

Registered Charity Number: 1172210

Charitable Incorporated Organisation

BRADING COMMUNITY PARTNERSHIP

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED

31 MARCH 2020

**BRADING COMMUNITY PARTNERSHIP
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020**

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BRADING COMMUNITY PARTNERSHIP RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

TRUSTEES' ANNUAL REPORT

REFERENCE AND ADMINISTRATION DETAILS

The principal address of the charity is:-
Brading Youth and Community Centre
High Street, Brading
Isle of Wight, PO36 0DH

Names of the trustees who managed the charity during the year were:

Mr. G S Godliman
Rev A Morley
Mr. B Attwell
Mr. B Davis
Mr. S Bonsey
Mrs. K R Benson
Mrs. S A Birch
Mrs. B Gilbert (appointed 11 September 2019)
Mr. P Newill (appointed 8 October 2019)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered as a Charitable Incorporated Organisation (CIO) under charity number 1172210, and was registered with the Charity Commission on 22 March 2017.

Trustees are selected on the basis of their skills, and willingness to volunteer to serve the residents of Brading. Training for the Trustees is provided. Our board of Trustees has been strengthened this year by the appointment of two new Trustees both of whom have considerable experience of working with young people.

OBJECTIVES

The charitable objectives of the charity as set out in the constitution are: "To further or benefit the residents of Brading and the surrounding area, without distinction of sex, sexual orientation, disability, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents".

ACTIVITIES AND ACHIEVEMENTS

During this financial period the first phase of the building refurbishment programme was completed, providing us with a new kitchen and new windows throughout the building.

This refurbishment has given us a much improved venue enabling new activities to be introduced into the Youth and Community Centre. We have also acquired access to an allotment in Brading on which our young people will be encouraged to grow vegetables for their own use and for distribution throughout the town.

The popularity of our Community café has also increased as a result of these improvements attracting not only members of the community, but also local clubs and visitors.

Youth Work

- Continued delivery of a Youth club which is open four nights per week.
- Introduced new activities – The Cook and eat project for young people, delivering the life skills of cooking and eating healthily, including hosting and cooking events for our volunteers.
- Liaised with our local primary school in the provision of lunches and activities/entertainment during holiday periods
- Started a new after school club – the Grub Club, which will build on the success of our cook and eat project to include growing vegetables on the allotment, and the opening on a regular basis of a 'restaurant' for all members of our community.

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Community Initiatives

- Extended the opening hours of our 'Community Café' to accommodate the demand and significantly increased the number of volunteers willing to help in running the café.
- Maintained links with other Brading based organisations (e.g. BCAG, BRAG, Primary school) to maximise the opportunities available to these local organisations.
- In addition to providing a venue for weekly clubs and societies, the Centre has been booked by several local organisations (e.g. Brading Community Archive Group) for their weekend events/exhibitions.

Fund Raising

- A team of BCP Trustees, volunteers and members continues to apply for grant funding in line with a fund raising strategy document approved by the Trustees.
- Received financial support from HIWCF for the initial cook and eat project, which was subsequently extended to the Grub Club project, thanks to significant funding being received from the Henry Smith Foundation for one year and the Tudor Trust for two years.
- Raised a net surplus of £4,500 through our Community Café and donations from clubs and societies using the Centre

Building

- With support from Men in Sheds we started a programme of internal decoration and general maintenance work. This is ongoing.
- Lined out the car park to make parking easier for our visitors and club members
- Completed preparatory work for our next two major projects – i) replacement heating system, ii) improved toilet facilities

FINANCIAL REVIEW

The accounts for the period show a net surplus of £17,053 (2019 £4,025). This surplus is almost entirely due to funding of £15,000 received in February 2020 to cover the running costs, support our new Grub Club project, and of other projects currently in planning. A further £1000 was received for decorating the outside of our building which is yet to be completed.

Grant funding received to cover the fixed costs associated with running the Youth Club are shown as unrestricted donations (£27,669).

Café sales of £5,520 (2019 £2,170) reflect the increasing appeal of the café and the Centre as a social venue and have slightly exceeded our budget forecast of £5,000.

Staff costs in 2020 reduced significantly £16,337 (2019 £21,977) as a consequence of one of our Youth Club Leaders leaving us to take up a new post as a teacher. His vacated position was covered in part by the appointment of a part time administrator and an increased reliance on volunteers to help run the Youth Club. These staff costs are likely to rise again with the appointment of a project leader to take responsibility for running the Grub Club.

The significant reduction in gas charges £524 (2019 £785) which has been realized in spite of the additional usage of gas by our café operation, can be attributed at least in part to our new windows reducing our heating requirements. The even more significant reduction in our water bill £345 (2019 £791) is down to some excellent maintenance work by our Men in Sheds team. The increase in our electricity charges is believed to be a consequence of the success of our café.

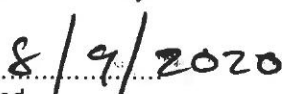
BCP consider that it will maintain a level of unrestricted funding required to meet the monthly fixed costs applicable at that time for a period of 4 months. Should our unrestricted funding fall below this level then the Trustees will meet and agree on operational changes that will reduce our running costs to a level that could be supported by our available unrestricted funds for a further 6 months.

On 17 March 2020 the Trustees agreed unanimously that all BCP activities involving the use of the Brading Youth and Community Centre should cease with immediate effect in line with Government advice. Our Youth Leader was furloughed pending a re-start of Youth Activities while our Admin Assistant continued to work from home until her resignation in June 2020. Our plans for the Grub Club were also put on hold, including the appointment of a part time employee to lead this initiative.

