# CANOLFAN MAERDY UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The company is a non-profit making organisation whose objectives are to promote the benefits of the inhabitants of the County Borough of Neath Port Talbot and surrounding areas, without distinction of sex, sexual orientation, race or political, religious or other opinions by Associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation of life for the said inhabitants. Also the charitable company aims to maintain and manage a centre for activities promoted by the charity and its constituent bodies in furtherance of the above objects.

#### **FINANCIAL REVIEW**

#### Going concern

At the year end the unrestricted reserves were negative and restricted reserves were temporarily used to fund some of the unrestricted activities. The charity has been through a very difficult time this year but going forward into 2020 the charity has slimmed its staffing, changed management structure, been successful in obtaining a large number of grants and contracts and the charity is currently showing positive general reserves which it hopes to increase by the end of next year end.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

## **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 8th December 2008 and registered as a charity on 4th September 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

#### Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purpose of charity law. The rules regarding the number of directors and their appointment, reappointment and removal are contained in the Articles of Association to which reference should be made.

#### Risk management

The Directors actively review the major risks which the charity faces on a regular basis and they believe that maintaining the free reserves at the levels stated below, combined with an annual review of the controls over key financial systems carried out through an internal audit programme, will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

Although the charity has made a deficit on the unrestricted reserves of £13,525, there is a surplus on the restricted reserves of £28,346 and therefore overall there is a surplus during the year of £14,821. Since the year end the charity has successfully obtained new grants and childcare contracts that will help the charity to continue to operate. After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 06768110 (England and Wales)

Registered Charity number 1131506

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2019

# **Registered office**

Old NCB Offices New Road Tairgwaith Ammanford Carmarthenshire SA18 1UP

#### **Trustees**

Mrs M H Dawson (resigned 30.5.19) Mr L J Preece Doctor S H Reynolds Mrs G Thomas Miss K Young Mr H T Pugh

# **Company Secretary**

Doctor S H Reynolds

# **Independent Examiner**

Bevan Buckland LLP Langdon House Langdon Road SA1 Swansea Waterfront Swansea SA1 8QY

Approved by order of the board of trustees on ...

H. T. Pugk Mr H T Pugh - Trustee 28/09/20 and signed on its behalf by:

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CANOLFAN MAERDY

#### Independent examiner's report to the trustees of Canolfan Maerdy ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than
  any requirement that the accounts give a true and fair view which is not a matter considered as part of
  an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Henry Lloyd-Davies
Institute of Chartered Accountants in England and Wales
Bevan Buckland LLP
Langdon House
Langdon Road
SA1 Swansea Waterfront
Swansea
SA1 8QY

Date: ....28 September 2020......

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

INCOME AND ENDOWMENTS FROM	Notes	Unrestricted fund	Restricted funds	2019 Total funds £	2018 Total funds £
Donations and legacies		5,210	-	5,210	5,199
Charitable activities Charitable activities	3	225,530	90,946	316,476	284,273
Other trading activities Other income	2	3,310 4,914		3,310 4,914	1,812 1,102
Total		238,964	90,946	329,910	292,386
EXPENDITURE ON Charitable activities Charitable activities		246,866	62,600	309,466	290,813
Other		5,623	-	5,623	3,826
Total		252,489	62,600	315,089	294,639
NET INCOME/(EXPENDITURE)		(13,525)	28,346	14,821	(2,253)
RECONCILIATION OF FUNDS					
Total funds brought forward		105	-	105	2,358
TOTAL FUNDS CARRIED FORWARD		(13,420)	28,346	14,926	105

#### BALANCE SHEET 31 DECEMBER 2019

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS Tangible assets	8	7,285	5,295	12,580	7,265
CURRENT ASSETS Debtors Cash at bank and in hand	9	3,962 (2,221)	23,051	3,962 20,830	6,864 20,834
		1,741	23,051	24,792	27,698
CREDITORS Amounts falling due within one year	10	(22,446)	-	(22,446)	(34,858)
NET CURRENT ASSETS/(LIABILITIES)		(20,705)	23,051	2,346	(7,160)
TOTAL ASSETS LESS CURRENT LIABILITIES		(13,420)	28,346	14,926	105
NET ASSETS/(LIABILITIES)		(13,420)	28,346	14,926	105
FUNDS Unrestricted funds Restricted funds	11			(13,420) 28,346	105
TOTAL FUNDS				14,926	105

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

HT Prol.
Mr HT Pugh - Trustee

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

the requirements of Section 7 Statement of Cash Flows.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% reducing balance
Motor vehicles - 25% reducing balance
Computer equipment - Straight line over 4 years

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

## **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

#### 1. ACCOUNTING POLICIES - continued

#### Cash at bank

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **Debtors**

Short term debtors are measured at transaction price, less any impairment.

#### Creditors

Short term creditors are measured at transaction price.

#### **Provision for liabilities**

Provisions are recognised when the company has a present obligation (legal and constructive) from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

# **Functional and Presentation Currency**

The company's functional and presentation currency is pounds sterling.

