

Charity Number 309914
Company Number 00414674

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SUNNYLANDS LTD
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
31ST AUGUST 2019

Baldwins
Accountants

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)

REPORT OF THE COUNCIL OF GOVERNORS AND ACCOUNTS - 31ST AUGUST 2019

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SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019**

The Governors, who are also the Directors of the Company for the purposes of the Companies Act, are responsible for preparing the Report of the Council of Governors and the financial statements in accordance with the applicable law and UK Accounting Standards, and hereby submit their annual report and the audited accounts of St Peter's School for the year ended 31 August 2019.

Objectives and Public Benefit

1. The objectives of the School as stated in its Memorandum and Articles of Association are to establish, maintain, manage, develop and carry on a school for boys and/or girls at 'Sunnylands' in Kettering.

In meeting these objectives, St Peter's School's public benefit aim is to provide a first-class education, independent of the State system, to pupils between the ages of 2¾ and 11, based on a sound Christian foundation. It aims to do this through strong academic tuition, and also the development of sporting, artistic, musical and social skills. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, and to prepare them for a senior school of theirs and their parents' choice.

St Peter's School also provides employment for 35 local people and seeks to source as many of its suppliers and contractors from the local area as is economically viable.

2. **Public Benefit – Bursaries and discounts**

St Peter's School educates over 125 pupils (as at July 2019) independently of the State system. The School offers discretionary means tested Bursaries and parents and the public in general are made aware of this either upon enquiry, on the School registration form and also through the School's website. Applications are considered by the Finance Committee in accordance with the Bursary Policy and based upon individual situation and need. Bursaries are intended to provide assistance when possible to benefit parents experiencing financial hardship who wish to enter or remain at the School. Sibling and staff discounts are also available. The School was able to offer bursaries and discounts to 40 children (41 pupils in 2017/18) during the year including those discounts offered to parents with more than one child at the School. By educating 93 primary age pupils outside of the state system the school has saved the public purse a sum in the region of £372,000 calculated at £4,000 per primary school aged child.

3. **Public Benefit – Associated activities for the benefit of the community**

Links are maintained with a nearby state-maintained school, resulting in the sharing of resources. The School also supports the local Higher Education College and local secondary schools by providing work experience opportunities in several parts of the curriculum and in the nursery. This is a valuable work experience opportunity provided to local students to aid the transition from full time education into work.

The School passionately encourages the support of local and national charities and has raised and donated monies through various activities throughout the year, including Readathon, Macmillan Cancer Care, Children in Need, Red Nose Day, and Sport Relief. The parents and children continue to support the Goodwill Children's Homes in India. The School has engaged in fundraising events to raise money for Lakelands Hospice, a local palliative care facility.

The upper part of the school is housed in 'Sunnylands'. This is a Grade 2 listed property which is the former home of a locally born renowned national businessman. This maintains and preserves a Grade 2 listed property which was once one of the largest private houses in Kettering, for generations to come.

The School is also committed to extending its facilities to the local community wherever possible. The site is offered to several community groups free of charge. In the year, it was used by a local Brownies and Rainbows group amongst others, and the School also supports the Kettering Eisteddfod Music and Arts Festival, which uses the School for planning meetings.

Sports facilities are used during each holiday period by a local tennis coach offering lessons and a holiday club to the wider community. In addition to this, the School hosts a tennis festival attended by several local maintained schools. The school also participates in the local small schools sports partnership promoting sport in smaller schools across the maintained sector. PTA events including the annual Christmas Fayre are extended to the wider public through advertising and recommendation by parents.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019****Objectives and Public Benefit (continued)****3. Public Benefit – Associated activities for the benefit of the community (continued)**

In setting objectives and planning activities, the Governors have given due regard to the public benefit guidance published by the Charities Commission, and in particular to its supplementary public benefit guidance on advancing education and on fee charging. The Board considers that through the Bursary Scheme and the assistance given to the local community it is fulfilling its public benefit responsibilities. The School has not received any approach from local maintained schools as part of the 'Schools Together' programme.

