

# **KHADIJATUL KUBRA (R.A) EDUCATION TRUST**

**Charity Registration Number: 1137162**

## **REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

**REPORTING ACCOUNTANTS:**  
**AM ACCOUNTANCY SERVICES**  
**78 BEN JONSON ROAD**  
**LONDON E1 3NN**  
**TEL: 020 7790 6111**

**KHADIJATUL KUBRA (R.A) EDUCATION TRUST**  
FOR THE YEAR ENDED 31 MARCH 2020

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# KHADIJATUL KUBRA (R.A) EDUCATION TRUST

FOR THE YEAR ENDED 31 MARCH 2020

## MANAGEMENT COMMITTEE

CHAIR PERSON	Mr Abdul Karim
GENERAL SECRETARY	Mr Burhan Uddin
TREASURER	Mr Mansur Hasan
ADDRESS	71 Blen Heim Road London E6 3EG

BANKER	HSBC BANK PLC
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INDEPENDENT EXAMINER	AM ACCOUNTANCY SERVICES 78 BEN JONSON ROAD LONDON E1 3NN TEL: 020 7790 6111
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## Charity's Trustees:

Mr Abdul Karim  
Mr Burhan Uddin  
Mr Mansur Hasan  
Mrs Zaynab Parveen  
Mr Mahbub Husnain  
Mr Mahmud Hussein  
Mr Humayun Raja

# **KHADIJATUL KUBRA (R.A) EDUCATION TRUST**

## **REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2020**

The trustees present their report and financial statements for the year ended 31 March 2020.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued in 2005 in preparing the annual report and financial statements of the Charity.

### **Legal Status:**

Charity: Registered with the Charity Commission, Charity Number: 1137162

### **Objects, Principal Activities and Organisation of the Charity**

The Charity was established with aims & objectives as follows:

To promote the benefits of the Bangladeshi inhabitants living in England and Bangladesh the following charitable purposes:

- a) To Prevent or relief of poverty in the UK and internationally by providing or assisting in the provision of Education, Training, Healthcare projects and all the necessary grants, items and services to individuals in need to relieve poverty.
- b) To advance the Islamic Religion for the benefit of the public through the holding of prayer meetings, Lectures, Teaching, producing and distributing literature to enlighten others about the Religion.

# **KHADIJATUL KUBRA (R.A) EDUCATION TRUST**

## **REPORT OF THE EXECUTIVE COMMITTEE**

**FOR THE YEAR ENDED 31 MARCH 2020**

### **Organisation:**

A Management Committee, the members of which are the trustees manages the affairs of the charity  
The Management Committee manages the business of the charity including the paying of all expenses

### **Trustees:**

Trustees, who are all members of the executive committee, and who served during the year are set out on page 3.

The trustees are elected at the Annual General Meeting, for membership of the Executive Committee and serve until the end of the next Annual General Meeting, where they can stand for re- election as members of the new Executive Committee.

### **Trustees responsibilities in relation to the financial statements**

The committee or Trustees are required by charity's law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the Trustees are required to:

The Trustees are responsible for preparing the Trustees Annual Report and the Financial Statements in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these Financial Statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011.

The Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

### **VOLUNTEERS:**

The Trustees wish to record their appreciation on behalf of the Charity and community for the volunteers who assist in the smooth running of the Charity and are critical in helping to keep the running costs down

### **RISK REVIEW:**

The Trustees have conducted their own review of the major risks to which the Charity is exposed and steps have been initiated to minimise the identified risks. All functions of the Charity are subjected to periodic review resulting in a process of ongoing improvement.

All staff and volunteers are trained and have all the required statutory and regulatory clearances required.

# KHADIJATUL KUBRA (R.A) EDUCATION TRUST

## REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2020

### SERIOUS INCIDENTS AND EXCEPTIONS:

The Trustees are pleased to note, that there were no incidents which gave rise to the need for the Trustees to lodge a Serious Incident Report with the Charity Commission. Furthermore, there were no Exceptions recorded and which gave rise to the need for the Trustees to record on the Charity's Exceptions' Register.

### RELATED PARTY TRANSACTIONS:

During the year the Charity was under the control of Trustees and Management Committee members as listed above. This report, which has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies.

