



Charity no: 1128483

**The Parochial Church Council of the
Ecclesiastical Parish of
St. Anne, Aigburth, Liverpool**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st DECEMBER 2019

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Charity Information

Charity Name	The Parochial Church Council of the Ecclesiastical Parish of St. Anne, Aigburth.
Registration Number	1128483
Governing Document	The Trustees are incorporated as a body
Principal Business Address	c/o St. Anne's Vicarage, 389 Aigburth Road, Liverpool L17 6BH
Trustees	The trustees are listed on page 4
Incumbent	Revd. Ian Greenwood St Anne's Vicarage 389 Aigburth Road, Liverpool L17 6BH

Independent Examiner	Susan Buckley FCA BSc HBD Accountancy Services LLP Gladstone House 2 Church Road Liverpool , L15 9EG
Architect	R. Wolley B Arch RIBA AABC St Andrews Business Centre Queen's Lane Bromfield Industrial Estate Mold Flintshire CH7 1HE
Bankers	HSBC Bank plc 23 Allerton Road Liverpool L18 2DA
Solicitors	Stephen Borton, Howard Dellar St. James's House 20 St. James's Road Liverpool L1 7BY



Trustees' Report for the year ended 31st December 2019



Reference and administrative details

The details are set out on page 3.

Trustees

The trustees who served during the year are as stated below.

Incumbent	Revd. Ian Greenwood (Chair)	Treasurer	Mrs Caroline Blower
Curate	Revd. Matt Davis	Elected	Mr David Bruffell to 2022
Churchwardens	Mr Ian Devine Mr Paul Roberts	Members	Mrs Gill Jones to 2022
Deputy Warden on PCC	Mrs Jan Crane Mr Martin Lovgreen		Mrs Jacky Evans to 2020
Readers	Ms Ruth Anders Mr Paul O'Brien		Mrs Pam Knowles to 2020
Deanery Synod Representatives	Mr Ian Crowe (Vice Chair) Mrs Margaret Purcell Mr Rob Wallace Mr Karl Fischer		Mrs Ruth McCann to 2020
			Mrs Margaret Parry to 2020
			Mr John Brown to 2021
			Miss Carole Lee to 2021
			Mrs Nikki Cunningham to 2021
			Mrs Donna Branch to 2021



Structure, Governance and Management

Governing document	<p>The Parochial Church Council (PCC) is established under the Parochial Church Councils (Powers) Measure 1956 (as amended) and is a body corporate with perpetual succession. The PCC is also regulated by, inter alia, the Church Representation Rules. Reference to all this legislation is essential for a full understanding of the PCC's legal status and its members' duties and responsibilities. The PCC is a charity registered with the Charity Commission with effect from 11th March 2009.</p>
Appointment of Trustees	<p>The charity trustees are known as the PCC. Under the requirements of the Parochial Church Councils (Powers) Measure 1956 (as amended), the trustees are elected by the church members at the Annual General Meeting.</p> <p>A third of the trustees must retire at each AGM, the longest in office retiring first. The trustees can co-opt any duly qualified person to be appointed as a trustee to fill a vacancy, but a co-opted trustee will hold office only until the next AGM. When considering the co-option of a trustee, the trustees have regard to the requirements of any specialist skills needed. All church members are encouraged to register on the Electoral Roll and to stand for election to the PCC.</p> <p>The incumbent acts as the Chair. The Vice Chair, Treasurer and other honorary officers will be appointed by the trustees from among their number at the next meeting after the AGM.</p>
Trustee induction and training	<p>PCC members are informed of training events and have access to handbooks and other materials relating to trustee responsibilities, basic health and safety, risk assessment and management and child protection procedures.</p>
Organisation	<p>The PCC administers the charity and meets at regular intervals throughout the year and the standing-committee meets if required. Standing Committee membership consists of: incumbent, churchwardens, PCC Secretary and PCC Treasurer.</p>
Related Parties	<p>The charity has a close relationship with St Anne's Parish Hall. The PCC is the trustee body for this organisation.</p> <p>As from 1st April 2011 Aigburth Community Church took over responsibility for the hall on a 20-year lease.</p>
Risk Management	<p>The trustees have a risk management strategy which comprises:</p> <p>An annual risk assessment (listed in the PCC's Risk Register) the establishment of systems and procedures to mitigate those risks identified in the plan; and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.</p> <p>The PCC assessed their major risk and put in procedures to manage those risks and minimise their impact on the life of the church. Action in the main areas has been taken as follows:</p> <p>Financial Risk: An annual forecast is prepared to ensure short term viability. The financial position is reported to the PCC every two months. All assets are insured and levels reviewed annually and approved by the PCC.</p> <p>Health and Safety: A review has been undertaken by a member of the church with specific experience in this field. The PCC has been apprised of the risks and the necessary compliance requirements and these have been complied with. Specific procedures for recording accidents have been put into place and all churchwardens and sidespeople have been trained in fire safety. These procedures are reviewed on an annual basis and formally reported to the PCC.</p> <p>Child and Vulnerable Adult Protection: All those working with children, young people and vulnerable adults have been (or are in the process of being) formally checked under child protection legislation. And we currently working through filling in DBS forms for all those requiring new/up to date DBS forms.</p>

