

Higham Hall College

(A company limited by guarantee)

Annual Report and Consolidated Financial Statements

31 December 2019

Company registration number: 6421365

Charity registration number: 1124959



Higham Hall College

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Higham Hall College
Reference and Administrative Details

Charity name	Higham Hall College
Charity registration number	1124959
Company registration number	6421365
Principal office	Higham Hall Bassenthwaite Lake COCKERMOUTH CA13 9SH
Registered office	Higham Hall Bassenthwaite Lake COCKERMOUTH CA13 9SH
Trustees	H J Scott, Chair M Walker W Dufton (Resigned 22 May 2019) P M Oates S Clarke (Appointed 12 November 2019) G Mcqueen (Appointed 31 July 2019) L J Birch (Appointed 7 March 2019)
Secretary	G J Cooke
Bankers	HSBC 3 Pow Street WORKINGTON CA14 3AH
Auditor	Dodd & Co Limited FIFTEEN Rosehill Montgomery Way Rosehill Estate CARLISLE CA1 2RW

Higham Hall College
Trustees' Report for the Year Ended 31 December 2019

The trustees have the pleasure in presenting their report and the financial statements of the charity for the year ended 31 December 2019.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK.

Governance

Higham Hall College is a charitable company limited by guarantee and its governing document is its memorandum and articles of association.

The procedure for appointing new trustees is set out in the charity's articles of association. They provide that appointment can be made at a general meeting or by ordinary resolution. The number of directors cannot be less than three but is not subject to any maximum.

Training is included in a number of board meetings where trustees consider their roles, following charity commission guidelines, and receive guidance from our accountant, Dodd and Co Limited.

The trustees are also directors of the company. They meet every quarter to receive a report from the principal and make decisions based on consensus. Expenditure below £6,000 is delegated to the principal with cheques up to that value requiring 2 staff signatures. Single item expenditure above that value requires board approval and the signature of the chairman or his deputy.

Higham Hall College has one wholly owned subsidiary: Higham Learning Limited. Higham Learning Limited provides conference and similar facilities at Higham Hall, and contributes to any shared costs in order to help support the charity. Higham Learning Limited also aims to pass any surplus made back to Higham Hall College, by way of gift aid or similar provision.

The directors have reviewed the major risks to which the charity is exposed and systems or procedures have been put in place to manage those risks.

Objectives and activities

The charity's objects are:

"The advancement of education of the public in such a manner as may be charitable and in particular, but not to limit the generality of the foregoing, the provision of adult education, including for adults with disabilities, deafness or who are hard of hearing."

The aim of Higham is to provide short residential courses for adults of all ages and in general the advancement of education for the benefit of the public, including people with a disability. The following Public Benefit Statement has been agreed by the Trustees.

Higham Hall College
Trustees' Report for the Year Ended 31 December 2019

Public benefit statement

The objective of the college is the advancement and provision of adult education.

The activities consist of short residential courses and single day events.

The intended outcome is an improvement in the quality of participants lives achieved through:

- Personal educational achievement
- Access to educational opportunities that are not otherwise available
- Employment and new career opportunities
- Improvement in knowledge and skills leading to employment and/or increased confidence in a chosen field of activity

The college also provides wider public benefit through:

- Opportunities for disadvantaged people
- Public access to an historic building
- A significant contribution to the cultural life of the county
- A contribution to the local economy
- Support for other local charities and organisations

Examples of the College's activities include:

- Residential courses throughout the year in Art, Art Appreciation, Pastimes, Bridge, Crafts, Textiles, Wood, Health, History, Archaeology, Literature, Philosophy, Music, the Arts, Nature, the Sciences, Photo, Languages, Field Trips and Summer Schools
- Day events covering a similar range of activities and also including art history talks, art demonstrations, concerts and performances
- Concessionary rates for people on low income
- Bursaries for first timers on low income
- Support for disabled people through specialised accommodation, discounted or free places for support staff or relatives and additional staff help
- Support for local organisations which includes: a fund raising event for the local parish, free use of the premises bar space during the day by a local musician's group and free use of a room and garden tour for a local poetry group
- Discounted letting rates for other registered charities
- Support for young people (18 – 25) through concessionary course fees
- Support for young people (15 – 18) through work experience placements in partnership with local schools

Higham Hall College
Trustees' Report for the Year Ended 31 December 2019

Achievements and performance

The charity worked hard during the year to sustain itself as an independent college with a sound financial base. A cautious approach was taken given the uncertain financial environment. Despite this, a full and varied programme of courses was provided day events and residential opportunities.

