



S20 Food Bank Report 2019/20

S20 Food Bank Trustees Annual Report for April 2019-March 2020

The charity is run according to the constitution dated 2nd May 2016. The charity was registered as a charity on 17 June 2016 under charity number 1167712.

The trustees serving the charity for this financial year were:

Ryan Wileman

Rev. Sue Stewart

Sameena Azam

Our Treasurer is Rosalind Wastnidge

Objects and activities

To work in partnership with a range of community organisations and agencies to relieve poverty or financial hardship among residents and their dependants living in the S20 area of Sheffield, by providing bespoke emergency food parcels and other such items and supplies as may be necessary from time to time, as well as health/housing/money advice, education and any other necessary support designed to enable individuals to generate a sustainable income and become self-sufficient.

To prevent or relieve poverty through undertaking and supporting research into factors that contribute to poverty and the most appropriate ways to mitigate these.

Achievements and Performance

This was the fourth year of the S20 Food Bank, which operates as part of the S20 Information Station from 13.00-15.00 on a Monday. As well as the Food Bank, the Information Station has Citizens Advice Worker and Housing Officers.

From April 2019 – March 2020, the Food Bank has seen **110 unique clients (a 51% increase on last year) and** the total number of people fed in the households supported was **243 (a 67% increase on last year)** and also included **106 (a 68% increase on last year)**

The total Number of Food Parcels given was **474 (a 71% increase on last year)**

The total amount of food distributed was 12355.75kg (a 96% increase on last year)

All of our food bank clients received a Christmas food hamper, which were generously donated by local schools, churches and individuals who support us throughout the year

We also spent £170.00 on providing winter fuel support to families in our area.

We have not yet been made aware of the exact amount of financial gain that was achieved for Food Bank clients through partnering with Citizens Advice in the S20 Information Station was but we expect it to have been a substantial amount..

We have received regular food donations from all of the primary and secondary schools in the Westfield 'Family of Schools', as well as a range of other community organisations and individuals. We continue to receive weekly food donations from KFC (via Food to Donate), Tesco (via FareShare Food Cloud) and ASDA.

We have received 8025.4kg (a 49% increase on last year) which represented a financial value of £14,044.45.

We were successful in securing grant funding of £3375 from the Westfield Big Local and also the Sheffield City Council Ward Pot & Community Fund.

We also received a number of individual donations throughout the year amounting to a total of £920.00

Challenges

The demand for our services has also increased dramatically this year, as can be seen from the statistics provided above. This has placed an increased demand on our resources.

We have worked hard this year to secure more from external funders and this has provided to be successful. However, our spending has also increased, which has meant that this money has not gone as far as we would have hoped.

We also rely heavily on donations of food from local people and organisations.

Whilst we are in a relatively healthy financial position at present, we are starting to spend more of our financial reserves on food provisions. If this trend were to continue our reserves would deplete substantially.

Our volunteer team is also relatively small. When one or two people are away for whatever reason our capacity is reduced.

We were also impacted somewhat by the fact that the regular CAB Worker that supports our Food Bank, was on sick leave for several months. New workers came to support us but it meant that many clients had to build a new relationship and therefore their situations took longer to improve, leading to them needing support from the Food Bank for a longer period of time.

Response to the Challenges

As stated the Trustees have committed to continue to seek financial grants and regular food and financial donations. This has been achieved this year but will need to continue in the coming year in order to continue delivering our service. We are also actively seeking to recruit new volunteers.

The COVID-19 crisis began just towards the end of the 2019-20 financial year. This has already had a big impact on our charity. The demand for our services has increased exponentially. However, this has also led to a dramatic increase in the amount of food, finance and time that has been donated to the Food Bank. Therefore, we are predicting a healthy improvement in our financial position for 2020/21 and we have also picked up a good number of new volunteers which has enabled us to cope with the increased demand for now. However, we are predicting a very busy year with a number of changes to the way that we work and it remains to be seen how that will transpire over the course of the financial year.

Public Benefit

We have endeavoured at all times to follow the objectives of the charity in order to ensure that all activities engaged in are for the public benefit.

Financial Review

See attached Treasurers Financial Summary

In Conclusion

Historically we have not the busiest of Food Banks, however, this has increased substantially over the last 12 months. As well as trying to meet the immediate food related needs of the clients, we place a high priority on building personal relationships with as many of our clients as possible. Whilst they are referred to as clients, many have become friends and strong relationships have been formed, with the people we have come across. We have seen a number of lives transformed through the service that we are a part of.

The Trustees would like to express their sincere thanks to all volunteers and donors who have made our work possible.

We look forward to the day when our service can close due no longer being needed and continue to strive towards the day when this can be the case.

