Street Pastors (Portsmouth)

Annual Report & Financial Statements for the Year ended 31st December 2019

Company No: 06196054

Charity No: 1120012

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REPORT OF THE TRUSTEE FOR THE YEAR ENDED 31st DECEMBER 2019

Street Pastors (Portsmouth)

Board of Trustees:

Geoff Hawkins (Chair) Charles Burns Rev Samantha Duddles (Appointed 3rd February 2020) Jan Fuller (Appointed 10th April 2019) Sean Kanavan (Resigned 1st October 2019) Rev Anne McCabe Rev John Mills (Resigned 13th May 2019) Denham Howard (Appointed 30th March 2020 & resigned 31st August 2020)

Registered Address:

Oasis Centre, 1a Arundel Street, Portsmouth, PO1 1NP

Independent Examiner:

Alan Kidby, AA Accountancy Ltd, 68 Kensington Road, Portsmouth, PO2 0JR

Report of Board of Trustees

The Board of Trustees presents its report and the accounts for the year ended 31st December 2019.

Governance

Street Pastors (Portsmouth) is governed by its Memorandum and Articles of Association. The directors meet regularly, usually 6 times a year.

The purpose of these meetings is to set the main priorities for the charity and to oversee the operation of the charity by receiving reports on its activities and finances.

Objects

The objects for which Street Pastors (Portsmouth) is established are:

To promote the benefit of the inhabitants of Portsmouth and the surrounding area and such other local communities in the United Kingdom and the world as the Trustees may from time to time determine in accordance with the Christian principles contained in the Statement of Beliefs in the Schedule hereto by associating with the statutory authorities and voluntary organisations with the object of improving their conditions of life.

Main Activities

The aim of Street Pastors (Portsmouth) is to contribute towards making Portsmouth a 'kinder, safer city' by providing a service of practical care, friendship and a prayerful presence. We deploy teams of volunteers drawn from local churches on the city centre streets every Friday and Saturday night. We also provide teams of School Pastors during the daytime to 2 schools.

Review of achievements during the year

The year has seen consistent delivery of Street Pastor patrols in a planned manner with few last-minute changes. This is a credit to the commitment and faithfulness of all those involved in this ministry.

Street Patrols and Street Pastor Volunteers

Throughout the year we have continued to be a trusted, reliable, uniformed presence on the streets of Portsmouth. We have put regular patrols out every Friday and Saturday night in the City Centre and once a month in Southsea. We were again asked by the festival organisers to put extra patrols out for the Victorious Festival. We appreciate the opportunity to have a presence at the festivals in Portsmouth and continue to have positive feedback from the organisers. We also had a daytime presence at Portsmouth University Fresher's Fayre with a team handing out 'Keep Safe' cards and other relevant information and mid-week teams to cover the Big Night Out event..

The Police asked us to have a presence at several key events throughout the year: the 75th anniversary D-Day celebrations in June where we put out 12 extra Street Pastors throughout the actual day patrolling the seafront area and extra teams to engage with fans for the Portsmouth v Southampton football match.

Our volunteers are organised around 10 teams with each Street Pastor going out once every four weeks. This continues to work well and it is a credit to our volunteers and their willingness to swap and cover when necessary to make up viable teams each week. At the end of 2019 we had 44 active Street Pastors, we had a good year in terms of recruitment and training; seven new Street Pastors were trained in 2019. By the end of December 2019, we had 28 women and 16 men, based around a typical 5-hour patrol, that is 2,820 trained volunteer hours per year.

Training of new Street Pastors continues twice a year and is carried out regionally, this is proving to be an efficient way of offering our new Street Pastors excellent training. The training is provided by the police, emergency services, mental health practitioners, church leaders and youth workers to name a few. It ensures that our Street Pastors are well equipped to deal with the various scenarios they encounter on the streets.

Contacts on the Streets and Referrals

As a part of our partnership with Portsmouth City Council we continue to provide statistical records of "meaningful contacts" and referrals.

Category	2019	2018	2017	2016	2015	Change 2018-19	% 2018-19	Change 2015-19	% 2015-19
Alcohol/Substance	307	404	282	190	99	- 97	- 24%	+ 208	+ 210%
Vulnerability	382	601	702	489	438	- 219	- 36%	- 56	+ 13%
Active Calming	60	35	28	19	14	+ 25	+ 71%	+ 46	+ 329%
Passive Calming	56	83	60	46	47	- 27	- 33%	+ 9	+ 19%
Total	805	1,123	1,072	744	598	- 318	- 28%	+ 207	+ 35%

The tables below show the level of activity for the past 5 years.

