

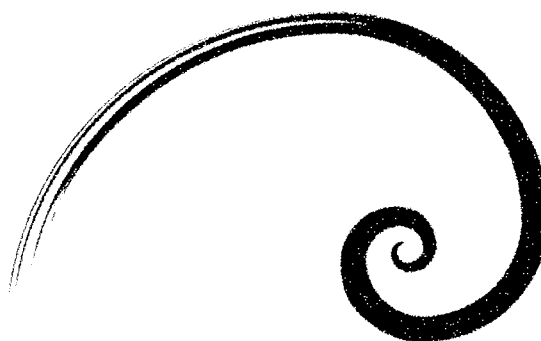
Company Number 03909555  
Charity Number 1081199

**THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**  
**(a charitable company limited by guarantee)**

**REPORT AND CONSOLIDATED FINANCIAL STATEMENTS FOR THE**  
**YEAR ENDED**  
**31 DECEMBER 2019**

**THE POLY**

**ARTS HISTORY SCIENCE**



**THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**  
(a charitable company limited by guarantee)

**REPORT AND CONSOLIDATED FINANCIAL STATEMENTS 2019**

<b>Contents</b>	<b>Page</b>
Reference and Administrative Information	1
Directors Report	2 – 14
Independent Examiner's Report	15
Statement of Financial Activities	16
Balance Sheet	17
Notes to the Financial Statements	18 – 30

**THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**  
(a charitable company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE INFORMATION**

Company Registered Number:	03909555
Charity Number:	1081199
Registered Office and Principal Address:	The Poly, 24 Church Street, Falmouth, TR11 3EG
Website	<a href="http://www.thepoly.org">www.thepoly.org</a>
Facebook	<a href="https://facebook.com/polyfalmouth">facebook.com/polyfalmouth</a>
Twitter	<a href="https://twitter.com/PolyFalmouth">twitter.com/PolyFalmouth</a>
Directors:	Sue Radmore - Chair Amanda Rundle Dave Rickett Tim Parnell Louis Turner Sarah Hertzog Roderick Hirsch – Vice Chair
Bankers:	HSBC plc and National Westminster Bank plc. Market Street, Falmouth.
Accountants:	RRL LLP Statutory Auditors, Chartered Accountants, Truro.
Investment Managers:	Brewin Dolphin Ltd Ashleigh Court, Ashleigh Way, Langage Business Park, Plymouth.
Independent Financial Advisers	Bishop Fleming Salt Quay House, Sutton Harbour, Plymouth.

# **THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

## **DIRECTORS REPORT**

The directors, who are the charity trustees for the purposes of the Charities Act 2011, have pleasure in presenting their annual report in compliance with both that Act and the Companies Act 2006, together with the financial statements prepared under the latter Act, for the year ended 31 December 2019.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **Objectives and activities**

#### **Objects**

The Royal Cornwall Polytechnic Society Limited's stated objects are to "educate and encourage the public in all aspects of the Arts, Sciences, Crafts and History with particular reference to the County of Cornwall".

#### **Mission**

The Royal Cornwall Polytechnic Society (The Poly) is a thriving Falmouth based charity, promoting engagement in the arts, sciences and Cornish history through film, live events, exhibitions, lectures and workshops. The Poly's roots are in artistic and technological innovation and local industry and it is based in an iconic listed building in the heart of the community. It is the proud guardian of locally, nationally and internationally significant collections of heritage archives and the works of Henry Scott Tuke.

#### **Vision**

Our vision is to be Cornwall's foremost cultural venue and community hub providing exciting, inclusive and innovative entertainment, learning and development opportunities in the arts, sciences and history.

#### **Public benefit**

In planning our activities for the year and the future, the trustees confirm they have paid due regard to the Charity Commission's published guidance on public benefit.

## **Achievements and performance**

### **Introduction**

It is strange to be highlighting the achievements of 2019 when The Poly has been closed to the public since 16<sup>th</sup> March 2020 due to the Covid-19 lockdown. 2019 was another busy year for The Poly, its staff and volunteers. We programmed 347 ticketed events throughout the year, attracting 21,839 tickets sold, 5% more than 2018. Average audience size across all events was similar to 2018 at 63. Our galleries attracted a steady stream of visitors; with 42 weeks of exhibitions in the Spring Gallery, we have offered a wide range of artists and makers space to exhibit. There were a further 20 weeks of exhibitions in the Main Gallery. The Library, which provides an additional space for talks, film, workshops, book launches and corporate and community venuehire was booked for 10 weeks. We launched the Poly Community Pottery and uncovered amazing Victorian scientific instruments from our archives. We were looking forward to building on our 2019 activity into 2020, but we fear we will be dark for most of this year.

The Poly has been through hard times before and always bounced back. The Covid-19 threat is perhaps its greatest challenge to date, but the directors and staff are determined that we will come back stronger than before, although it will take some time to get back to 2019 levels of activity. We are very grateful for the financial support we have received since the lockdown from the government, Cornwall Council, The Arts Council, the British Film Institute, our bank HSBC and our members and donors to help us through these unprecedented times.

We are taking many of our activities – pottery workshops, art exhibitions and The Guild – online over coming months so you can stay in touch with us and we look forward to welcoming you back soon.

# THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED

## DIRECTORS REPORT

### Events and shows in 2019

The table below gives a summary of the main categories of events held during 2019.

	No. of Shows	No. of tickets sold
Film	229	13,579
Theatre	46	3,416
Dance	2	203
Comedy	3	327
Music	32	1,967
Talks	35	2,347
External Events, Spoken Word & Workshops	119	536
Pottery workshops and drop ins	70	407

### Film

As can be seen from the statistics above, the overwhelming majority (62%) of tickets sold were for film showings, of which two-thirds were British or independent films. Bringing British, Independent, Documentary and Foreign films to our audience is an important part of our mission in itself, but it also generates the income that helps support our broader activities. Our audiences clearly appreciate our programming. Survey responses following screenings over the year returned a 100% good/very good experience satisfaction rating, whilst 32% thought they had been introduced to new types of films; 54% were encouraged to attend similar events; 19% had increased awareness of film heritage; 67% had a 'worthwhile cultural experience' and 53% increased their appetite for independent British and international films – 97% would attend again.