Achievements and Performance**1 Review of the School's progress.**

The Board is pleased to report that it considers this to have been another successful year in terms of progress made. Pupil numbers have been influenced by uncertain economic indicators this year, however interest in both the School and Nursery remains buoyant evidenced by enquiries and attendance at the biannual Open Weeks. The Nursery continues to appeal to both prospective pupils of the School, and also those seeking a good nursery education for their children who will then go on elsewhere for Primary schooling. The Nursery has an excellent local reputation and continues to offer the various funding schemes via the LEA to support working parents.

The School was last inspected in November 2018 as part of the regular rolling inspection cycle by the Independent School's Inspectorate (ISI). This was the first Regulatory Compliance inspection under the new inspection framework by ISI on behalf of OFSTED. The report received in November 2018 confirms that new regulatory requirements which are expected of educational establishments are in place and in practice at the school and that all requirements are met. This type of report does not provide graded judgements. The School expects to have its first routine Educational Quality Inspection in due course, following the pleasing results of the last inspection of this type in 2016.

The School engages with external assessment in the form of nationally recognised Standard Attainment Tests (SATs) at Key Stage One and Key Stage Two. At Key Stage One our 2019 SAT results once again demonstrate that overall results are well above national standards. 90% of our pupils were at standard in Maths, in contrast to national data results showing 76%. In Reading the national data showed 75% of pupils at standard, yet 90% of St Peter's School Year 2 pupils were at standard in Reading. 80% of our pupils were at standard in Writing, with the national data for Writing being 69%. All of our pupils were at standard in Science, national data showing 82% of pupils at standard in Science.

In Key Stage 2 our 2019 results were exceptionally high. In Grammar, punctuation and spelling all our Year 6 pupils were at standard, with 71% achieving the higher 110+ standardized score, whilst national data showed just 36% achieving the higher score. In Reading, 65% of our pupils achieved the higher score, compared to the national figure of 27 %, and in Mathematics, the national figure for the higher score was 27% whereas at St Peter's School, 47% reached the higher score. We are very proud of these results as a mixed ability school yet showing a large proportion of the higher level results.

In order to further maintain rigor, the school also invests in externally marked assessments twice each year. The data received from these externally moderated tests is analysed carefully and used to plan pupils' learning pathways to ensure that children achieve their highest potential through targeted learning. Whilst the School sees the benefit of assessment it is also deeply committed to providing a broad and balanced curriculum for its pupils, a curriculum that does not just prepare for tests, instead providing enriched learning opportunities so that children learn about the world and about themselves.

The Governors consider these to be very pleasing results for the non-selective and mixed ability cohort.

The School's last Integrated Inspection Report (2016) and the annual Headteacher's report to parents at Founder Day highlight the importance of a well-supported academic curriculum enhanced by a wealth of extra-curricular activities. These are broad-ranging and include sports such as netball, tennis, cross-country, football, rugby, athletics, quicksticks hockey, badminton and swimming, together with a wide range of other activities such as thinking games, cookery club and many others. Teams are selected to represent St Peter's School in external events involving other schools both in the independent and maintained sectors achieved strong results. We are proud to be home to the district champions for Netball, Swimming and development cricket, as well as district runners-up in cycling. We are County runners up in Swimming, County champions at the recent Independent Schools Swimming Gala with one of our pupils being selected to represent the national team.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019****Achievements and Performance (continued)**

The Arts also feature highly in the school calendar. Harvest Festival, Christmas Nativity stories and the Advent Service all play a large part in sustaining the Christian affirmation during this important part of the Church year. St Peter's School Choir sang at the local Mayor's Concert and was awarded Kettering School Choir of the Year at a competition in December supporting Macmillan Cancer. Various concerts throughout the year showcase an impressive standard of composition and performance developed by pupils across the school.

2. Building and Development

The School has recently completed and commissioned a new eco building to provide a larger teaching space for Art & DT, together with a wrap-around care provision. This building was constructed by a local company with a national presence and a long standing reputation in the timber framed building market, again reaffirming our commitment to the use of local business wherever financially viable.

The Development Committee continues to review other facilities across the School to enable resources to be allocated appropriately.

The program of investment in the fabric and facilities of the School continues, and investments have been made in resources across the curriculum, and equipment across all areas including music and in sport. This academic year has seen replacement and upgrading of IT installations in classrooms, and many new resources provided across the school in order to keep learning exciting, whilst still ensuring that the curriculum is underpinned by traditional and well established teaching methods. The School is continuing to take advantage of online resources to ensure that the curriculum remains fresh and stimulating.