### **Going Concern**

3.

The company continues to adopt the going concern basis in preparing its financial statements.

## 2. OTHER TRADING ACTIVITIES

		2019 £	2018 £
Fundraising events		3,310	1,812
INCOME FROM CHA	ARITABLE ACTIVITIES		
		2019	2018
	Activity	£	£
Child care	Charitable activities	154,636	173,670
Room rental income	Charitable activities	1,717	2,115
Cafe income	Charitable activities	1,083	2,257
Grants	Charitable activities	114,888	65,454
Flying start income	Charitable activities	44,152	35,597
Training income	Charitable activities	-	176
Employment fees	Charitable activities		5,004
		316,476	284,273
		( <del></del> )	
Grants received incl	uded in the above, are as follows:		
Ordino rocorrod, mor		2019	2018
		£	£
NPTCBC core fundir	na	23,942	17,783
Work choice	-9	_	3,000
Milk grant		346	832
Age UK Gwanwyn		-	495
Community council		5,040	720
Western Bay		1,950	5,850
NPT Childcare Strate	egy	-	5,002
Garfield Western		1,667	18,333
Awards for All		5,786	4,133
Carried forward		38,731	56,148

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

## 3. INCOME FROM CHARITABLE ACTIVITIES - continued

	2019	2018
	£	£
Brought forward	38,731	56,148
Celtic Energy	700	-
Workway	1,629	3,743
Elite	-	4,215
DWP Access to Work	-	1,148
Amman Valley Community Benefit	-	200
NPT Community transport DW worker	20,000	-
WCVA Landfill	39,962	-
NPT Childcare capital grant	9,366	_
South Wales Police Trust	4,500	-
	114,888	65,454

# 4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	1,816	2,596

# 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 nor for the year ended 31 December 2018.

# Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2019 nor for the year ended 31 December 2018.

# 6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019	2018
Management	3	3
Kitchen staff	. 1	1
Nursery staff	12	11
Office staff	4	4
Cleaning staff	1	1
·		
	21	20
		***

No employees received emoluments in excess of £60,000.

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

7.	COMPARATIVES FOR THE STATEMENT O	E FINANCIAI	ACTIVITIES		
,.	COMPARATIVES FOR THE STATEMENT O	FINANCIAL	Unrestricted fund £	Restricted funds £	Total funds £
	INCOME AND ENDOWMENTS FROM Donations and legacies		5,199	-	5,199
	Charitable activities Charitable activities		236,602	47,671	284,273
	Other trading activities Other income		1,812 1,102	-	1,812 1,102
	Total		244,715	47,671	292,386
	EXPENDITURE ON Charitable activities Charitable activities		243,142	47,671	290,813
	Other		3,826	-	3,826
	Total		246,968	47,671	294,639
	NET INCOME/(EXPENDITURE)		(2,253)	-	(2,253)
	RECONCILIATION OF FUNDS				
	Total funds brought forward		2,358	-	2,358
	TOTAL FUNDS CARRIED FORWARD		105	-	105
8.	TANGIBLE FIXED ASSETS	Fixtures			
		and fittings £	Motor vehicles £	Computer equipment £	Totals £
	COST At 1 January 2019 Additions	17,295 1,836	14,695 5,295	11,640 -	43,630 7,131
	At 31 December 2019	19,131	19,990	11,640	50,761
	<b>DEPRECIATION</b> At 1 January 2019 Charge for year	14,682 653	10,043 1,163	11,640 -	36,365 1,816
	At 31 December 2019	15,335	11,206	11,640	38,181
	NET BOOK VALUE At 31 December 2019	3,796	8,784	-	12,580
	At 31 December 2018	2,613	4,652		7,265

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

9.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
			2019	2018
	Trade debtors		£ 3,518	£ 6,172
	Other debtors		-	248
	Prepayments		444	444
			3,962	6,864
			=====	
10.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEA	R		
			2019	2018
	Trade creditors		£ 3,016	£ 2,100
	Social security and other taxes		3,078	2,205
	Other creditors		15,152	29,279
	Accruals and deferred income		1,200	1,274
			22,446	34,858
11.	MOVEMENT IN FUNDS			
			Net movement	At
		At 1.1.19	in funds	31.12.19
		£	£	£
	Unrestricted funds General fund	105	(13,525)	(13,420)
	Ochoral fund	100	(10,020)	(10,120)
	Restricted funds		5,295	5,295
	NPT Childcare capital grant WCVA Landfill	-	21,659	21,659
	South Wales Police Trust	-	1,392	1,392
		-	28,346	28,346
		<del></del>		
	TOTAL FUNDS	105	14,821	14,926
		<del></del> _		
	Net movement in funds, included in the above are as follows:			
		Incoming	Resources	Movement
		resources	expended	in funds
	Unrestricted funds	£	£	£
	General fund	238,964	(252,489)	(13,525)
	Restricted funds			
	Restricted Fund	37,118	(37,118)	-
	NPT Childcare capital grant	9,366	(4,071)	5,295
	WCVA Landfill South Wales Police Trust	39,962	(18,303)	21,659 1,392
	South wates Police Trust	4,500	(3,108)	1,332
		90,946	(62,600)	28,346
	TOTAL FUNDS	329,910	(315,089)	14,821
			====	

