

GREAT BURSTEAD with RAMSDEN CRAYS

ANNUAL MEETING OF PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING

Sunday 18 October 2020 at Great Burstead Church (following 10am Service)

AGENDA

Opening prayers.

ANNUAL MEETING OF PARISHIONERS

1. Welcome and Apologies for absence.
2. **Resolution that Section 3 of the Churchwardens Measure 2001 shall not apply (disqualification where a person nominated for the office of Churchwarden has served for six successive periods of office)**

NB. Thom Simons was elected as Churchwarden on 26 April 2015, when Tony Aldridge stood down. He will have completed six successive years as Churchwarden in 2021 and would not be eligible to stand as Churchwarden without a 2-year break. Should Thom be prepared to continue as Churchwarden after 2021 and should the Annual Meeting of Parishioners wish him to do so, it will be necessary for a Resolution to be in place to the effect that Section 3 of the Churchwardens Measure shall not apply. **Because that Resolution has to be in place before the start of the 2021 APM (Thom could not otherwise be nominated for Office and could not sign the Nomination Form and pass it to Fr Michael before the meeting, as legally required) best practice indicated that the Resolution needs to be passed in the preceding year, i.e. 2020. Hence this item on the Agenda.**

The Resolution can be revoked by the APM at a subsequent APM, so if Thom chose not to stand for a further term, then it could be revoked if the Parish so wished. **For the avoidance of doubt, and having discussed the legal position with Nathan Whitehead at the Diocese, the interpretation of the legal provisions by learned authors suggests that the Removal of Section 3 applies to the Parish and not to the person. Accordingly, if the Resolution is passed, it would cover not only Thom but also Derek if he had served his 6 yrs and wanted to continue. Both would be eligible to do so. Of course, subsequent APM's could revoke the Resolution and return to the normal position. The normal position would then apply to any person seeking election as a Churchwarden – i.e if they had done 6 successive years, they would not be able to stand again without a 2 yr break.**

3. Election of Church Wardens

Close of Annual Meeting of Parishioners

ANNUAL PAROCHIAL CHURCH MEETING

- 1 Welcome and Apologies for Absence
- 2 Notification of any items to be included under AOB.
- 3 Approval of Minutes of previous APCM held on 28 April 2019 (page 3)
- 4 Matters Arising from Minutes of previous APCM
- 5 Appointment of Tellers (2)
- 6 Churchwardens Report (page 5)
- 7 Annual Report of the PCC (page 5)
- 8 Electoral Roll Officer's Report
- 9 Election of Assistant Churchwardens
- 10 Election of Parish Representatives to the Deanery Synod (2)
- 11 Election of Parochial Church Council (PCC) Members (5) – The new PCC will meet briefly immediately after the APCM to agree the appointment of PCC Officers; to agree the proposed date of the first full Meeting of the new PCC (to be confirmed); to sign any necessary Bank & Investment Mandates and to conduct any other urgent business. Future dates for the PCC meeting have yet to be confirmed and are usually held on a Tuesday in the church hall at 7.45pm.
- 12 Election of Churches Together in Billericay Reps
- 13 Election of Billericay Schools Ministry Rep
- 14 Treasurers Report and Accounts – separate document
- 15 Appointment of Independent Examiner
- 16 Appointment of Sidespeople (page11)
- 17 Appointment of Safeguarding Officer
- 18 Basildon Deanery Synod Report (page 8)
- 19 Reports of Church and Community Activities/organisations (pages 9 - 16)
- 20 Any Other Business (i.e. any issues to be brought to the attention of the PCC)
- 21 Vicar's Report (page 16)

Closing Prayers

You are welcome to read the attached reports of our church & parish activities and to attend the annual meeting on the above date.

Item 3

PARISH OF GREAT BURSTEAD with RAMSDEN CRAYS
MINUTES OF THE ANNUAL MEETING OF PARISHIONERS AND THE ANNUAL PAROCHIAL CHURCH MEETING
(Held on Sunday 28th April 2019)

At 11.30am Fr. Michael Hall (MH) welcomed everyone present and opened the meetings in prayer. He then explained the eligibility to vote and how those entitled to vote at the AMP included residents in the Parish as well as those on the Electoral Roll of our Church. Those entitled to vote at the APCM were only those on our Electoral Roll.

THE ANNUAL MEETING OF PARISHIONERS

Present: Revd. Michael Hall (MH) [Chair] and 30 parishioners.

Apologies: Norman and Gill Maxwell, Jo Hall, Sheena Cope

Appointment of Secretary: Derek Oakley was appointed Secretary

Election of Churchwardens: Only two nominations had been received, namely Thom Simons (TS) and Derek Oakley (DO). There were no other nominations and, accordingly, their appointments were confirmed for the forthcoming year.

The AMP was closed at 11.35 and the APCM proceeded

THE ANNUAL PAROCHIAL CHURCH MEETING

Present: As before

Apologies: As before

Notification of AOB: None received

Approval of Minutes: Approval of the minutes of last year's meeting held on 28 April 2018 was proposed by Margaret Flack and seconded by Grahame Rudkins and agreed without amendment. 2 abstentions

Matters Arising: None notified that were not dealt with in Reports

Appointment of Tellers: Mary Edwards and Graham Bruce kindly volunteered and they were accepted by the meeting.

Churchwarden's Report: A written report prepared by Thom Simons on behalf of the Churchwardens had been circulated with the Papers prior to the meeting. There were no questions and the Churchwardens were thanked for their report and for all the work that they had carried out during the year. Derek thanked all those who had participated in the life of the Church in any way and asked Parishioners to offer help whenever and wherever they could in order to share the load.

Annual Report: Circulated with the Papers prior to the meeting. There were no comments or questions.

Electoral Roll Officer's Report: Peter Bowyer (PB), the Electoral Roll Officer, gave his Report. There was a new Electoral Roll this year and there were now a total of 69 names, of whom 41 (59%) were resident within the parish and 28 (41%) were non-resident. PB was thanked for his report. DO reminded the meeting that the production of a new Roll tended to remove (for various reasons) a number of names that had previously been on the Roll. These figures were now the ones that we would refer to in various returns to the National and Diocesan Church.

Election of Assistant Churchwardens: MH reminded the Meeting that in our Church, the role of Assistant Churchwarden was an honorary role and DO explained that at our last APCM it had been agreed that this election would only continue whilst our current Asst. Churchwardens, Mary Edwards and Andrew Lingard-Kay were willing or able to stand. After that, the matter would be referred to the PCC for consideration. ALK was not present to make his views known. It was therefore agreed that ME would serve as Asst. Churchwarden and ALK would be asked and would only serve if he was willing.

Election for one casual vacancy as Deanery Synod Representatives: The Meeting was reminded that, because Deanery Reps served for specific three-year periods, there was now only one year to serve for any newly elected Deanery Rep. If someone felt called to try it out, it would therefore only be for a one year period at this stage. There were no additional nominations, however, and Peter Furness and Micki Lake continue as our Representatives.