Every effort has been made to improve the position of the School and to enhance the curriculum. The School is in a good position to look forward to continued expansion and success in the coming year, and seeks to extend its provision further by active marketing opportunities and refreshment of the online and internet presence.

Financial Review

The funds of the Company have been applied in providing a Christian education for the pupils of the School. It is for this purpose that the charity's assets are held. The financial position at the balance sheet date is considered by Governors to be satisfactory for the future of the School, and the Governors and staff continue to seek to attract more pupils to the School.

1. Reserves Policy

The financial statements show that at the Balance Sheet date the Company had unrestricted reserves of £949,600 of which £873,915 (2018: £634,568) is invested in fixed assets. Note 15 to the accounts shows in detail that designations of £75,000 have been set aside for various purposes. The remaining level of reserves not designated or invested in fixed assets at the balance sheet date are £685 (2018: £152,966). The Governors anticipate that the School will continue to generate sufficient reserves by means of annual operating surpluses to generate resources for the maintenance and development of the School, and that undesignated reserves are sufficient to give adequate levels of working capital to cover unexpected emergencies.

The Governors review the reserve levels of the Company annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of the reserves

2. Future Plans

The Governors intend to continue their current strategies of maintaining the School's position in a competitive market by investing to provide high quality education for our pupils, achieving high academic results and maintaining the breadth and depth of extra-curricular activities and experiences for our pupils.

The Head Teacher and senior staff continue to review the curriculum to ensure that the educational qualifications remain entirely appropriate for our pupil's development.

Future development plans are financed primarily from fee income and reserves. Fixed assets are detailed at Note 9 and are depreciated in accordance with the depreciation policies, and are invested to protect the balance between a sound infrastructure and financial base for the next generation of pupils.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019****Organisational Structure, Governance and Management****1. Status and administration**

The School is registered as a charitable company limited by guarantee and was incorporated on 9th July 1946. The liability of its members is limited by guarantee as stated in its Memorandum and Articles of Association.

2. School Governors

The management of the School is the responsibility of the Governors whose appointment is governed by the Memorandum and Articles of Association. The terms Director and Governor are interchangeable. The Board of Governors consists of seven persons.

The day to day running of the School is delegated to the Headteacher and Bursar as the key management personnel.

The members of the Council who have served during the year are listed below:

T Fray	(Chair of Governors)
Mrs A Bowers	(Vice Chair of Governors)
J E Lamb	(Chair of Finance Committee)
Mrs E S Bell	
Revd. Cannon L McCormack	
S Bowers	
Mrs T Watts	(Appointed 11th February 2019, resigned 17 th September 2019)
S P Dawson	(Appointed 25th May 2019)

The following Governors retire by rotation and being eligible offer themselves for re-election

Mr S Bowers Revd L McCormack

Mrs A Bowers retires by rotation and will not stand for re-election.

The School is proactive in recruiting new Governors. When considering recruitment, particular note is made of the qualifications and skills of the potential Governor. It is the School's aim for Governors to have sufficient knowledge of charity, educational, legal and financial matters to ensure that a good mix of skills is achieved within the Board as a whole.

Appointment of Governors is carried out either by approach to suitable candidates in the case of vacancy, or by an approach being made from a member of the public, or a person already connected to the School. The Board will assess the suitability of the candidate and due consideration is given to the mix of skills. All Governors are subject to a check by the Disclosure and Barring Service, and a s128 Prohibition from Management check (the Chairman is DBS checked by the Secretary of State for Education).

3. Organisational Structure and Governance

The Board of Governors meet regularly twice each term to a pre-set schedule, timetabled at the beginning of each year. The Finance Committee also meets twice per term, the schedule set to allow the minutes and contents of its meeting to be fed into each Board meeting. Other Committees consist of Personnel, Development, Education and Complaints Panel Committees which meet on a needs basis through the year. The Head Teacher prepares a briefing report for review and discussion at each Board meeting, and the Bursar prepares briefing reports for the Finance Committee, Personnel Committee and Development Committee meetings. The Headteacher and Chairman attend both main committee meetings. Sub Committees report into the main two committees. All meetings are run to a pre circulated agenda, and minutes are published. All Governors are entitled to attend any committee meeting on an ex officio basis.