No members of the management committee received any remuneration during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

### Reserve Policy

It is the policy of the charity that unrestricted funds, which have not been designated for a specific use, should be maintained at a level equivalent to its expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding. They will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The Centre will actively work to achieve this level of reserves.

### INDEPENDENT EXAMINER

According to the provisions of the Charities Act 2008 and updated 2011, the Committee has agreed that an audit is not required for this financial year. However due to provisions of the same act an independent examiner is required and AM Accountancy Services appointed as external Accountant or Independent Examiner.

### Transaction and financial position

The Statement of Financial Activities shows net surplus for the year of £28,130 and our accumulated funds stand at £40,409 in total.

AM Accountancy Services carried out an independent examination of the accounts included in the report.

This report, which has been prepared in accordance with the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued in 2005.

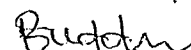
### Approved by the trustees and signed on its behalf by

This report was approved by the Executive Committee on and signed on their behalf.



Mr Abdul Karim  
(Chairman)

Date: 29-09-2020



Mr Burhan Uddin  
(General Secretary)

Date: 29/09/2020

**To the Trustees of**  
**KHADIJATUL KUBRA (R.A) EDUCATION TRUST**  
FOR THE YEAR ENDED 31 MARCH 2020

We report on the accounts for the year ended 31 March 2020 set out on pages 8 to 12 which have been prepared under the historical cost convention and the accounting policies set out in note 1 to the financial statements.

**Respective Responsibilities of Trustees and Accountants**

As described on page 5 the trustees are responsible for the preparation of the financial statements, and they consider that the trust is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion to you.

**Basis of Opinion**

We conducted our work in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charity, and making such limited enquiries of the trustees and officers as we considered necessary for the purpose of this report. These procedures provide only the assurance expressed in our opinion.

**Opinion**

In our opinion:

- (a) The accounts are in agreement with the accounting records kept by the charity under the requirements of the Statement of Recommended Practice – Accounting and Reporting by Charities;
- (b) Having regard only to, and on the basis of, the information contained in those accounts:
  - (1) The accounts have been drawn up in a manner consistent with the accounting requirements specified the Statement of Recommended Practice – Accounting and Reporting by Charities, and
  - (2) The charity satisfied the conditions for the exemption from an audit of the accounts for the year specified in the Charities Act.
  - (3) This unaudited Account we have prepared in accordance with the figure, information and explanation we have received from the management of the current committee.

*AM ACCOUNTANCY SERVICES*

AM ACCOUNTANCY SERVICES  
78 BEN JONSON ROAD  
LONDON E1 3NN

Date: 29/09/20

AM ACCOUNTANCY SERVICES  
78 BEN JONSON ROAD  
LONDON E1 3NN  
TEL: 020 7790 6111  
FAX: 020 7790 8033

**KHADIJATUL KUBRA (R.A) EDUCATION TRUST**  
**Statement of Financial Activities (Income & Expense Statement)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted £	Restricted £	2020 Total £	2019 Total £
<b>Incoming Resources</b>					
<b>Voluntary income:</b>					
Membership fees		450		450	450
Friday Collections					
Parents Contribution (Madrasha)					
Sadqa Donations					
Ijaza Income (Cupping Income)					
Refurbishment Project					
All Other General Donations		34,011		34,011	15,912
<b>Other Income:</b>					
Donations Via Gift Aid & Just Giving		7,147		7,147	1,078
<b>Total Incoming Resources</b>		<b>41,608</b>	<b>0</b>	<b>41,608</b>	<b>17,440</b>
<b>Resources Expended</b>					
<b>Direct Charitable Expenditure</b>					
Printing, postage, stationery & Advertisement					
Telephone, fax and photocopies					
Rent, Rates and service charges					
Light, Heat and Water					
Books and Materials					
Transport					
Cleaning					
Wages and Volunteer expenses					
Education project in Bangladesh		13,201		13,201	17,151
Charity Giving					
<b>Direct charitable expenditure</b>		<b>13,201</b>	<b>0</b>	<b>13,201</b>	<b>17,151</b>
<b>Management &amp; Administration Expenses:</b>					
Accountancy		200		200	200
Advertising and promotion		77		77	
Bank charges					
Insurance					
CRB fee					
Depreciation					
Sundry					
Repairs					
<b>Management &amp; Administration Expenses:</b>		<b>277</b>	<b>0</b>	<b>277</b>	<b>200</b>
<b>Total Resources Expended</b>		<b>13,478</b>	<b>0</b>	<b>13,478</b>	<b>17,351</b>
<b>Net Incoming Resources / (resources expended)</b>		<b>28,130</b>	<b>0</b>	<b>28,130</b>	<b>89</b>
<b>Net Movement funds for the period:</b>		<b>28,130</b>	<b>0</b>	<b>28,130</b>	<b>89</b>
<b>Total Funds Brought forward</b>		<b>12,279</b>	<b>0</b>	<b>12,279</b>	<b>12,190</b>
<b>Balance at 31 March 2020</b>		<b>40,409</b>	<b>0</b>	<b>40,409</b>	