Election of PCC Members: DO reported that a number of people had been nominated at last year's APCM. PCC Members usually serve for 3yrs, but in order to avoid a large number of people retiring at the same time, the Church allowed for retirement by Rota. Lots are cast and some retire after 1 yr, some after 2yrs and some serve the full term. Fola Olukoya had retired this year under the Rota provisions but was standing for re-election this year. Carol Simons had come to the end of her 3yr term but was standing for re-election. Unfortunately, Alison Ingleby was found to be ineligible last year, but was eligible this year and was now standing for election. MH reported that there were a total of 5 vacancies and 3 nominations had been received as previously indicated. As there were no further nominations, Alison Ingleby, Carol Simons and Fola Olukoya were accepted as PCC Members by the meeting.

Churches Together in Billericay (CTB): We are entitled to have three lay representatives. Margaret Flack explained the nature of the role and offered to continue as a representative. Bev Price also volunteered to serve in this capacity. Proposed by Carole Heywood and Seconded by Carol Simons. This was agreed with thanks.

Billericay Schools' Ministry: We are entitled to one representative. Margaret Flack had volunteered last year and was waiting to hear more. Margaret was content to continue to be our representative and this was agreed with thanks.

Treasurer's Report and Accounts: Mary Edwards (ME) had provided copies of her Financial Report and Accounts and a Summary thereof. She explained that it was only because of our investment income that we were still able to meet our Parish Share. Our investments had performed poorly last year but had recovered somewhat recently. There were no questions. ME expressed her grateful thanks to Bev Price for her help with the weekly freewill offerings and also to Ian Rudkins, our Examiner. It was agreed that a letter of thanks should be sent to Ian.

Appointment of Independent Examiner: Ian Rudkins had kindly offered to act as Independent Examiner again this year (assuming that ME would be Treasurer) and this was unanimously agreed.

Appointment of Sidespeople: A list of those who acted in this capacity at the various services was circulated with the papers prior to the meeting. More assistance would be appreciated to help with these duties, but DO reported that, strangely, it appeared that Sidespeople could not be appointed other than at this meeting. This problem had come to light because we had wanted to add Andrew Lingard-Kay as a Sidesperson, but were unable to do so. ALK helped out at 8am Services and fortunately, he had been able to do this as a Server. However, it would be good to have him on the list. Unfortunately, Andrew was not present to make his views known. Peter Bowyer pointed out that David Poulter was not on the new Electoral Roll and it was not clear whether he could be elected as a Sidesperson. DO proposed therefore, that those on the List should continue to serve. In the case of ALK, he should be added as a Sidesperson if he was willing to do so. In the case of David Poulter, he should be included, subject to confirmation that he still qualified. Seconded by ME and agreed.

Appointment of Person to oversee Safeguarding Issues: Tamsyn Taft is our existing Safeguarding Officer and had kindly agreed to continue in this role. There were no other volunteers and her appointment was therefore approved by the meeting.

Basildon Deanery Synod Report: A written report by Mary Edwards had been circulated with the papers prior to the meeting. There were no questions and the report was accepted by the meeting.

Reports of Church Organisations and Clubs: Various written reports were circulated with the papers prior to the meeting. There were no questions. All concerned were thanked for their contributions and there was a plea for more volunteers. DO commented that these Reports showed how much was going on in the life of our Church and how many people played a part. On behalf of Norman Maxwell he also reminded the Meeting that the Fete this year was on Saturday 29th June 2019.

AOB: None notified

Vicar's Report: Fr Michael began by reflecting on how he had enjoyed our fete, the baptisms and all the weddings he had officiated over. On each of these occasions he felt that we came together as church, we were joined by new people, and it was wonderful to see how some of the new people were continuing to keep in touch. He expressed his thanks to various members of our Church: Fr Graham and Fr Peter for all their support to him and our church; to our churchwardens for their service this last year and their continued offer to serve this year; to all the members of the PCC for their hard work; to Emma and the choir for their much valued and much appreciated contribution to our worship; to Norman Maxwell and all the other members of our church who worked so hard in getting our fete right and ready for us. He also wanted to thank all the people of our church who worked behind the scenes and who never receive much recognition, but without whose faithful service things at our church would not be the same. He hoped that they would long continue doing what they did for us.

Last year he had suggested that his focus needed to be on teaching and administration. Perhaps it was prophetic because this last year, with the Church of England's focus on GDPR and upon Safeguarding and other legislation, we had been busy in terms of administration. Fortunately, Thom and Tamsyn had helped do much of the work in ensuring that we were compliant in all areas and we should be grateful to them. With regards to teaching, he could safely say that we had done as much as we could with what we had. In a dream world it would be lovely to think that all of us had infinite time to join groups and to lead groups, but we live in the real world and we had tried to do as much as we could. Quite an amount of his own time had been taken up with pastoral work including working alongside Christians Against Poverty in bringing much needed support to an individual in our parish. He knew that other people in our parish had also been similarly occupied. We had tried some new things. Some of them, such as the PCC away day had gone and he wanted to repeat the experience soon. Other things such as the YEW Fellowship hadn't quite gone to plan, but rather than give up on them, he wanted to carefully pursue them with patience, prayer and hope that over time God would come through.

This last year we had to be patient and wait for all sorts of things to start, to begin and to arrive, such as the tables and chairs at the back of church. He knew that this waiting for some had been frustrating, but the fact that we had persisted even when things had been slow, said a lot about us and we should be proud of this. In the church things do sometimes take a long time to sort out, and sometimes the delay is caused by things outside of our control. Last year he mentioned we had been joined by some new people. New people to Messy Church; new people to the Yew Fellowship; new people had come to our Celtic Service and he was hopeful that when we do such things as relaunch the Yew Fellowship this year, perhaps under another name, we would see some other new people joining us. Growth can be slow and while statistically it may look like there is nothing happening, seed is nevertheless being sown and over time he believed that, by God's grace, this seed will fruit. Overall, he had been pleased with how we had

acted and operated as a church. We had striven, we had worked hard and though we have had the occasional stumble on the road, we had picked ourselves up, dusted ourselves off and then continued strong.

He wanted to conclude by thanking everyone for all their support to him and his family. His family's welfare was important to him and it meant a lot to him to know that their welfare was important to the Church too.

His personal aim this year continued to be to serve as the best priest he could be. His focus would be upon prayer and spirituality and how we can better serve our parish pastorally. His hope was that, with the prayers and support of the Church, this next year would be another good year for St Mary Magdalene Church - faithfully serving the people of Great Burstead and Ramsden Crays.

After Fr Michael had given his report, DO reminded the Meeting that, in the PCC Report, we had pointed out that over 4,000 people had attended our Church for Weddings, Baptisms or Funerals. For some, this was the only opportunity to experience Christian worship or teaching. Fr Michael and Fr Graham had ministered at most of those services. This was an important part of our Ministry – planting seeds - and he wanted to thank Fr Michael and Fr Graham for all that they did in this respect.

Fr Michael thanked all those who had attended and the meeting ended at 12.15pm with a prayer (MH). The new PCC was asked to stay on for a very short first meeting immediately after the APCM

Item 6

Churchwardens Report for 2019

Derek Oakley & Thom Simons
Churchwardens

As with every year it has been a busy one, but we are grateful to all those who continue to help in creating a warm and welcoming church. Unfortunately, there always seems to be a lot to do, and a lot of expectations from the Diocese!

The subsidence at the North East buttress end of the church is still being looked at by the architect and contractors. Tell tales have been added to the wall to monitor movement and the report is expected in the Spring of 2020.