These actions have reduced our fixed costs to a minimum and with the aid of a £10,000 grant from the IW Council, we expect to be in a position to re-start our planned activities as the government restrictions allow.

This report was approved by the Board of Trustees and signed on their behalf by:


.....
Kate Benson - Trustee


.....
Dated

**BRADING COMMUNITY PARTNERSHIP
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020**

INDEPENDENT ACCOUNTANTS' REPORT TO THE TRUSTEES

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I have examined your charity's receipts and payments account as required under section 145 of the 2011 Act and in carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. The accounting records were not kept as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the accounting requirements of the Act; or
4. That there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and I have no concerns in respect of any of the matters (1) to (4) listed above and in connection with the following the Directions of the Charity Commission I have found no matters that require drawing to their attention.

Moore (South) LLP

Kevin R Cooper BA FCA DChA
For and on behalf of
Moore (South) LLP
Chartered Accountants
9 St John's Place
Newport
Isle of Wight
PO30 1LH

Dated *28 September 2020*

BRADING COMMUNITY PARTNERSHIP
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

RECEIPTS AND PAYMENTS ACCOUNT

		Unrestricted funds 31 March 2020 £	Restricted funds 31 March 2020 £	Total Year ended 31 March 2020 £	Total Year ended 31 March 2019 As revised £
RECEIPTS	Notes				
Grants and donations	1	27,669	21,590	49,259	42,064
Youth club subscriptions	3	896	-	896	1,202
Activity income	3	510	-	510	1,380
Café – sales and donations		5,520	-	5,520	2,170
Coffee bar		<u>755</u>	<u>-</u>	<u>755</u>	<u>1,400</u>
TOTAL RECEIPTS		34,840 =====	21,590 =====	56,430 =====	48,216 =====
CHARITABLE ACTIVITIES					
PAYMENTS					
Youth Club activities		-	-	-	472
Prizes and Trophies		-	-	-	205
Duke of Edinburgh		917	-	917	95
Café Purchases		902	-	902	319
Coffee bar Purchases		713	-	713	914
Kitchen refit		-	2,313	2,313	5,458
Staff costs		16,337	-	16,337	21,977
Printing, postage and stationary		186	-	186	105
Training		-	105	105	227
Advertising		80	111	191	109
Cleaner		2,298	-	2,298	2,127
Electricity		725	-	725	457
Gas		524	-	524	785
Insurances		2,219	-	2,219	2,370
IT equipment		63	493	556	320
Property maintenance		1,163	-	1,163	1,209
Window replacement		879	7,141	8,020	3,437
TV license		155	-	155	150
Water		345	-	345	791
Sundry		-	-	-	125
GOVERNANCE COSTS					
Accountancy		1,626	-	1,626	1,596
Legal and professional		<u>82</u>	<u>-</u>	<u>82</u>	<u>943</u>
TOTAL PAYMENTS		29,214 =====	10,163 =====	39,377 =====	44,191 =====
NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENSES		5,626	11,427	17,053	4,025
Cash funds at 1 April 2019		<u>16,979</u>	<u>9,880</u>	<u>26,859</u>	<u>22,834</u>
Cash funds at 31 March 2020	2	<u>22,605</u> =====	<u>21,307</u> =====	<u>43,912</u> =====	<u>26,859</u> =====

**BRADING COMMUNITY PARTNERSHIP
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020**

STATEMENT OF ASSETS AND LIABILITIES

	Unrestricted Funds 31/03/2020 £	Restricted Funds 31/03/2020 £	Total Funds 31/03/2020 £	Total Funds 31/03/2019 £
CASH FUNDS				
Brading Community Partnership – Bank	17,658	21,307	38,965	22,874
Brading Youth Club – Bank	<u>4,947</u>	<u>-</u>	<u>4,947</u>	<u>3,985</u>
	<u>22,605</u> =====	<u>21,307</u> =====	<u>43,912</u> =====	<u>26,859</u> =====

1) GRANTS AND DONATIONS

Grants and Donations include the following grants in excess of £1,000

	Unrestricted Funds 31/03/2020 £	Restricted Funds 31/03/2020 £	Total Funds 31/03/2020 £	Total Funds 31/03/2019 £
IW Foundation	-	-	-	11,000
National Lottery	-	-	-	9,340
Brading Town Council	10,000	-	10,000	5,000
Southern Housing Group	-	-	-	5,000
Daisie Rich Trust	10,000	-	5,000	5,000
Wight Aid	-	1,000	-	-
Henry Smith	5,000	-	5,000	-
Tudor Trust	-	15,000	15,000	-
HIWCF	-	4,840	-	-
Donations under £1,000	<u>2,669</u>	<u>750</u>	<u>3,419</u>	<u>6,724</u>
	<u>27,669</u> =====	<u>21,590</u> =====	<u>49,259</u> =====	<u>42,064</u> =====

2) RESTRICTED FUNDS

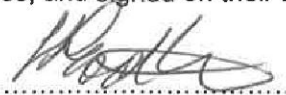
The Restricted fund balances were made up as follows:

	31/03/2020 £	31/03/2019 £
Kitchen refit	-	2,739
Window replacement	-	7,141
Cook and eat	4,840	-
Grub club	15,000	-
Decoration fund	1,000	-
Equipment funds	<u>467</u>	<u>-</u>
Total Restricted funds carried forward	<u>21,307</u> =====	<u>9,880</u> =====

3) AMENDMENT TO COMPARATIVES

The comparatives were amended to show the income from Youth club subscriptions, and Activity income within the income analysis.

The receipts and payment account, together with the statement of assets and liabilities, were approved by the Board of Trustees, and signed on their behalf by:


G Godliman (Treasurer)


Dated