Documentaries were particularly strong, with multiple sell-outs for Free Solo, Marianne and Leonard and Amazing Grace.

We extended our 'film plus' offer over the year, introducing weekly parent and baby daytime screenings of the evening film; themed pop-up restaurant collaboration with local caterer Pea Souk for special screenings; and a range of films with director's Q&A. Bait, the acclaimed local film highlighting issues around the Cornish fishing industry and the impact of tourism, sold out each screening and we were pleased to welcome director Mark Jenkin to a Q&A session.

## **THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

### **DIRECTORS REPORT**

We hosted a number of film festivals, including UK Green Film Festival; Into Film Festival; Shextreme and of course the exceptional Cornwall Film Festival. We are looking forward to working with CFF on the 2020 festival, although this will clearly be impacted by C-19.

We are thankful to receive ongoing support from the South West Film Hub in the form of grants to support our attempts to engage a wider audience with cinema.

#### **Theatre**

2019 proved a stronger year for theatre, with average audience sizes rising from 70 to 74 over 2018. A particular highlight was the sell-out performance of "Endless featuring N:Dless" from Penryn based Trifle Gathering Theatre. Our Christmas treats also sold out – A Cornish Carol with Edward Rowe and yet again the wonderful Near-Ta delivered their annually refreshed 'Christmas.Time', which captivated audiences for an 11th year.

Our thanks go again to Young Generation for their annual hire of the theatre showcasing young talent with their musical performances. They sold 875 tickets in 2019 (up 21% from 2018) for their amazing production of Sister Act.

#### **Comedy**

Our comedy programme included great shows by Tony Law, Stuart Goldsmith and Adam Riches.

#### **Music and Dance**

Our ongoing relationship with Jazz @ The Poly continued to bring a wide range of jazz events to the Main gallery throughout the year. Highlight gigs included Phil Beer, Gigspanner and Remi Harris and we were proud to host the Saturday night concert for the Sea Shanty Festival. Cancelled in 2020, but we look forward to welcoming the singers again in 2021.

Dance did not feature highly in our programme, other than Scruffy Mutt's wonderful community competitions and events.

#### **Workshops, talks and other events**

Talks and lectures were a big success story in 2019. 35 talks drew audiences of 2,347 people – an average audience size of 67, up from 49 in 2018. Many talks were sold out, including History Archive talks, and the annual Paul Smales Lecture – delivered in a different format with a panel hosted by Kim Conchie debating Cornwall's creative industries. Another sell-out talk with a Cornish theme was Raynor Winn discussing her epic coast path walk, which inspired her bestselling book "The Salt Path".

Sponsored by the Street Draw team, a lively panel talk and discussion – Can Art Change The World – sold out The Theatre.

In September, we ran a successful Garden Season, including themed films, workshops and talks and hope to repeat this in future.

## **Galleries**

The Galleries have hosted exhibitions from local artists and makers, university (fine art, photography, sustainable design, games) and school students, community groups and organizations and adult education colleges.

The summer exhibition for our members was one of the most successful and high quality yet, offering free display space in the Main Gallery for three weeks. The successful curated Spring Open exhibition allowed for widening participation and inclusion, encouraging emerging artists. We also hosted The Pop-up Poly again, where 9 artists set up temporary studios to display their work and offer taster courses, with a pop-up café from Pea Souk alongside.

Street Draw – where people go out on a single day to draw/paint impressions of Falmouth – expanded in 2019 with The Poly becoming a hub for participants. Prints of the artwork and a calendar were then sold at an exhibition in the Main Gallery (and afterwards in The Poly Guild) to raise funds for St Petroc's charity.

## **Hires**

Many of our events are organised on a hire fixed fee basis, but increasingly important to us are also companies and individuals hiring our spaces for corporate or community events, from Falmouth Harbour Commissioners to Seasalt, pop-up restaurants to solicitors, Cornwall Wildlife Trust to the universities and groups of friends and neighbours sponsoring a film of their choice. We can now offer a wide range of spaces with the bar and library alongside the theatre and galleries.

## **The Poly Guild and The Poly Pottery**

The Guild is now firmly established as a thriving showcase for the work of 50 local artists and crafts people and makes a significant contribution to our financial viability. Guild artists are selected through application by a panel of peers and must either live or work in TR11/12 or have trained in higher education in Cornwall. The Guild has built up its own range of ceramics produced from designs by local artists, from limited edition mugs to exclusive tableware from our own Poly Potters, which are all produced in the Poly Pottery.

The Poly Pottery was officially launched on 22nd February, 2019 by sculptor Tim Shaw, following a curated ceramics exhibition in the Spring Gallery. The Pottery offers workspace to 4 potters and kiln firing services to others. It runs a wide range of workshops to beginners and improvers, as well as sessions for kids and even parent and baby events. 42 workshops drew 367 participants and a further 40 more experienced people came to drop-in sessions with Head Potter Karl Owen.



## **Heritage Archives and collections**

### **Falmouth History Archive**

This Archive is run entirely by volunteers, who with diligence and dedication continue to make progress with the mammoth task of sorting, indexing and in some cases digitising accumulated documents and photographs. Search facilities are provided to visitors to the Poly during opening hours of the Chellean Room, two mornings a week. In 2019 we had around 140 during the year, mainly local but also from Australia, Germany and the Netherlands. A quarter were students with projects – individually and groups. Volunteers also respond to requests for information received in the [history@thepoly.org](mailto:history@thepoly.org) mailbox.