Some of the many other tasks completed/continued this year:

- Boiler Serviced and heating monitored to enable a warm welcoming environment in the church
- Fire extinguishers retested
- electrics retested and a new fuse board and switches installed
- rear, accessibility entrance, railings and downpipes cleaned and repainted
- Pewsheets in the new format continues to work well
- Gutters cleared without the use of a third party.
- Full compliance with our responsibilities with GDPR

We would like to extend our grateful thanks to all readers, prayer leaders, sidespersons, all on the cleaning and flower rotas, the choir, all those who help with the production and delivery of our revised Events leaflets and anyone who has helped in any way with the running and maintenance of our beautiful church and the delivery of excellent Services to our parish and beyond. A special thank you goes to Father Michael, Father Graham and Father Peter for all that they do.

Item 7

Annual Report of the PCC for the year ending 31.12.19

Alison Ingleby
PCC secretary

The PCC has the responsibility of co-operating with the incumbent Priest in Charge, Fr Michael Hall, in providing in the above ecclesiastical parish, the whole mission of the Church; pastoral, evangelistic, social and ecumenical. In this respect, we very much value the continuing and regular assistance of Fr Graham Laut, a retired priest, in working with Fr Michael in many aspects of parish life. We also continue to value and enjoy the assistance of Fr Peter Clark, a retired priest who also regularly worships with us.

The PCC also has maintenance responsibilities for the Church and Church Hall at Great Burstead and the Burial Ground at Ramsden Crays.

The PCC also wishes to thank everyone who has volunteered to support the work and life of our church in any way. Hundreds of hours are given by our volunteers and the PCC is very aware that the whole mission of the church could not continue without such sacrificial giving.

In discharging its functions, the PCC has due regard to the Charity Commission's public benefit guidance where relevant and to compliance with relevant legislation, including health and safety, disability discrimination and safeguarding. The PCC receives regular updates on relevant matters and the Diocese provides training in various areas which many of our members have benefited from. The PCC is particularly grateful to our Data Protection and Compliance Officer (Thom Simons) and Safeguarding Officers (Tamsyn Taft and Derek Oakley) for their input and assistance.

We have two Churchwardens, Thomas Simons and Derek Oakley and we are grateful to both for their energy and contribution to the life and work of the Church.

The experimental change in our Service times has continued and is kept under review. The BCP Evensong remains on the 1st Sunday of each month, with our Celtic styled service continuing on the fourth Sunday, led by Fr Graham and members of the congregation. No regular pattern is emerging for the 2nd 3rd and 5th Sundays and this is being kept under review. Previously introduced initiatives continue. Please also see the Reports from Fr Graham and others with these papers, concerning various areas of Ministry, including The Celtic Service; Ministry to the Sick and Housebound; Messy Church and Lectio Divina.

Weekly Pew sheets keep members informed and we are grateful to Fola Olukoya for making this possible. This year, as part of the 10 areas of PCC focus, we have experimented with a change of format and have been able to incorporate the prescribed readings and Psalms into the Pew Sheet with the aid of Redemptorist publications. The change has proved to be generally popular and helpful to the congregation. Newsburst, our Parish Magazine, continued to reach out to the Parish in June and was replaced by a new Event leaflet with similar information for the Christmas period and coming months. We are grateful to Clare and Susan Morley for their skills in producing Newsburst and to Mary Edwards for producing the Event leaflet. As ever, Kathy and Martyn Heald and the dedicated team of deliverers did wonders in ensuring that Newsburst was distributed to over 5000 houses in our Parish. The Team also assisted the Village Council with the distribution of Village Voice.

We have developed a stronger presence on social media and thanks are given to Claire Morley, Thom Simons and Tamsyn Taft. We regularly promote church activities on Facebook and our website. Nevertheless, the PCC are conscious of the increasing relevance of Social Media and will be looking at the whole question of how we address this. Our website grows in attractiveness and the number of "hits", thanks to the efforts of Thom Simons and Clare Morley.

The Diocesan Proposal to "Re-Imagine Ministry" and the Deanery Plan to link up in Mission and Ministry Units (MMU's) remains incomplete but continues to receive consideration.

We continue to pay our Parish Share in full and we thank our Treasurer, Mary Edwards, for her skill and hard work on our behalf. Of course, we could not achieve this without the generosity of our congregation and the donations received. In addition, we thank God for the generosity of those who have remembered our Church in their Wills and the families who have so kindly made donations in memory of their loved ones. These gifts enable us to do so much more in furthering our Mission and in looking after our beautiful Church and grounds. We have been able to complete the project to open up the seating area at the back of the Church and to provide comfortable and attractive chairs and tables. This has been successful and practical.

At the end of October 2019 there were 69 names on the Electoral Roll, a reduction of 19 (88*) names from 2018. The average net weekly attendance at all services on a usual Sunday (as calculated for the purposes of the October survey) was 45 (50* and 55**), we had 97 at Easter (130*) and Christmas 201 (523*). 10 children were baptized this year, the same as in 2018. 7 couples married in our church (8*). Sadly, there were 41 funerals conducted by our clergy (50*)

* 2018 figures ** 2017 figures

During the year over 4000 people attended our church in 2019 for weddings (or marriage blessings), baptisms or funerals.

For some of those attending, this may have been a rare, or perhaps the first, opportunity of experiencing Christian worship or of hearing the Word of God and the Christian message proclaimed. For some, the Service would have been preceded by a time of preparation and Christian teaching. We consider that this is an important (and perhaps underappreciated) part of our Ministry. Whatever happens on the spiritual journey of these individuals (and whether they choose to worship with us or not), we will continue to hold them in our prayers and believe that we have been part of the planting and nurturing of God's seed in their lives. We certainly pray that all those who have come to us will have found something of the presence of God in this place.

The PCC

Members of the PCC are either ex officio, co-opted or elected by the APCM in accordance with the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for PCC Election. A list of PCC members who served during the last year is listed below. The PCC usually meets bi-monthly on Tuesday evenings in the Church hall.

The role of PCC Secretary was undertaken by a new member to the PCC, Alison Ingleby, who took over the role from Derek Oakley.

LIST OF MEMBERS OF 2019/2020 PCC

EX-OFFICIO MEMBERS:

Revd Michael Hall	Priest in Charge and Chair of PCC
Thom Simons	Churchwarden and Vice-chair of PCC
Alison Ingleby	PCC Secretary
Derek Oakley	Churchwarden
Mary Edwards	Assistant Churchwarden, PCC Treasurer and member of Diocesan Synod
Micki Lake	Member of Deanery Synod
Peter Furness	Member of Deanery Synod

ELECTED MEMBERS:

Margaret Flack
Andrew Lingard-Kay (Assistant Churchwarden)
Fola Olukoya
Carol Simons
John Simons
Tamsyn Taft

Committees

The PCC also operates through a number of sub-committees, which meet between full meetings of the PCC.

Standing Committee

This is the only committee required by law. It has power to transact business on behalf of the PCC and is subject to any specific directions given by the council. It is composed of the incumbent, the Churchwardens, the Treasurer and appointed members of the PCC.

Church Hall

The Committee attends to all matters relating to the church hall, including lettings, maintenance and repair and financial records. Thom Simons has been our excellent church hall manager again this year and has worked very hard to ensure that the hall is well run and fit for purpose.