4. Internal Control

The School's financial controls are reviewed in conjunction with the audit of the year end financial statements. The School employs a Chartered Accountant in the role of Bursar to strengthen the financial operations and improve efficiency and internal controls. The Board considers that the internal controls that have been in operation during the year under review are sufficient and appropriate for the size of the School.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019****Organisational Structure, Governance and Management (continued)****5. Persons with Significant Control**

The Board knows or has reasonable cause to believe that there is no registrable person or entity in relation to the School who has significant control.

6. Risk Management

The Governors are responsible for dealing with the risks faced by the School. The Board of Governors has considered the major risks to which the School is exposed, and is satisfied that systems have been established to lessen those risks. It is recognised that this system can only provide reasonable, but not absolute assurance, that the major risks have been adequately managed.

Governors use the following key controls in order to manage the risks faced and any matters of concern regarding them are reported and discussed at the Board meetings.

- Formal agendas for all Board and Committee activity with published minutes prepared by an independent clerk (Board)
- Detailed terms of reference for all Sub Committees reporting into the Board.
- Comprehensive strategic budgeting, planning and management accounting processes
- Formal written policies (with regular review) in accordance with the Independent Schools Inspectorate
- Clear pre authorisation and approval systems for all expenditure
- Vetting procedures as required by law for the protection of the vulnerable
- Adequate and appropriate training for Governors as necessary, and key staff

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)

REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019

Legal and administrative information

Name by which charity is known

St Peter's School

Company registration number

00414674 (England & Wales)

Charity registration number

309914

Registered office

52 Headlands, Kettering, NN15 6DJ

Council of governors

T Fray

(Chair of Governors)

Mrs A Bowers

(Vice Chair of Governors)

J E Lamb

(Chair of Finance Committee)

Mrs E S Bell

Revd. Canon L McCormack

S Bowers

S P Dawson

Headmistress

Mrs M Chapman

Bursar

Ms A Hurst

Bankers

NatWest, High Street, Kettering, NN16 8S7

Solicitors

Lamb & Holmes, West Street, Kettering, NN15 0AZ

Auditors

Baldwins Audit Services, Thorpe House, 93 Headlands, Kettering, NN15 6BL

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**REPORT OF THE COUNCIL OF GOVERNORS - YEAR ENDED 31ST AUGUST 2019****Statement of Governors' Responsibilities**

The governors (who are also directors of Sunnylands Limited for the purposes of company law) are responsible for preparing the Report of the Council of Governors and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the governors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these accounts the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of Disclosure of Information to Auditors

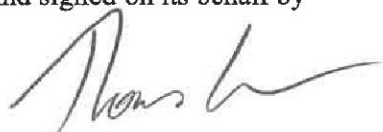
In so far as the Governors are aware;

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information, and to establish that the auditor is aware of that information.

Small Company Exemption

The Company has taken advantage in the preparation of the above report of the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Council of Governors on 02/12/2019
And signed on its behalf by



Mr T Fray
Chairman

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SUNNYLANDS LIMITED

Opinion

We have audited the accounts of Sunnylands Limited (the 'charitable company') for the year ended 31st August 2019 set out on pages 11 to 22. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)*.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31st August 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the governors have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The governors are responsible for the other information. The other information comprises the information included in the Report of the Council of Governors, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SUNNYLANDS LIMITED

Other information continued

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Council of Governors (incorporating the directors' report) for the financial year for which the accounts are prepared is consistent with the accounts; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the governors were not entitled to prepare the accounts in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Report of the Council of Governors and from the requirement to prepare a strategic report.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 7, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
OF SUNNYLANDS LIMITED**

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the accounts, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the governors.
- Conclude on the appropriateness of the governors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the accounts or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the accounts, including the disclosures, and whether the accounts represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Ian Chown (Senior Statutory Auditor)
for and on behalf of Baldwins Audit Services
Thorpe House
93 Headlands
KETTERING
NN15 6BL