Objectives and activities



The objects of the charity are:	<p>The PCC is required by the PCC (Powers) Measure 1956 to co-operate with the Minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. In addition, the PCC has responsibility for the maintenance of the church buildings, the churchyard and boundary walls, together with associated parish properties.</p> <p>At St Anne's, we seek to promote and proclaim the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England through the ministry of Bible teaching and preaching and the administration of the Sacraments of Baptism and Holy Communion, and by word and deed to love God and our neighbours.</p> <p>We are a growing church in the South of Liverpool and we welcome those of any age who wish to worship in a friendly atmosphere. We believe that our Christian faith is what connects us with Jesus Christ and through our range of services and other activities we hope to give people the opportunity to become his disciples. We also believe it's important to have plenty of fun along the way!</p>
Public Benefit Statement	<p>When planning our activities for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and the specific guidance to charities concerned with the advancement of religion.</p>
Achievements and performance during the year:	<p>2019 has been another busy year at St. Anne's, filled with many positives and encouragements. We have continued to see steady growth in all areas with many new people joining the church as we seek to reach out, connect, serve and share the love of God within the parish and the wider community.</p> <p>The Electoral Roll now numbers 168 people with 67 non-residents in the parish. Compared with 2017 figures of 254 people, 87 of whom were non-residents . The drop in figures is due to the regular Church of England 6 yearly pattern to renew the electoral role which took place last year.</p> <p>Worship: We are hugely encouraged by the development of our services. We continue to show growth in our 11am service and are hugely encouraged by the number of young people that come each week, averaging over 80. The numbers at our traditional 9.15am Holy Communion remain constant and we are looking at how we can grow this service over the next couple of years. Our mid-week communion service remains fairly constant averaging 8.</p> <p>Pastoral Care and Service to our Community is important to us. Our Pastoral care team continues to grow, and under excellent leadership continues to take God's love out of the church walls, with regular visits taking place to the delight of those benefiting from this ministry. As part of this important ministry we also make regular home communion visits to those who are unable to attend church. We also administer Holy Communion to the local care home on a monthly basis and the Vicar regularly leads an ecumenical service at 'Gorselands Court Sheltered Housing'. The 'Meals Ministry' continues to provide a much-needed support to those members of the church family who are returning home after an extended stay in hospital or those who have a new baby. Take up on this was fairly small this year and we need to push this again.</p> <p>Under the 'umbrella' of pastoral care, the Tuesday 'Drop-in' continues to go from strength to strength, it offers refreshments, friendship and fellowship and is especially appreciated as a meeting point for those who live on their own. It continues to fundraise in support of various local charities. The local Alcoholics Anonymous group uses the church on a weekly basis. The 'Bloom Appeal Charity' continue to use of the church building on a monthly basis for its craft club and charity work.</p>

Objectives and activities (continued)



Achievements and performance during the year:

This year we ran two successful **'What if?' courses** in the Liverpool Cricket Club. Over 30 people attended these courses, which are designed for people exploring Christianity. After successfully completing the course 3 adults were confirmed, alongside 7 young people. Our next course is scheduled to start **in September**. Following on from this we started a new Fortnightly 'House group' for those members who wanted to continue to meet and explore the bible in more depth. Our aim is to have a follow-on group after each 'What if?' course, further fulfilling our aim of making disciples of Christ. As a church we now have 4 house groups with potentially two due to start this year.