Social

Organises parish socials – it aims to break even financially and operates within its own budgetary discipline

Church Fete

Plans and organises this traditional annual fete held in the grounds of the church, including liaison with exhibitors, entertainers and stall holders. The fete was successful and we thank all those involved.

Garden Maintenance Team

The team is small in number (and further volunteers would be greatly appreciated) but they help to ensure that our beautiful church grounds are kept and maintained. They also take on the mammoth task of keeping the grounds clear of leaves during and following the Autumn fall. This is no easy task and they are to be congratulated.

Finance Group

Meets annually to discuss the fees/honoraria for the following year and to provide recommendations to the PCC. The Group also recommends potential donations from Church funds to charities which the PCC might wish to consider and approve. The PCC try to choose recipients from local, national and church based charities and try to take into account what is topical at the time. Arranged and chaired by the Treasurer, it includes the Vicar and Churchwardens and appointed members of the PCC, but may co-opt non-PCC members if they are relevant to its role.

Item 18

Deanery Synod Report 2019

Mary Edwards
Diocesan Synod Rep for Basildon
Deanery

We normally have 4 meetings each year. The meetings are held in a different church each time and are spread across the Deanery. They normally last an hour and a half, unless there is a lot of business when they can last two hours.

All meetings have an update on Good News from the Parishes, Finance (Deanery Share), News from General Synod, and Diocesan Synod

February's meeting was held at St Andrew's Wickford

Talk by Carl Roberts on Dementia Awareness

May's meeting was held at St Andrew's Basildon

Talk on Children's Society

Update on MMUs

September's meeting was held at St John the Divine Billericay

Talk by Chris Lovell on the Table in Basildon Market Place

November's meeting was held at Holy Cross Basildon

Commissioning of Jane Richards as Area Dean by Mike Lodge Archdeacon of Southend presentation on how the 2020 Deanery Parish Share compared with 2019, and the variances.

2019 Diocesan Synod Report

We have 3 meetings each year held on a Saturday, normally in the Cathedral. We always start with worship and a president address (+Stephen) We discuss a wide range of topics that affect the life of the church, deanery and diocese and always include a finance update and normally in June are presented with the following year's budget for approval, giving the Diocesan finance team to calculate the parish share down to benefices.

Full minutes and discussion papers of each meeting are available on the Diocesan website

Topics at March Meeting held at the Cathedral

Sustainability & Mutual Support

MMUs

New Christian Communities

Finance update

Topics at June Meeting held at All Saints West Ham

Interfaith Presence & Engagement

2020 Budget

Children Youth and Families

Topics at November Meeting held at Cathedral

Pastoral Principles for Living Well Together

MMU update

Deanery Synod Election Formula

Item 19

Sacristan's Report

Margaret Flack

Lay Assistant

Thank you to everyone who has acted as a Server this last year. Especial thanks to Grahame and Anne who organise the rota for the 8am Service and to Andrew, Susan and Peter who also serve at 8 am. It was good to appoint a new Server at 10 am, Jim Mills, to replace Sophia. Thank you to the other regular 10 am Servers, Peter, Sheena and Bev and to the other occasional Servers, Jo, Carol, Susan and Thom.

We still urgently need more Servers, particularly in the Summer months to cover for holidays and for the main festivals when it is good to have 4 Servers. Full training would be given so please consider if you can help. Thanks to Mary for ordering supplies and preparing for some services.

Item 19**Licensed Lay Assistants**Peter Furness
Lay Assistant

The following members of the team were available or able to assist at our communion services in 2019 and we were very grateful for their help during the year. As from 2020, we are pleased to include Jo Hall as a welcome addition to the team.

Margaret Flack	Beverley Price
Peter Furness	Anne Rudkins
Susan Laut	Grahame Rudkins
Andrew Lingard-Kay	Thom Simons
David O'Connell	Joy Woods

Special mention is again due to Grahame and Anne who have continued to give admirable support in serving at our 8.00am services. We are very grateful for their devoted participation. I must also make mention of Andrew who has, during the year, been able to increase his support for Grahame and Anne so that commitments may be shared more equally. We are also grateful to Margaret, our Sacristan, for always being willing and able, even at short notice, to assist at any communion service and more recently giving regular weekly assistance at our 10.00am services.

Item 19**Readers and Intercessors**Peter Furness
Lay Assistant**Readers**

Listed below are those who were available and read scriptural passages for our Sunday services during 2019.

8.00am

Martyn Heald
Colin Heywood
Peter Knatt
Grahame & Anne Rudkins

10.00am

Dorothy Barber
Peter Bowyer
Graham Bruce
Alex Clark
Margaret Flack
Jo Hall
Colin & Carole Heywood
Micki Lake

6.30pm

Mary Latham	Dorothy Barber
Susan Laut	Peter Bowyer
Norman Maxwell	Graham Bruce
Mothers' Union	Margaret Flack
Members	Mary Latham
Derek Oakley	Jeanne Wiggins
Jeanne Wiggins	
Celia Worcester	

Intercessors

Listed below are those who volunteered in leading prayers for our 10.00am services during 2019.

Carole Heywood
Mothers' Union Members

I wish to thank all those who have continued their commitment to read and/or to lead in prayer for our corporate worship, including the members of the Mothers' Union on the first Sunday monthly. In particular, I would like to thank Carole for her regular contributions in leading in prayer during a time when we were critically short of volunteers. The good news is that Peter Knatt has joined the 'prayer' team as from the start of this year, but we could do with many more volunteers in order to provide for a rich variety in the composition and delivery of prayer. If anyone would like to read or to lead in prayer, he or she will be warmly welcomed and advice and guidance will always be readily available if needed. Anyone wishing to help in this way should speak with either Fr. Michael or me.

SIDESPEOPLE 2019/20

8.00am

John Campbell
Andrew Lingard-Kay

Grahame & Anne Rudkins
Colin Heywood

10.00am

Mary Edwards
Pat & David O'Connell
Peter Furness
Peter & Pauline Bowyer
Bev & John Price
Joy Woods

Gillian & Norman Maxwell
Jo Hall
Carol Simons
Mary & Mark Lazarus
Caroline & Nigel Blore
Carol & Colin Heywood

It is important to meet and greet people as they arrive. To enable this to happen we urgently need more Sidespeople in order to share the duties out more evenly. At the moment four or five people are on duty every week. If you feel able to help please let the Churchwardens or Joy know.

Item 19

Church Choir

Emma Griffin-Olukoya
Director of Music

It has been an interesting and varied year for the choir. With the music in the choir vestry largely sorted we have been using various anthems from our stock and before Christmas we introduced a new Mass setting. Over the Christmas period we welcomed extra singers to join with us in an augmented choir. In January we were delighted to find that Caroline, Nigel and Mary wished to join us on a more regular basis and we have loved having them with us. New members are always welcome, if you wish to know more please don't hesitate to come and talk to one of us. Lastly I'd like to thank the congregation for all their support and encouragement throughout the year.

