

PEOPLE FIRST DORSET
(a company limited by guarantee)

Report and Financial Statements

For the year ended 31st March 2020

Charity number 1106963

Company number 05189356

PEOPLE FIRST DORSET

Company information

For the year ended 31st March 2020

Charity number **1106963**

Company number **05189356**

Registered office

2 Herringston Barn
Winterborne Herringston
Dorchester
Dorset DT2 9PU

Trustees and Directors who served during the year to 31st March 2020

Graham Waters - Chair -appointed 5th December 2019
Ruth Bettenson - Treasurer
Richard Maxfield - Vice Treasurer
Hazel Morgan
Paul Andrew St Quinton
Catherine Bolado - appointed 5th December 2019
Deborah Holyer - appointed 5th December 2019
Catriona Ann Duncan - resigned on 9th July 2019

Company Secretary

Sara Whistance

Independent accountants

Martin and Company (Bridport) Limited
2 Victoria Grove
Bridport
Dorset DT6 3AA

Bankers

The Co-operative Bank
CCLA Investment Management

PEOPLE FIRST DORSET
(a company limited by guarantee)

Financial Statements
For the year ended 31st March 2020

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PEOPLE FIRST DORSET
Report of the Trustees for the year ended 31st March 2020

The Trustees present their report and the financial statements for the year ended 31st March 2020. The Trustees, who are also directors for the purposes of company law, who served during the year and up to the date of this report, are set out on the Company Information page.

Structure, governance and management

The organisation is a charitable company limited by guarantee (05189356), incorporated on 26 July 2004, and registered as a charity (1106963) on 24 November 2004 as Dorset People First. The name was changed to People First Dorset on 20 March 2014.

The company was established under a Memorandum of Association which sets out the objects of the charitable company and is governed under its Articles of Association. The company updated its Memorandum of Association in September 2018. Under the Articles, the Directors are re-elected or elected at the AGM each year and there must always be a minimum of 3 directors.

The liability of members is limited to a sum not exceeding £1, being the amount that each members undertakes to contribute to the assets of the charity in the event of it being wound up while he, she or it is a member or within one year after he, she or it ceases to be a member.

Objectives and activities

The company is a charity and exists to promote any charity purpose (including the promotion of education and social inclusion) for the benefit of individuals with learning disabilities ("Individuals") assisting these Individuals to integrate into society, in particular (but not exclusively) by:

- (1) enabling Individuals to be self-advocates providing workshops, forums and general support;
- (2) providing local support groups that encourage and enable Individuals to integrate and participate more effectively with the wider community and build confidence in themselves;
- (3) enabling and supporting Individuals to learn new skills that will assist them in progressing towards a more independent and full life, participating more effectively with the wider community and improving their health and wellbeing;
- (4) providing social and educational opportunities for Individuals within the community which promote social inclusion and independence;
- (5) increasing, or co-ordinating, opportunities for Individuals to engage better with the bodies which provide any services that Individuals use and to enable those providers to better meet the needs of Individuals;
- (6) raising public awareness of the issues affecting Individuals, both generally and in relation to their social exclusion; and
- (7) offering guidance, support and assistance to the families and supporters of Individuals in relation to the care and support of Individuals (to the extent that it benefits the Individual)

PEOPLE FIRST DORSET
Report of the Trustees for the year ended 31st March 2020

Achievements and performance

The Charity has with our talented and committed staff continued to work hard during the year to support people with learning disabilities. Activities which are considered to be restricted projects are shown in more detail on page 16.

Operations and Governance at People First Dorset

People First Dorset is a 'self-advocacy' organisation, led and run by people with learning disabilities, with support from staff and volunteers.

We develop self-advocacy in three stages. It starts by coming together at the Friendship Club, followed by Speaking Up and then leading change through our new Action Groups. Our mission is to support people learning disabilities to be independent, have their voices heard and to be included in community life.

People can join People First Dorset as a member if they have a learning disability. Others can apply to join if they are a carer, a professional or represent an organisation. Only one person from any organisation can join as a member.

People First Dorset also offers a Quality Checkers service, where people with learning disabilities review the quality of housing and day services. Our Easy Read service puts information into an accessible format, so that people with learning disabilities are able to read and understand it.