In the summer we completed our Heritage Lottery funded WW1 project with the publication of a Discovery Map of Falmouth showing the locations described in the project book (published in 2018). The map is also available as a download from the new World War One section on the Poly website. We have had a limited social media presence through the Poly website and a Facebook page but also introduced Instagram in the autumn, which is proving popular. Photographs from the Archive appear fortnightly in the “Step Back in Time” section of the Falmouth Packet newspaper. At the end of the year, a grant from the Poly Fund enabled the purchase of a software enhancement for our search database for implementation in 2020, when circumstances permit. We continue to be members of the Cornish Archives Network, sharing experience with other community archives across Cornwall. This is mentored by staff at Kresen Kernow (the Cornwall Record Office), providing advice and training on standards and best practice and linking to TNA [The National Archives].

### **RCPS Archives**

Much of The Poly's own archive is also held on site, but the more valuable items (alongside our collection of Tuke paintings and two very fine slate carvings by Neville Northey Burnard) are looked after by Falmouth Art Gallery (FAG). We are extremely grateful to FAG Director Henrietta Boex and long-time Poly volunteer Michael Carver for their guardianship of our archive. Amongst the artefacts is a dipping needle compass designed in 1835 by RCPS founder Robert Were Fox and built in Falmouth, which went on to become essential equipment for ships. Dr Edward Gillin, researching science in 19th century Cornwall, realised the importance of the dipping needle and discovered it was still magnetised and capable of taking readings. After many successful tests and demonstrations, Edward was able to raise funding for a final sea voyage in early 2020 for our dipping needle, retracing as far as Cape Town the route taken in 1839 of an expedition carrying two of Robert's compasses to the Antarctic to locate the magnetic South Pole and measure the Earth's magnetic field in the Southern Hemisphere. Edward found the readings from the needle remarkably accurate and was due to report back in his planned Paul Smales lecture in 2020. Unfortunately, this has had to be deferred due to lockdown, but we are looking forward to hearing about Edward's travels in 2021.

### **The RCPS Medal**

In November 2019, the Poly Board agreed to reinstate the RCPS Medal. The aim is to award three Medals biannually for outstanding achievements demonstrated by an individual, or group, one in each category of the Arts, Sciences and Industry in Cornwall. It will recognise excellence and leading-edge work of regional, national or international significance that has originated in the County. The intention is to re-establish the Medal as an award of the highest prestige. Sponsorship is in place to take this forward we are planning is to hold the first awards ceremony in late 2021.

# **THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

## **DIRECTORS REPORT**

### **Membership**

We rely on the support of our c.300 Members, not only because the membership subscription is a vital part of our income generation but because we know that our Members are great advocates for The Poly, and are as committed to our continued success as our Trustees, staff and volunteers are. We are reviewing the benefits of membership currently and will be consulting with members on any changes in 2020.

Our Friends of The Poly scheme launched in 2018 offers corporate membership with discounted services.

### **RCPS Presidents**

The honorary role of President is elected on a three-year term at the Annual General Meeting, whilst Vice-Presidents hold office for life. In 2019, we thanked Professor Mike Jenks for his immense contribution during his term of office and welcomed Sally Robinson BEM as our new President. David Peters and Anthony Phillips are our Vice-Presidents.

### **Volunteers and staff**

The day to day activities of the charity are undertaken by the staff team, supported by a wide range of volunteers. As well as our heritage archives, our box office and front of house is almost entirely staffed by volunteers, and every event in the theatre has two volunteers working as Fire Wardens and ushers. We have 129 volunteers listed with the majority being very actively involved, including running the bar and minor maintenance and, of course, as trustees and we are grateful to each and every one of them.

There was a turnover of staff during the year, with Lauren Howard (General Manager) moving on, as did Angela Hatherell (Evening Duty Manager) in early 2020. Our current staff team at May 2020 includes Jane Smith (Guild and Galleries Manager); Natalys Willcox (Programme and Marketing Manager); Sam Rump (Venue Manager); Jane Birbeck (Administrator) and Karl Owen (Master Potter).

The trustees acknowledge the commitment and skill shown by staff and volunteers in delivering our varied range of activities.

### **The Poly Building**

On-going maintenance of our historic building continues to be a challenge. The Poly Fund – generated from a £1 extra charge per ticket sold – helps toward the cost of improvements and repairs to the building and services which enhance the customer experience.

Major urgent repairs and improvements dealt with in 2019 included upgrading of the fire alarm and safety systems and renewing the electrical infrastructure. This leaves essential external roof, wall and window repairs and internal stabilisation of the roof and ceiling of the Main Gallery outstanding. Our very limited disabled access and lack of facilities continues to cause great concern. We have been successful in raising some funds towards the cost of this work and hope to raise more to help us match the cash from our commercial property sale, so that these works can be completed by the end of 2020. There are many other areas of disrepair elsewhere in the building and we continue to seek a long-term solution to funding these.

The front of the building was enhanced in May 2019 by the erection of a Blue Plaque by Falmouth Civic Society and sponsored by past president Mike Jenks, commemorating Caroline and Anna-Maria Fox, the daughters of Robert Were Fox, who as teenagers inspired and drove the establishment of RCPS in 1833.

## **Fundraising**

In 2019 and 2020 to date, we have had the support of various funders (listed in no particular order) for a number of projects and developments across our activities:

- The Arts Council for support to future-proof The Poly during Covid-19 lockdown
- The South West Film Hub/ British Film Institute for supporting our film programme through the Cinema Incentive Scheme and training assistance
- The BFI Covid-19 Resilience Fund for support for cinema programming during lockdown
- Heritage Lottery Fund for the World War One Project
- Hine Downing for sponsorship of Paul Smales Lecture
- The Falmouth and Penryn Grants Committee for building repairs
- The Theatres Trust for building repairs
- The Tanner Trust to support the dipping needle project
- Stuart and Ruth Miller for donations towards capital projects
- Many other individual donors who generously gave funds throughout the year
- Government Covid-19 financial support

## **Key partners**

We are indebted to our key partners for their collaborative working and support, including:

- Cornish Archives Network
- Cornwall Council
- Cornwall Film Festival
- Cornwall Wildlife Trust
- Falmouth Art Gallery
- Falmouth Civic Society
- Falmouth Harbour Commissioners:
- Falmouth Sketch Club
- Falmouth Town Council
- Harbour Lights
- Namaste Kitchen
- National Maritime Museum
- Near-Ta Theatre
- Pea Souk
- Pennycomequick
- Plastic Free Falmouth
- Scruffy Mutt
- Shefestival
- Source FM
- Street Draw 24
- University of Falmouth
- University of Exeter
- Waves
- Young Generation

# **THE ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

## **DIRECTORS REPORT**

### **Financial Review**

#### **Principal funding sources**

These are derived from investment income, charitable and trading income.