As a church we continue to support various **charities**; many of our members are involved in a variety of ways with Operation Christmas Child, run by Samaritan's Purse, whose Turn on the Tap project is also supported in various ways. We also support the Liverpool HOPE foodbank, with regular contributions. We have also formed a link with the charity 'Safe Families for Children' and a number of our congregation are involved in various ways working with this charity.

For our Harvest appeal we supported the work of A Rocha and had a guest speaker who came to explain their work. This tied into the work we have been doing on Eco-church over the past 18 months. There has been a tremendous effort from our Eco-team which has resulted in the church being awarded the Eco Church Bronze Award, we are looking at how we can progress to achieve the Silver award. In line with this, we began a new initiative to look after the local area, this involved litter picking and maintaining a very overgrown and neglected pavement which is in daily use and leads from the local shops to church and St. Margaret's Academy. 1000's of people walk on it daily and in recent years, the leaf clutter, weeds and overhanging trees have been left and it was becoming unusable. We have now cleared this path and made it useable once again. The positive impact this has had is being talked about in the community and it is something we will look to expand on in the coming years.

As a church we also felt that this year we were able to start to give from general funds to charitable causes. This was stopped a number of years ago due to our poor financial situation, but it decided by PCC that this should be resumed. To that end, we gave £1000, split between the 'Whitechapel Centre' and 'Turn on the tap'.

We continue to support Christian Aid Week: volunteers again covered most of the roads allocated to us for the delivery and collection of envelopes. This year, we held a starvation lunch in church on Christian Aid Sunday encouraging people to go hungry for a day to experience (to a small degree) what others experience. We also donated what we would normally spend on a Sunday Lunch. This was well attended.

As in previous years, we continued with our **social programme** throughout the year with the idea of building friendship and fellowship across the church family. We aim to vary the events so that there is something that appeals to everyone. Our Outdoor service continues to thrive with well over 100 people attending and we were blessed with excellent weather once again.. We held a church day out at Formby beach which was a great day out.

In 2019 we held our third 'Parish Weekend' when we took over 80 members of the church to Cloverley Hall in Shropshire. Our guest speaker was the Rev. Andy Telfer and he encouraged us under the headings, 'Equipped, Enabled to Enact'. This was a fabulous weekend and really helps to form deep relationships within the church family. As in previous years, we managed to secure a grant that meant we could pay for all school aged children and also bring in professional Youth ministers to lead our young people. We have booked again for 2021.

Objectives and activities (continued)



Achievements and performance during the year:

Continuing the success of the previous years, we held our 'Alternative Halloween Party' called 'Bright Lights Party'. This once again saw over 50 children attend and continues to be a great way of reaching out into the community.

Our Men's group continues to be a really positive ministry. This is having a very positive impact on the number of men attending church, there is a deepening bond between the men who attend these sessions. We have a mixture of breakfasts (with a godly input) and social events. 2018 saw our first men's weekend away, camping in Rydall Hall (lake district) where 15 men attended. This was repeated again this year and we were once again blessed to have great weather and great fellowship. We have re-booked for 2020. We have a number of our men now involved in house groups and others who have joined the PCC or other committees.

Our ladies group, 'St. Anne's Soul Sisters', has had a mixed year and attendance has been mixed. The idea is to bring women together to share fellowship and faith in an effort to bring people to a saving knowledge of Jesus and to continue to build his church. We will look at how we can develop this next year.

As a result of these events (and the men's & women's Ministry) there is a deepening fellowship among the regular members of the church. More people are coming forward who are willing to offer their time and services in different ways. This 'fellowship' is also tangible for new comers who visit. Many have reported they can feel a sense of 'family' and this is what brings people back. We do need more people to become more involved, to step from being 'fringe' attendees to 'core' attendees.

Links with the **local schools** continue to deepen, we have held regular services in church for St. Margaret's Academy and have opened the church for the school to make regular visits (3 times a week) to aid them in delivering various aspects of the curriculum and collective worship. The school used St. Anne's during their open evenings for the new Year 7 intake and as a venue to hear Year 7 intake appeals. Sudley Junior School continue to use the church for their annual Christmas Concert when we are delighted to have over 600 people in church. The local infant school also make use of the building and bring small groups across each term to aid in R.E. lessons. The vicar takes assemblies in all schools.