People First Dorset currently have a staff team of 4 full time and 8 part time employees, and are governed by a Board of Trustees, including one person who has a learning disability. Sitting alongside the Board of Trustees is a Management Committee of between 6 -8, the members of which all have a learning disability. With the trustees, they oversee the strategy and operations of the charity. With support from the Operations Manager, the Management Committee meet regularly to talk about current projects and discuss the future direction of People First Dorset. They meet occasionally with the board, who also attend some Management Committee meetings.

In the last year, the Management Committee: -

- presented at the AGM on People First Dorset achievements
- supported with recruitment and interviews
- helped create our new vision, mission statement and strapline
- presented at the PFD Away Day about the role of the Management Committee
- attended other project meetings, i.e. Friendship Club Steering Group, to monitor how projects are working
- supported the redesign of Quality Checking paperwork and marketing material
- helped design new projects, such as; money and independent living workshops
- helped with new PFD newsletter

Much has also been achieved in the last year to strengthen the core of the charity. Thanks to Lloyds Community Foundation Enhance support, the team have strengthened our financial operations and accounting practices. A new cloud-based accounting system has been introduced to allow for in-depth financial analysis and reporting.

PEOPLE FIRST DORSET
Report of the Trustees for the year ended 31st March 2020

In line with GDPR regulations, we have also updated our data management policy and procedures, including gaining updated permissions from all persons we hold data for and updating our IT systems to a remote secure server. The team are also developing a database system to store and manage all data securely, with the ability to produce a range of increasingly essential statistical, activity and performance reports.

In line with our marketing plan, we have also created a new website, in line with our new logos and branding. We have worked over the year with Charities Aid Foundation, thanks again to Lloyds Community Foundation for providing this support. CAF have supported us to develop a fundraising plan which will increase our supporter base and donations.

In the final month of the financial year, the charity and our members were affected by the impact of COVID-19. The team were in close contact with members and responded to their changed needs by delivering projects in different ways. Funders remained supportive. A full report will be provided in the 2020/21 accounts.

Project reports

Friendship Club and Young Friendship Club

What is it? The Friendship Club enables people with learning disabilities to make and sustain friendships in the community. It is led and run by its members, who choose social and healthy activities in local places such as cafes, bowling centres, pubs or museums. Outcomes include members feeling less isolated, establishing peer group friendships, feeling safer, more connected in their community, and with greater confidence. Young Friendship Club offers activities for 15-19 year olds, supporting them to manage the transition into adulthood and our mainstream Friendship Club events.

Who funds it? Funding this year came from Dorset Council Innovation Fund, Mind Alive, Communities Against Cancer, Dorset Community Foundation, the O'Brien Trust and a number of donations from business and individuals.

Duration of project? Ongoing.

How many people attend? This year 221 people with learning disabilities attended Friendship Club and 29 attended Young Friendship Club. New members continue to join.

Who runs it? Two part time Project Coordinators, a volunteer Steering Group of people with learning disabilities and volunteers.

Notable outcomes:

- The number of small, independent friendship groups which formed last year have continued to strengthen and develop. Members are meeting up increasingly with minimal support successfully as well as able to support each other to meet and manage their friendships. They are meeting up in venues used by Friendship Club (they are safe and familiar), enabling more friendships to be maintained outside of Friendship Club.
- The Simply Supper nights have continued to be popular, aside from evenings when the weather is inclement. Members set up this project, as they are concerned about their health and weight. Initial events have been extremely popular and well attended. The aim is to meet friends and enjoy a healthy meal.

PEOPLE FIRST DORSET

Report of the Trustees for the year ended 31st March 2020

- Working on the STORM project with University College London. This project, known as Standing Up for Myself, is researching how people with learning disabilities can better support each other to manage and resist stigma.
- Two members presented at Mencap in London about the Friendship Club project – the key successes and benefits
- Keeping safe from domestic abuse evening at the New Vic, in November. In partnership with the Dorset Adult Safeguarding Board we held an information and quiz event, more than 60 people with learning disabilities attended.
- Live Well, Stay Well event, where over 80 members came together to learn about healthy living and how to help prevent and recognise symptoms of cancer. In partnership with Dorset Healthcare, members learnt about sun safety, healthy eating, and exercise.