Financial Statement for the year ending 31st March 2020

The fourth year of the S20 Food Bank Charity has been a challenging one. The closing financial position is in credit at £6,907.43, a reduction of 45% on 2018/19. Only one grant of £1000 was received in October 2019 with a further £375 being the balance of the grant from Tesco Groundforce received in January 2020, which would have left the closing balance considerably depleted had it not been for Covid-19 happening. Although this came in mid March, almost the end of the financial year, the local community rallied to the needs of the Food Bank under such extreme circumstances and a grant of £2000 was paid at the end of March with a further £3000 on offer in the new year. Many more offers of financial help and personal donations have been received from 1st April 2020, which will help to keep up with the ongoing demand during a long period of hardship for many in the area as the lockdown hits jobs and finances.

Total cash donations were similar to 2018/19 although personal donations increased on the previous year by a total of £185, around 45%. The Charity also received its first Gift Aid tax reclaim of £312.83, covering all tax recoverable donations from the opening of the Charity to 31st January 2020. This will continue to be recovered annually going forward.

Food donations remained extremely generous and were significantly up on the previous year by 50%, however food distribution more than doubled and the shopping bill for items needed to fill the food parcels increased by almost 84%. When it was hoped that the need for the Food Bank would reduce over time it is ever increasing, even before the pandemic struck.

Fuel payments increased by a modest £20 from 2018/19 and the other expenses of the charity were minimal with one notable exception of the purchase of bags, which are required to make up the food parcels, where almost £100 was spent. Two upright freezers were purchased to replace the old chest freezer. This was decided by the Trustees in 2018/19 and this has added great benefit to the storage and accessibility of bread and other donated fresh foods. The old freezer was disposed of by selling through the local for sale listing.

The Accounts have not been audited or independently scrutinised due to the value of turnover in the Charity Commissions requirements. The Trustees of the charity have not included this as being required in the Terms of Reference and the grantors have not requested audited accounts. If at a later date it is decided that audited accounts will be required then all documentation can be made available for scrutiny.

Rosalind Wastnidge
Treasurer

You don't need to have your accounts examined or audited unless your charity's governing document or the Charity Commission asks you to, if the turnover is below £25,000.

www.gov.uk/prepare-charitys-annual-accounts/y/n/up-to-25-000

S20 Food Bank		1167712	
Receipts and payments accounts			
For the period from	Period start date 01/04/2019	To	Period end date 31/03/2020

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	2,000	1,375	-	3,375	2,625
Loans - Hardship - Repayments	-	-	-	-	114
Donations - Food	-	14,044	-	14,044	9,430
Donations - Assets	-	-	-	-	-
Donations - Personal - Gift Aided	460	-	-	460	350
Donations - Personal - Not Gift Aided	140	-	-	140	65
Donations - Other - CAF etc	460	-	-	460	614
Fund Raising	33	-	-	33	-
Gift Aid - Tax Refund	313	-	-	313	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,406	15,419	-	18,825	13,198
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,406	15,419	-	18,825	13,198
A3 Payments					
Food	-	20,717	-	20,717	10,134
Fuel	170	-	-	170	150
Loans - Hardship	-	-	-	-	4
Publicity & Marketing	65	-	-	65	-
Staff Training	66	-	-	66	30
Staff Expenses	-	-	-	-	-
Stationery	72	-	-	72	26
Postage	-	-	-	-	-
Telephone	69	-	-	69	60
Furniture	20	-	-	20	17
Equipment	583	-	-	583	10
Electrical Work - Food Store	-	-	-	-	-
Sundry Expenses	152	-	-	152	76
	-	-	-	-	-
Sub total	1,197	20,717	-	21,914	10,507
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,197	20,717	-	21,914	10,507
Net of receipts/(payments)	2,209	5,298	-	3,089	2,691
A5 Transfers between funds	-	2,382	-	-	-
A6 Cash funds last year end	5,842	4,154	-	9,996	7,305
Cash funds this year end	5,669	1,238	-	6,907	9,996

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance	5,391	-	-
	Petty Cash	278	-	-
	Food Cash Value	-	1,238	-
	Total cash funds	5,669	1,238	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

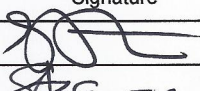
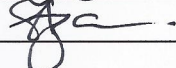
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Food	Food Bank	-	1,238
	Equipment - Donated - Storage Racking	Food Bank	1,000	217
	Equipment - Purchased - Apple iPhone 5S	Food Bank	279	-
	Equipment - Purchased - Chest Freezer Logic L300CFW14 - Disposed 1/6/19	Food Bank	199	-
	Equipment - Purchased - Salter Brecknell WS300 Platform Scales	Food Bank	217	50
	Equipment - Purchased - Storage Racking	Food Bank	510	170
	Furniture - Tables & Chairs for Info Centre	Food Bank	222	-
	Equipment - Purchased - 2 x Upright Freezers	Tesco Groundforce	648	540
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S.T. STEWART	7-9-2020
	SAMEERA AZAM	7-9-2020