Higham Learning Limited, the subsidiary company, continues to be an effective support. Given the present financial climate, and that its services are primarily to other businesses, its performance has been reasonable and made a valuable contribution to the charitable work.

The increasing number of enquiries and bookings from private groups has been encouraging and this new business is indeed replacing traditional conference business, which seems to be limited to certain organisations, including Cumbria County Council.

Priority is now given to allocation of space for courses, recognised as the main income stream of the college. Shorter events are designed to enable new people to attend easily, including those more local to the college. Longer courses can attract people from a further distance and enable people who are really keen to indulge their interests, as well as allowing activities which benefit from the residential format, which is ultimately, Higham's unique selling point.

The trustees would like to gratefully acknowledge the time given and commitment shown by the following volunteers in the life of Higham, including helping with aspects of the gardens, minibus driving, event assistance, library, carpentry and decorating:

Graham Harker, Stephen Johnson, Roger Hayes, Rob Ives, Ian Turnbull, Peter Ratcliffe, Brian Spencer, Vron Spencer, Fran Flower, John Slater, Sally Alexander, Jean Geater, Carmel Cooke, Heather Scott, Tracey Garvey, David Harter and Amanda Dyer

Financial review

The charity's principal funding source is its income from the provision of courses at Higham Hall. The expenditure incurred during the year was in support of those courses and the maintenance and purchase of the premises, through a mortgage, to secure the long term future of the college.

Income for the year totalled £1,011,838 (2018: £962,371) with £943,934 (2018: £902,088) being generated from course fees. Total expenditure was £921,232 (2018: £821,337) resulting in a surplus of £90,606 (2018: £141,034). As a result, total reserves at the end of the year stood at £1,187,375 (2018: £1,096,769) which were all unrestricted and included a revaluation reserve of £530,047 (2018: £530,047).

The charity's trustees have considered the financial risks faced by the charity, and the level of resources that is needed in order to safeguard against these risks.

The charity takes deposits of £50 and course fees in advance, and so the risk that the charity may suffer a sudden and unforeseen loss of income is fairly small. However, other risks, such as the risk of severe weather, power cuts or tutor absences, which could require the charity to cancel courses, do still exist. In such a case, the charity may have to refund fees already collected. The risk also exists that some courses may be less well attended, and so leave the charity with a shortage of income. To mitigate this, the curriculum is planned where possible so that popular courses take place at the same time as those likely to be smaller.

Having evaluated these risks, the trustees have agreed a reserves policy as shown below.

Higham Hall College
Trustees' Report for the Year Ended 31 December 2019

Higham hall reserves policy

Unrestricted funds are needed:

- (a) to provide funds which can be designated to specific projects to enable these projects to be undertaken; and
- (b) to cover operating costs without which the charity could not function.

The trustees consider it prudent that unrestricted free reserves should be sufficient:

- (a) to avoid the necessity of realising fixed assets held for the charity's use;
- (b) to cover one month of full operating expenditure;
- (c) to provide a pool equal to 12.5% of the average group expenditure over the preceding two years after excluding direct course costs.

Unrestricted free group reserves at the end of 2019 were £208,929, which is in excess of the set reserves target level, and represents an increase of £42,373 in the level of reserves reported at the previous year end. The Trustees welcome this increase in reserves and recognise the efforts by which it was achieved. In light of the current Covid-19 pandemic and recent forced closure of the Hall, the excess free reserves above target have proved to be essential despite gratefully received financial assistance from government by way of grants. The trustees will continue to carefully monitor the charity's financial performance in line with the medium term financial plan. The trustees are also mindful that the property from which Higham Hall operates is of a size and character that brings significant repair and maintenance requirements. Our reserves may therefore be required at any point to fund such work, examples of this being refurbishment of the toilets, and window repairs.

COVID-19 - AN OVERVIEW OF ITS IMPACT ON HIGHAM

Approaching the final week of March 2020, it was clear to us that something major was starting to affect the whole country. Therefore Higham decided to cease courses. The weekend following, instructions from Government were, in effect, to close. As our entire business involves receiving overnight guests and running courses for them, it was clear we simply could not operate, even in a remote way. So all income generation was suspended and Staff sent home on furlough. Initially it was hoped that three months would, perhaps, be the period of closure, so Trustees decided to continue to pay Staff at 100% salary, with the furlough covering 80%. This continued for the months of April, May and June.

Essentially the building was shut, with periodical security checks and a few outstanding jobs carried out on the electrics, a phone system installation and recarpeting of the upper corridor during closure. Planned building improvement work has been put on hold. We hope to resume at least the first of three phases of this (adding an accessible WC to the Studio) sooner rather than later. Once we are sure we are operationally sound once more, viewing the Bounceback loan as helping to make this happen, rather than pay it back early, might be a useful option.