Speaking Up

What is it? This project enables people with learning disabilities to come together and develop their speaking up skills. It can be very difficult for someone with a learning disability and limited communication skills to know how to speak up for themselves. This project enables members to feel more confident to talk about issues affecting their lives, from ordering a drink in a café to sharing more serious issues such as poor care, abuse, moving into independent living or hate crime. 8 groups run across the county.

Thanks to funding from the Big Lottery we are able to set up Action Groups across Dorset. This will enable members to take concerns raised at Speaking Up groups and work together, with support from staff and volunteers, to address these concerns. This might be contacting a bus company about inaccessible timetables, meeting local MPs to share concerns about inequalities or liaising with housing providers about accommodation issues.

This work now extends to Somerset where People First Dorset are commissioned by Somerset council to run groups in Yeovil, Taunton and Bridgwater. We are also funded by Discovery Community Fund to run groups in Street and Minehead. These groups are called Our Voice.

With both Speaking Up and Our Voice, feedback about issues affecting members is shared with decision makers such as local authorities and health bodies. These organisations often commission care and services for people with a learning disability, so it is important for them to know what is going well, or not so well.

Both Speaking Up and Our Voice groups also work with commissioners to carry out consultations with our members about proposed changes to services, and if services are getting it right. It's important the views of people with learning disabilities are represented before decisions are made about issues which may affect their lives.

Who funds it? Funding this year came from Dorset Council, People's Health Trust, Somerset Council, Discovery Community Fund, Wessex Water via Quartet Community Foundation, West Dorset District Council, Tampon Tax Fund and some donations from business and individuals. In February of 2019 we secured a substantial grant from the Big Lottery, enabling the project to continue for 3 years and also to develop the Action Groups, described above.

PEOPLE FIRST DORSET
Report of the Trustees for the year ended 31st March 2020

Duration of project? Ongoing.

How many people attend? The groups have 130 regular members attending. It supports all our members.

Who runs it? Two full time Project Managers and one part time Project Co-ordinator. Three part time Project Workers who have a learning disability.

Notable outcomes: -

- Members leading meetings; continuing to address issues; supporting each other to build confidence, improve self-advocacy skills, challenge decisions and be safe in community.
- Weymouth Speaking Up group formed an Action group this year, which has been meeting twice a month in addition to the usual Speaking Up group meetings. The action group has been learning new skills in order to lead on taking action to address some pertinent issues in Weymouth, including developing a safe places scheme.
- Dorchester Speaking Up group now run independently by members, supported by volunteers. Huge success; members working hard in learning skills to achieve this. The group celebrated their one-year anniversary of independence. They also worked with Dorset Community Action to design an easy read benefits booklet.
- Our Voice groups very successful in Somerset. Yeovil members continue to run an independent Action Group. This group have developed an annual action plan, which includes addressing housing inequalities and producing easy read 'what's on' guides.

With the development of the new groups in Minehead and Street, Somerset now has an Our Voice group in each of its 5 districts, ensuring people with a learning disability have the opportunity to speak up though out Somerset.

- Money workshops have been run for all Dorset Speaking Up groups. These workshops helped members develop and practice their financial skills i.e. checking change in shops, budgeting, the value of essential items and where to get support with managing your money.
- 6 Speaking Up members have worked with Southampton University on a research project, 'Self-Building our Lives'. The project has researched how people with learning disabilities develop local community support networks, which enable them to live independently and safely within the community. Resources including a website, films and easy read information have been produced and shared widely as a result of the project.
- Girls Aloud, a course of workshops for women with learning disabilities, and funded by Tampon Tax funds through Dorset Community Foundation, were extremely successful. A group of women, who helped co-design the sessions, learnt about topics ranging from women's health, breast screening, fitness and relationships to travel training, first aid, make-up and internet safety. A video of the workshops can be found on our YouTube channel.
- Representatives from our Management Committee, senior management team and board of trustees were invited to present to Lloyds Bank Foundation and support them to better understand the needs of people with learning disabilities and the organisations which support them, as they developed their funding offer for learning disability

PEOPLE FIRST DORSET

Report of the Trustees for the year ended 31st March 2020

- The charity was also asked to present at the United Nations in New York as part of World Down Syndrome Day. One of our members presented how PFD supports members to make decisions, particularly in relations to participation in Management meetings. The event was held online due to COVID-19 restrictions on travel.
- Two members have continued to write a weekly column in the local newspaper, with editing support from PFD. As far as we know, they are the only people in the UK who have a learning disability, who are regularly speaking up with their own column in the press
- Three of our members wrote a response to the Panorama programme, which highlighted the abuse at Whorlton Hall, and which was published in the British Medical Journal.