Item 19

Celtic Style Evening Worship

Fr Graham Laut

Throughout the past year our Celtic Style Evening Service has continued to be held on the fourth Sunday of each month with the exception of August and December. Numbers attending have fluctuated slightly (mainly due to illness), but those attending have often commented on the "peace and stillness" they find throughout the service and within themselves. The use of periods of silence is an important ingredient in the service, and slowly we have lengthened them, so that as well as talking and worshipping God, we stop and listen as he seeks to speak to us! The contribution made by members, particularly in giving a "personal reflection" has been greatly appreciated, and I personally want to thank everyone who has contributed to this part of the service.

Item 19

Ministry to Sick and Housebound

Fr Graham Laut

Fr Michael and I have continued to visit people in their own homes, residential and nursing homes and hospital to give the sacrament of Holy Communion, anoint or pray with them for healing and wholeness. This is a tremendous and humbling ministry for us, and believe me, we really do appreciate the privilege of ministering to people in their place of residence.

Item 19**The Church Fete**Norman Maxwell
Lead organiser

The overall result -The temperature reached 34c on June 29th and some of us found it a little difficult, especially in the car park! About the same number of visitors as usual turned up but stayed for a shorter time on average because of the heat. It was an extremely happy occasion enjoyed by most people, thanks to the efforts of church members and their families and friends. Profits were 25% down on 2018 (which was a record for recent years) but a very worthwhile contribution was made to church funds in 2019.

Food & drink - Both the barbecue and marquee functioned extremely well and we really appreciated last minute helpers for the ice cream stall.

Stalls - collectables and bottle raffle had an excellent year. Other stalls varied in success, depending on their positioning in the heat. Plants, for so long the major stall at our fete, was deliberately reduced in scope but still made a very worthwhile contribution in 2019. It remains one of the main attractions.

Arena performances - Fusion Dancers, Tilbury Band and Mayflower Morris Men gave their usual polished performances. Dance Trix gave an enchanting performance with young children.

Christian outreach - Messy Church was successfully present as usual. Jesus Deck was a good innovation. However footfall in the church itself was quite low.

Publicity and preparations - Publicity (Newsburst, banners, posters etc) worked well. The contribution from the Payback Team was good, as were the efforts of members of our congregation for the set up and dismantling.

Grand Draw - and involving our local community - Although a little less successful financially than the previous year, our Grand Draw made a very good contribution. Also it has proven to be a great way to involve the local community, including kind donations from local traders. Many Billericay folk seem to recognise our church by our fete - or FAB as it is still called.

Looking forward to 2020 - Both the PCC and fete organisers were involved in careful discussion as to whether our church community has sufficient energy to plan future fetes. The outcome was that there is great enthusiasm for continuing in 2020, albeit with some church members needing to change their contributions. Alison Ingleby has kindly agreed to lead our fete for 2020. The theme of the fete will support the Billericay Mayflower 400th year anniversary celebrations. We shall also do our best to make our fete more appealing to younger generations. We estimate over 1,000 people attend our fete each year – neighbours, friends and well-wishers for our church.

Item 19**Communications Report**

Fr Michael Hall

During the year, we had a few meetings about improving communications to all around the church family. The future of Newsburst was a topic that was often referred to during these meetings. Exploring options about what to do about this we agreed to propose to the PCC that a publication that Mary Edwards created and entitled 'News and Events' could be designed for Christmas to ensure that everyone could have a paper document detailing services. This proposal was agreed to by the PCC.

Item 19**Messy Church Report**Tamsyn Taft
Co-ordinator

The Messy Church Team have been working hard in 2019 putting on holiday sessions as well as participating at the Church Fete and the Great Burstead Fun Day. We were pleased to have new team members join us to help with planning material around a set theme as well as helping at our sessions. Volunteers are a great asset to making Messy Church a success. We are always needing people to help plan or help out at sessions so if you feel you can offer any assistance please contact us at: messychurch@greatburstead-church.co.uk

The number of attendees in 2019 has been steady and the new holiday slot suits families. We do have a regular core number of families who attend over the year and new people are joining our sessions. We cover from babies to adults – all welcome.

We have covered many themes or Bible stories this year and these include: Jonah and the Whale, Easter, Noah's Ark, Daniel and the Lion's Den and finally the Wise and Foolish Man. Our Church display board shows over the year these themes displayed to give people an idea of what we do and display the work of the children and adults who attend. The children do like the food activities and games that we play as well as all the crafts we offer.

Messy Church is in the process of upgrading the storage facilities in the hall for session material which commenced in planning in 2019 and will be completed in 2020.

Item 19**Church Hall Report**Thom Simons
Church Hall Manager

We continue to see Dizzy Ducks thrive and grow and Dance Trix continue their bookings, these are our main bookings. It was decided by the PCC that we would not have any adhoc bookings including parties. This was decided as we had quite a bit of damage after one party, the repairs for which took me well into the night / early morning so that the hall was usable by Dizzy Ducks for the next day.

Lights within the kitchen, hallways, entrance, and both toilets have been upgraded to LED lights, this was mainly because the old ones were starting to burn holes in the plastic tops and, one very nearly caught fire! It will also save us some money annually which is a bonus. The men's toilets have been upgraded and painted a nice blue colour. The sink has been upgraded which is now sitting on the same type of worktop to the kitchen, making it tie in nicely together. A nice new hand dryer has also been added. The main hall has been painted inside temporarily to sprue it up but the entire building is in dire need of a full make over, except as above, the men's toilets. I will attempt to get contractor prices for 2020 in a view to complete late 2020 early 2021.

The CCTV system continues to work brilliantly and is a great addition to the hall's security. The hall accounts are looking healthy - during the period of 01.01.2019 and 31.12.2019 our income was £27,204.12 which is another yearly growth, for this year it was a growth of £2,715.84 (+11%) compared to the same period in 2018. Our expenditures were lower this year at £8,709.54, meaning for 2019 we had a net income of £18,422.58, an increase of £6,972.94 (+60.9%) compared to the same period in 2018.

Item 19**Social Committee**

Jo Hall
Lead for Social Committee

The following social events were organised during the year:

Two Sunday lunches at The Bell & Chimes Restaurant, Rettendon, a tea dance in the church hall, a BBQ in the church hall garden for the Patronal festival, a coach trip to Rochester that included Evensong at the cathedral for those who wished to attend, a Harvest Supper in the church hall that helped raise funds for the Harvest collection and Christmas lunch at the House of Retreat, Pleshey.

We would like to thank everyone who has attended and supported the events and made them such enjoyable occasions. If you have any suggestions for future social events, please pass the details on to a member of the Social Committee.

Item 19**Prayer Circle Report 2019**

Fr Michael Hall

Great Burstead Prayer Circle was created to offer prayer for anyone who felt they needed support through prayer. This is available to both the church family and the wider community. The group currently consists of Fr Michael, Fr Graham, Fr Peter, Carol Simons, Margaret Flack, Derek Oakley, Thomas Simons. Our contact details are available in church, and people can also make contact through Fr Michael.

One person will receive a request for prayer, and immediately prayer begins from the first person and Fr Michael is notified. The first person will contact the next person in the circle until everyone is informed and we continue to pray each day for a week. If we hear that the person/situation needs continued prayer, then we will carry on. The person who makes contact can give as much or as little information as they feel comfortable.

This year rather than continuing to telephone people with prayer requests, the prayer circle has been utilising WhatsApp as a way of sharing information regarding various prayer requests around our prayer circle. The use of this app for this critical ministry appears to be working.

