

**Cross & Cockade International
The First World War Aviation Historical Society**

Financial Statements

31st December 2019

Charity Number 1117741

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

FINANCIAL STATEMENTS

YEAR ENDED 31st DECEMBER 2019

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CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

TRUSTEES AND PROFESSIONAL ADVISERS

Registered charity name	Cross & Cockade International The First World War Aviation Historical Society
Charity number	1117741
Address	Lords and Ladies Pilcot Dogmersfield Hampshire RG27 8ST
Trustees	Graham Chisnall Peter John Dye Colin Clarke Huston Marcus George Williams Andrew George Kemp John Michael Davis Trevor Henshaw Robert Stanley Jones Peter John Cowlan Brian Richard Slater Graham Mottram
Independent examiner	Horsfield & Smith Chartered Accountants Tower House 269 Walmersley Road Bury Lancashire BL9 6NX
Bankers	Barclays Bank plc 5 High Street Warwick CV34 4AW

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

TRUSTEES ANNUAL REPORT (continued)

YEAR ENDED 31st DECEMBER 2019

The trustees present their report and the unaudited financial statements of the charity for the year ended 31st December 2019. The financial statement have been prepared in accordance with the accounting policies set out in note 1 in the accounts and comply with the charities trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of trustees and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Graham Chisnall
Peter John Dye
Colin Clarke Huston
Marcus George Williams
Andrew George Kemp
John Michael Davis
Robert Stanley Jones
Trevor Henshaw
Peter John Cowlan
Brian Richard Slater
Graham Mottram

STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal Status

Cross & Cockade International The First World War Aviation Historical Society was registered as a charity (Registered number: 1117741) by a constitution adopted on 27th November 2006, amended on 25th April 2015.

Risk Assessment

The trustees have considered the major risks to which the charity is exposed and have established systems to mitigate those risks.

Organisation

Management of the organisation is carried out by an elected Committee in accordance with the constitution.

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

TRUSTEES ANNUAL REPORT (continued)

YEAR ENDED 31st DECEMBER 2019

Financial Controls

Day to day administration and management of budgets and financial procedures were carried out during the year by the Treasurer. The Treasurer is responsible for ensuring that the income and expenditure, assets and liabilities, of the charity are managed in an efficient and effective manner. Final responsibility for financial matters rests with the committee as a whole.

OBJECTIVES AND ACTIVITIES

Objects of the Charity

To educate the public in all aspects of the history of aviation related to the First World War including the periods immediately before and after that event.

ACHIEVEMENTS AND PERFORMANCE

The Society has had another successful year, its 50th year since inception, although membership numbers have shown a slight decline to 919 (at December 2019). However, the number of subscribers to 'Wind in The Wires', our quarterly e-newsletter, continues to grow and currently stands at 1,360. The Society's Journal has maintained its high reputation while sales of the annual calendar remain robust, fully covering the Commonwealth War Grave Commission's costs in maintaining the British Air Services Memorial at St-Omer. The Society has now installed the bronze plaque on the Memorial which commemorates the ceremony organised by the Town of St-Omer in September 2018 celebrating the Centenary of the Royal Air Force.

We continue to explore links with other like-minded organisations with the aim of managing our archive more effectively and collaborating on public educational programmes. The society is also investing in a more advanced and secure image database platform and a new website in order to enable better access for members in due course.

With regards to the Stow Maries discussions, reported last year, it has been agreed to suspend these indefinitely by mutual agreement; though cooperation with Stow Maries continues through other means.

REVIEW OF THE FINANCIAL POSITION

The charity generated a surplus on unrestricted reserves of £3,202 and has net assets at 31st December 2019 of £108,773.

RESERVES POLICY

The current policy is to retain £28,000. However this policy is subject to annual review.

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

TRUSTEES ANNUAL REPORT (continued)

YEAR ENDED 31st DECEMBER 2019

RESPONSIBILITIES OF THE TRUSTEES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

A resolution to re-appoint Horsfield & Smith as independent examiner for the ensuing year will be proposed at the Annual General Meeting.