Quality Checkers

What is it? Quality Checkers provides information for people with learning disabilities to help them choose quality services or housing. A team of people with learning disabilities will visit providers (e.g. day opportunities and supported living) to find out what is good and what can be improved. We then send a report with our feedback, helping services to improve their offering.

Duration of project? Ongoing.

Who runs it? A part time Project Co-ordinator, part time Project Worker and a group of Quality Checkers who have learning disabilities.

Notable outcomes:

- Services increasingly listening to recommendations and making valuable improvements.
- Quality Checking team feeling welcomed and valued at services; establishing strong relationships. More members volunteering to be a 'Quality Checker'.
- Completing our work with 'Barod' (social enterprise in Wales) where members are exploring developing Quality Checkers into a social enterprise.
- Completing private Quality Checks for 2 supported living service providers.

PEOPLE FIRST DORSET
Report of the Trustees for the year ended 31st March 2020

Financial review

The incoming resources for the year amounted to £152,682 of which £117,245 represented restricted funds. The outgoing expenditure amounted to £214,775 of which £138,235 was in respect of restricted projects. The overall deficit of £62,093 has been deducted from the reserves carried forward.

The total reserves on 31st March 2020 were £ 81,269 of which £8,945 represents restricted funds.

The results are summarised on page 9 and shown in more detail on pages 15 and 16. The Charity held £74,165 on deposit with CCLA Investment Management and £56,494 in a Co-Op Deposit account, in addition to money held in the current account with the Co-operative Bank for day to day needs. The Trustees consider that these reserves are sufficient to meet the Charity's requirements for the next financial year.

Responsibilities of the Trustees (Directors)

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015
- make judgements and estimates that are reasonable and prudent and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Independent accountants

Martin and Company (Bridport) Limited were appointed as the charitable company's independent accountants during the year and have expressed their willingness to continue.

This report has been prepared in accordance with the Statement of Recommended Practice 2015 (FRS102) - Accounting and Reporting by Charities and in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees (Directors) on 23rd July 2020 and signed on its behalf by:

Chair

GR Waters





PEOPLE FIRST DORSET

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

CHARITY NUMBER 110693 COMPANY NUMBER 0518936

I report on the accounts which are set out on pages 9 to 16

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

Basics of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the account records Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's Statement

In connection with my examination, no matter has come to my attention to indicate that:

- Accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- The accounts do not accord with such records;
- Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102);
- Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

B.R. Kenway FCCA
Martin and Company
Chartered Tax Advisors and Accountants
2 Victoria Grove
Bridport
Dorset, DT6 3AA

18th August 2020

PEOPLE FIRST DORSET
Company number 05189356
Statement of Financial Activities (including Income and Expenditure account)
for the year ended 31st March 2020

	Note	Unrestricted Funds 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2020 £	Restricted Funds 2019 £	Total Funds 2020 £	Total Funds 2019 £
Income from:							
Donations	3	14,364	8,576	-	3,760	14,364	12,336
Charitable activities	3	20,330	23,822	117,245	112,494	137,575	136,316
Investments		743	367	-	-	743	367
Total		35,437	32,765	117,245	116,254	152,682	149,019
Expenditure on :							
Raising funds	4	-	-	-	3,957	0	3,957
Charitable activities	4	76,540	10,797	138,235	173,909	214,775	184,706
Total		76,540	10,797	138,235	177,866	214,775	188,663
Net income (expenditure)		(41,103)	21,968	(20,990)	(61,612)	(62,093)	(39,644)
Transfers between funds		1,321	48,614	(1,321)	(48,614)	0	0
Net movement in funds		(39,782)	70,582	(22,311)	(110,226)	(62,093)	(39,644)
Reconciliation of funds							
Total funds brought forward		112,106	41,524	31,256	141,482	143,362	183,006
Total funds carried forward		72,324	112,106	8,945	31,256	81,269	143,362