Date: 20/12/2019

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31ST AUGUST 2019**

	<u>Notes</u>	Unrestricted funds <u>2019</u>	Unrestricted funds <u>2018</u>
INCOME AND ENDOWMENTS			
Income from charitable activities			
Operation of school	2	1,103,613	1,117,505
Investment income	3	656	390
Total income		<u>1,104,269</u>	<u>1,117,895</u>
EXPENDITURE			
Cost of raising funds			
Fundraising and publicity		30,846	26,298
Expenditure on charitable activities			
Operation of school	5	1,010,557	1,011,502
Total expenditure		<u>1,041,403</u>	<u>1,037,800</u>
NET INCOME AND NET MOVEMENT IN FUNDS FOR THE YEAR		<u>62,866</u>	<u>80,095</u>
RECONCILIATION OF FUNDS			
Total funds brought forward		886,734	806,639
TOTAL FUNDS CARRIED FORWARD		<u>£949,600</u>	<u>£886,734</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**BALANCE SHEET AS AT 31ST AUGUST 2019**

	<u>Notes</u>	<u>2019</u>	<u>2018</u>
FIXED ASSETS			
Tangible assets	9	873,915	634,568
CURRENT ASSETS			
Stock	10	22,549	20,179
Debtors	11	196,755	218,188
Cash at bank and in hand		412,919	588,681
		<hr/>	<hr/>
		632,223	827,048
		<hr/>	<hr/>
LIABILITIES			
Creditors: amounts falling due within one year	12	427,088	445,432
		<hr/>	<hr/>
NET CURRENT ASSETS		205,135	381,616
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,079,050	1,016,184
		<hr/>	<hr/>
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	14	129,450	129,450
		<hr/>	<hr/>
NET ASSETS		£949,600	£886,734
		<hr/>	<hr/>
THE FUNDS OF THE CHARITY			
Unrestricted income funds	15	£949,600	£886,734
		<hr/>	<hr/>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Council of Governors on 02/12/2019
and signed on its behalf by:



Mr T Fray – Chair of Governors

The notes on pages 14 to 22 form part of these accounts

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST AUGUST 2019**

	<u>Notes</u>	<u>2019</u>	<u>2018</u>
Cash provided by operating activities	17	70,121	96,347
Cash flows from investing activities		<u> </u>	<u> </u>
Interest income		656	390
Purchase of tangible fixed assets		(246,539)	(270,174)
Net cash used in investing activities		<u>(245,883)</u>	<u>(269,784)</u>
Decrease in cash and cash equivalents in the year		(175,762)	(173,437)
Cash and cash equivalents at the beginning of the year		<u>588,681</u>	<u>762,118</u>
Total cash and cash equivalents at the end of the year		<u>£412,919</u>	<u>£588,681</u>

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019****1. ACCOUNTING POLICIES****a) Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

Sunnylands Limited is a private company, registered in England and Wales, which is limited by guarantee and meets the definition of a public benefit entity under FRS 102. The presentation currency of the accounts is the Pound Sterling (£). The School's accounts present information about it as an individual undertaking. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

Having reviewed the funds available to the School together with the expected ongoing demand for places and the School's future projected cash flows, the Governors have a reasonable expectation that the School has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

c) Judgements and key sources of estimation uncertainty

In applying the School's accounting policies, the Governors are required to make judgements, estimates and assumptions about the carrying value of assets and liabilities. Although actual results may differ from estimates of this type, in the opinion of the Governors, this is unlikely to result in material adjustments to the carrying value of assets and liabilities.

d) Income recognition**Fee income**

Fee income is the total amount receivable by the company in the accounting period for services provided in teaching children, and for services ancillary to their education. School fees are stated after deducting bursaries and discounts.

Grant income

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Grants which represent contributions to projects not yet started at the balance sheet date are treated as deferred income.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

e) Expenditure recognition

Expenditure, which is charged on an accruals basis and includes irrecoverable value added tax, is analysed between: -

- expenditure on charitable activities which is expenditure incurred directly to the fulfillment of the charities objectives;
- costs of raising funds which is expenditure incurred directly in the effort to raise income;

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019****1. ACCOUNTING POLICIES CONTINUED****f) Allocation of support costs**

Support costs are those functions that assist the work of the School but do not directly undertake charitable activities. Support costs include office costs, personnel and governance costs which support the School's activities. These costs have been allocated to expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 4.

g) Fund accounting

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Council of Governors for particular purposes.

h) Tangible fixed assets

Individual fixed assets over the school's capitalisation limit are capitalised at cost and depreciated over their estimated useful economic lives as follows:

Temporary classrooms, tennis courts and hard playing area

Depreciation is calculated on a straight line basis and aims to write down the cost over seven years.