Item 19**Lectio Divina**

Derek Oakley
Churchwarden

Lectio Divina has been taking place at our Church for nearly 5 years now and has become, I think, a valued part of our Church life and Ministry.

Group meetings are held on the Wednesday after the second Sunday in each month, in order to tie in with the programme of meetings in the Billericay Team Churches. Attendance has fluctuated, but has now settled down to a small, but consistent group of about 7 regulars (including my wife Sue and myself) drawn from the Anglican, Roman Catholic and Methodist Churches. Some people have come just to experience Lectio, but the regulars stay because this brief time of sacred space has become special and important to them. We are continually blessed by each other and by the grace of God as He speaks to us through His Word.

Everyone usually chooses to stay on after Lectio for Compline – led by Sue Oakley, a Licensed Lay Minister based at Emmanuel. This is a lovely way to end our evening and I would like to record my grateful thanks to Sue, not just for this Ministry, but for her faithful support and commitment to our Group and for all her work in preparing for each Meeting.

Item 19**Church Cleaning**Joy Woods
Co-ordinator

At the moment, we have two bands of cleaners, one who clean the Sanctuary and Lady Chapel, and another who clean the remainder of the Church including the Vestry area and the Porch. Both bands are small and getting smaller as people get older or move. We urgently need more people to help to spread out the duties. Please let me know if you are able to help.

Item 19**Church Flowers**Beverley Price & Mary Latham
Co-ordinators

Not much to report this year apart from the very welcome addition to our team of Carol Simons and this takes us to 3 people. If there is anyone else in our congregation who feels they would like to try flower arranging they would be very welcome.

Item 19**Garden Maintenance Team**Derek Oakley
Churchwarden

The Garden Maintenance Team (which is currently chaired by John Simons) was setup with a view to breathing life back into the grounds of the church in a fun, community spirit led way. The idea was to meet once a month with a specific task to complete, these tasks are scheduled throughout the year by the team as a whole. Unfortunately, the lack of volunteers has made it difficult to take on larger projects, but we are grateful to Rodney Latham our Groundsman and to our other volunteers for helping to keep the Church Grounds looking good.

We have also completed more work at Crays Hill Cemetery, including the repair of the "paddock" style fences around the interment of ashes area

Item 19**Newsburst**Martyn and Kathy Heald
Lead organisers

In 2019 five thousand+ copies of Newsburst / News & Events were successfully delivered throughout the parish in time for the Fete and before Christmas. Our dedicated team of deliverers were also happy to put Village Voice leaflets in South Green Parish letter boxes before Easter in return for a donation to church funds from the Village Council.

It is good to report that in 2019 two members of our congregation joined our team. We would very much like to enlist more volunteers to deliver rounds that are not yet covered namely The Pines and adjoining streets in Steepleview, Passingham Close and Passingham Avenue, part of Grange Road, and also the main road in Ramsden Crays. As always, we also need more volunteers to cover for sickness and holidays. It would be wonderful if we didn't have to rely on a few of our regulars volunteering to take on an extra round.

Grateful thanks are due to Claire and Susan Morley who sadly had to give up as editors due to pressure of work. We are extremely grateful to Mary Edwards for taking on this challenging job. Finally, our thanks to Basildon Printing Company and our dedicated team of deliverers.

Item 19**Great Burstead Mothers Union (MU)**Margaret Flack
Lead for Mothers Union

MU is open to women and men who have been baptised and support the aim, purposes and objects to uphold marriage and family life and help those whose life has met with adversity, both in

Britain and abroad. We collect for our MU charities each month and in Lent for the Make a Mother's Day appeal to support literacy and financial and farming training in other countries. We meet on the first Thursday of each month in church at 2.15pm and enjoy a variety of speakers. All members of the congregation are invited to attend.

We had a talk from Father Peter on work with the deaf. The founder of J's Hospice for teenagers and young adults gave a very moving talk and we enjoyed our garden party at Mary's house in lovely weather. We started the new programme with a Service in September where we started collecting for Harvest. Thom spoke about Safety in the Home. Carol organised a very enjoyable craft afternoon and we finished the year with Carols and Readings in the hall and raised £251 for the Children's Society. On the third Thursday in the month we go out to lunch and we are grateful to Lilian for organising these outings. Anyone considering joining MU is invited to come to a lunch to get to know us.

Item 19

Churches Together in Billericay

Margaret Flack
Lead for Churches Together

The programme of events followed the same pattern as last year with bi-monthly Services. On Good Friday the walk of witness started in the Community Garden at Emmanuel then walked to the beacon on Sun Corner before processing for a Service at The Holy Redeemer church. Easter Sunday started with a sunrise Service in Mill Meadows followed by breakfast at the Methodist Church.

CTB was active at the Soap Box Derby at Sun Corner and the Summer Fest there.

The Remembrance Service in the High Street by the War Memorial was well attended.

Several members of our congregation attended the carol singing in St Mary's during the Christmas Market and at Lake Meadows.

The Christmas Day lunch was again held at Emmanuel. Lunch was served to 96 people, 63 of these were elderly guests who attended alone and 37 needed transport. There were 2 volunteers to each table to serve drinks and chat to the guests.

The Street Pastors celebrated their sixth birthday. The School Pastors visit both Billericay and Mayflower Schools and the Rail Pastors are active on several lines in Essex.

Item 21

Vicar's Report 2019

Fr Michael Hall

As I write this report, there are a lot of things that I am currently learning and also many things I do not yet know. One big unknown is when our APCM will be this year due to the COVID 19 virus pandemic. So, I thought before the past year of 2019 becomes too much of a distant memory, I should put down on paper some memories.

The last year was a challenging and a testing year for me. During the year, my mother law Barbara died, and this took a significant toll on both my family and myself. During the year, amongst the usual pressures of ministry, there were many new challenges that I found myself taking on, such as when I agreed to become the assistant area dean to the Basildon Deanery. Last year was difficult, but we as a church got through it and I want to thank all our church family for helping us do this.

Yet, I particularly want to thank Thom and Derek, you are churchwardens who were always there for me, and also my clergy colleagues, Fr Graham and Fr Peter. If it were not for these four

people, in particular, last year would have been very difficult and a very different year for our church.

But, I do not want to give the impression that last year was a complete nightmare. Last year I do still remember many good things. There was our summer fete which was a wonderful occasion. Some new people joined our church congregation, and I also enjoyed all the many baptisms and weddings where I officiated. We, as a church, managed to do a lot, and I think we should all be content with what we did.

Our diocesan bishop told us he was off to pastures new, and there were concerns and pressures on us to join a missional unit. We weathered these challenges, and I think that as we emerged out of this a healthier and more efficient church than what we were before, only indicates what great church we are.

This new year there are still many challenges ahead for us. But I am convinced as a church family that together we will get through them and that we may even surprise ourselves on how well we do in managing them.

I am aware that unlike previous years my report is concise, but it is because of the reasons outlined in the first paragraph

2019 does seem an age away as I write this report, and I am convinced that it will be even more of a distant memory when we have our APCM. But I know what I will hold most dear and treasure about 2019 were the members of our church who kept me healthy and our church steady during this time. Our church family this year was a real source of strength to me, and I hope that our church family will continue to be a source of power for every one of us as we go forward.

Last year I was very proud to be your parish priest.