We continue to be hugely encouraged by the growing numbers of **young people** and good work that is being done in this area. As a result of this, this year we were re-awarded the status of 'Child Friendly Church' by the Liverpool Diocese for a further 3 years.

Our young people continue to become more and more involved in the life of the church and it has been a delight to see them feeling so comfortable in church. We now have a number of young people that help with the Worship group and offer themselves to help as co-leaders with some of the younger children's groups. 2018 saw our first Youth Weekend in Quinta. This was a tremendous success and all those who attended found the weekend to be hugely valuable. Such was the success that the group held a second trip in March 2019 with another booked for May 2020.

Our Mums and Tot's group (SAS) which runs on a Thursday morning continues to have a really positive impact in the community. This is thanks to an amazing team of volunteers who put on a very professional and structured session, focussed around the Church teaching series. Through the relationships that are being built in this group, we are seeing more families coming to church.



Objectives and activities (continued)

Achievements and performance during the year:	<p>The uniformed organisations continue to flourish under excellent leadership and other voluntary help. I am grateful for all those who volunteer with our youth and children's ministry. The energy and servant hearts of the young people are a vital component of the church. We are also slowly forging links with the local Scout group, who now regularly attend our Remembrance Service.</p> <p>Our website underwent a significant development and is now even better than it was. As part of the changes, the weekly sermons are available to listen to through Alexa and Google home via Spotify.</p> <p>Leadership in Ministry continues to grow as more people come forward and we now have 6 people on the preaching rota. This year saw a new Lay Reader licensed after two years of training and we look forward to his ministry developing in the years ahead. We also sent 3 members of the church on the national Leading Your Church into Growth conference in Swanwick. The material delivered at this conference is all focussed on mission and being 'intentional about church growth'. It is hoped that this material will have a very positive impact on our church growth in the coming years. Over the next 12 months, this material is being delivered to our PCC in the hope that they will take it on board and as leaders in the church begin to model these ideas. We are also hoping to have this as our theme for the 2021 Parish Weekend.</p> <p>This year, we were involved in a pilot for a new system of Archdeacon Parish Reviews. This was a complex task which required a number of different groups, both leaders and lay people to answer various questions around the church aims, ministry and finance. This was a very positive experience and we came out of it recognising that we were 'doing well', but with a number of action points to work on over the next year.</p>
Financial Review	<p>The results for the year are set out on page 14</p> <p>The church made an unrestricted loss in the year of £6,663 but restricted income was a surplus of £178,883. Unrestricted income for the year was £85,666, a fall of around £30k on 2018. Our main source of unrestricted income relates to donations, which fell by around £5k in the year. A legacy of £12k was received in general funds compared to £37k received in 2018. Unrestricted expenditure increased in the year by around £5k due to increases in parish share and mission costs to help to continue with our activities to grow the church. Fundraising continued for the church redevelopment (Space2Grow) project and £180k was raised in the year through congregation donations, an anonymous donation of £95k and legacies of £37k. Details of this project are on page 11.</p>
Investment Powers and policy	<p>Under the Trust Deed, the charity has the power to invest in any way the trustees wish. The trustees, having regard to the liquidity requirements of the church and to the reserves policy, have operated a policy of keeping available funds in an interest-bearing deposit account with the charity's bankers.</p>



Objectives and activities (continued)

Reserves Policy

The trustees reviewed the level of general reserves (funds that are freely available) that the charity ought to have in the year. It was agreed that the level could be reduced from twelve months to six months expenditure in line with recommendations received from our auditors. Reserves are needed to provide for future contingencies, particularly in keeping the fabric of the church in good repair (bearing in mind the age of the building and fitments, essential repairs and renovations may occur at any time) and to even out any short-term funding gaps between spending and the related income. The trustees therefore consider that the ideal level of reserves as at 31st December 2019 would be £46,000 (2018: £88,000). The actual free reserves at 31st December 2019 were £80,802 (2018: £89,560). In calculating reserves, the trustees have excluded from total funds, restricted funds of £220,702.

Plans for future periods

We have seen real change over the past few years and God has been very much at work in St. Anne's. We are thankful for all that God is doing and are excited about the future. We have a lively, growing church and there is much to look forward to in the years ahead.