Signed by order of the trustees

Lords and Ladies
Pilcot
Dogmersfield
Hampshire
RG27 8ST

GRAHAM CHISNALL
Chairman

Date:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

YEAR ENDED 31st DECEMBER 2019

I report on the accounts of the charity for the year ended 31st December 2019 which are set out on pages 6 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tower House
269 Walmersley Road
Bury
Lancashire
BL9 6NX

JONATHAN STAPLES BSc FCA DChA
For and on behalf of
HORSFIELD & SMITH
Chartered Accountants
& Statutory Auditor

Date:

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st DECEMBER 2019

		Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
	Note			
INCOMING RESOURCES				
Incoming resources from generating funds:				
Donations	2	32,022	32,022	32,613
Charitable activities	3	6,803	6,803	8,834
Investment income	4	837	837	824
TOTAL INCOMING RESOURCES		39,662	39,662	42,271
RESOURCES EXPENDED				
Charitable activities	5	(34,770)	(34,770)	(31,500)
Other costs	6	(1,690)	(1,690)	(1,388)
TOTAL RESOURCES EXPENDED		(36,460)	(36,460)	(32,888)
NET INCOMING RESOURCES FOR THE YEAR				
		3,202	3,202	9,384
Donation to the RAF museum	7	-	-	-
Total funds brought forward		105,571	105,571	96,187
TOTAL FUNDS CARRIED FORWARD		108,773	108,773	105,571

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 8 to 11 form part of these financial statements.

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

BALANCE SHEET

31st DECEMBER 2019

	Note	2019 £	2018 £
FIXED ASSETS			
Tangible Assets	11	328	474
CURRENT ASSETS			
Debtors	12	-	360
Stock		10,856	10,420
Photo collection/archive		11,416	11,416
Cash at bank and in hand		103,629	100,935
		<u>125,901</u>	<u>123,131</u>
CREDITORS: Amounts falling due within one year	13	<u>(17,456)</u>	<u>(18,034)</u>
NET CURRENT ASSETS		108,445	105,097
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>108,773</u>	<u>105,571</u>
TOTAL NET ASSETS		<u>108,773</u>	<u>105,571</u>
THE FUNDS OF THE CHARITY			
Unrestricted funds	14	80,773	77,571
Designated funds	14	28,000	28,000
TOTAL CHARITY FUNDS		<u>108,773</u>	<u>105,571</u>

These financial statements were approved by the members of the committee on the
and are signed on their behalf by:

Brian Richard Slater
Treasurer

The notes on pages 8 to 11 form part of these financial statements.

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st DECEMBER 2019

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Charities Act 2011.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer Equipment	- 20% Straight line
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Incoming resources

Grants are accounted for on a receivable basis. They are allocated to restricted and unrestricted funds as appropriate.

Donations are recognised as they are received, and are allocated to restricted and unrestricted funds as specified by the donor.

Resources expended

Expenditure is analysed between costs of generating funds and charitable expenditure. Support costs are included within the charitable expenditure. Expenditure is allocated to restricted and unrestricted funds as appropriate.

Funds structure

Restricted funds are those where the use to which the funds can be put are specified by the donor or within the charity's Trust Deed.

Unrestricted funds are those which can be applied at the discretion of the trustees, who may decide that certain of these funds are designated for particular charitable purposes.

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st DECEMBER 2019

2. DONATIONS

	Unrestricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£
Subscriptions	28,543	28,543	29,053
Gift Aid	3,203	3,203	3,196
Donations	276	276	364
	<u>32,022</u>	<u>32,022</u>	<u>32,613</u>

3. CHARITABLE ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£
Surplus on sales	3,446	3,446	5,727
Surplus on calendar sales	3,049	3,049	2,894
Other income	308	308	213
	<u>6,803</u>	<u>6,803</u>	<u>8,834</u>

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£
Bank interest receivable	837	837	824
	<u>837</u>	<u>837</u>	<u>824</u>