As the country continued through lockdown, with the Office closed, Higham simply decided to sit things out until such time as some income-generating activity could resume. This was able to happen finally on 2nd August, over four months on from the forced closure. During the couple of weeks before that time, some Staff returned from furlough (which, for the month of July had been reduced to 80% as the period was longer than we had originally hoped), and rescheduling and bookings were starting to be taken again. Of course, there were plenty of refunds to process as well, although some people kindly asked us to carry forward their deposits for future courses. This did help maintain some cash in the account.

In addition to this, we were able to secure a Bounceback Loan of £50,000 (to be paid back over 6 years at a lower rate of interest than our mortgage) plus, eventually, a Discretionary Grant of £25,000. Both of these, added to the income from the Furlough scheme, have helped enormously. We did have a 3-month mortgage holiday approved, but we failed to cancel our Standing Order so it got paid anyway. As we have not ended up so short as to need an £18,000 temporary retention of funds, we decided to leave things as they are in that respect.

In all, having been closed for 4 whole months, we conservatively, but with reference to previous years, estimate having lost over £250,000 in potential income. This period would have been the most profitable of the year, so we are aware that any chance of recovery during Autumn and Winter will be at a limited pace. It will be the central period of next year (2021) that, with the current crisis behind us, we would hope to make up some ground. We are planning for this, in the hope that restrictions will be lifted enough for us to operate at a capacity greater than 60%.

Higham Hall College
Trustees' Report for the Year Ended 31 December 2019

We have planned to operate at about 60% guest capacity, due to social distancing requirements, with between 22 and 30 guests for the time being. Limitations we have got include only being able to fit 2 people per dining table (previously we had 6), and not using 5 bedrooms that do not have their own bathroom. We anticipate that such a pattern of income generation would enable us to at least stay afloat until restrictions are lifted, at which time, we could then increase our capacity once more and seek to recoup some of our losses. Just when this would be is still anybody's guess.

We have just published our new brochure for Oct to Mar and continue to plan further ahead. So far, bookings seem to be coming in at a fair rate. Obviously, many of our clients fall into age or health categories that prevent them from booking at the moment, but we do seem to have a fair number of new people booking, as well as some of the hardy regulars. It is clear many people have been keen to venture out once more, albeit with safety measures in place.

Our safety measures have been very carefully weighed out so as not to hinder enjoyment. Aside from the aforementioned Dining Room arrangements (we can overspill 8 people into the nearby Parlour if needs be), we have introduced hand sanitiser, sanitising spray, moveable translucent screens in workrooms and also lever taps in the main toilets. Most courses are able to run safely, albeit usually with reduced numbers. Some have had special consideration, and we will continue to risk assess such courses as Singing, Woodwind and Scottish Dancing in line with guidelines.

If we are able to continue operating at some capacity close to 60% for the next 12 months, then we calculate that we can, indeed, survive. If temporary lockdowns occur, then we will simply have to cushion the blow, but we know we can operate under current conditions safely and effectively. Of course, there is a risk that Tutors may suddenly not be available, hence why we have tried, in the main, to schedule two or three courses of smaller numbers side by side. We have also built up our eNewsletter audience to over 3,000 students, so we have a connected cohort of active subscribers who are willing to find out at short notice about additional courses we might arrange.

We continue to take bookings and, if a course is full (in some cases through limited numbers), we have our 'Register An Interest List' which people can go onto. If someone who has booked changes their plans, then this list is a direct was of offering an available place to someone keen to fill it. This works well anyway but is now also a very useful tool for us.

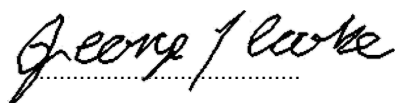
Overall, we are aiming to keep Student numbers at any one time to between 20 and 30. For the time being, we cannot go up to our full capacity of 32 separate bedrooms and with sharing and non-residents, our numbers can sometimes go up to 48 in normal circumstances. We are trying, if possible, to avoid times when we only have one course in, so that we can take the chance to make best use of space. We feel we do at least have a plan for recovery, although admittedly the current situation means we are merely able to tick over and keep our heads above water. When 'normal' does return, it will be both a relief and an opportunity for us to increase our capacity once more. The main crude measure of this will be how many people we can safely feed in the Dining Room, and that will itself depend upon distancing restrictions being lifted.