End of report

**The Parish Church
of
St. Mary Magdalene
Great Burstead with Ramsden Crays**



Registered Charity :- 1132012

Reports for 2019

Incumbent: Father Michael Hall

The vicarage
Church Street
Great Burstead
Billericay
Essex
CM11 2TR

Bank: Barclays Bank
69 High Street
Billericay
Essex
CM12 9AU

Independent Examiner

Ian Rudkins
14 Upland Road
Billericay
Essex
CM12 0JP

St MARY MAGDALENE Gt BURSTEAD with Ramsden Crays P.C.C. ACCOUNTS

For the year ending 31 December 2019

Independent examiner's report to the PCC of St Mary Magdalene Gt Burstead with Ramsden Crays P.C.C

I report on the accounts of the PCC for the year ended 31 December 2019, which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is need.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- Follow procedures laid down in general directions given by the Charity Commissioners in Section 145 (5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and, consequently, I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with S130 of the 2011 Act; or
 - To prepare accounts which accord with the accounting records have not been met; or
- 2 to which, in my opinion, attention should be drawn to order to enable a proper understanding of the accounts to be reached.

Ian Rudkins FCA
14 Upland Road
Billericay
Essex

Date 13 October 2020

St MARY MAGDALENE Gt BURSTEAD P.C.C.
STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2019

INCOMING RESOURCES	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2019 £	Total 2018 £
Incoming resources from donors	2a	38,931	102	-	-	39,033	49,903
Other voluntary incoming resources	2b	-	-	385	-	385	15,250
Incoming resources from operating activities:							
- to further the Council's objects	2c	5,757	27,968	-	-	33,725	30,330
- to generate funds	2d	982	5,939	-	-	6,921	12,354
Income from investment	2e	235	462	19,871	588	21,156	19,697
TOTAL INCOMING RESOURCES		45,905	34,471	20,256	588	101,220	127,534
RESOURCES EXPENDED							
Costs of generating funds	3c	605	1,778	-	-	2,383	2,059
Grants	3a	2,030	-	-	-	2,030	-
Activities directly relating to the work of the church	3b	75,486	9,090	1,588	-	86,164	96,406
TOTAL RESOURCES EXPENDED		78,121	10,868	1,588	-	90,577	98,465
NET INCOMING/(OUTGOING) RESOURCES		(32,216)	23,603	18,668	588	10,643	29,069
Gains and losses on investments	5	-	-	72,401	3,188	75,589	(37,112)
Transfers between Funds		19,001	(3,483)	(15,179)	(339)	-	-
Net Movement in funds		(13,215)	20,120	75,890	3,437	86,232	(8,043)
Balances brought forward At 1 January 2019		40,282	70,526	476,854	16,970	604,632	612,675
Balances carried forward							
At 31 December 2019		27,067	90,646	552,744	20,407	690,864	604,632

The notes on the following pages form part of these accounts

St MARY MAGDALENE Gt BURSTEAD P.C.C.
Balance Sheet as at 31st December 2019

	Notes	2019		2018	
		£	£	£	£
FIXED ASSETS					
Fixed assets	4	5,201		7,098	
Investments	5	507,460		427,219	
			512,661		434,317
CURRENT ASSETS					
Debtors - income tax recoverable		6,500		20,000	
Debtors - other		-		24	
Deposit accounts		146,701		131,859	
Current accounts		25,002		18,432	
Cash in hand		-		-	
			178,203		170,315
CURRENT LIABILITIES					
Creditors - accruals			-		-
			178,203		170,315
NET CURRENT ASSETS					
			178,203		170,315
NET ASSETS					
			690,864		604,632
RESERVES					
General Fund - unrestricted			27,067		40,282
Hall Fund - designated		84,242		63,785	
Hall Equipment - designated		318		329	
Children's Fund - designated		1,206		1,206	
Festival at Burstead - designated		-		-	
Flower Fund - designated		2,575		2,619	
Fabric Fund - designated		-		(80)	
Mission Activities - Messy Church - designated		1,586		1,807	
100 Club - designated		719		860	
			90,646		70,526
Church Furnishings Fund - restricted		15,668		16,376	
Capital Fund - restricted		396,105		336,300	
James Heman Legacy		90,948		73,949	
Churchyard Fund - restricted		150		403	
Church Music Fund - restricted		129		172	
Organ Fund - restricted		4,855		5,094	
New Church Hall Fund - restricted		108		107	
Church Building Trust Fund - restricted		44,781		44,453	
			552,744		476,854
Tithe Chancel - endowment		8,733		7,017	
Henry Ward - endowment		11,674		9,984	
			20,407		16,970
TOTAL RESERVES			690,864		604,632

Approved by the Parochial Church Council on 13 October 2020 and signed on its behalf by
The Revd. Father Michael Hall (chairman)

The notes on the following pages form part of these accounts

St MARY MAGDALENE Gt BURSTEAD P.C.C.
NOTES TO THE FINANCIAL STATEMENTS
For the year ending 31 December 2019

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations as amended by the Church Accounting (Amendment) Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice: Accounting for charities.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body of those that are informal gatherings of church members.

c) Incoming resources

Collections are recognised when received by or on behalf of the PCC

Planned giving receivable under gift aid is recognised only when received

Income tax recoverable on gift aid donations is recognised when the income is recognised

d) Fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

For other fixed assets acquired prior to 1st January 1990 there is insufficient cost information available and therefore such assets are not valued in the accounts.

Other fixed assets acquired after 1 January 1990 have been capitalised and depreciated in the accounts on a straight line basis over their currently anticipated economic life of between five and ten years.

e) Investments

Investments are carried at their market value at 31 December.

St MARY MAGDALENE Gt BURSTEAD P.C.C.
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2019

2 INCOME RESOURCES	Unrestricted	Designated	Restricted	Endowment	Total	Total
	Fund	Fund	Fund	Fund	2019	2018
	£	£	£	£	£	£
2a Incoming resources from donors						
Planned Giving	30,906	-	-	-	30,906	31,208
Income tax recoverable	710	-	-	-	710	10,791
Other Gifts & Donations	7,315	102	-	-	7,417	7,904
	38,931	102	-	-	39,033	49,903
2b Other voluntary incoming resources						
Contribution towards Mission	-	-	-	-	-	-
Legacies	-	-	385	-	385	15,250
Grants	-	-	-	-	-	-
	-	-	385	-	385	15,250
2c Income from operating activities to further PCC objectives						
Hall Rents Received	-	27,968	-	-	27,968	22,883
Parochial Fees	5,757	-	-	-	5,757	7,447
	5,757	27,968	-	-	33,725	30,330
2d Income from operating activities to generate funds						
Fund Raising	439	5,939	-	-	6,378	8,888
Other Receipts	543	-	-	-	543	3,466
	982	5,939	-	-	6,921	12,354
2e Income from investment						
Dividends & interest	235	462	19,871	588	21,156	19,697
	45,905	34,471	20,256	588	101,220	127,534
3 RESOURCES EXPENDED						
3a Grants						
Parish Giving	2,030	-	-	-	2,030	-
3b Activities directly relating to the work of the church						
Diocesan Family Purse	60,234	-	-	-	60,234	59,382
Ministry Expenses	2,523	-	-	-	2,523	2,061
Church Expenses	12,604	1,117	1,588	-	15,309	19,205
Church Hall Costs	-	7,973	-	-	7,973	13,787
Outreach and Mission	-	-	-	-	-	1,846
Deanery Synod	-	-	-	-	-	-
Churches together in Billericay	125	-	-	-	125	125
	75,486	9,090	1,588	-	86,164	96,406
3c Costs of generating funds						
Fundraising costs	605	1,778	-	-	2,383	2,059
	78,121	10,868	1,588	-	90,577	98,465

