUNDS	<u>74,938</u>	<u>(13,873)</u>	<u>-</u>	<u>61,065</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	29,045	(46,365)	(17,320)
Restricted funds			
Children in Need	29,961	(36,332)	(6,371)
Wealden District Council	-	(5,794)	(5,794)
Homity Trust	-	(290)	(290)
Awards for All	-	(1,555)	(1,555)
Chalk Cliff Trust	5,000	(268)	4,732
Santander	-	(930)	(930)
Henry Smith Charity	10,000	-	10,000
Foreshaw Trust	4,499	(4,382)	117
Brenda Ford	10,000	(11,887)	(1,887)
Hastings & Rother CCG	5,000	-	5,000
Homity Trust	<u>2,680</u>	<u>(2,255)</u>	<u>425</u>
	67,140	(63,693)	3,447
TOTAL FUNDS	<u>96,185</u>	<u>(110,058)</u>	<u>(13,873)</u>

16. PENSION COMMITMENTS

The charitable company contributes to employees' defined contribution pension schemes. The pension cost charge for the year represents contributions payable by the company to the schemes and amounted to £2,966 (2019 - £2,246).

17. OTHER FINANCIAL COMMITMENTS

Should the charity have ceased operations as at 31 March 2020, the trustees estimate that expenditure totalling £34,000 (2019 - £34,000) would have to be made out of funds existing at that date to ensure that all statutory and legal obligations relating to staff and property under the charity's control are satisfied in full.

18. RELATED PARTY DISCLOSURES

During the year, donations were received from trustees amounting to £1,141 (2019 - £996). Trustees' expenses are detailed in note 9.

Remuneration paid to key management personnel during the year (including national insurance and pension costs) amounted to £41,858 (2019 - £38,219).

19. MEMBERS LIABILITY

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.