In very broad terms, if we view this year, as it stands, as having deprived us of at least one third of our economic activity, then it will be interesting to see how closely the next 12 months can dispel that notion. In reality, because we are also only able to operate at about 60% capacity, we need to assume we shall end up financially less than two thirds of our usual potential. If we get anywhere near a turnover of £600,000 for a 12-month period from August, then we will have done very well considering.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 9 September 2020 and signed on its behalf by:



G J Cooke
Secretary

Higham Hall College

Trustees' Responsibilities in relation to the Financial Statements

The trustees (who are also directors of Higham Hall College for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the Financial Reporting Standard 102 - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditors' Report to the Trustees of Higham Hall College

Opinion

We have audited the financial statements of Higham Hall College for the year ended 31 December 2019 which comprise a Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Charity Balance Sheet, the Consolidated Statement of Cash Flows and related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 December 2019 and of the group's income and application of expenses, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Emphasis of matter

We draw attention to notes 1 and 23 of the financial statements, in which the members present their assessment of the impact of Covid-19 on the charitable company, and on the appropriateness of the going concern basis of accounting. Our opinion is not modified in this respect.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditors' Report to the Trustees of Higham Hall College

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Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- certain disclosures of trustees' remuneration specified by law are not made; or
- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal controls as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

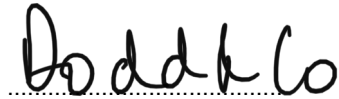
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Independent Auditors' Report to the Trustees of
Higham Hall College**

..... continued

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.



Dodd & Co Limited
Chartered Accountants & Registered Auditors

9 September 2020

FIFTEEN Rosehill
Montgomery Way
Rosehill Estate
CARLISLE
CA1 2RW

Dodd & Co Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Higham Hall College

Consolidated Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 December 2019

		Unrestricted Funds	Total Funds 2019	Total Funds 2018
	Note	£	£	£
Income and endowments from:				
Donations and legacies	2	15,967	15,967	3,341
Other trading activities	3	50,327	50,327	54,577
Investments	4	1,610	1,610	832
Charitable activities	5	943,934	943,934	902,088
Other incoming resources	6	-	-	1,533
Total income and endowments		<u>1,011,838</u>	<u>1,011,838</u>	<u>962,371</u>
Expenditure on:				
Raising funds		49,618	49,618	49,503
Charitable activities		871,614	871,614	771,834
Total expenditure		<u>921,232</u>	<u>921,232</u>	<u>821,337</u>
Net movements in funds		90,606	90,606	141,034
Reconciliation of funds				
Total funds brought forward		1,096,769	1,096,769	955,735
Total funds carried forward		<u>1,187,375</u>	<u>1,187,375</u>	<u>1,096,769</u>

All of the Charity's activities derive from continuing operations during the above periods.

The notes on pages 15 to 30 form an integral part of these financial statements.

Higham Hall College
Company registration number: 6421365
Consolidated Balance Sheet as at 31 December 2019

		2019	2018
	Note	£	£
Fixed assets			
Tangible assets	12	1,616,225	1,616,018
Current assets			
Stocks and work in progress		11,117	11,117
Debtors	14	7,860	5,413
Cash at bank and in hand		379,538	316,145
		<u>398,515</u>	<u>332,675</u>
Creditors: Amounts falling due within one year	15	<u>(239,321)</u>	<u>(214,145)</u>
Net current assets		159,194	118,530
Total assets less current liabilities		1,775,419	1,734,548
Creditors: Amounts falling due after more than one year	16	<u>(588,044)</u>	<u>(637,779)</u>
Net assets		<u><u>1,187,375</u></u>	<u><u>1,096,769</u></u>
The funds of the charity:			
Unrestricted funds			
Revaluation reserve		530,047	530,047
Unrestricted income funds		657,328	566,722
Total unrestricted funds		<u>1,187,375</u>	<u>1,096,769</u>
Total charity funds		<u><u>1,187,375</u></u>	<u><u>1,096,769</u></u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 9 September 2020 and signed on its behalf by:



H J Scott
Trustee

The notes on pages 15 to 30 form an integral part of these financial statements.

Higham Hall College
Charity Balance Sheet as at 31 December 2019

		2019	2018
	Note	£	£
Fixed assets			
Tangible assets	12	1,616,225	1,616,018
Investments	13	<u>1</u>	<u>1</u>
		1,616,226	1,616,019
Current assets			
Stocks and work in progress		9,425	9,425
Debtors	14	228,448	169,366
Cash at bank and in hand		<u>159,441</u>	<u>152,683</u>
		397,314	331,474
Creditors: amounts falling due within one year	15	<u>(238,121)</u>	<u>(212,945)</u>
Net current assets		<u>159,193</u>	<u>118,529</u>
Total assets less current liabilities		1,775,419	1,734,548
Creditors: amounts falling due after more than one year	16	<u>(588,044)</u>	<u>(637,779)</u>
Net assets		<u><u>1,187,375</u></u>	<u><u>1,096,769</u></u>
The funds of the charity:			
Unrestricted funds			
Revaluation reserve		530,047	530,047
Unrestricted income funds		<u>657,328</u>	<u>566,722</u>
Total unrestricted funds		<u>1,187,375</u>	<u>1,096,769</u>
Total charity funds		<u><u>1,187,375</u></u>	<u><u>1,096,769</u></u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 9 September 2020 and signed on its behalf by:



H J Scott
Trustee

The notes on pages 15 to 30 form an integral part of these financial statements.