Each of the above categories show the main reason for an incident being recorded as a contact. Each contact is only categorised once even though in some cases there are multiple reasons, consequently the totals reflect the total number of incidents but not the complexity, duration or number of individuals of each incident.

Out of all the above categories there are a few worth highlighting: the Alcohol/Substance category has, for the first time seen a significant drop, this could be that fewer people are out in the night time economy as witnessed by Street Pastor patrols but also an important piece of feedback from patrols has consistently been that the young people they meet in groups are looking out for each other. Teams continue to report time spent with intoxicated people, walking them around to help sober them up, ensuring they are safe until they can get home safely and phoning friends or family to collect.

The number of situations that have been actively calmed has continued to rise significantly. Active calming is where Street Pastors will approach an incident and intervene by talking and offering assistance. Passive calming is where the presence of Street Pastors is enough to disperse a situation. The good relationship we have with Door Safe Staff means that we are called via the radio to assist in potential incidents and also to help vulnerable people away from clubs and bars.

Referrals	2019	2018	2017	2016	2015	Change 2018-19	% 2018-19	Change 2015-19	% 2015-19
	45	05	4.4	00	0				-
Door Safe Staff	15	25	14	22	8	- 10	- 40%	+ 7	+ 88%
CCTV	25	24	29	20	17	+ 1	+ 4%	+ 8	+ 47%
Police	9	22	17	20	16	- 13	+ 59%	- 7	- 44%
Safe Space	15	31	37	47	55	- 16	- 52%	- 40	- 73%
Other Agencies	6	4	6	7	11	+ 2	+ 50%	-5	- 45%
Total	70	106	103	116	96	- 36	- 34%	- 26	- 27%

Referrals

Contacts made

Starting from January 2019 we have collected the number of actual contacts made which is a combination of those individuals we have conversed with and those we have helped. The total contacts for 2019 was 2,494.

Bottles and Broken Glass

Sweeping up broken glass and picking up bottles is a small but significant action that keeps the pavements and roads clear of that type of hazard or potential weapon. There continues to be many discarded bottles and cans with us picking up 5,760.

Flip flops, Water and Blankets

Again, a small part of what we do, but the contacts we make when handing out flip flops for example can be very rewarding. We handed out 203 pairs, all of which made a difference to the safety of someone's feet. We gave out 127 bottles of water, again a great way to make contact. The emergency blankets we give out are primarily for the street homeless and help to retain body heat but are also useful as a 'modesty' blanket for covering up vulnerable people, we gave out 20 of these.

Presentations and talks

Throughout the course of 2019 Street Pastors and Coordinators continued to give presentations and talks to various churches, community groups, clubs and societies. The talks raise funds and awareness and are also a good forum for new recruits. We continue to be very thankful to the Street Pastor volunteers who generously give their time and enthusiasm in undertaking these talks.

School Pastors

The table below shows the level of activity for the past year.

	2019	2018	Change 2018-19	% 2018-19
Schools	2	2	0	0%
Volunteers	11	9	+2	+18%
Teams	3	3	0	0%
Visits	135	79	+56	+71%
Total Interactions	6,063	3,854	+2,209	+63%
Greetings with staff and students	3,645	2,326	+1,319	+64%
Students Conversations	2,418	1,528	+890	+63%

General

Our volunteers continued to develop a strong and positive presence across 2019 in Charter Academy and Miltoncross Academy. At Charter, our Friday team was added to by three long-term observers on Fridays, including working professionals with African cultural backgrounds and one former street pastor. Along with the Monday team, and the coordinator becoming a permanent fixture in the Friday team, these developments helped diversify our team further, bringing more experience and crossover from street pastors, and helping to advance the quantity and quality of engagement with children. Two of the observers were commissioned in 2019, having completed the training requirements.

We also saw some more lonely students start to pair or group up in friendship groups partly because of interactions with our volunteers.

The autumn term and new academic year started with helping year 7s find their way on day one, and notable challenges at the school with the high senior leadership turnover. As well as increasing our presence in the school library, we completed a 6 week trial of 'alternative provision', where 2-3 of our volunteers would sit in a class of between 2-8 students who were out of mainstream education due to behavioural/attendance issues, but who the school were keen to keep in school. School Pastors were received well with some initial bonding established. By the winter, a new Wednesday team had been approved by the Principal.