PEOPLE FIRST DORSET
BALANCE SHEET
31st MARCH 2020
Company number 05189356

	Note	2020 £	2019 £
Fixed Assets	6	-	-
Current Assets			
Debtors	7	0	13,932
Cash at Bank		133,056	138,401
Cash in Hand		11	229
		133,067	152,562
Creditors: amounts due within one year	8	(51,798)	(9,200)
Net current assets		81,269	143,362
Net assets		<u>£81,269</u>	<u>£143,362</u>
Reserves	9		
Restricted funds		8,945	31,256
Unrestricted funds		72,324	112,106
Total funds		<u>£81,269</u>	<u>£143,362</u>

The directors statements required by Section 475(2) and (3) are shown on the following page which forms part of this Balance sheet

PEOPLE FIRST DORSET
BALANCE SHEET (continued)
AT 31st MARCH 2020
DIRECTORS STATEMENTS REQUIRED BY SECTIONS 475(2) AND (3)

In approving these financial statements as directors of the company we hereby confirm:

that for the year stated above the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006

that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31st March 2020; and

that we acknowledge our responsibilities for :

(1) ensuring that the company keeps accounting records which comply with Section 386; and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

In accordance with section 444 of the Companies Act 2006 the Profit and loss account has not been delivered

The accounts were approved by the Trustees (Directors) on 23rd July 2020 and signed on its behalf by



Chair

GR Waters

1. Accounting policies

Basis of preparation

- a) The financial statements have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015); Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value. In preparing the accounts the Trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS 102 the the restatement of comparatives was required. In the event no restatements were required.
- b) Preparation of the accounts on a going concern basis
The Trustees have recently updated the Charity's business plan for 2020/2021 to reflect the steps being taken to deal with the effects of the Coronavirus COFID -19. The Trustees consider that the accounts be prepared on a going concern basis.
- c) Grants are recognised in the Statement of Financial Activities in the year in which they are received. Generally grants have conditions attached that create a service requirement that must be met by the Charity and accordingly are included as incoming resources from charitable activities.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which can not be recovered.
- e) Resources expended are allocated to the particular activity where the cost including staff salaries relates directly to that activity.
- f) Depreciation is provided at rates calculated to write off the cost of each asset either over its expected useful life which is estimated to be at 4 years or over the period covered by the grant receivable which may be three years or less.
- g) Unrestricted funds are other incoming resources receivable without specified purpose, budgetary conditions or contracts and are available as general funds.
- h) Restricted funds are to be used for specific purposes as laid down by the grantor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

	2020 £	2019 £
2. Net incoming resources for the year		
This is stated after crediting and charging		
Bank deposit interest received	744	367
Depreciation	0	300
Accountancy and independent examination fees	1,200	1,200
Trustees expenses	0	0
3. Incoming resources		
Income from donations		
K. O'Brien Trust legacy	7,297	0
Donations for Glitterball event	0	3,760
Other donations	7,067	8,576
	14,364	12,336
Income from charitable activities including grants		
Grants	28,041	44,840
Contracts	46,700	58,000
Other sources	62,834	33,476
	<u>137,575</u>	<u>136,316</u>

4. Expenditure	2020	2019
	£	£
Fund raising costs		
Employee costs	<u>0</u>	<u>3,957</u>
Expenditure on charitable activities		
Employee costs	160,112	127,047
General Administration	40,888	48,666
Motor expenses	0	5,559
Premises	6,950	6,617
Repairs	72	417
Travel and subsistence	6,753	57
Depreciation	0	300
	<u>214,775</u>	<u>188,663</u>

5. Staff costs	£	£
Staff costs excluding contracted as self employed were as follows		
Salaries	146,966	116,861
Social Security costs	9,232	7,952
Employers NIC allowance	-3,000	-3,000
Employers pension contributions	<u>6,914</u>	<u>5,234</u>

There were no employees who received total emoluments of more than £60,000.