#### **Reserves policy**

The company holds reserves as a result of donations and other funding over the years. The company needs to retain these reserves to generate income, which can be used to support its charitable activities and to meet its continuing financial obligations as they fall due. At the date of the balance sheet, the unrestricted reserves, (excluding designated funds) amounted to £143,147.

#### **Investment policy**

Our investment policy has been to hold any surplus funds on deposit to generate income and to help meet day to day expenditure.

In the case of the funds held within the subsidiary charity RCPS, arising from the disposal of the Boulton Watts papers in 2003, the policy is to invest the funds with professional advice from Bishop Fleming IFA to generate income sufficient to service the loan of £200,000 taken out in 2007 with HSBC plc. This loan was for 15 years.

On 4<sup>th</sup> December 2019, three trustees met with Bishop Fleming (IFA) and Brewin Dolphin stockbrokers to review our portfolio. It is managed with diversified risk with the objectives of both income and growth. They reported that although 2019 had been a turbulent year for stock markets the portfolio's value had increased by 5.3% over the previous 12 months in addition to servicing the bank loan with £2,000 per month. At the year-end, its market value was £534,032.

The portfolio on 28<sup>th</sup> May, 2020, however, has a market value of £486,740 following a steep drop in stock markets due to the Coronavirus pandemic but this reduction in value represents an 8.16% decrease from January to May 2020 and an increase of 1.17% in the 12 months to May 2020 which is better than might be expected.

Investments are made on a medium to long-term basis with the hope of achieving good overall growth and we are comfortable with the risk and projected returns profiles of our portfolio.

RCPS Ltd owns a small property adjacent to The Poly which has been let commercially for several years. The trustees have taken a decision to sell this property in 2020 to contribute towards the costs of essential urgent major repair works.

**DIRECTORS REPORT**

**Plans for future periods**

The company plans to continue to deliver cultural and related events in furtherance of its charitable objectives.

Our longer-term plans to:

- Develop and implement a five-year phased plan of action to future-proof our building with minimum disruption to public opening, alongside a capital fundraising strategy
- Increase our revenue stream, seeking new income generating and revenue fundraising opportunities
- Concentrate on member and volunteer retention and recruitment
- Increase mutually beneficial partnerships
- Increase our customer base and bring more people into The Poly

Remain our guiding principles but our immediate goals are to rebuild the Poly's programme and offer during and following the lockdown. As such in 2020 we will:

- Improve our website and:
  - Establish and develop the Poly Guild online shop to both generate income and support our local artist-makers
  - Take artists' exhibitions including The Summer Exhibition online to showcase Cornwall's creativity
  - Take a range of workshops online, starting with pottery workshops, including bringing the joy of ceramics to schools, home schoolers and low-income families supported by The Arts Council
  - Bring material from our History Archive online and develop oral history projects
- Carry out survey and research work supported by the BFI to enable us to plan our film programme when we reopen
- Work with local theatre companies to assist them through this period and develop new work
- Reopen The Poly to the public in a phased and safe way over the next twelve months
- Carry out essential repairs to the main gallery and, subject to funding, access improvement works, prior to reopening

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

### **Structure, governance and management**

The company is a registered charity and a company limited by guarantee, registered in England and is governed by its memorandum and articles of association dated 19<sup>th</sup> January 2000 and amended 10<sup>th</sup> October 2005, 3<sup>rd</sup> October 2006, 17<sup>th</sup> May 2017.

### **Appointment of trustees**

Trustees are normally appointed by the members at the annual general meeting and serve for three years. Trustees may also be co-opted during the year to fill vacancies but have to offer themselves for re-appointment at the next annual general meeting. Candidates are invited to submit details of their background, their special interests relevant to the activities of the society and the areas where their expertise would be of benefit to the operation of the society.

### **Policies and procedures for induction and training of trustees**

New trustees are briefed on the activities, finances and policies of the society both before and after their appointment. Accounts and other relevant information are made available to them as part of the induction process, as well as details of the regulatory regime relevant to the society's structure.

### **Related Charities**

The company controls the Royal Cornwall Polytechnic Society, founded in 1833 and given royal patronage in 1835. The Society is now a subsidiary charity, which formerly carried out some of the charitable activities now assumed by the company.

Under the amended constitution of the Society, the only members of the Society now are the management committee of The Royal Cornwall Polytechnic Society Limited. Under the terms of a Uniting Direction issued by the Charity Commission dated 31<sup>st</sup> March 2006, the accounts of the Society have been incorporated into the accounts of the company.

The Royal Cornwall Polytechnic Society holds the designated and endowment funds shown within the accounts, together with unrestricted funds. It also holds the majority of the assets (both tangible and heritage) shown in the accounts.

### **Risk Management**

The directors have conducted their own review of the major risks to which the charity is exposed, and systems have been established to mitigate these risks. External risks to funding are mitigated by the support provided by the connected charity, whilst internal risks are minimised by the implementation of financial control procedures. These procedures are reviewed periodically to ensure that they still meet the needs of the charity, especially in the light of turnover in staff and officers. The directors have recognised the need to review and update the risk management framework in line with Charity Commission guidance, to be led by the Finance Committee.

### **Health and Safety**

We take the health and safety of our staff and users extremely seriously and regularly review our policies and procedures. Our staff and volunteers are trained, and this is a standing item on Board agendas. There have been no major issues or breaches of policy to report in 2019.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

**Reference and administrative details**

The trustees administer the Charity in their capacity as directors of the company. Full details of the trustees, officers and advisors are shown on page 1.

