

Trustees' annual report

For the period from	Period start date	To	Period end date
	01-Jan-19		31-Dec-19

Reference and administration details

Charity name	LINCOLN COLLEGE VACATION PROJECT
Registered Charity number	1092434
Charity's principal address	LINCOLN COLLEGE TURL STREET OXFORD OX1 3DR
Names of the charity trustees	REVD DR MELANIE MARSHALL STEFAN ENCHELMAIER NIGEL EMPTAGE

Structure, governance and management

Description of charity's trusts

Type of governing document	Constitution
How the charity is constituted	An association of its members, executive committee, advisory committee and trustees
Trustee selection method	Trustees are appointed at the Annual General Meeting for a period of three years at a time.

Additional governance issues

Disclosure and Barring Service checks are carried out each year on all volunteers prior to going on any holidays with children.

In addition, the charity is administered in accordance with the rules and regulations for University clubs as published from time to time by the Proctors of the University of Oxford.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is the relief of children who are in necessitous circumstances in particular, but not exclusively, through the provision of free holidays for deprived children from the Oxford area.

The considered children are recommended by Social Services and/or by any other organisation that may come into contact with deprived children.

Summary of the main activities undertaken for the public benefit in relation to these objects

The focus of the charity's activities is on children.

Each year the charity runs two week-long holidays for children living in the Oxford area in order to give them a break from whatever difficulties they may be experiencing.

The holidays are designed to allow the children to have fun and try new things, building confidence along the way but always allowing them to be children.

The charity welcomes all children aged from 7-12 years regardless of gender, race or religion.

Additional details of objectives and activities

A great contribution is made by the member volunteers and the charity is grateful to them for giving up their summer holidays to lead the vacations for the children.

Achievements and performance

Summary of the main achievements of the charity during the year.

The holidays this year were again held at St Katharine's in Parmoor - a residential centre that hosts projects like ours.

The venue has wonderful grounds where the children could play organised games with the leaders as well as being a place of historic beauty that allowed the children to stay somewhere out of the ordinary.

Each week's activities were carefully planned, with a range of age-appropriate activities available; for instance, children could do everything from feeding goats at Odds Farm to earning a mock driver's licences at Legoland.

After a successful two weeks in the summer of 2019, sadly the 2020 holidays had to be put on hold for the COVID19 pandemic. All reserves are being carried forward for the 2021 holidays, when we hope to expand to three weeks, in our 50th year.

Financial review

Brief statement of the charity's policy on reserves

We aim to hold at least half a year's worth of costs in the reserve accounts to cushion the charity in the event of a poor year of fundraising.

Details of any funds materially in deficit

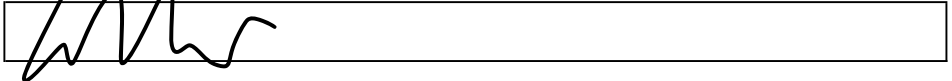
Not applicable

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Stefan Enchelmaier

Position

Trustee

Date

7 October 2020

Lincoln College Vacation Project Accounts			
Consolidated Accounts for the Calendar Year 2019			
Accounts cover period of charity activity 1.1.19 - 31.12.19			
Account	Income	Expenditure	Uncashed Expen
Main Account	£39,206.30	£21,707.84	£653.78
Reserve Account (Natwest)	£0.00	£0.00	£0.00
Reserve Account (Virgin Money)	£77.95	£0.00	£0.00
Total	£39,284.25	£21,707.84	£653.78
Income & Expenditure	2019	2018	Difference
Summary Income			
Donations - Lincoln	£8,960.46	£5,397.60	£3,562.86
Donations - other colleges	£1,225.00	£1,420.00	-£195.00
Donations - personal/ MYDONATE	£7,090.16	£664.85	£6,425.31
Donations - Charitable trust funds	£19,500.00	£7,250.00	£12,250.00
Auction of promises	£739.59	£646.00	£93.59
Fundraising	£1,180.94	£1,036.58	£144.36
Gift aid receipts	£343.05	£504.83	-£161.78
Other income (including VacProj dinner)	£167.10	£416.80	-£249.70
Natwest Income	£39,206.30	£17,336.66	£21,869.64
Virgin Money income	£77.95	£58.09	£19.86
Total	£39,284.25	£17,394.75	£21,889.50
Summary Expenditure			
General expenses	£2,045.82	£1,895.15	£150.67
Fundraising expenses	£0.00	£0.00	£0.00
Personal expenses e.g. travel	£1,057.52	£862.42	£195.10
Holiday expenses	£0.00	£461.00	-£461.00
Accommodation/ meals	£11,315.00	£21,412.50	-£10,097.50
Outings	£3,809.50	£8,372.27	-£4,562.77
Coach travel	£3,480.00	£5,910.00	-£2,430.00
VacProj dinner	£0.00	£148.60	-£148.60
Day trip	£0.00	£0.00	£0.00
Total	£21,707.84	£39,061.94	-£17,354.10
Excess/Deficit	£17,576.41	-£21,667.19	
Reserves	2019	2018	
Opening cash balance on 01 Jan			
Virgin cash	£10,373.97	£10,264.49	
Natwest cash	£5,250.25	£26,871.98	
Total opening cash balance	£15,624.22	£37,136.47	
Excess/(Deficit)	£17,576.41	-£21,667.19	
Wiped Outstanding Expenditure		£103.55	
Total closing balance on 31 Dec	£33,200.63	£15,572.83	
Uncashed Expenditure	£653.78		
Closing bank balance on 31 Dec	£33,854.41	£15,572.83	
Virgin	£10,451.92		
Natwest	£23,402.49		
Closing bank balance on 31 Dec	£33,854.41		
Variance	£0.00		