5. COSTS OF CHARITABLE ACTIVITIES

	Unrestricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£
Journal production and despatch	19,092	19,092	19,091
Insurance	1,268	1,268	1,135
Maintenance of St Omer Memorial	4,309	4,309	1,571
Bank charges	2,374	2,374	1,690
Committee expenses	2,816	2,816	2,371
Website	720	720	1,650
Trophies and prizes awarded	223	223	205
Rent	1,466	1,466	1,466
Sundries	-	-	37
Printing and stationery	897	897	578
IT and computer	1,217	1,217	1,507
Stowe Marie cooperation	388	388	199
	<u>34,770</u>	<u>34,770</u>	<u>31,500</u>

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st DECEMBER 2019

6. OTHER COSTS

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
AGM expenses	945	945	646
Accountancy	600	600	600
Depreciation	145	145	142
	<u>1,690</u>	<u>1,690</u>	<u>1,388</u>

7. NET INCOMING RESOURCES FOR THE YEAR

This is stated before charging:

	2019 £	2018 £
Donation to the RAF museum	-	-
	<u>-</u>	<u>-</u>

8. TRUSTEES

No trustee or connected person received any remuneration either directly or indirectly.

9. EMPLOYEES

There were no employees during the year.

10. TAXATION

The organisation has charitable status and consequently in the opinion of the trustees, all income is outside the scope of income or corporation tax.

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st DECEMBER 2019

11. TANGIBLE FIXED ASSETS

	British Air Service Memorial £	Computer Equipment £	Total £
COST			
At 1 January 2019	58,102	10,765	68,867
Additions	-	-	-
At 31 December 2019	58,102	10,765	68,867
DEPRECIATION			
At 1 January 2019	58,101	10,292	68,393
Charge for the year	-	145	145
At 31 December 2019	58,101	10,437	68,538
NET BOOK VALUE			
At 31 December 2019	1	328	329
At 1 January 2019	1	473	474

12. DEBTORS

	2019 £	2018 £
Debtors and prepayments	-	360

13. CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Advance subscriptions	14,611	14,946
Creditors and accruals	2,845	3,088
	17,456	18,034

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 January 2019 £	Incoming resources £	Outgoing resources £	Balance at 31 Dec 2019 £
General Funds	77,571	39,662	(36,460)	80,773
Designated Funds	28,000	-	-	28,000

The Designated Fund of £28,000 relates to funds set aside for the development of the charity and also for any potential costs arising from the need to move to commercial rather than in-house production of the journal.

**CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION
HISTORICAL SOCIETY**

MANAGEMENT INFORMATION

YEAR ENDED 31st DECEMBER 2019

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION HISTORICAL SOCIETY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st DECEMBER 2019

INCOMING RESOURCES	2019	2018
DONATIONS	£	£
Subscriptions	28,543	29,053
Gift aid	3,203	3,196
Donations	276	364
	32,022	32,613
CHARITABLE ACTIVITIES		
Surplus on sales	3,446	5,727
Surplus on calendar sales	3,049	2,894
Other income	308	213
	6,803	8,834
INVESTMENT INCOME		
Bank interest receivable	837	824
TOTAL INCOMING RESOURCES	39,662	42,271
CHARITABLE ACTIVITIES		
Journal production and despatch	19,092	19,091
Insurance	1,268	1,135
Bank charges	2,374	1,690
Committee expenses	2,816	2,371
Website	720	1,650
Memorial maintenance	4,309	1,571
Trophies	223	205
Sundries	-	37
Printing and stationery	897	578
Rent	1,466	1,466
IT and computer	1,217	1,507
Stowe Maries Cooperation	388	199
	34,770	31,500
OTHER COSTS		
Accountancy	600	600
AGM expenses	945	646
Depreciation	145	142
	1,690	1,388

**CROSS & COCKADE INTERNATIONAL THE FIRST WORLD WAR AVIATION
HISTORICAL SOCIETY**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31st DECEMBER 2019

TOTAL RESOURCES EXPENDED	36,460	32,888
NET INCOMING RESOURCES FOR THE YEAR	<u>3,202</u>	<u>9,383</u>