We will continue to grow our various ministries and seek to find new ways of reaching out into our community. However, the focus for St. Anne's in the coming years now has to be our Re-ordering project, details of which are on page 11.

Further plans:

3rd Youth Weekend: In May, our SAYU groups (for teenagers) will be holding a third weekend away.

To further involve our young people into the life of the church so that they have a 'voice' and see a role for themselves through playing in the worship band and helping in other areas of ministry.

To introduce a new group for older teenagers (which we currently don't offer) making use of the new facilities in church.

To re-structure our current Sunday School, with a more up to date feel and to bring in some new leaders to work alongside our current leadership team and to consolidate the new teaching material.

To run a Lent course working alongside the Riverside Churches.

To begin to implement some of the LYCIG teaching into the life of the church.

Men's camping weekend: In May the men will host a third camping trip to the Lake District with the sole aim of deepening fellowship and developing disciples.

To continue to develop the House group structures within the church. Embedding small groups is an integral means of deepening our fellowship and faith.

To continue to run the 'What if?' course twice a year, in conjunction with the Riverside Partnership churches.

To continue to develop our worship and to create opportunity for members of the church to use/develop their own gifts in different forms of service.

To start a follow on course 'What next?' for those who have completed the what if course and want to know more.

To develop the preaching/ministry team

To make prayer become a more integral part of the church

To introduce Sunday evening healing services (bi-monthly), which will also include prayer ministry.



Objectives and activities – Re-ordering Project

Re-ordering project

2019 saw a big step forward in our plans to re-order the church building. The aim of this is a simple one:

To provide a much-needed space for our community, ensuring that we have adequate toilet facilities for both able bodied and disabled people, catering facilities that would enable us to host functions of various sizes. The development would ensure we have a space within the main building that is fit for the 21st century which runs on a separate heating system allowing only the new build to be heated when in use.

Our project entitled ‘Space2Grow’ is now moving at a pace. During the past 12 months we have worked closely with the diocese and with our architect to consolidate the plans, we have a faculty in place for phase 1 and worked on our funding strategy to ensure that we are generating the funds needed. Through a combination of donations, legacies and congregational giving we managed to raise enough funds for Phase 1 to proceed. This work is due to commence in January 2020 and will involve essential repairs to the roof as well as the works listed above. It is hoped that by the summer of 2020 we will be in a position to start the Phase 2 works, the faculty application has been submitted for this.

Phase 1 – Flooring, Chairs, Toilets, Dais

- Remove pews and raised plinths
- Re-lay wooden floor to be level
- Provide 300 new chairs with stacking trolleys
- Provide two new toilets
- Construct new Dias and re-carpet chancel
- Re-decorate the two side rooms

Phase 2 – Heating, Lighting, Redecoration

- Replace existing heating system including new gas fired boilers
- Replace existing lighting system
- Re-decorate ceilings and walls

Phase 3 – West End Re-Development

- Extend gallery and remove pews
- Install wheelchair lift to gallery
- Re-model west end porch including automatic doors
- Provide level access for wheelchairs to main entrance
- Install glass folding screen to ground floor area
- New heating and lighting continued to west end development

Create new ground floor rooms including: -

- Chair / table store
- Kitchen

Create new gallery rooms including: -

- Tea room
- Two toilets
- Lift lobby
- 3 no. meeting rooms with moveable partitions



Trustees Responsibilities

Trustees' responsibilities in relation to the financial statements

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its surplus or deficit for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 19th March 2020 and signed on its behalf by:

Rev Ian Greenwood
Chairman

Independent Examiner's Report (SORP 2015)



Report to the Parochial Church Council (PCC) of St Anne, Aigburth on the accounts for the year ended 31st December 2019, as set out on pages 12 to 24 of your Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and to state whether particular matters have come to my attention.