Equipment, fixture and fittings

Capital expenditure for the year is written off by way of provision for depreciation on a straight line method over a period of between four and seven years.

Freehold land and buildings

No depreciation is provided on freehold land and buildings as it is the charitable company's policy to maintain these assets in a continual state of sound repair and to extend and make improvements to them from time to time. The useful economic lives of these assets are thus so long and residual values so high that any depreciation would not be material. Provision is made for any permanent diminution in value. Any expenditure in respect of building and infrastructure maintenance and improvement is written off in the year of expenditure.

i) Stock

Stocks are stated at the lower of cost and net realisable value.

j) Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid after taking accounts of any trade discounts due.

k) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount. Deferred income represents fees invoiced in advance of the provision the associated teaching and other services. Concessionary loans received are measured at the amount received.

l) Pension benefits

Retirement benefits to teachers are provided by the Teachers' Pension Scheme ('TPS'). This is a defined benefit scheme, and the assets are held separately from those of the charitable company. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the charitable company in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The School also contributes to a defined contribution scheme for its non-teaching staff. Contributions to the scheme are recognised in the statement of financial activities as they become due in accordance with the rules of the scheme.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019****1.ACCOUNTING POLICIES CONTINUED****m) Leased assets**

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income on a straight line basis over the period of the lease.

2. INCOME FROM CHARITABLE ACTIVITIES

	<u>2019</u>	<u>2018</u>
School fees	812,662	809,917
School dinners	84,380	89,368
Grant income - Early Years Learning	126,529	135,058
Other ancillary income	80,042	83,162
Total	£1,103,613	£1,117,505
Other ancillary income		
Music	12,150	9,240
Uniforms	17,401	18,992
Late Club	26,643	29,068
Clubs and outings	16,405	18,805
Miscellaneous	7,443	7,057
	£80,042	£83,162

3. INVESTMENT INCOME

	<u>2019</u>	<u>2018</u>
Interest on cash deposits	£656	£390

4. ALLOCATION OF GOVERNANCE AND SUPPORT COSTS

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below:

	<u>Total allocated</u>	<u>Governance related</u>	<u>Other support costs</u>	<u>Basis of apportionment</u>
Staff costs	195,490	-	195,490	Usage
IT costs	14,939	-	14,939	Usage
Office costs	24,344	-	24,344	Usage
Other costs	10,768	-	10,768	Usage
Depreciation/loss on disposal of assets	7,191	-	7,191	Usage
	£252,732	£ -	£252,732	

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)
NOTES TO THE ACCOUNTS – 31ST AUGUST 2019

4. ALLOCATION OF GOVERNANCE AND SUPPORT COSTS (continued)

Governance costs

	<u>2019</u>	<u>2018</u>
Auditors remuneration:		
Audit services	4,500	4,000
Other services	1,040	200
	<hr/> 5,540	<hr/> 4,200
Legal fees	-	990
	<hr/> £5,540	<hr/> £5,190

Allocation of governance and other support costs

	<u>2019</u>	<u>2018</u>
Operation of school	£258,272	£270,049

5. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	<u>2019</u>	<u>2018</u>
Staff costs:		
Teaching	418,499	430,175
Welfare	79,262	73,910
Materials, resources and other teaching costs	61,173	57,478
Food, uniform and other welfare costs	33,883	36,790
Premises and other costs	159,468	143,100
Governance costs	5,540	5,190
Support costs	252,732	264,859
Total	<hr/> £1,010,557	<hr/> £1,011,502

6. ANALYSIS OF STAFF COSTS

Staff costs during the year were as follows:	<u>2019</u>	<u>2018</u>
Salaries	588,861	591,302
Social security costs	44,555	45,066
Other pension costs	59,836	59,126
	<hr/> £693,252	<hr/> £695,494

The average number of employees during the year was:

	<u>2019</u> <u>No.</u>	<u>2018</u> <u>No.</u>
Teaching staff	12	12
Teaching support and nursery	8	7
Catering and domestic staff	11	11
Administration	4	4
	<hr/> 35	<hr/> 34

The average number of full-time equivalent employees during the year was:

	<u>2019</u> <u>No.</u>	<u>2018</u> <u>No.</u>
Teaching staff	9	9
Teaching support and nursery	5	5
Catering and domestic staff	7	6
Administration	2	3
	<hr/> 23	<hr/> 23

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2018****6. ANALYSIS OF STAFF COSTS (continued)**

The number of employees whose emoluments exceeded £60,000 was:

	<u>2019</u> <u>No.</u>	<u>2018</u> <u>No.</u>
£60,000 - £70,000	1	1

In both 2019 and 2018 the employee was accruing benefits under the Teachers' Pension Scheme, which is a defined benefit scheme.