Higham Hall College
Cash Flow Statement for the Year Ended 31 December 2019

	2019	2018
	£	£
Net cash provided by (used by) operating activities		
Net income for the period	90,606	141,034
Depreciation charges	15,203	11,296
Dividends, interest and rents from investments	(1,610)	(832)
Increase in debtors	(2,447)	(1,613)
Increase in creditors	25,767	8,145
	<u>127,519</u>	<u>152,286</u>
Net cash provided by (used in) investing activities		
Dividends, interest and rents from investments	1,610	832
Purchase of property, plant and equipment	(15,410)	(42,300)
	<u>(13,800)</u>	<u>(39,468)</u>
Repayment of borrowings	(50,326)	(42,671)
Increase in cash	<u><u>63,393</u></u>	<u><u>70,147</u></u>

The notes on pages 15 to 30 form an integral part of these financial statements.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The charity has considered whether the use the going concern basis for accounting is appropriate. To do this, they have considered whether there are any material uncertainties as to the Charity's ability to continue as a going concern.

Following the COVID-19 outbreak post year end, the trustees have prepared detailed cash flow projections and budgets to take into account the uncertainties surrounding the pandemic and its effect on their ability to operate. As a result of this review, the trustees remain confident that there are financial resources available to see the charity through until normal operations resume and are satisfied that there are no material uncertainties about the charity's ability to continue as a going concern.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 21.

Income and endowments

Donations are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the Charity before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measured with a degree of reasonable accuracy and the title to the asset having been transferred to the Charity.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Freehold land and buildings	Not depreciated
Property improvements	2% reducing balance
Minibus	25% reducing balance
Artwork	Not depreciated
Fixtures, fittings and equipment	15% reducing balance

The charity holds various pieces of artwork which the charity does not depreciate in line with its financial policy. The trustees believe each item will maintain its value and does not have a definitive useful life.

The charity does not depreciate its buildings as the trustees believe that the policy of continually maintaining the property means that any depreciation charge would be immaterial due to the property retaining a high residual value at the end of its useful life.

Investments

Fixed asset investments represents the nominal share value of the charity's wholly owned subsidiary, Higham Learning Limited.

Stock

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

Trade Debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the Charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the Charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Hire purchase and finance lease contracts

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. Assets held under finance leases are capitalised in the balance sheet as tangible fixed assets and are recognised at the lower of their fair value at inception of the lease and the present value of the minimum lease payments. These assets are depreciated on a straight-line basis over the shorter of the useful life of the asset and the lease term. The capital elements of future obligations under the leases are included as liabilities in the balance sheet. Lease payments are charged to the Statement of Financial Activities and are apportioned between finance costs and the reduction of the lease obligation so as to achieve a constant periodic rate of interest on the remaining balance of the liability. The interest element of the rental obligation is charged to the Statement of Financial Activities over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Assets held under hire purchase agreements are capitalised as tangible fixed assets and are depreciated over their useful lives. The capital element of future finance payments is included within creditors. Finance charges are allocated to accounting periods over the length of the contract.

Operating leases

Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases. Rentals payable under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

The charity also operates a defined benefit pension scheme administered by the Local Government Pension Scheme. This has been accounted for as if it were a defined contribution scheme whereby contributions are charged to the Statement of Financial Activities when they become due. Further explanation of the pension arrangements is given in note 18 to the accounts.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

Financial instruments

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument. Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Charity after deducting all of its liabilities.

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the Charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the Charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the Charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Consolidation

Consolidated financial statements have been prepared on a line by line basis in accordance with FRS 102 and the Charities Act 2011.

The consolidated financial statements incorporate the accounts of:

- Higham Hall College, the parent
- Higham Learning Limited, the wholly owned subsidiary.