The Miltoncross Academy team continued to receive an enthusiastic response from staff and children. By the end of the summer term we completed the first successful year at Miltoncross with 3 volunteers making regular visits, invaluable support from senior staff, which extended into the autumn term with an exceptional and complimentary presentation at the Portsmouth Street and School Pastor commissioning service.

We received a thank you card from students and were told that the staff who were initially nervous about the perceived 'religious aspect' of the new service when it was introduced in 2018, were now the most welcoming and complimentary of school pastors. Towards the end of the year, senior leadership in the school began to discuss with us the possibility of extending support beyond break times to other appropriate arrangements, to be developed further in 2020.

Emphasis was made in 2019 on strengthening leadership within the volunteer base. This took the form of establishing team and prayer pastor leaders and completing an initial evening meeting to agree roles and responsibilities. This has helped improve the sense of ownership and responsibility within the teams, and allowing the coordinator to step back and spend more time on administrative and development work, particularly in under supported areas including fundraising and networking with churches.

By the end of 2019, the team were completing 4 visits per week, with an average 2.44 of school pastors/observers in attendance per visit (and no sessions with less than 2 visitors since the summer term), and an average of 17 interactions recorded per pastor per visit.

Training

Three new volunteers attended School Pastor Roles & Responsibilities training and then further modules including safeguarding, organised by Street Pastors in April. A full school pastor training programme was established jointly by Portsmouth and Gosport and run by the Ascension Trust. Seven new Portsmouth trainees attended the sessions, with 4 new trainees completing enough modules to become licensed.

Safeguarding

At the request of school safeguarding staff, we developed a regular pre-visit email for Charter Academy to strengthen communication channels and provide all safeguarding information of volunteers visiting on particular days. We also began to increase interaction with the safeguarding officer during the lunchtime visits, and improve channels for sharing any concerns regarding students raised through observation or in conversation during the visits.

Emphasis was necessarily placed on all teams with being required to maintain communication in at least pairs throughout visits, and ensure no volunteer becomes left alone in vulnerable locations of the schools.

Publicity & Communications

A professional, modern and impactful short advertising film was commissioned for Portsmouth School Pastors, alongside a separate film for Street Pastors, and completed by a local professional Christian film maker. The resulting short film is effective and powerful, including visuals of a school visit matched with audio soundbites from an interview with a school pastor volunteer in training. The film began to be shown at/shared with churches and on social media. The 2018 filmed interview with two original volunteers was also improved with the addition of subtitles, with the two films providing effective marketing tools.

Social Media accounts have been maintained, including on Facebook, Twitter and Instagram, with posts including scheduled mini campaigns such as 'Ears to Hear?', to advertise training opportunities.

Mailchimp has been used regularly in 2019 to send routine emails to school pastors and prayer pastors, and quarterly newsletters to over 200 recipients across different churches, community organisations, the council, police etc. The latter had an average 40% open rate, with the new films being the feature most engaged with. Mailchimp is helpful in recruitment processes with links to online application, self-declaration and conflict of interest forms.

Networking & Fundraising

Regional school pastor coordinator networking evolved in 2019. Regional meetings took place in April in Gosport, with Portsmouth, Isle of Wight, Gosport and Burghfield represented, with a second meeting taking place in Gosport in November, which introduced the new Isle of Wight coordinator. Portsmouth school pastors provided support to a new Cardiff School Pastor team in September through sharing experiences and resources, and welcomed the new Reading school pastor coordinator in December to share experiences and advice, and coordinate an observation at Charter Academy.

School Pastors was supported as Christ Church Portsdown Mission of the Month at the beginning of 2019. Meanwhile enquiries were received from elsewhere regarding sponsoring volunteers through training and uniform costs, confirmed to be in the order of $\pounds350$.

Networking with Christians from across the local Church began to develop interest in starting opportunities at other schools including Springfield, Harbour School, and Portchester Community School. However, no such discussions materialised into solid opportunities to start new teams in 2019.

Meetings took place with Diocese of Portsmouth and with Portsmouth City Council senior officers in Community and Education roles, in the interest of opening opportunities to share information more widely with schools and potential future volunteers.

While school pastors represent a lower demand on the limited available charity finances than the more established Street Pastors operation, the limited fundraising work and generation in 2019 is not a sustainable approach. Meanwhile, building on the strength

and experience of our operation in the two schools, it is important for school pastors' presence to grow across the city, and be prepared for increased demand, in the near future. As a result, the coordinator role intended to become more focused on networking in 2020, with a view to open up school pastor teams in new schools, gain support from churches and individual Christians, and identify and open up more funding streams.