The school considers that its key management personnel comprise the governors and the headmistress. The total amount of employee benefits (including employer pension contributions) received by key management personnel was £75,478 (2018: £74,516).

7. RELATED PARTY TRANSACTIONS AND GOVERNORS' EXPENSES & REMUNERATION

No governor received any remuneration from the company during the current or preceding accounting period.

No expenses were reimbursed to the governors during the year or the previous period.

Mr S P Dawson, a governor of the School from 25th May 2019, has an interest in R. B. Travel, a firm which provides services to the School. In the period from Mr Dawson's appointment to 31st August 2019, the value of services provided was £780.

8. TAXATION

As a registered charity, Sunnylands Limited is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity. The charitable company is not registered for VAT.

9. TANGIBLE FIXED ASSETS

	<u>Freehold land and buildings</u>	<u>Tennis Courts & hard playing area</u>	<u>Equipment Fixtures & Fittings</u>	<u>Total</u>
COST				
At 1st September 2018	639,562	58,826	126,392	824,780
Additions	239,587	-	6,952	246,539
Disposals	(240)	(4,020)	(10,077)	(14,377)
At 31st August 2019	<u>£878,909</u>	<u>£54,806</u>	<u>£123,267</u>	<u>£1,056,982</u>
DEPRECIATION				
At 1st September 2018	5,094	58,726	126,392	190,212
Charge for the year	-	-	6,952	6,952
Eliminated on disposal	-	(4,020)	(10,077)	(14,097)
At 31st August 2019	<u>£5,094</u>	<u>£54,706</u>	<u>£123,267</u>	<u>£183,067</u>
NET BOOK VALUES				
At 31st August 2019	<u>£873,815</u>	<u>£100</u>	<u>£ -</u>	<u>£873,915</u>
At 31st August 2018	<u>£634,468</u>	<u>£100</u>	<u>£ -</u>	<u>£634,568</u>

All fixed assets were used for charitable purposes.

The governors consider the market value of the freehold land and buildings to exceed their net book value but have not conducted a recent valuation.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019**

10. STOCK	<u>2019</u>	<u>2018</u>
School uniform and other stocks	£22,549	£20,179
	<hr/>	<hr/>
11. DEBTORS	<u>2019</u>	<u>2018</u>
Fees	184,428	205,087
Prepayments and accrued income	12,327	13,101
	<hr/>	<hr/>
	£196,755	£218,188
	<hr/>	<hr/>
12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	<u>2019</u>	<u>2018</u>
Trade creditors	37,740	29,348
Social security and other taxes	11,500	12,027
Other creditors	49,953	46,779
Accruals and deferred income	327,895	357,278
	<hr/>	<hr/>
	£427,088	£445,432
	<hr/>	<hr/>
13. DEFERRED INCOME		
Deferred income comprises fees and grants for the Michaelmas term commencing 4 September 2019 which were invoiced or received prior to 31st August 2019		
	<u>2019</u>	<u>2018</u>
Balance as at 1st September 2018	299,867	317,955
Amount released to income	(299,867)	(317,955)
Amount deferred in the year	267,685	299,867
	<hr/>	<hr/>
Balance as at 31 August 2019	£267,685	£299,867
	<hr/>	<hr/>
14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	<u>2019</u>	<u>2018</u>
Loan: Sunnylands Trust	£129,450	£129,450
	<hr/>	<hr/>

Sunnylands Trust is a registered charity, the charitable objects of which generally benefit the School and its pupils in the form of funding for the School and bursaries for pupils. J E Lamb, a governor, is also a trustee of Sunnylands Trust.