Basis of independent Examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies. In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect: accounting records were not kept in accordance with section 130 of the Charities Act or the accounts do not accord with the accounting records. I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Susan Buckley FCA BSc
HBD Accountancy Services LLP
Gladstone House
2 Church Road
Liverpool
L15 9EG

29 March 2020

Statement of Financial Activities for the year ended 31 December 2019



	Note	Unrestricted Funds	Restricted Funds	Total Funds	
		£	£	2019 £	2018 £
Income from:					
Donations and legacies	2	76,370	180,166	256,536	124,903
Other trading activities	3	8,125	855	8,980	10,522
Investments	4	89	0	89	66
Charitable activities	5	1,082	19,797	20,879	15,767
Other income	6	0	0	0	0
Total Income		85,666	200,818	286,484	151,258
Expenditure on:					
Raising funds	7	310	0	310	919
Charitable activities	8	92,019	21,934	113,954	106,434
Total Expenditure		92,329	21,934	114,263	107,353
Net (Expenditure) / Income		(6,663)	178,883	172,220	43,905
Transfers between funds	15	(2,095)	2,095	0	0
Gains and losses on investment assets		0	0	0	0
Net movement in funds		(8,758)	180,978	172,220	43,905
Reconciliation of funds					
Total funds brought forward at 1 January 2019		89,560	39,742	129,302	85,397
Total funds carried forward at 31 December 2019		80,802	220,720	301,522	129,302



Balance Sheet

for the year ended 31 December 2019

		2019	2018
	Note	£	£
Fixed Assets			
Tangible fixed assets	11	0	0
Current Assets			
Debtors	12	11,065	7,100
Cash at bank and in hand		295,146	127,757
Total Current Assets		306,211	134,857
Creditors: Amounts falling due within one year	13	4,688	5,555
Net Current Assets		301,522	129,302
 Total Assets less Current Liabilities		 301,522	 129,302
Creditors: Amounts falling due after more than one year		0	0
Total Net Assets		301,522	129,302
The Funds of the Charity	14		
Unrestricted funds		80,802	89,560
Restricted funds		220,720	39,742
Total Charity Funds		301,522	129,302

The notes on pages 16 -24 form part of these accounts.

Approved by the Parochial Church Council on 19th March 2020 and signed on its behalf by:

Revd. I Greenwood

Mr M Lovgreen

Notes to the Financial Statements for the year ended 31 December 2019



1. Accounting Policies

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Charities Act 2011, together with the applicable accounting standards and with the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2015 FRS 102).

Funds

General funds represent the funds of the Parochial Church Council (“charity”) that are not subject to any restrictions regarding their use and are available for application on the general purposes of the charity. Funds designated for a particular purpose by the trustees are also unrestricted.

Restricted funds are funds subjected to specific conditions imposed by the donors or through the terms of the appeal.

Transfers of funds are made to recognise the release of restricted funds or to meet expenditure not covered by restricted income.

The accounts include all transactions, assets and liabilities for which the charity is held responsible in law. They do not include the accounts of groups that owe their main affiliation to another body.

Income from:

Donations, legacies and other voluntary income

Voluntary income received by way of grants, donations and gifts is included in the Statement of Financial Activities in the year in which it is received by or on behalf of the charity. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Funds raised by the seasonal fairs, fundraising events and similar events are accounted for gross. Sales of books and magazines from the church bookstall are accounted for gross.

The charity received substantial amounts of voluntary help from its supporters, but no attempt is made to place a financial value on these services and they have not been included.

Grants receivable

Grants are credited to the Statement of Financial Activities in the year in which they are receivable.

Other income

Rental income from the letting of the charity’s premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting period.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.



Notes to the Financial Statements for the year ended 31 December 2019

1. Accounting Policies (continued)

Expenditure on:

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation to the charity.

Raising funds

All expenses relating to fundraising, publicity, public relations and investment management charges are charged to this heading.

Charitable activities

Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31st December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Tangible fixed assets and depreciations

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by which section 10(2)(a) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000, there is insufficient cost information available and, therefore, such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 20 years) on a straight-line basis. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

All expenditure incurred during the year on individual items of equipment, fixtures and fittings with an original cost under £2,000 are written off in the year in which the expenditure was incurred on the basis that due to the nature of the charity's activities, there is no expectation that the cost of the assets will be recovered in the way of future revenues.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Freehold leasehold land and buildings	- 2% on cost (or valuation)
Long leasehold land and buildings	- Amortised over a maximum of 50 years
Short leasehold land and buildings	- Amortised over the period of the lease
Fixture, fittings and equipment	- 33.33% on cost

Notes to the Financial Statements for the year ended 31 December 2019



1. Accounting Policies (continued)

Investments

Investments are valued at market value at 31st December. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Current Assets

Amounts owing to the charity at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Contingent Liabilities and Provisions

In accordance with the SORP, a contingent liability is disclosed for those grants, which do not represent liabilities, where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control. Provisions are recognised for those grants where there is uncertainty as to the timing or amount, and any uncertainty regarding the amount is more than one of the determining a basis for reasonable estimation of the liability arising from that constructive obligation.