The directors have met monthly with the primary purpose of ensuring the operational and financial probity of the charity. Delegation of various activities of the company is given to specific committees, which meet on a regular basis and report to the Directors at the monthly board meetings.

**Directors**

The directors who held office during the year and since the year-end are:

S P Radmore  
R Hirsch  
A K Rundle  
L M Turner  
D Rickett  
T Parnell  
S Hertzog

Directors who ceased to hold office during the year are:

H Wiekens (resigned 22.8.19)  
R M Bedingham (resigned 22.5.19)  
A Edmonds (resigned 22.5.19)  
P Mullin (resigned 22.5.19)  
M Harris (resigned 22.5.19)  
S Remphry (resigned 5.1.19)

**Statement of Directors' Responsibilities**

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Policies).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources including the income and expenditure of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement of Disclosure to Independent Examiner**

- (a) So far as the trustees are aware, there is no relevant information of which the charitable company's independent examiner is unaware, and
- (b) The trustees have taken all reasonable steps that they ought to have taken as trustees in order to make themselves aware of any relevant information and to establish that the company's independent examiner is aware of that information.

This report is prepared in accordance with the special provisions of Part 15 of The Companies Act 2006 relating to small companies.

**By order of the Board**

A handwritten signature in black ink, appearing to read 'Sue Radmore', written in a cursive style.

Sue Radmore

Chair, RCPS Ltd

Dated 10<sup>th</sup> August, 2020



**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ROYAL CORNWALL POLYTECHNIC SOCIETY LIMITED**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> December 2019 which are set out on pages 16 to 30.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

RRL LLP

**Mark Williams FCA DChA**

RRL LLP  
Peat House  
TRURO  
Cornwall  
TR1 2DP

Dated: 12 AUGUST 2020

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating the Income and Expenditure account)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

	Notes	Unrestricted Funds £	Restricted funds £	Endowment funds £	Total 2019 £	Total 2018 £
<b>Income and endowments</b>						
Donations and legacies	3	10826	28249	-	39075	35272
Charitable activities	4	286456	-	-	286456	276213
Investments	5	24759	-	4453	29212	33516
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total incoming resources</b>		322041	28249	4453	354743	345001
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Expenditure</b>						
Charitable activities	6	346363	8516	-	354879	331980
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>	8	346363	8516	-	354879	331980
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Gains/(Losses) on investment assets		53343	-	-	53343	(14895)
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net income/(expenditure)</b>		29021	19733	4453	53207	(1874)
<b>Transfers between funds</b>		36868	(32415)	(4453)	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		65889	(12682)	-	53207	(1874)
<b>Reconciliation of funds:</b>						
Total funds brought forward		611790	36985	-	648775	650649
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total funds carried forward</b>	17	677679	24303	-	701982	648775
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derives from continuing activities.

# **BALANCE SHEET AS AT 31 DECEMBER 2019**

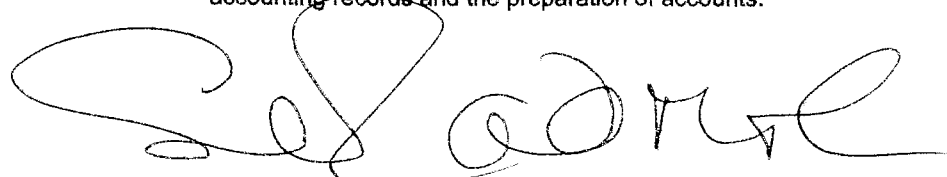
	Notes	2019 £	2018 £
<b>Fixed assets:</b>			
Tangible assets	10	269306	263203
Heritage assets	10 and 24	3980	3980
Investments	11	534032	493042
Total fixed assets		807318	760225
<b>Current assets:</b>			
Stocks	12	3160	4643
Debtors	13	15262	7490
Cash at bank and in hand		28987	43784
Total current assets		47409	55917
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	14	86986	78738
Net current liabilities		(39577)	(22821)
Total assets less current liabilities		767741	737404
Creditors: Amounts falling due after more than one year	16	65759	88629
<b>Total net assets or liabilities</b>		<b>701982</b>	<b>648775</b>
<b>The funds of the charity:</b>			
Restricted income funds	17	24303	36985
Unrestricted funds	17	143147	118248
Designated funds	17	534532	493542
<b>Total charity funds</b>		<b>701982</b>	<b>648775</b>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

For the year ended 31 December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.



SUE RADMORE

Trustee, RCPS Limited

Approved by the trustees on 10<sup>th</sup> June, 2020

Company registration no. 03909555

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### YEAR ENDED 31 DECEMBER 2019

#### 1. Accounting policies

##### Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

##### *Basis of preparation*

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements include the transactions of The Royal Cornwall Polytechnic Society (subsidiary charity), formerly Charity Number 251650, a charity controlled by the company, under the terms of a Uniting Direction issued by the Charity Commissioners dated 31 March 2006.

##### **Cash flow statement**

The Charity has opted to prepare the accounts under Charities SORP (FRS102) and is exempted from preparing a cash flow statement on the grounds that it is a small charity.

##### **Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a performance or provision of other specified service it is deferred until the criteria for income recognition are met (see note 15).

Voluntary income is received by way of donations and fund raising events and is included in full in the income and expenditure account when received.

Investment income is recognised on a receivable basis.

##### **Expenditure and irrecoverable VAT**

Expenditure is recognised once there is legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs of performances, films, the Poly Guild and Poly Pottery and their associated support costs. Governance costs represent legal and professional and auditors fees.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

## **NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

### **YEAR ENDED 31 DECEMBER 2019**

#### **Charity Funds**

The financial statements of charities distinguish between unrestricted, restricted, endowment and designated funds.

Unrestricted funds are those where there are no externally imposed restrictions. They include those freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

Endowment funds are held by the subsidiary charity. Endowment funds are those where the charity must retain the property, investments or cash which it has been given and must not spend the capital. The charity can however utilise the income that the funds generate. In these financial statements, the endowment funds represent the income received from the Toynbee Trust, which is available to form part of the general income of the charity without restrictions. Hence, it is transferred each year to unrestricted funds.