St MARY MAGDALENE Gt BURSTEAD P.C.C.
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2019

4 FIXED ASSETS

	Church Equipment £	Hall Equipment £	Total £
COST			
At 1 January 2019	35,111	5,280	40,391
Additions	739	-	739
Disposals	-	-	-
At 31 December 2019	<u>35,850</u>	<u>5,280</u>	<u>41,130</u>
DEPRECIATION			
At 1 January 2019	28,301	4,992	33,293
Charge for year	2,564	72	2,636
Disposals	-	-	-
At 31 December 2019	<u>30,865</u>	<u>5,064</u>	<u>35,929</u>
NET BOOK VALUE			
At 31 December 2019	<u>4,985</u>	<u>216</u>	<u>5,201</u>
At 31 December 2018	<u>6,810</u>	<u>288</u>	<u>7,098</u>

5 INVESTMENTS

	Total £
VALUATION	
At 1 January 2019	427,219
Purchases at cost	4,652
Disposals	-
Annual revaluation	75,589
At 31 December 2019	<u>507,460</u>
Investments comprise -	
CBF Investment Fund - Tithe Chancel Fund	8,733
CBF Investment Fund - Henry War Fund	11,674
M&G investments	173,357
M&G investments - James Henman Legacy	90,948
CCLA investments	222,748
	<u>507,460</u>

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Fund	Total 2019	Total 2018
Fixed Assets	4,985	216	-	-	5,201	7,098
Investments	-	-	487,053	20,407	507,460	427,219
Debtors	6,500	-	-	-	6,500	20,024
Bank: Deposit Account	3,698	77,312	65,691	-	146,701	131,859
Bank: Current Account	11,884	13,118	-	-	25,002	18,432
Cash in hand	-	-	-	-	-	-
Creditors	-	-	-	-	-	-
Total	<u>27,067</u>	<u>90,646</u>	<u>552,744</u>	<u>20,407</u>	<u>690,864</u>	<u>604,632</u>

St Mary Magdalene Gt Burstead PCC
For the year ending 31 December 2019

	General Fund	Hall Fund	Hall Equipment	Children's & Sunday School Fund	Fete at Burstead	Flower Fund	Fabric Fund New Chairs	Mission Activities Messy Church	100 Club	Legacies Church Furnishings Fund	Capital Fund 1	M&G Capital Fund 2	James Heman Legacy	Churchyard Fund
	Unrestricted	Designated	Designated	Designated	Designated	Designated	Designated	Designated	Designated	Restricted	Restricted	Restricted	Restricted	Restricted
INCOME														
Planned Giving	30,906													
Tax Recoverable	710													
Other Gifts & Donations	7,315							102						
Contribution towards Mission														
Legacies										385				
Grants														
Fund Raising	439				4,946				993					
Hall Rents Received		27,968												
Parochial Fees	5,757													
Dividends & interest	235	462									6,475	8,664	4,403	
Insurance claims														
Other Receipts	543													
Total Income	45,905	28,430	0	0	4,946	0	0	102	993	385	6,475	8,664	4,403	0
EXPENDITURE														
Running Costs														
Ministry Expenses	2,523													
Church Expenses	12,604		11			44	739	323		24				592
Church Hall Costs		7,973												
Fundraising costs	605				1,293				485					
Outreach and Mission														
Outside of Parish														
Diocesan Family Purse	60,234													
Deanery Synod														
Churches together in Billericay	125													
Parish Giving	2,030													
Total Expenditure	78,121	7,973	11	0	1,293	44	739	323	485	24	0	0	0	592
Surplus/(Deficit) for year	(32,216)	20,457	(11)	0	3,653	(44)	(739)	(221)	508	361	6,475	8,664	4,403	(592)
Revaluation Investments											35,100	24,705	12,596	
Transfers between Funds	19,001				(3,653)		819		(649)	(1,069)	(6,475)	(8,664)		339
Net Movement in year	(13,215)	20,457	(11)	0	0	(44)	80	(221)	(141)	(708)	35,100	24,705	16,999	(253)
Balances 1st January	40,282	63,785	329	1,206	0	2,619	(80)	1,807	860	16,376	187,648	148,652	73,949	403
Balances 31st December	27,067	84,242	318	1,206	0	2,575	0	1,586	719	15,668	222,748	173,357	90,948	150
Fixed assets	4,985	216												
Investments											222,748	173,357	90,948	
Debtors	6,500													
Bank: Deposit	3,698	73,213	318	1,206		2,575				15,668				150
Bank: Current	11,884	10,813						1,586	719					
Cash in hand														
Creditors														
	27,067	84,242	318	1,206	0	2,575	0	1,586	719	15,668	222,748	173,357	90,948	150

St Mary Magdalene Gt Burstead PCC
For the year ending 31 December 2019

	Church Music Fund	Organ Fund	New Church Hall Fund	Building Trust Fund	Tithe Church Fund	Henry Ward Fund	Total 2019	Total 2018
	Restricted	Restricted	Restricted	Restricted	Endowment	Endowment		
INCOME								
Planned Giving							30,906	31,208
Tax Recoverable							710	10,791
Other Gifts & Donations							7,417	7,904
Contribution towards Mission							0	0
Legacies							385	15,250
Grants							0	0
Fund Raising							6,378	8,888
Hall Rents Received							27,968	22,883
Parochial Fees							5,757	7,447
Dividends & interest			1	328	249	339	21,156	19,697
Insurance claims							0	3,438
Other Receipts							543	28
Total Income	0	0	1	328	249	339	101,220	127,534
EXPENDITURE								
Running Costs								
Ministry Expenses							2,523	2,061
Church Expenses	43	929					15,309	19,205
Church Hall Costs							7,973	13,787
Fundraising costs							2,383	2,059
Outreach and Mission							0	1,846
Outside of Parish								
Diocesan Family Purse							60,234	59,382
Deanery Synod							0	0
Churches together in Billericay							125	125
Parish Giving							2,030	0
Total Expenditure	43	929	0	0	0	0	90,577	98,465
Surplus/(Deficit) for year	(43)	(929)	1	328	249	339	10,643	29,069
Revaluation Investments					1,349	1,839	75,589	(37,112)
Transfers between Funds		690				(339)	0	0
Net Movement in year	(43)	(239)	1	328	1,598	1,839	86,232	(8,043)
Balances 1st January	172	5,094	107	44,453	7,135	9,835	604,632	612,675
Balances 31st December	129	4,855	108	44,781	8,733	11,674	690,864	604,632
Fixed assets							5,201	7,098
Investments					8,733	11,674	507,460	427,219
Debtors							6,500	20,024
Bank: Deposit	129	4,855	108	44,781			146,701	131,859
Bank: Current							25,002	18,432
Cash in hand							0	0
Creditors							0	0
	129	4,855	108	44,781	8,733	11,674	690,864	604,632