A loan of £129,450 is secured on the freehold property and is repayable in full in the event of the cessation of the charitable company's activities or the breach of certain covenants attached to the loan. Interest payable at bank base rate has been waived by the trustees of Sunnylands Trust.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019****15. ANALYSIS OF CHARITABLE FUNDS**

	At 1st September 2018	Income	Expenditure	Transfers	At 31st August 2019
Designated funds:					
Development Reserve	50,000	-	-	-	50,000
General Reserve	49,200	-	-	(24,200)	25,000
	<u>99,200</u>	<u>-</u>	<u>-</u>	<u>(24,200)</u>	<u>75,000</u>
General funds	787,534	1,104,269	(1,041,403)	24,200	874,600
Total Unrestricted Funds	<u>£886,734</u>	<u>£1,104,269</u>	<u>(£1,041,403)</u>	<u>£ -</u>	<u>£949,600</u>

ANALYSIS OF CHARITABLE FUNDS – PREVIOUS YEAR

	At 1st September 2017	Income	Expenditure	Transfers	At 31st August 2018
Designated funds:					
Development Reserve	50,000	-	-	-	50,000
House Committee Reserve	9,000	-	-	(9,000)	-
New Building Reserve	91,000	-	-	(91,000)	-
General Reserve	49,200	-	-	-	49,200
	<u>199,200</u>	<u>-</u>	<u>-</u>	<u>(100,000)</u>	<u>99,200</u>
General funds	607,439	1,117,895	(1,037,800)	100,000	787,534
Total Unrestricted Funds	<u>£806,639</u>	<u>£1,117,895</u>	<u>(£1,037,800)</u>	<u>£ -</u>	<u>£886,734</u>

Purpose of designated funds

The Council of Governors have set aside, in the Development Reserve, funds of £50,000 for major repair costs that arise from time to time, to the fabric of the school buildings. The General reserve funds of £25,000 represents earmarked funds for anticipated future revenue spend.

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019****16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	General Fund	Designated Funds	Total
Tangible fixed assets	873,915	-	873,915
Cash at bank and in hand	337,919	75,000	412,919
Other current assets	219,304	-	219,304
Creditors: amounts falling due within one year	(427,088)	-	(427,088)
Creditors: amounts falling due after one year	(129,450)	-	(129,450)
	<u>£874,600</u>	<u>£75,000</u>	<u>£949,600</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS – PREVIOUS YEAR

	General Fund	Designated Funds	Total
Tangible fixed assets	634,568	-	634,568
Cash at bank and in hand	489,481	99,200	588,681
Other current assets	238,367	-	238,367
Creditors: amounts falling due within one year	(445,432)	-	(445,432)
Creditors: amounts falling due after one year	(129,450)	-	(129,450)
	<u>£787,534</u>	<u>£99,200</u>	<u>£886,734</u>

17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2019	2018
Net movement in funds	62,866	80,095
Add back depreciation	6,952	23,192
Add loss on disposal of assets	240	100
Deduct interest received	(656)	(390)
Increase in stock	(2,370)	(1,721)
Decrease/(increase) in debtors	21,433	(4,754)
(Decrease)/increase in creditors	(18,344)	(175)
	<u>£70,121</u>	<u>£96,347</u>

18. CHARITY STATUS

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

At 31st August 2019 there were 7 members (2018: 6).

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)**NOTES TO THE ACCOUNTS – 31ST AUGUST 2019****19. PENSION AND SIMILAR OBLIGATIONS**

In the period to 31st August 2019, the School's academic and related staff belonged to the Teachers' Pension Scheme England and Wales (TPS). The Scheme is a multi-employer defined benefit scheme.

The latest actuarial valuation of the TPS related to the period ended 31st March 2012.

There were no outstanding or prepaid contributions at the end of the financial year. Contributions amounting to £7,149 were payable to the scheme at 31st August 2018 and were included within creditors.

Teachers' Pension Scheme**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2014. Membership is automatic for full-time teachers in schools and, from 1 January 2007 automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teacher's Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated costs of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The employer's pension costs paid to TPS in the period amounted to £54,596 (2018: £56,090).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The School has accounted for its contributions to the scheme as if it were a defined contribution scheme. The School has set out above the information available on the scheme.

The School also contributes to a defined contribution scheme for its non-teaching staff. Contributions to the scheme during the year were £5,239 (2018: £3,036). There were no outstanding or prepaid contributions at the year end.