Designated funds are held by the subsidiary charity. Designated funds are those which have been set aside by the Trustees from the unrestricted reserves of the charity for a particular purpose. In these financial statements, the net sale proceeds of the Boulton Watts papers have been treated as designated funds, following the vote of the then members of the subsidiary charity at the 2000 Annual General Meeting.

#### **Donated Assets**

Donated assets are recorded on receipt at their market value once the charity is considered to control the item, and any conditions associated with the donated item have been met, the receipt of economic benefit is probable and the economic benefit can be reliably measured, unless considered to meet the definition of a heritage asset.

#### **Fixed asset investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

#### **Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### **Heritage assets**

Heritage assets are tangible assets which are of historical, artistic, scientific, technological, geophysical or environmental importance that are held and maintained principally for their contribution to knowledge and culture. Heritage assets are not capitalised if it is not deemed possible or cost effective to ascertain reliable details of their historic cost or current valuation. However the financial statements contain an indication of the nature and scale of the heritage assets held (Note 24).

#### **Operating leases**

The charity classifies the lease of printing equipment as operating leases; the title to the equipment remains with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### YEAR ENDED 31 DECEMBER 2019

#### **Tangible Fixed Assets**

Tangible fixed assets are included at cost, unless stated otherwise.

- (a) No depreciation is provided on freehold land.

No depreciation is provided on freehold buildings.

The company is in the course of maintaining the property on an ongoing basis. Consequently any depreciation on the property would in the opinion of the directors, be immaterial and no provision for depreciation has been made.

- (b) Equipment is stated at written down value with additions in the year stated at cost.

The depreciation policy adopted is to write off the cost less estimated residual value of fixed assets over their estimated useful lives. Depreciation is provided at the following rates:

Computer and office equipment - 4 years straight line

Fixtures and fittings – 10 years straight line

Digital cinema equipment – 10 years straight line

Depreciation on assets acquired in the period is calculated on a pro-rata time basis.

- (c) Donated assets are recorded on receipt at their market value.

Donated display boards – 10 years straight line depreciation

No depreciation is provided on other donated assets.

#### **Stock**

Stock is included at the lower of cost or net realisable value.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### **2. Legal status of the Trust**

The Royal Cornwall Polytechnic Society Limited is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 3. Donations and legacies

	Unrestricted funds	Restricted funds	2019	2018
	£	£	£	£
<u>Grants</u>				
Theatres Trust Fund	-	5000	5000	-
Dipping Needle Fund	-	1200	1200	-
Halls for Cornwall Fund	-	-	-	4808
World War 1 Fund	-	-	-	-
<u>Other</u>				
Subscriptions and Gift Aid	9457	-	9457	9845
Donations	1369	1000	2369	2342
Poly Fund	-	21049	21049	18277
	<hr/>	<hr/>	<hr/>	<hr/>
	10826	28249	39075	35272
	<hr/>	<hr/>	<hr/>	<hr/>

Donations and legacies was £39,075 (2018: £35,272) of which £10,826 was unrestricted (2018: £12,187) and £28,249 was restricted (2018: £23,085).

### 4. Incoming resources from charitable activities

	Unrestricted funds	Restricted funds	2019	2018
	£	£	£	£
Sundry income	17876	-	17876	11313
Galleries hire	33758	-	33758	33687
Film revenue	68819	-	68819	67084
Live events	53519	-	53519	59812
Lectures revenue	12666	-	12666	5978
Poly Guild	52486	-	52486	61747
Bar income	30990	-	30990	28298
Poly Pottery	16342	-	16342	8294
	<hr/>	<hr/>	<hr/>	<hr/>
	286456	-	286456	276213
	<hr/>	<hr/>	<hr/>	<hr/>

Incoming resources from charitable activities was £286,456 (2018: £276,213) of which £286,456 was unrestricted (2018: £271,112) and £Nil was restricted (2018: £5,101).

### 5. Investment income

	2019	2018
	£	£
Income from listed investments and government securities	19612	24561
Rental income	9600	8955
	<hr/>	<hr/>
	29212	33516
	<hr/>	<hr/>

Investment income was £29,212 (2018: £33,516) of which £24,759 was unrestricted (2018: £28,527) and £4,453 was from endowment funds (2018: £4,989).

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2019

## 6. Resources expended on charitable activities

	Unrestricted funds	Restricted funds	2019	2018
	£	£	£	£
Film costs	28412	1023	29435	35675
Live events and Lectures	50316	-	50316	54482
Performing Rights fees	1422	-	1422	2343
Freelance Payments	6477	-	6477	-
Depreciation	11883	-	11883	11932
Equipment and building repairs	2023	5617	7640	7392
Poly Guild costs	35337	-	35337	36364
Bar costs	18802	-	18802	15019
Administration and Sundry Expenses	22074	479	22553	19588
Interest Payable	2634	-	2634	3013
Card processing charges	15152	-	15152	11367
Salaries and National Insurance	87585	1397	88982	85322
Advertising	9383	-	9383	13477
Insurance	6619	-	6619	5982
Utilities	16218	-	16218	14383
Cleaning	8165	-	8165	8945
Poly Pottery Costs	10523	-	10523	-
Governance costs (see note 7)	13338	-	13338	6695
	<u>346363</u>	<u>8516</u>	<u>354879</u>	<u>331980</u>

Resources expended on charitable activities was £354,879 (2018: £331,980) of which £346,363 was unrestricted (2018: £320,490) and £8,516 was restricted (2018: £11,490).

## 7. Governance costs

	2019 £	2018 £
Investment Managers	5512	-
Legal and Professional	7826	6695
	<u>13338</u>	<u>6695</u>

## 8. Net Income/(expenditure) for the year

	2019 £	2018 £
This is stated after charging:		
Operating leases – equipment	1008	1008
Depreciation	11883	11932
	<u>12891</u>	<u>12940</u>



# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 9. Analysis of staff costs, trustee remuneration and expenses

	2019	2018
	£	£
Salaries and wages	84604	79635
National Insurance	2900	2249
Pension costs	1478	682
	<hr/>	<hr/>
	88982	82566
	<hr/>	<hr/>

No employees had employee benefits in excess of £60,000 (2018: £Nil).

