

Company registration number: 06699016

Charity registration number: 1129463

# Harlow Hilltop Pre School Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2020

# Harlow Hilltop Pre School Limited

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## **Harlow Hilltop Pre School Limited**

### **Reference and Administrative Details**

#### **Trustees**

MD Criddle (appointed 23 June 2017)

J Davies (appointed 28 March 2018)

S Gregory (appointed 18 June 2018)

C Overin (appointed 14 September 2020)

H Outhwaite (terminated 14 September 2020)

#### **Principal Office**

Harrogate Cricket Club

St. George's Road

Harrogate

North Yorkshire

HG2 9BP

The charity is incorporated in England and Wales.

#### **Company Registration Number**

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#### **Charity Registration Number**

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# Harlow Hilltop Pre School Limited

## Trustees' Report

### **Report of the trustees (incorporating the directors' report) for the year ended 31st August 2020**

The trustees present their report and the financial statements for the year ended 31st August 2020. The trustees, who are also the directors of Harlow Hilltop Pre-School Limited for the purposes of company law and who served during the year and up to the date set out on page 1.

### **Structure, governance and management**

The Company is a registered charity and a company limited by guarantee (incorporated). The charity is governed by its Memorandum and Articles of Association and Trustees are appointed in accordance with these.

Harlow Hilltop Pre-school Limited trades under the name 'Little Crickets Pre School'.

The Pre-school operates under the management of a Board of Directors with the day to day operation of the company managed by the Pre-school Manager.

The Pre-School currently employs 7 members of staff and an administrator. We also have 4 members of staff on zero hour contracts.

It provides care for up to 36 two-four year old children in morning sessions and up to 26 children in the afternoon session.

The Pre-school had increased levels of take up of child places throughout the year.

The annual general meeting is held in the Autumn Term and committee meetings are held every half term.

### **Objectives and Activities**

The charity's objective is to enhance the development and education of children primarily under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- 1 Offering appropriate play, education and care facilities, and family learning and extended hours groups, together with the right opportunities for all the children whatever their race, culture, religion, means or ability
- 2 Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in their local areas;

### **Achievements and performances**

The Charity took over the activities of the Harlow Hilltop Pre-school on 1<sup>st</sup> September 2009

## Harlow Hilltop Pre School Limited

### Trustees' Report

#### Fundraising

During the course of the year we had various fundraising activities and events which include:-

Donation from Co-op community fund	2200
Skydive donations	634
Donations from Parents	395
Christmas Cards, raffle, shop, sing-a-long, stories with Santa	248
Family Fun day event	228
Stall at Sale & Play	108
Bags2School	88
Photography session donation	60
PE Bag purchase	60
Donation Nikki Book Group	50
Tuki Café Games stalls	47
Easter Packs	32
Toddler Group	13
Clothing sales	10
Book Sale	10

**Total** **4,183**

This year was challenging for fundraising activity due to restrictions imposed by the Covid 19 pandemic from March 20 onwards. However, thanks to the efforts and support from staff, parents and volunteers and our involvement in the Coop Community fund scheme we still managed to raise a higher amount than the previous 3 years. We rely on this fundraising support to enable us to purchase new educational aids to maintain provision of a high-quality service for our children.

#### Public Benefit

The trustees have had due regard to the guidance issued by the Charity Commission on Public benefit.

#### Achievements

- 1 Managing the Covid 19 pandemic and supporting the community by remaining open for key workers and vulnerable children throughout. Also reopening more broadly from June with detailed procedures within government guidelines to minimise any risk to children, parents and staff members.
- 2 Delivering a third year of strong surpluses, driven by continued high numbers of children/sessions booked, enabling continued reinvestment back into the Pre-School.
- 3 £8,750 reinvested back into the Pre-school behind 2 new interactive white boards for use as educational aids, full repainting internally, continued improvements to and resources for the outdoor area and new signage to drive awareness of the pre-school.
- 4 Recruiting further staff members to continue to build our talented childcare team.

#### Financial review

##### Reserves

- 1 Held in line with the Charity Commissions guidelines
- 2 Surpluses over this level are invested into the setting to maximise the objectives as set out above