

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

11th Eastbourne Scout Group

Other names the charity is known by

Registered charity number (if any)

1 1 6 7 7 4 3

HQ registration number

Charity's principal address

Scout Hut, Priory Road

Eastbourne

East sussex

Postcode

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X

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Steve Parsons	Chairman	
2	David abbey	Treasurer	
3	Jenny Bruton	Secretary	
4	Mark Osborne	Group scout Leader	
5	Zoe Evans	Assistant Grp leader	
6	Wendy Smith	Cub Scout Leader	
7	Nicola fallon	Beaver leader	
8	Edie Lambert	Colony Assistant	
9	Neil Pennels		
10	Murray Pannet		
11	Tim Coombes		
13	Daryl Welling		
14	Helen Dickinson		
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

1 LT700001 (1st February 2017)

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter which gives authority to the Bye Laws of the Association, The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Organisation and Rules of The Scout Association

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As trustees they are responsible for complying with the law applicable to charities. This includes the registration with the Commission for Charities, keeping proper accounts and making returns to the Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Scout Leaders, individual section leaders (if opted on the responsibility) and parent's representation on average 3-4 times a year.

Members of the Executive Committee complete safeguarding packages and are subject to DBS checks.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities and appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment for Group public occasions;

Assisting in the recruitment of leaders and other support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors and those who are elected.

risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. For the past 5 years we have had Slimming world use the HQ on Thursday. They are not formally charged a rent for the use of the HQ, this income assists to fund essential maintenance for, and the running costs of the HQ.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 15. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development,</p> <p>empowering them to make a positive contribution to so</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development

headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

4 LT700001 (1st February 2017)

All sections are operating at full capacity which is a sign of a wide and varied programme that is given to young people. The group has been on many camps sleepovers, hikes, one day activities. Big 60 camp, / hike, Jersey camp to name but a few.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold resources to continue the charitable activities of the group. Should income and fundraising activities fall short, the Group Executive Committee considers that the group should hold a reserve of £1500 which has been maintained throughout this period.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

none

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and consequently does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash with mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of groups bank balance taking into account forecasted expenditure. At the start of this period our bank account had 4 sub accounts to show cash balance for the re: (£1,500) main account, big camps and membership average circa £5,000 every January) Due to previous charges the accounts have been reduced to one main account with the treasurer using an accounting program to show how much money is held in those areas to make budgeting more effective.

- investment policy and objectives
- 5 LT700001 (1st February 2017)

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

The Scout HQ is owned by the Church which is situated on land owned by St Richards Church. The group is effectively a tenant. The lease runs out in April 2017. Talks have been in place since 2013 to renew the lease. Locally the church have no objections to the group renewing its lease and support the application for a further 20 years. At this stage we are still awaiting approval from the Diocese estates department. Numerous chase up communications have been sent to the church throughout each year. The current situation is that they are still to make a decision on our future lease although there are no plans communicated to terminate the lease. Therefore from May we are in a position of uncertainty as to the future location of the group HQ, this is a far from ideal situation however we have chosen to accept the risk at this stage, if required to move we will then look at alternative locations hoping that the Church will honour our 60 year relationship by giving us at least 9 months notice to find an alternative site. We are confident that we can use Bushy as an emergency location should the need arise.

- The HQ is nearly 60 years old and of wooden structure. The roof was inspected in 2014 and given an estimate of 10 years before requiring re proofing. In areas the flooring has given way due to rot and been replaced, further repairs are required on an annual basis. In 2014 we submitted a request to the Church Diocese to allow us to rebuild the hut from scratch to provide a safe and longer term solution. The request includes a slight expansion to the floor plan size to the North and Eastern sides, all within the footprint of land that we occupy. This request sits together with the request to the church to renew the lease of their land. Upon

Plans for future periods (details of any significant activities planned to achieve them)

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

STEVE PARSONS	MARK OSBORNE
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Position (eg Secretary, Chair)

CHAIR	GSL
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Date

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**11th Eastbourne Scout Group
Receipts and Payments account
for the year ended 31 March 2020**

	2019-20	2018-19	2017-18
	£	£	£
Income			
Group/District Activities	4,128.44	3488.81	4552.20
Camps	8,420.88	6789.92	5305.28
Uniform and Badges	899.57	591.30	98.50
Donations	168.26	28.00	212.67
Subscriptions	10,562.27	8648.36	7674.80
Fundraising	3,242.00	4718.89	5683.21
Gift Aid	2,055.48	2445.49	2689.72
Utilities	9.65	1.15	
Total Income	29,486.55	26711.92	26,216.38
Expenditure			
Group/District Activities	6,118.60	6392.70	5938.41
Camps	10,212.37	7162.39	8905.32
Uniform	736.09	1071.28	320.61
Donations	242.00	300.00	75.00
Repairs and Maintenance	335.98	456.50	929.16
Utilities	770.71	924.62	887.60
Badges	1,045.64	663.38	585.33
Insurance	642.47	638.23	622.51
Equipment	1,988.12	1010.52	996.81
Admin/Sundries/OSM	489.45	628.51	652.01
Membership	4,428.00	3570.00	3312.00
Interest			
Fund Raising		34.87	
Total Expenditure	27,009.43	22853.00	23,224.76
excess of income over expenditure	2,477.12	3858.92	2,991.62
b/fwd	13,623.52	9764.60	6772.98
excess of income and expenditure	2,477.12	3858.92	2,991.62
c/fwd	16,100.64	13623.52	9,764.60
represented by:			
Current	13,760.98	13623.52	9764.60
Cubs Saving A/C	558.57		
Beavers savings A/C	551.65		
Reserve A/C	1,000.00		
Membership A/C	0.00		
Scouts Saving A/C	229.44		
Carried forward	16,100.64	13623.52	9,764.60
Reconciliation Checksum (should be 0.00)	0.00	0	0.00

Note Current account is now our only account with CAF Bank
We run Section accounts within the Group accounting system

 10/4/20

Independent Examiner's Report to the Trustees of the

11th Eastbourne

SCOUT GROUP/DISTRICT/COUNTY/AREA SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31st March 2020

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages.....

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name:

B.K. Piper (B.K. Piper Esq.)

Qualification:

Retired Bank Manager

Address:

110 Coast Road,

Pewsey Bay, East Sussex BN24 6NE

Date:

10th April 2020