The charity trustees were not paid or received any other benefits from employment in the year (2018: £Nil). No trustees (2018: Two) received reimbursed expenses during the year (2018: £3,649). For other related party transactions see note 22.

The charity trustees and the General Manager are considered to comprise the key management personnel of the charity. The remuneration of key management personnel totalled £20,517 (2018: £28,285).

### Staff Numbers

The average number of employees during the year was as follows:

	2019 Number	2018 Number
Management	<u>6</u>	<u>6</u>

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 10. Fixed Assets

	Donated Asset	Buildings	Equipment	Fixtures & Fittings	Total (excluding Heritage Asset)	Heritage Asset
	£	£	£	£	£	£
<b>Cost or valuation</b>						
At 1 January 2019 – company	20000	175210	81652	9008	285870	-
Subsidiary charity	-	38189	-	-	38189	3980
Additions at cost – company	-	17278	708	-	17986	-
At 31 December 2019	<u>20000</u>	<u>230677</u>	<u>82360</u>	<u>9008</u>	<u>342045</u>	<u>3980</u>
<b>Depreciation</b>						
At 1 January 2019	12500	-	43256	5100	60856	-
Provision for the year	2000	-	8983	900	11883	-
At 31 December 2019	<u>14500</u>	<u>-</u>	<u>52239</u>	<u>6000</u>	<u>72739</u>	<u>-</u>
<b>Net Book Value</b>						
At 31 December 2019						
Company	5500	192488	30121	3008	231117	-
Subsidiary charity	-	38189	-	-	38189	3980
	<u>5500</u>	<u>230677</u>	<u>30121</u>	<u>3008</u>	<u>269306</u>	<u>3980</u>
As at 31 December 2018	<u>7500</u>	<u>213399</u>	<u>38396</u>	<u>3908</u>	<u>263203</u>	<u>3980</u>

Included within buildings is the New Street property at a cost of £106,456. This property is currently rented out to a third party; however, it is not held solely for investment purposes and the charity's use of the property is likely to change in the future. As a result the directors consider that it is most appropriate to classify the property within buildings, rather than show as an investment property.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 11. Investments

#### Held by the company

Nil

#### Held by subsidiary charity

	£
At 1 January 2019	342737
Additions	281917
Disposals	(166586)
Revaluation	57091
	<hr/>
At 31 December 2019	515159
Dealing cash balance held	18873
	<hr/>
At 31 December 2019	534032
	<hr/>

The portfolio is invested in mixture of bonds, equities and cash as managed by Brewin Dolphin Limited.

Dealing cash of £18873 is included in the closing valuation of £534032.

The investments of the charity are held to the order of HSBC plc in respect of the bank loan taken out by the subsidiary charity in 2007 and 2008 in order to fund the establishment of a trading subsidiary which ceased trading in January 2010 and has since been liquidated and dissolved.

### 12. Stock

	2019	2018
	£	£
Bar stock	1165	2021
Poly Guild stock	1995	2622
	<hr/>	<hr/>
	3160	4643

### 13. Debtors

	2019	2018
	£	£
Other debtors		
Company	14628	7490
Subsidiary charity	634	-
	<hr/>	<hr/>
	15262	7490
	<hr/>	<hr/>

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 14. Creditors - amounts falling due within one year

	2019 £	2018 £
Company:		
Trade creditors	30548	11431
Tax and social security	2025	3523
Accruals	12800	31636
Deferred income (see note 15)	19113	10198
Mortgage	-	-
Subsidiary charity:		
Bank loan	22500	21950
	<hr/>	<hr/>
	86986	78738
	<hr/>	<hr/>

### 15. Deferred income

	£
Balance as at 1 January 2019	10198
Amount released to income earned from charitable activities	(6223)
Amount deferred in the year	15138
	<hr/>
Balance as at 31 December 2019	19113
	<hr/>

Deferred income relates to grants and revenue received in advance of the relevant expenditure or the charitable activity.

### 16. Creditors – amounts falling due after more than one year

	2019 £	2018 £
Company:		
Mortgage	50000	50000
Subsidiary charity:		
Loan –HSBC Bank plc	15759	38629
	<hr/>	<hr/>
	65759	88629
	<hr/>	<hr/>
Due in over five years	-	-
	<hr/>	<hr/>

A mortgage advance was renewed from a member of the society in November 2018, interest only, for a period of three years with interest chargeable at 3%. This loan has been secured by way of a first legal charge over a property owned by the charity.

The HSBC bank loan carries interest at a rate of 1.5% above the bank base rate per annum.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 17. Movement on funds

	Opening Funds £	Incoming Resources £	Resources Expended £	Transfers £	Gains and losses £	Closing Funds £
Company:						
Unrestricted funds	(133880)	306882	339716	32415	-	(134299)
Restricted funds	36985	28249	8516	(32415)	-	24303
	<u>(96895)</u>	<u>335131</u>	<u>348232</u>	<u>-</u>	<u>-</u>	<u>(109996)</u>
Subsidiary charity:						
Unrestricted funds	252128	15159	6647	16806	-	277446
Designated funds	493542	-	-	(12353)	53343	534532
Endowment funds	-	4453	-	(4453)	-	-
	<u>648775</u>	<u>354743</u>	<u>354879</u>	<u>-</u>	<u>53343</u>	<u>701982</u>

Explanation of transfers between funds to unrestricted funds:

£4453 from Endowment funds – income applied to the general income of the charity.

£12353 from Designated funds – income applied to the general income of the charity.

£1388 from World War 1 fund to general fund – project completed in the year.

£11885 from Pottery fund to general fund – to finance capital expenditure.

£19142 from Pottery fund to general fund – project completed in the year.

£32415

Transfer between restricted funds:

£7736 from Poly fund to Pottery Workshop fund.