2 Donations and legacies

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Donations and legacies			
Appeals and donations	15,967	15,967	3,341

Of the donations and legacies income in 2018, £3,341 related to unrestricted funds.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

3 Other trading activities

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Conference fees	1,608	1,608	3,540
Accommodation	17,165	17,165	21,404
Bar	27,766	27,766	26,853
Shop	3,788	3,788	2,780
	<u>50,327</u>	<u>50,327</u>	<u>54,577</u>

Of the other trading activities income in 2018, £54,577 related to unrestricted funds.

4 Investments

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Interest on cash deposits	1,610	1,610	832

Of the income from investments in 2018, £832 related to unrestricted funds.

5 Charitable activities

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Course fees	943,934	943,934	902,088

Of the income from charitable activities in 2018, £902,088 related to unrestricted funds.

6 Other incoming resources

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
(Profit)/loss on sale of tangible fixed assets held for charity's own use	-	-	1,533

Of the other income in 2018, £1,533 related to unrestricted funds.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

7 Expenditure

	Higham Learning Limited	Course provision	Total 2019	Total 2018
	£	£	£	£
Direct costs				
Food and bar purchases	19,141	89,873	109,014	103,510
Course materials and expenses	-	11,356	11,356	7,165
Freelance tutors' fees and expenses	-	164,014	164,014	142,613
Laundry	595	11,489	12,084	12,106
Employment costs	11,968	228,479	240,447	220,577
Rates	260	4,971	5,231	4,990
Water rates	309	5,546	5,855	2,473
Light, heat and power	1,673	32,468	34,141	30,991
Insurance	632	12,063	12,695	12,572
Repairs and maintenance	5,463	99,117	104,580	80,321
Telephone and fax	81	1,588	1,669	1,210
Computer software and maintenance costs	577	10,187	10,764	7,277
Printing, postage and stationery	1,124	14,278	15,402	10,747
Subscriptions and licences	53	396	449	1,885
Cost of trustee meetings	-	1,687	1,687	1,259
Motor expenses	96	2,219	2,315	3,324
Advertising	109	10,488	10,597	9,809
Legal and professional fees	-	-	-	1,259
	<u>42,081</u>	<u>700,219</u>	<u>742,300</u>	<u>654,088</u>
Support costs				
Employment costs	5,770	110,136	115,906	112,898
Accountancy fees	1,500	-	1,500	1,200
The audit of the charity's annual accounts	-	3,000	3,000	-
Accountancy and payroll	-	7,428	7,428	6,431
Independent examiner's fee	-	-	-	1,000
Bank interest and charges	267	35,628	35,895	34,424
Depreciation	-	15,203	15,203	11,296
	<u>7,537</u>	<u>171,395</u>	<u>178,932</u>	<u>167,249</u>
	<u><u>49,618</u></u>	<u><u>871,614</u></u>	<u><u>921,232</u></u>	<u><u>821,337</u></u>

Of the expenditure in 2018, £821,337 related to unrestricted funds, and £49,503 of this related to Higham Learning Limited.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

8 Governance costs

	2019	2018
	£	£
Cost of trustee meetings	1,687	1,259
Accountancy fees	8,928	7,631
Auditors remuneration	3,000	-
Independent examiner's fee	-	1,000
Legal and professional fees	6,150	1,259
	<u>19,765</u>	<u>11,149</u>

9 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

During the year the college reimbursed 2 trustees a total of £1,454 (2018 - £1,085) for travel costs incurred as a result of their role as trustee.

10 Net income

Net income is stated after charging/(crediting):

	2019	2018
	£	£
Profit on disposal of tangible fixed assets	-	(1,533)
Depreciation of tangible fixed assets	15,203	11,296
Independent examination	-	1,000
Auditors' remuneration	3,000	-
Other financial services	8,928	7,631
	<u>27,131</u>	<u>18,394</u>

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

11 Employees' remuneration

The monthly average number of persons (including senior management) employed by the charity during the year was as follows:

	2019 No.	2018 No.
Administration and housekeeping	<u>33</u>	<u>33</u>

The aggregate payroll costs of these persons were as follows:

	2019 £	2018 £
Wages and salaries	334,409	312,654
Social security	14,235	12,715
Other pension costs	<u>6,818</u>	<u>8,106</u>
	<u>355,462</u>	<u>333,475</u>

No employee received emoluments of more than £60,000 during the year.

The key management personnel comprise the Trustees, the Principal and head of accounts. The total employee benefits of the key management personnel of the Charity were £64,339 (2018 - £61,839).