Prayer Support

The support offered by Prayer Pastors cannot be emphasised enough. Our Prayer Pastors support the work of Street and School Pastors whilst the teams are out on the streets, they are either at the patrol base or at home, praying for the teams and sometimes being asked to pray for a specific situation. We currently have over 20 active Prayer Pastors.

We continue with our quarterly evening prayer meetings, these have continued to grow with more Prayer, School and Street Pastors attending.

Trustees

Our board of Trustees have a responsibility for effective governance of the Charity and to ensure that we operate in a way that holds true to our stated aims and objectives. Street Pastors Portsmouth is in a strong position with a highly skilled group of Trustees who bring a diverse mix of skills and experience. Two of our Trustees who are involved with first-hand experience of being Street Pastors.

We continue to ensure our Trustees are interdenominational, throughout 2019 they were drawn from various denominations: Roman Catholic, Anglican and the Salvation Army.

One Body Group

The original vision for a Christian response to the night-time pub and club environment was born out of the "One Body" group of city-wide church leaders and continue to have spiritual oversight for Street Pastors Portsmouth. Throughout the year we are regularly represented at monthly meetings of One Body and continues to receive support and encouragement from the wider church leadership there.

Public benefit

The Trustees confirm they referred to the public benefit guidance published by the Commission when reviewing the aims and objectives of Street Pastors (Portsmouth) and in planning future activities. All the trustees give their time voluntarily and receive no private benefit from this.

Trustee's Responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustee is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Financial Review & Reserves Policy

During the year total income received was £30,627 with expenditure of £41,420 giving an operational deficit of £10,793. This was largely due to a large loss of voluntary donations

from individuals (\pounds 7,461) and a reduction in the grant from the Police and Crime Commissioner (\pounds 4,228). Expenditure was broadly the same as the previous year apart from the commission of a promotional video (\pounds 3,150).

The Trustees were committed to improving their fundraising during 2020 but this has been severely constrained by the restrictions due to the coronavirus pandemic.

The Trustees aim to have a minimum of 6 months operating costs in reserve at any time which it is currently achieving.

Accounts

The trustees confirm that the accounts comply with:

- statutory requirements
- the governing document
- the statement of recommended practice "Accounting and Reporting by Charities" issued in 2005.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees

Signed.....Date

23rd September 2020

Geoff Hawkins Chair of Street Pastors (Portsmouth)



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

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Fellow of the Association of International Accountants
68, Kensington Road
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Portsmouth PO2 0JR
sclosure
ee CC3, Independent examination of charity accounts: directions and uidance for examiners).

Street Pastors (Portsmouth) Detailed statement of financial activities for the year ended 31 December 2019

	Street Pastors		School	Pastors	TOTAL FUNDS	
	Restricted	Unrestricted	Restricted	Unrestricted		
	funds	funds	funds	funds	2019	2018
	£	£	£	£	£	£
Incoming Resources		~ .				L
Grant Portsmouth City Council for 2017						15,000
Grant Portsmouth City Council for 2018						15,000
Grant Portsmouth City Council for 2019	15,000				15,000	13,000
Grant form Police & Crime Commission	4,772	-	l.		4,772	9,000
Donations						
		6.014				
Churches & other organisations		6,814	-	-	6,814	6,365
Individuals - not gift aided	-	608	-	428	1,036	8,497
Individuals - gift aided	ť.	2,404	2		2,404	2,024
Fund raising			-			
Tax recoverable gift aid	10 million (1930)	601			601	506
	19,772	10,427	-	428	30,627	56,392
Income from investments	-		-			
Bank interest receivable	-	-	-		-	
Total incoming resources	19,772	10,427	÷	428	30,627	56,392
Resources Expenses						
Salary administrators	21,177		-	5,291	26,468	24,473
Employer's NI oncosts	555			5)251	555	576
NI recovery	(555)	1 C			(555)	(576
Employer's pension oncosts	596				596	412
Staff welfare	802				802	666
Recruitment and advertising	002	1,575		1,575	3,150	000
Printing and stationery		573		37	610	656
Office equipment, copier lease		491		57		
Telephone				-	491	491
Postage and internet costs	-	178		40	218	185
	-	278		(278	284
General office expenses	-	228	5	-	228	452
Trustees' meeting expenses	-	252			252	510
Rent - Oasis Centre	-	1,530		15	1,545	1,280
Depreciation		274	-	-	274	323
Travel costs and fares	-	110	-	141	251	695
Ascension Trust support	· ·	1,474	7		1,474	1,806
Training, catering, uniforms	÷	1,245	~	877	2,122	2,617
Street giveaways		421	-	-	421	407
Donations to other charities	-	-	-	÷		25
Consultancy services - CCPAS	-	247		-	247	311
Accountancy - Castle Accounts	10 1		÷	-		500
Accountancy - AA Accountancy		500	-	1 (A.)	500	500
Book-keeping and payroll	- 1 C	1,493	7	2	1,493	1,553
otal resources expended	22,575	10,869		7,976	41,420	38,146
urplus / (Defict) for the year	(2,803)	(442)		(7,548)	(10,793)	18,246