Analysis of Closing Restricted funds:

	2019 £	2018 £
Poly Fund	17582	21771
World War 1 Fund	-	3808
Pottery Workshop Fund	-	11406
Dipping Needle Fund	721	-
Main Gallery Roof Fund	6000	-
	<u>24303</u>	<u>36985</u>

### 18. Prior year movement on funds

	Opening Funds £	Incoming Resources £	Resources Expended £	Transfers £	Gains and losses £	Closing Funds £
Company:						
Unrestricted funds	(151091)	292254	318977	43934	-	(133880)
Restricted funds	64223	28186	11490	(43934)	-	36985
	<u>(86868)</u>	<u>320440</u>	<u>330467</u>	<u>-</u>	<u>-</u>	<u>(96895)</u>
Subsidiary charity:						
Unrestricted funds	229080	19572	1513	4989	-	252128
Designated funds	508437	-	-	-	(14895)	493542
Endowment funds	-	4989	-	(4989)	-	-
	<u>650649</u>	<u>345001</u>	<u>331980</u>	<u>-</u>	<u>(14895)</u>	<u>648775</u>

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2019

### 19. Prior year movement on funds - continued

Explanation of transfers between funds to unrestricted funds:

£4989 from Endowment funds – income applied to the general income of the charity.

£929 from Poly Fund – contribution to Halls for Cornwall project.

£43005 from Halls for Cornwall to general fund – project completed in the year.

£43934

Transfer between restricted funds:

£6305 from Poly fund to Pottery Workshop fund.

Analysis of Closing Restricted funds:

	2018 £	2017 £
Poly Fund	21771	15126
World War 1 Fund	3808	9900
Pottery Workshop Fund	11406	-
Halls for Cornwall Fund	-	39197
	<u>36985</u>	<u>64223</u>

### 20. Analysis of net assets between funds

	Fixed Assets	Bank Deposits	Other Current Assets	Current & long term Liabilities	Fund Total
	£	£	£	£	£
Unrestricted	273286	9184	13422	152475	143147
Restricted	-	19303	5000	-	24303
Designated	534032	500	-	-	534532
	<u>807318</u>	<u>28987</u>	<u>18422</u>	<u>152745</u>	<u>701982</u>

### 21. Prior year analysis of net assets between funds

	Fixed Assets	Bank Deposits	Other Current Assets	Current & long term Liabilities	Fund Total
	£	£	£	£	£
Unrestricted	255777	17705	12133	167367	118248
Restricted	11406	25579	-	-	36985
Designated	493042	500	-	-	493542
	<u>760225</u>	<u>43784</u>	<u>12133</u>	<u>167367</u>	<u>648775</u>

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### YEAR ENDED 31 DECEMBER 2019

#### 22. Transactions with trustees

R Bedingham, trustee until 22 May 2019, has a business interest in Clojo Ruth Designs. Clojo Ruth Designs received commission on sales of goods sold by the Charity totalling £397 during the relevant period (2018 year: £1,077) and £250 on sales of goods made to the Charity (2018: £190). No amounts were outstanding at the year-end (2018: £214).

T Parnell, trustee, domestic partner of L Harry. L Harry received commission on sales of goods sold by the Charity of £347 during the year (2018: £545) and £151 on sales of goods made to the Charity (2018: £805). £68 was outstanding at the year-end (2018: £29). L Harry paid the Charity £600 (2018: £Nil) for services provided during the year.

R Hirsch, trustee, paid the Charity £250 (2018: £250) for services provided during the year.

S Hertzog, trustee, received £Nil (2018: £106) in respect of the sale of goods after a deduction for gallery hire and commission. No amounts were outstanding at the yearend (2018: £Nil).

S Radmore, trustee, paid a supplier's account of £10,415 during the year (2018: £Nil) on behalf of the Charity. This amount is included in Creditors – Note 14. The loan is interest free and was repaid on 27<sup>th</sup> June, 2020.

#### 23. Financial commitments

Total future commitments payable under non-cancellable operating leases for equipment are as follows:

	2019 £	2018 £
<b>Expiry date:</b>		
Within one year	740	740
Between two and five years	-	740

#### 24. Heritage assets

The company holds collections which meet the definition of heritage assets, the majority of which were acquired by the original charity prior to incorporation. These can be summarised as follows:

##### **The Tuke Collection**

This is a collection of over 270 paintings (oil and watercolour) by the renowned Falmouth artist Henry Scott Tuke RA, RWS (1858-1929), the majority of which were presented to the Society in 1969. A major restoration was carried out in 2008 using funds raised from grants and gifts. The collection is held under the condition that in the event of dissolution of the Society, it shall not be sold but transferred to some other Society. It is kept off site in secure storage, under the management of two Curators. Pictures are periodically loaned out to other institutions for exhibition and viewing of individual pictures can be arranged on request. The oil paintings can be viewed on the Art UK website as well as that of the Falmouth Art Gallery, [falmouthartgallery.com](http://falmouthartgallery.com) and a catalogue was published in 2008. No valuation of this collection has yet been made, except for a more recent addition "Carnations", which was donated in 2009 and is shown on the balance sheet at market price at the time of donation of £3,980.

##### **History Collections**

The Society has accumulated a considerable archive of photographs, documents and other material relating to Falmouth and its environs as a result of the activities of a History Group which has been active since the 1980's. In 2011 the Society obtained grant funding to improve the facilities in which the archive is held. The collection is managed by volunteers who, as well as organising periodic exhibitions, open the Chellaw Room for public enquiries twice a week. No valuation has been made of this community archive.

##### **Royal Cornwall Polytechnic Society archive**

The Society has occupied the Polytechnic Hall since 1835 and has an extensive archive documenting activities since that time, together with books and artefacts.

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### YEAR ENDED 31 DECEMBER 2019

#### 25. Capital commitments

Amounts contracted for but not provided in the financial statements:

	2019 £	2018 £
Acquisition of tangible fixed assets	-	5566
	<hr/>	<hr/>