Higham Hall College
Notes to the Financial Statements for the Year Ended 31 December 2019

12 Tangible fixed assets

	Freehold land and buildings £	Property improvements £	Minibus £	Artwork £	Fixtures, fittings and equipment £	Total £
Cost or Valuation						
As at 1 January 2019	1,500,000	16,000	9,750	7,900	200,434	1,734,084
Additions	-	15,410	-	-	-	15,410
As at 31 December 2019	<u>1,500,000</u>	<u>31,410</u>	<u>9,750</u>	<u>7,900</u>	<u>200,434</u>	<u>1,749,494</u>
Depreciation						
As at 1 January 2019	-	1,179	878	-	116,009	118,066
Charge for the year	-	320	2,218	-	12,665	15,203
As at 31 December 2019	<u>-</u>	<u>1,499</u>	<u>3,096</u>	<u>-</u>	<u>128,674</u>	<u>133,269</u>
Net book value						
As at 31 December 2019	<u>1,500,000</u>	<u>29,911</u>	<u>6,654</u>	<u>7,900</u>	<u>71,760</u>	<u>1,616,225</u>
As at 31 December 2018	<u>1,500,000</u>	<u>14,821</u>	<u>8,872</u>	<u>7,900</u>	<u>84,425</u>	<u>1,616,018</u>

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

Revaluation of fixed assets

13 Investments in subsidiaries

The charity holds more than 20% of the share capital of the following company:

	Country of incorporation	Principal activity	Class	%
Subsidiary undertakings				
Higham Learning Limited	United Kingdom	Provision of conference facilities	Ordinary	100
		Capital & reserves £	Profit/(loss) for the period £	
Subsidiary undertakings				
Higham Learning Limited		1		-

14 Debtors

Group

	2019 £	2018 £
Trade debtors	1,383	900
Other debtors	-	931
Prepayments and accrued income	6,477	3,582
	<u>7,860</u>	<u>5,413</u>

Charity

	2019 £	2018 £
Amounts from subsidiary and associated undertakings	221,470	164,202
Prepayments and accrued income	6,477	3,582
Other debtors	501	1,582
	<u>228,448</u>	<u>169,366</u>

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

15 Creditors: Amounts falling due within one year

Group

	2019 £	2018 £
Bank loans and overdrafts	49,735	48,026
Obligations under finance leases and hire purchase contracts	-	2,300
Trade creditors	21,589	18,324
Receipts in advance	141,251	123,329
Taxation and social security	5,122	3,791
Other creditors	11,200	11,534
Accruals and deferred income	10,424	6,841
	<u>239,321</u>	<u>214,145</u>

Charity

	2019 £	2018 £
Bank loans and overdrafts	49,735	48,026
Obligations under finance leases and hire purchase contracts	-	2,300
Trade creditors	21,589	18,324
Receipts in advance	141,251	123,329
Taxation and social security	5,122	3,791
Other creditors	11,200	11,534
Accruals and deferred income	9,224	5,641
	<u>238,121</u>	<u>212,945</u>

Creditors amounts falling due within one year includes the following liabilities, on which security has been given by the charity:

	2019 £	2018 £
Bank loans and overdraft	<u>49,735</u>	<u>48,026</u>

Higham Hall College
Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

16 Creditors: Amounts falling due after more than one year

Group and charity

	2019	2018
	£	£
Bank loans and overdrafts	<u>588,044</u>	<u>637,779</u>

Creditors amounts falling due after more than one year includes the following liabilities, on which security has been given by the charity:

	2019	2018
	£	£
Bank loans and overdrafts	<u>588,044</u>	<u>637,779</u>

Included in the creditors are the following amounts due after more than 5 years:

	2019	2018
	£	£
After more than five years by instalments	<u>370,776</u>	<u>427,973</u>

17 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

18 Operating lease commitments

As at 31 December 2019 the charity had total future minimum lease payments under non-cancellable operating leases as follows:

	Other	
	2019	2018
	£	£
Within one year	1,271	1,271
Within two and five years	<u>636</u>	<u>636</u>
	<u>1,907</u>	<u>1,907</u>

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

19 Pension schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £6,818 (2018 - £8,106).

Contributions totalling £1,110 (2018 - £719) were payable to the scheme at the end of the period and are included in creditors.

Defined benefit pension scheme

Eleven of the charity's employees are members of the final salary Local Government Pension Scheme. Following the acquisition of Higham Hall on 19 December 2008 these employees retained the right to continue contributing to this scheme. The charity obtained indemnity from the employees' previous employer such that it would have no obligation to meet the deficit which existed in the final salary pension scheme at 19 December 2008 and would only be liable for any subsequent movement in the scheme value.

The charity has also taken out a bond to indemnify the employees' previous employer against the risk of the charity ceasing to operate, or otherwise being unable to meet its obligations to fund the employees' membership of the scheme, in which case the pension scheme liability would fall due on the previous employer.