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

# 11. MOVEMENT IN FUNDS - continued

# Comparatives for movement in funds

		Net	
		movement	At
	At 1.1.18	in funds	31.12.18
	£	£	£
Unrestricted funds			
General fund	2,358	(2,253)	105
	,	( , ,	
TOTAL FUNDS	2,358	(2,253)	105
Comparative net movement in funds, included in the a	above are as follows:		
	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds	L <sub>c</sub>	2	~
General fund	244,715	(246,968)	(2.252)
General fund	244,715	(240,900)	(2,253)
Restricted funds			
Restricted Fund	3,048	(3,048)	_
GBS Health-milk grant	784	(784)	_
Age UK	495	(495)	_
Community Council	720	(720)	_
Western Bay	5,850	(5,850)	_
NPT Childcare Strategy	5,002	(5,002)	_
Garfield Western	18,333	(18,333)	_
Awards for All	4,133	(4,133)	-
Workways	3,743	(3,743)	_
Elite	4,215	(4,215)	_
DWP Access to Work	1,148	(1,148)	_
Amman Valley Community Benefits	200	(200)	_
Transfer validy definitioning behavior		(200)	
	47,671	(47,671)	-
TOTAL CUMPS	292,386	(204 620)	(2.252)
TOTAL FUNDS	292,300	(294,639)	(2,253)
40 (1 1 1 40 (1		6 11	

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.18 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds General fund	2,358	(15,778)	(13,420)
Restricted funds NPT Childcare capital grant WCVA Landfill South Wales Police Trust	<u>-</u> - -	5,295 21,659 1,392	5,295 21,659 1,392
		28,346	28,346
TOTAL FUNDS	2,358	12,568	14,926

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2019

# 11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	483,679	(499,457)	(15,778)
Restricted funds			
Restricted Fund	40,166	(40,166)	_
GBS Health-milk grant	784	(784)	_
Age UK	495	(495)	_
Community Council	720	(720)	-
Western Bay	5,850	(5,850)	-
NPT Childcare Strategy	5,002	(5,002)	-
Garfield Western	18,333	(18,333)	-
Awards for All	4,133	(4,133)	-
Workways	3,743	(3,743)	-
Elite	4,215	(4,215)	-
DWP Access to Work	1,148	(1,148)	-
Amman Valley Community Benefits	200	(200)	-
NPT Childcare capital grant	9,366	(4,071)	5,295
WCVA Landfill	39,962	(18,303)	21,659
South Wales Police Trust	4,500	(3,108)	1,392
	138,617	(110,271)	28,346
TOTAL FUNDS	622,296	(609,728)	12,568

## 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2019.

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	FOR THE TEAR ENDED 31 DECEMBER 2019	2019 £	2018 £
INCOME AND ENDOWMEN	ITS		
<b>Donations and legacies</b> Donations		5,210	5,199
Other trading activities Fundraising events		3,310	1,812
Charitable activities Child care Room rental income Cafe income Grants Flying start income Training income Employment fees		154,636 1,717 1,083 114,888 44,152 - - 316,476	173,670 2,115 2,257 65,454 35,597 176 5,004
Other income Sundry income		4,914	1,102
Total incoming resources		329,910	292,386
EXPENDITURE			
Charitable activities Wages Social security Pensions Rates and water Light and heat Telephone Postage and stationery Advertising Sundries Cost of sales Computer expenses Repairs and renewals Cleaning and waste disposal Nursery consumables Kitchen consumables Subscription Payroll costs Insurance Security Travel expenses Equipment hire Fixtures and fittings		218,457 7,954 2,832 1,253 7,521 1,579 2,853 539 1,153 8,380 - 5,782 2,242 1,739 - 234 1,181 2,545 1,605 4,460	192,694 6,890 1,890 1,396 10,490 1,401 3,051 411 1,506 9,537 1,332 3,158 3,249 1,952 204 1,247 2,469 1,605 1,034 503 488
Motor vehicles Carried forward		1,163 274,125	653 247,752

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
Charitable activities	£	£
Brought forward	274,125	247,752
Computer equipment		1,455
	274,125	249,207
Other		
Staff training	1,112	447
Staff Uniform	130	248
Pest control	450	270
Vehicle fuel	1,126	1,144
Motor licences and insurance	2,134	1,234
Motor repairs and servicing	611	378
Bank charges	60	105
	5,623	3,826
Support costs		
Management Wages	31,800	39,284
Professional fees		120
1 Totobolottal 1999		
	31,800	39,404
Support costs		
Accountancy fees	2,130	2,100
Legal fees	1,411	102
	3,541	2,202
Total resources expended	315,089	294,639
Net income/(expenditure)	14,821	(2,253)