



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

WEST MEADS COMMUNITY CENTRE + ASSOCIATION

On accounts for the year  
ended

31/12/2019

Charity no  
(if any)

305338

Set out on pages

THREE TO FIVE

(remember to include the page numbers of additional pages)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

S. J. Trimmer

Date:

19/10/2020

Name:

SHELLEY JANE TRIMMER

Relevant professional  
qualification(s) or body

FCCA. - FELLOW OF THE ASSOCIATION OF

(if any): CHARTERED CERTIFIED ACCOUNTANTS.

Address: BROMLEY CLACKETT LIMITED  
74-76 ALDWICK ROAD, BOGNOR REGIS  
WEST SUSSEX PO20 1LN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

West Meads Community Centre & Association - financial year ended 31st December 2019

Charity number : 305338

	£
Opening Balance 1st January 2019	60,647
Income during the year	29,186
Expenditure during the year	( 30,898)
Closing balance 31st December 2019	<u>58,935</u>
Represented by :	
Barclays current account	29
Lloyds current account	10,471
CCLA deposit account	49,247
Cash in hand	20
Creditors and accruals	(832)
	<u>58,935</u>

ON BEHALF OF THE TRUSTEES

Carol P. Wiseman  
Mrs Carol Wiseman- Trustee and Chairman

Date 14<sup>th</sup> October 2020

West Meads Community Centre & Association - financial year ended 31st December 2019

Charity number : 305338

	£	£
Income and expenditure account		
Provision for Leisure and Social Facilities		27,389
Membership/donations		1,449
Interest		348
Income		<u>29,186</u>
Expenditure		
Utilities	6,925	
Wages	11,502	
Cleaning & waste disposal	1,787	
Business rates	750	
Stationery	221	
Miscellaneous	1,470	
Insurance	1,604	
Maintenance	6,008	
Professional fees	550	
PRS for music	80	
Cost of providing Leisure and Social Facilities		<u>30,898</u>
Excess of Expenditure over income		<u>(1,712)</u>

Report of the Trustees of the West Meads Community Centre &  
Association for the period 1st January 2019 to 31st December 2019

Charity number : 305338

Structure, Governance and Management

The West Meads Community Centre is 59 years old. It was built on land donated by the builder of the West Meads housing estate for the sole purpose of providing a hall for the community, and a church, which has since been sold and redeveloped.

The charity is governed by Trustees who delegate day-to-day responsibility to the Chairman.

The Trustees meet monthly to monitor the operational and financial performance of the charity.

Objectives and activities

The charity provides leisure and social activities for residents in Aldwick and West Meads. The centre is well used and much appreciated by the residents of the local area. Groups who use the centre include Arts & Crafts, Patchwork & Quilting, Carpet Bowls, Keep Fit, Line Dancing, Taekwondo, Bridge Clubs, Yoga, Weight Watchers, the Pentecostal Church, Karate and coffee mornings. The running costs of the centre are funded by membership subscriptions and hall hire charges for clubs and private hirers.

Financial Review

The charity reported an operational loss of £1,712 for the 12 month period. Total reserves at the end of the period were £58,935. There is an amount of £49,247 retained in a CCLA deposit account at the year end.

  
Mrs Carol Wiseman- Trustee and Chairman

Date 14<sup>th</sup> October 2020