No Trustee received any remuneration during the year or in the previous year
Trustees were reimbursed for reasonable travelling costs to attend trustee meetings.

The average weekly number of employees during the year was as follows	Number	Number
Projects and fund raising	10	8
Administration	<u>2</u>	<u>1</u>

6. Tangible fixed assets

Cost	£
Brought forward	21,073
Additions	-
Carried forward	<u>21,073</u>

Depreciation

Brought forward	21,073
Charge for the year	-
Carried forward	<u>21,073</u>

Net book value

At 31st March 2020 -

At 31st March 2019 -

7. Debtors	2020	2019
	£	£
Contract income receivable	<u>0</u>	<u>13,392</u>

8. Creditors: amounts falling due within one year

	2020	2019
	£	£
Income received in advance	50,598	6,000
Creditors	-	2,000
Accruals	1,200	1,200
	<u>51,798</u>	<u>9,200</u>

PEOPLE FIRST DORSET
Notes to the financial statements for the year ended 31st March 2020

9. Reserves

	Unrestricted	Restricted
	£	£
Brought forward at 1st April 2019	112,106	31,256
Transfer between reserves	1,321	(1,321)
Surplus (deficit) of income over expenditure	(41,103)	(20,990)
Carried forward at 31st March 2020	<u>72,324</u>	<u>8,945</u>

The reserves at the year end are represented by

	Unrestricted	Restricted
	£	£
Fixed assets	0	0
Debtors	0	0
Bank and cash	<u>73,524</u>	<u>59,543</u>
	73,524	59,543
Creditors	<u>-1,200</u>	<u>-50,598</u>
	<u>72,324</u>	<u>8,945</u>

10. Capital

The company has no share capital.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of a winding up.

11. Commitments

Lease of premises

The Charity has a commitment under a lease of the premises at Herringston Barn, Winterborne Herringston near Dorchester. The lease is continuing on a quarter by quarter basis at a rent of £1,187.50 per quarter.

Leasing commitment

The Charity entered into a leasing agreement for an Olivetti colour photocopier. The agreement is for 60 months commencing in June 2018 with quarterly rentals of £1,171.

Pension commitments

The Charity has an obligation under an agreement with the National Employment Savings Trust (NEST) dated 22nd February 2016 to make pension contributions on behalf of three members of staff. The contribution commenced in June 2016 at 5% of qualifying earnings.

Members of staff are to start making contributions of 3% with effect from April 2019

12. Taxation

The charitable company is exempt from Corporation Tax on its charitable activities.

13. Related party transactions

There were no related party transactions during the year which require disclosure in these accounts.

PEOPLE FIRST DORSET
INCOME AND EXPENDITURE ACCOUNT
YEAR TO 31ST MARCH 2020

	2020 Total £	2020 Restricted £	2020 Unrestricted £	2019 Total £	2019 Restricted £	2019 Unrestricted £
Incoming resources						
Grants	72,171	58,701	13,470	71,494	71,494	0
Contracts and work done	59,235	58,544	691	54,791	41,000	13,791
Legacy	7,297	0	7,297	0	0	0
Donations	7,067	0	7,067	12,336	3,760	8,576
Bank deposit interest	743	0	743	367	0	367
Other sources	6,169	0	6,169	10,031	0	10,031
Total incoming resources	152,682	117,245	35,437	149,019	116,254	32,765
Resources expended						
Salaries	160,114	99,766	60,348	127,047	118,430	1,170
Expenses	54,661	38,469	16,192	61,616	59,435	9,628
Total resources expended	214,775	138,235	76,540	188,663	177,865	10,798
Surplus (deficit) for the year	-62,093	-20,990	-41,103	-39,644	-61,611	21,967

PEOPLE FIRST DORSET
Restricted income and expenditure by Fund
For the year ended 31st March 2020