Charitable status and taxation

As a registered charity. The charity benefits for rates' relief and is generally exempt from income tax and corporation tax. The charity is not registered for value added tax.

Notes to the Financial Statements for the year ended 31 December 2019



	Unrestricted Funds £	Restricted Funds £	2019 £	Unrestricted Funds £	Restricted Funds £	2018 £
2 Donations and legacies						
Planned Giving:						
Gift Aid donations	14,964	142,340	157,304	13,156	19,304	32,461
Income Tax Recoverable	9,851	478	10,329	11,606	2,265	13,871
Other planned giving	28,018	0	28,018	31,163	0	31,163
Collections (open plate) at all services	9,692	0	9,692	9,922	0	9,922
Sundry donations	1,691	0	1,691	2,940	0	2,940
Legacies	12,154	37,348	49,501	33,737	0	33,737
Other income	0	0	0	810	0	810
	76,370	180,166	256,536	103,334	21,569	124,903
3 Other trading activities						
Christmas Fair income	1,716	0	1,716	1,659	0	1,659
Stall and Table sales	0	0	0	84	0	84
Magazines (inc. advertising fees)	365	0	365	870	0	870
Rent receivable from church premises	2,520	0	2,520	2,060	0	2,060
Fund raising events – Flowers	0	855	855	0	1,498	1,498
Sale of merchandise	782	0	782	571	0	571
Wedding and funeral fees received	2,742	0	2,742	3,781	0	3,781
	8,125	855	8,980	9,024	1,498	10,522

Notes to the Financial Statements for the year ended 31 December 2019



	Unrestricted Funds £	Restricted Funds £	2019 £	Unrestricted Funds £	Restricted Funds £	2018 £
4 Investments						
Dividends and interest (including any reclaimed tax)						
- on cash deposits	89	0	89	66	0	66
	89	0	89	66	0	66
5 Charitable activities						
Coffee income	832	0	832	730	0	730
Grants	250	15,140	15,390	3,660	10,010	13,670
Camping men's trip	0	462	462	0	482	482
SAYU Weekend	0	260	260	0	451	451
Parish weekend	0	3,935	3,935	0	435	435
	1,082	19,797	20,879	4,390	11,377	15,767
6 Other Income						
Sale of assets	0	0	0	0	0	0
	0	0	0	0	0	0
7 Raising funds						
Cost of Stewardship envelopes	262	0	262	79	0	79
Costs of fundraising	48	0	48	616	224	840
	310	0	310	695	224	919



Notes to the Financial Statements for the year ended 31 December 2019

	Unrestricted Funds	Restricted Funds	2019	Unrestricted Funds	Restricted Funds	2018
	£	£	£	£	£	£
8 Charitable activities						
Missionary charitable giving:						
2017 write back	0	0	0	(152)	0	(152)
A Rocha UK	218	0	218	0	0	0
Cancer research	0	0	0	80	0	80
Claire House	50	0	50	50	0	50
katy-weaver-road-to-recovery	0	0	0	100	0	100
Macmillan Cancer Care	140	0	140	50	0	50
Mission aviation fellowship	0	0	0	311	0	311
Myeloma UK	0	0	0	100	0	100
MNDA	0	0	0	50	0	50
Ronald McDonald House	100	0	100	50	0	50
Turn on the tap	500	0	500	0	0	0
Whitechapel centre	500	0	500	0	0	0
	1,508	0	1,508	639	0	639
Ministry						
Diocesan parish share	58,524	0	58,524	56,376	0	56,376
Clergy housing costs	5,830	7,000	12,830	5,625	6,417	12,042
Clergy expenses	2,156	0	2,156	1,903	0	1,903
Mission costs	1,406	0	1,406	0	0	0
Church costs:	0	0	0	0	0	0
Rent and rates	244	0	244	272	0	272
Insurance	5,150	0	5,150	5,014	0	5,014
Heat and light	5,051	0	5,051	5,918	0	5,918
Repairs and maintenance	4,217	0	4,217	3,195	0	3,195
Organists salary	980	0	980	960	0	960
Organ maintenance	444	0	444	644	0	644
Flower	0	1,132	1,132	0	1,739	1,739
Costs of services	734	0	734	698	0	698
Sunday school and young peoples work	420	100	520	229	0	229
Courses and training	425	0	425	837	0	837