The most recent triennial actuarial valuation of the Local Government Pension Scheme, which undertaken as at 31 March 2019, values the charity's share in the scheme assets to be £328,900 in excess of its future pension liabilities. Under the funding strategy of the scheme, as the charity's funding target has been achieved, its pension contributions are therefore calculated based on future service contribution rates only. As this is the case, FRS 102, the contributions to the scheme are therefore accounted for as though it was a defined contribution scheme.

As at 31 December 2019 the college had 7 active members of this scheme.

20 Related parties

Controlling entity

The ultimate control of the charity lies with the board of directors, who are also trustees, and whose membership is set out on page 1.

Related party transactions

The charity has received a commitment to a donation of £709 from Higham Learning Limited, a wholly owned subsidiary (2018 - £5,074). This amount remained outstanding at the year end (2018 - £5,074).

Higham Learning Limited has also provided a cross company guarantee over the bank loan taken by the charity.

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

21 Analysis of funds

	At 1 January 2019	Incoming resources	Resources expended	At 31 December 2019
	£	£	£	£
General Funds				
Unrestricted income fund	<u>1,096,769</u>	<u>1,011,838</u>	<u>(921,232)</u>	<u>1,187,375</u>

Prior period

	At 1 January 2018	Incoming resources	Resources expended	At 31 December 2018
	£	£	£	£
General Funds		-		
Unrestricted income fund	<u>955,735</u>	<u>962,371</u>	<u>(821,337)</u>	<u>1,096,769</u>

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

22 Net assets by fund

Group

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
Tangible assets	1,616,225	-	1,616,225	1,616,018
Current assets	389,565	8,950	398,515	332,675
Creditors: Amounts falling due within one year	(230,371)	(8,950)	(239,321)	(214,145)
Creditors: Amounts falling due after more than one year	(588,044)	-	(588,044)	(637,779)
Net assets	<u>1,187,375</u>	<u>-</u>	<u>1,187,375</u>	<u>1,096,769</u>

Charity

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
Tangible assets	1,616,225	-	1,616,225	1,616,018
Investments	1	-	1	1
Current assets	388,364	8,950	397,314	331,474
Creditors: Amounts falling due within one year	(229,171)	(8,950)	(238,121)	(212,945)
Creditors: Amounts falling due after more than one year	(588,044)	-	(588,044)	(637,779)
Net assets	<u>1,187,375</u>	<u>-</u>	<u>1,187,375</u>	<u>1,096,769</u>

Higham Hall College

Notes to the Financial Statements for the Year Ended 31 December 2019

..... continued

Prior period Group

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Tangible assets	1,616,018	-	1,616,018	1,585,481
Investments	-	-	-	-
Current assets	323,000	9,675	332,675	256,704
Creditors: Amounts falling due within one year	(204,470)	(9,675)	(214,145)	(201,073)
Creditors: Amounts falling due after more than one year	(637,779)	-	(637,779)	(685,377)
Net assets	<u>1,096,769</u>	<u>-</u>	<u>1,096,769</u>	<u>955,735</u>

Charity

	Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£	£
Tangible assets	1,616,018	-	1,616,018	1,585,481
Investments	1	-	1	1
Current assets	321,799	9,675	331,474	255,503
Creditors: Amounts falling due within one year	(203,270)	(9,675)	(212,945)	(199,873)
Creditors: Amounts falling due after more than one year	(637,779)	-	(637,779)	(685,377)
Net assets	<u>1,096,769</u>	<u>-</u>	<u>1,096,769</u>	<u>955,735</u>

23 Post Balance Sheet Event

In March 2020, Higham decided to cease courses in light of the developing COVID-19 pandemic. The weekend following, instructions from Government were to close in line with country-wide lockdown measures.

The entire business involves receiving overnight guests and running courses for them therefore Higham was unable to operate, even in a remote way. This had an obvious negative impact on the charity since the year end, with visitor linked income ceasing with immediate effect and continuing through the summer months where the charity usually generates the majority of its funds.

As lockdown measures have been eased, the Hall has since been able to reopen on 2 August 2020, albeit at reduced 60% guest capacity. The trustees feel this is sufficient to stay afloat until, hopefully restrictions are lifted further. However, the age demographic of guests does mean that not all are re-booking but in general future bookings are positive.

The trustees are confident the the financial resources are available to see the charity through this period of restriction for around 12 months with the financial assistance recieved through the furlough scheme and other grants. The trustees therefore believe the Hall remains financially viable and the financial statements can continue to be prepared on a going concern basis.

Therefore the COVID-19 pandemic is treated as a non-adjusting event and no adjustments are deemed to be required to the accounts for the impact of the above events since the balance sheet date.