# KHADIJATUL KUBRA (R.A) EDUCATION TRUST

## Summary Income and Expenditure Account FOR THE YEAR ENDED 31 MARCH 2020


	Notes	2020 £
Income		41,608
Total expenditure		13,478
Net Surplus (Deficit) for the financial year		<u>28,130</u>

There were no recognised gains other than those included in the Income and Expenditure Account for current year.

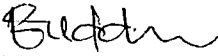
**KHADIJATUL KUBRA (R.A) EDUCATION TRUST**  
**Statement of Assets & Liabilities ( Balance Sheet)**  
**As at 31 March 2020**

	NOTE	<u>2020</u> £	£
<b>Fixed Assets</b>			
Fixture, Fittings and Equipments		-	0
<b>Current Assets</b>			
Cash at Bank & in Hand		51,829	
		<u>-</u>	
		51,829	
<b>Current Liabilities</b>			
Amount falling due to one year			
Accruals	3	<u>420</u>	
<b>NET CURRENT ASSETS / (LIABILITIES)</b>			51,409
<b>Creditors</b>			
Amounts falling due after more than one year	4		11,000
<b>TOTAL ASSETS LESS LIABILITIES</b>			<u><u>40,409</u></u>
 <b>FUNDS: Brought Forward</b>	 5		 12,279
Excess/(Deficit) of income over expenditure			28,130
<b>Total Funds</b>			<u><u>40,409</u></u>


The financial statements were approved by the Executive Committee and signed on their behalf:

  
 .....  
 Mr Abdul Karim  
 (Chairperson)

Date: 29/09/2020

  
 .....  
 Mr Burhan Uddin  
 (General Secretary)

Date: 29-9-2020

  
 .....  
 Mr Mansur Hasan  
 (Treasurer)

Date: 30/09/2020

The Notes on pages 10 to 12 form part of the financial statements.

# **KHADIJATUL KUBRA (R.A) EDUCATION TRUST**

**FOR THE YEAR ENDED 31 MARCH 2020**

## **NOTES TO THE ACCOUNTS**

### **1. ACCOUNTING POLICIES**

#### **a. Basis of Accounting**

Basis of accounting The Financial Statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value.

The Financial Statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

#### **b. Grants**

Revenue grants are credited to the Income and Expenditure account on a receivable basis.

#### **c. Donations**

Donation are recorded on a receipt basis.

#### **d. Incoming Resources**

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

#### **e. Resources Expended**

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

#### **f. Going Concern Basis**

The financial statements have been prepared on the going concern basis, as in the opinion of the trustees, there are no issues arising which would suggest any other basis as being more appropriate.

#### **g. Administration Costs**

Administration expenditure includes all expenditure not directly related to the charitable activity.

#### **h. Taxation**

As a charity, they are exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

#### **i. Depreciation:**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixture, Fitting and Equipment: 15 % on Reducing Balance method

# **KHADIJATUL KUBRA (R.A) EDUCATION TRUST**

FOR THE YEAR ENDED 31 MARCH 2020

## **NOTES TO THE ACCOUNTS**

### **2. Net Surplus of the Financial Year**

The excess of expenditure over income is stated after charging:

	<u>2020</u>
	£
Accountants' remuneration	200
Depreciation	0

### **3. Creditors and Accruals**

Accountancy	470
	<u>470</u>

### **4. Interest Free Loan**

<u>11,000</u>
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### **5. Funds/Capital**

	<u>2020</u>
	£
Balance at <del>31</del> March 2019	12,279
Balance at 31 March 2019	<u>12,279</u>
Excess/ (Deficit) of Income over Expenditure	28,130
Balance at 31 March 2020	<u>40,409</u>