Notes to the Financial Statements for the year ended 31 December 2019

	Unrestricted Funds	Restricted Funds	2019	Unrestricted Funds	Restricted Funds	2018
	£	£	£	£	£	£
8 Charitable activities (cont.)						
Printing, postage and stationary	1,433	0	1,433	1,212	0	1,212
Parish weekend	0	7,200	7,200	0	0	0
Camping weekend	0	2,483	2,483	0	334	334
SAYU Weekend	0	1,259	1,259	0	1,738	1,738
Hire of equipment	1,008	0	1,008	1,008	0	1,008
Subscriptions and Licence Fees	438	0	438	427	0	427
Independent examination	1,393	0	1,393	875	0	875
Depreciation Equipment	0	0	0	0	0	0
Architects Fees	0	2,760	2,760	0	9,116	9,116
Sundries	660	0	660	1,258	0	1,258
	92,019	21,934	113,954	87,091	19,343	106,434
9 Net incoming resources				2019		2018
				£		£
Net incoming resources is stated after charging:						
Staff costs (see note 10)	0	0	0	980		960
Depreciations	0	0	0	0		0
10 Staff Costs				2019		2018
				£		£
Wages and Salaries	0	0	0	980		960
Social Security Costs	0	0	0	0		0
Pension Costs	0	0	0	0		0
	0	0	0	980		960
The average number of full-time equivalent employees (including casual and part-time staff) employed by the charity during the year was as follows:						
				2019		2018
Organist				1		1
				1		1



Notes to the Financial Statements for the year ended 31 December 2019

11 Tangible Fixed Assets

	Fixtures, Fittings & Equipment	Total
COST OR VALUATION	£	£
As at 1 January 2019	32,140	32,140
Additions	0	0
Disposals	0	0
As at 31 December 2019	32,140	32,140
DEPRECIATION		
As at 1 January 2019	32,140	32,140
Charge for the year	0	0
Depreciation on disposals	0	0
As at 31 December 2019	32,140	32,140
NET BOOK VALUE		
As at 1 January 2019	0	0
As at 31 December 2019	0	0
The fixtures, fittings & equipment comprises of the roof alarm and the AV/PA system		

	2019	2018
12 Debtors	£	£
Income tax recoverable	11,065	7,100
Other debtors	0	0
	11,065	7,100

13 Liabilities: Amounts falling due within one year	2019	2018
	£	£
Accruals and deferred income	3,784	995
Other creditors	904	4,560
	4,688	5,555

Notes to the Financial Statements for the year ended 31 December 2019

14 Analysis of Net Assets by Fund	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fixed Assets	0	0	0
Current Assets	85,490	220,720	306,210
Current Liabilities	(4,688)	0	(4,688)
Liabilities after more than one year	0	0	0
Fund Balance	80,802	220,720	301,522

15 Movement on funds	As at 1st January 2019 £	Incoming resources (inc gains) £	Outgoing resources £	Transfers £	At 31st December 2019 £
<u>Unrestricted funds</u>					
General fund	89,560	85,376	92,039	(2,095)	80,802
Capital asset fund	0	0	0	0	0
Tuesday drop in fund	0	290	290	0	0
Total unrestricted fund	89,560	85,666	92,329	(2,095)	80,802
<u>Restricted funds</u>					
Building fund	35,444	180,166	2,760	1,591	214,441
Children's equipment	365	1,770	100	0	2,035
Flag fund	150			0	150
SAYU	0	2,260	1,259	0	1,001
Men's camping	147	1,832	2,483	504	0
Curate grants	2,333	7,000	7,000	0	2,333
Flower fund	430	855	1,132	0	152
Parish weekend fund	873	6,935	7,200	0	608
Total restricted funds	39,742	200,818	21,934	2,095	220,720
Total funds	129,302	286,484	114,263	0	301,522