Company number Charity number

6196054 1120012

Street Pastors (Portsmouth) Balance Sheet as at 31 December 2019

		31.12.2019		31.12.20)18
		£	£	£	£
Fixed assets					
Office equipment					
Original cost		2,544		2,450	
Accumulated depreciation		(1,744)	800	(1,470)	980
Current assets					
Cash at bank		25,878		37,767	
Cash in hand		16		20	
HMRC - gift aid tax due in		1,107		506	
Sundry debtors				-	
		27,001	_	38,293	
Current liabilities					
Trade creditors		-		-	
HMRC - tax and NI		+		-	
NEST pension liability				-	
Accrued expenses		600		600	
Ascension Trust liability		386		1,065	
		986	_	1,665	
Net current assets			26,015		36,628
Total net assets		=	26,815	=	37,608
Capital and Reserves					
Profit and Loss account			37,608		19,362
Less deficit from unrestricted funds	School Pastors	(7,548)		1,816	
Less deficit from unrestricted funds	Street Pastors	(442)		(62)	
Less deficit from restricted funds	Street Pastors	(2,803)		16,492	
Less deficit from restricted funds	School Pastors	-		-	
			(10,793)		18,246
			26,815	-	37,608

For the year ended on 31 December 2019 the company was entitled to exemption from audit under section 476(2) of the Companies Act 2006 relating to the small companies regime.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

1. ensuring the company keeps accounting which comply with section 386

preparing accounts which give a true and fiar view of the state of affairs of the company as at the end of the financial year, in accordance with the requirements of sections 394 and 395, and which comply with the requirements of the Companies Act relating to accounts so far as is applicable to the company.

3. These accounts have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Approved by the board on

23 September 2020

and signed on their behalf by

Geoff Hawkins, Chair of Trustees

Street Pastors (Portsmouth)

Notes to the abbreviated accounts for the year ended 31 December 2019

1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard and the Companies Act 2006.

Strret Pastors (Portsmouth) is a charitable company limited by guarantee and is below the audit threshold for the Companies and Charities Act.

Turnover

Unrestricted funds are general funds which can be used for Street Pastors ordinary purposes. Restricted funds are funds raised specifiaccly in respect of a SafeSpace contract. Planned giving, fund raising and donations are recognised when received. Tax refunds are recognised when the incoming source to which they relate are due. Grants are accounted for when the charity is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Depreciation

Fixed asset are depreciated on the basis of 25% of the reducing balance.

Tangible Fixed assets

	£
Cost	
As at 31 December 2018	2,450
Additions	94
Disposals	
As at 31 December 2019	2,544
Depreciation	
As at 31 December 2018	1,470
Additions	274
Disposals	
As at 31 December 2019	1,744
Net book value	
As at 31 December 2018	980
As at 31 December 2019	800

Ascension Trust Support

Street Pastors is a national organisation set up by Ascension Trust in London. Street Pastors (Portsmouth) is under the umbrella of Ascension Trust and has been supported by the Ascension Trust in the initial setup and ongoing running. The payment to Ascension Trust covers this ongoing support, linkage to the national website and the expansion of Street Pastors nationally.

Training and uniforms

Costs shown are net of the repayments made by individual Street Pastors for their uniforms.

Street Pastors (Portsmouth)

Surplus carried forward

Owing to the uncertain nature of funding, the Trustees aim to have carried forward surpluses equivalent to six months running costs.

<u>£</u>	£
1,107	506
1,107	506
31.12.2019	31.12.2018
£	£
986	1,665
986	1,665
	£ 986

Transactions with Directors and related party disclosures

None

Ultimate controlling interest

The company is under the control of its members. No one member has sufficient voting rights to control this charitable company.

Important note

Please note when considering the above accounts for the calendar year 2018, that in the year, <u>two</u> amounts of £15,000 were received as grants from Portsmouth City Council. However, one amount of £15,000 appertained to the calendar year 2017 but was received late for that year.