	2020	2019	2020	2019	2020	2019	2020	2019
	Speaking Up							
	Comic Relief		Somerset CC Yeovil		Peoples Health Trust		DCC User Led	
	£	£	£	£	£	£	£	£
Income								
Grants	3,447	13,738	5,875	5,875	12,393	2,052		
Contract							41,000	41,000
Work done							600	
	<u>3,447</u>	<u>13,738</u>	<u>5,875</u>	<u>5,875</u>	<u>12,393</u>	<u>2,052</u>	<u>41,600</u>	<u>41,000</u>
Expenditure								
Salaries		17,133	4,524	3,672	6,951	5,484	34,212	32,470
Expenses		6,985	2,520	1,135	2,592	672	13,820	10,427
		<u>24,118</u>	<u>7,044</u>	<u>4,807</u>	<u>9,543</u>	<u>6,156</u>	<u>48,032</u>	<u>42,897</u>
Surplus (deficit) for the year	3,447	-10,330	-1,169	1,068	2,850	-4,104	-6,432	-1,897
Transfer to unrestricted funds	-1,321							
Brought forward	-2,126	8,204	1,169	101	0	4,104	6,432	8,329
Carried forward	<u>0</u>	<u>-2,126</u>	<u>0</u>	<u>1,169</u>	<u>2,850</u>	<u>0</u>	<u>0</u>	<u>6,432</u>

	2020	2020	2020	2020	2020	2020
	Speaking Up					
	Somerset CC Bridgwater £	Somerset CC Taunton £	Discovery Grant £	Big Lottery £	Wessex Water £	Tampon Tax £
Income						
Grants	4,769	7,000		12,201	1,244	6,000
Contract			11,245			
Work done						
	<u>4,769</u>	<u>7,000</u>	<u>11,245</u>	<u>12,201</u>	<u>1,244</u>	<u>6,000</u>
Expenditure						
Salaries	3,283	4,522	8,157	8,019	830	3,742
Expenses	1,486	2,478	3,088	1,994	414	2,258
	<u>4,769</u>	<u>7,000</u>	<u>11,245</u>	<u>10,013</u>	<u>1,244</u>	<u>6,000</u>
Surplus (deficit) for the year	0	0	0	2,188	0	0
Transfer to unrestricted funds						
Brought forward						
Carried forward	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,188</u>	<u>0</u>	<u>0</u>

	2020	2019	2020	2019	2020	2019
	Friendship Club					
	Young Friendship Club £		DC Innovation Fund £		Communities Against Cancer £	Small grants £
Income						
Grants				11,200	4,640	12,539
Contract	5,700	7,800				
Work done						
	<u>5,700</u>	<u>7,800</u>	<u>0</u>	<u>11,200</u>	<u>4,640</u>	<u>12,539</u>
Expenditure						
Salaries	4,000	10,964	5,095	3,614	3,016	15,235
Expenses	1,921	1,324	1,150	1,341	1,295	12,862
	<u>5,921</u>	<u>12,288</u>	<u>6,245</u>	<u>4,955</u>	<u>4,311</u>	<u>28,097</u>
Surplus (deficit) for the year	-221	-4,488	-6,245	6,245	329	-15,558
Transfer to unrestricted funds						
Brought forward	3,800	8,288	6,245	0		15,558
Carried forward	<u>3,579</u>	<u>3,800</u>	<u>0</u>	<u>6,245</u>	<u>329</u>	<u>0</u>

	2020	2019	2020	2019	2019	2020	2019
	Core						
	Lloyds Bank Foundation £		Weymouth Town Council £	Mind Alive Dorset £	People First Dorset £	Total £	Total £
Income							
Grants		22,000	1,132			58,701	67,454
Contract						57,945	48,800
Work done						600	0
	<u>0</u>	<u>22,000</u>	<u>1,132</u>	<u>0</u>	<u>0</u>	<u>117,246</u>	<u>116,254</u>
Expenditure							
Salaries	12,330	20,429	1,085	4,984	4,445	99,768	118,430
Expenses	3,407	10,805	47	12,343	1,541	38,470	59,435
	<u>15,737</u>	<u>31,234</u>	<u>1,132</u>	<u>17,327</u>	<u>5,986</u>	<u>138,238</u>	<u>177,865</u>
Surplus (deficit) for the year	-15,737	-9,234	0	-17,327	-5,986	-20,990	-61,611
Transfer to unrestricted funds				-48,614		-1,321	-48,614
Brought forward	15,737	24,971	0	85,941	5,986	31,257	141,482
Carried forward	<u>0</u>	<u>15,737</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,948</u>	<u>31,257</u>

