

York Foodbank

(Charity Number: 1154149)

Trustees Annual Report & Financial Statements for the year ended

31 March 2020

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Charity Accounts Independent
Examination Services

York Foodbank

(Charity Number: 1154149)

Contents

Index	Page
Report of the Trustees	1
Independent Examiner's Report	5
Receipts & Payments Accounts	6
Statement of Assets and Liabilities	7
Notes to the Accounts	8

Trustees' Annual Report

From: 01 April 2019

To: 31 March 2020

Charity's full name York Foodbank

Registered Company number N/A

Registered Charity number 1154149

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To relieve poverty, hardship or distress through the provision of food to people in need of emergency supplies in York and the surrounding area and by such other means as the trustees may determine.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

The collecting of donated food by members of the public, the training of care professionals in giving out emergency food vouchers, the supporting of four local churches (Gateway Church, Living Word Church, York Community Church and York City Church) who run Foodbank sessions where vouchers can be redeemed for three days' worth of food. We continue to rely heavily on the support of a great team of volunteers who give their time to help people in need. We could not function without them.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

This year we continued to operate at a similar level to last year for the first eleven months of the year, providing weekly sessions at four separate locations across York. In March, a dramatic spike in need coincided with the start of the Covid-19 pandemic and lockdown measures. We immediately launched a delivery service for clients who could not access our weekly sessions as a result of these measures. This late increase meant that York Foodbank received and distributed 47,339.66 kg of food. This was given out to 1,986 voucher holders, representing 2,930 adults and 2,095 children (5,025 individuals in total) over the year. This has contributed to the relief of hardship for many vulnerable families and individuals, who otherwise would have gone hungry.

Financial review

Review of the charity's financial position at the end of the period

Our finances continued to remain healthy for the first eleven months of the year, with slightly increased levels of public giving and low overheads. The pandemic in March coincided with a surge in public giving which was not factored into our existing financial plans. This giving will, firstly, safeguard the foodbank's ability to meet elevated levels of need during the ongoing crisis and, secondly, facilitate the development of further initiatives to relieve poverty, hardship and distress in York and the surrounding area during the next financial year.

Statement explaining the policy for holding reserves stating why they are held

The trustees of York Foodbank have set an aim to have more than 3 months running costs in reserve. Because income for the charity is sporadic, reserves of up to 12 months running costs are acceptable.

Amount of reserves held

Unrestricted reserves are £72,714

Reasons for holding zero reserves

None

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

None

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, royal charter) Trust Deed

How the charity is constituted (e.g. unincorporated association, CIO) Charitable Trust

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees Current trustees vote on the election of trustees to the charity. We aim to have (and currently have) each of the 4 distributing churches represented on the board of trustees by at least one trustee.

Reference and administration details

Charity's full name York Foodbank

Other names the charity is known by None

Charity's principal address Unit 5, Bleriot Way
Clifton Moor
York

Postcode YO30 4WU

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Caleb Ellwood	Chair		
Peter Roderick	Treasurer		
Angela Moore			
James Topliss			
Helen Dumville			

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
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Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (OPTIONAL)

Adam Raffell (Project Coordinator)

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature Caleb Ellwood
Full Name Caleb Ellwood
Position Chair
Date 30/06/2020

Independent examiner's report to the trustees of York Foodbank

I report on the accounts of: **York Foodbank**
for the year ended: **31 March 2020** which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

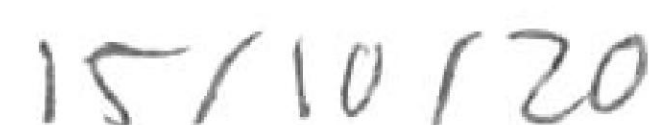
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)

Outsource independent examination
services

The Hiscox Building
Peaseholme Green
York YO1 7PR



Date:

York Foodbank
(Charity Number: 1154149)

Receipts & Payments Accounts for the year ended:			31 March 2020	
	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Receipts				
Grants	-	1,000	1,000	6,000
On-line giving pages	37,379	-	37,379	14,803
Individual donations	2,338	-	2,338	10,402
Tesco Topup	6,253	-	6,253	2,251
Church donations	6,215	-	6,215	4,079
Organisation donations	10,135	-	10,135	9,838
Total receipts	62,320	1,000	63,320	47,373
Payments				
Staff salaries & pension costs	13,352	-	13,352	16,599
Staff training & other costs	169	-	169	305
Warehouse costs	25,685	-	25,685	10,813
Session advisor	-	-	-	6,000
Van maintenance & other costs	1,694	-	1,694	948
Office costs	462	-	462	2,181
Client expenses	215	-	215	-
Trussell Trust Annual fee	515	-	515	560
Insurance	457	-	457	457
Volunteer expense	243	-	243	612
Accountancy	350	-	350	350
Utilities (electricity, gas, water etc)	-	-	-	1,147
Distribution point costs	-	-	-	27
Office rental	-	-	-	2,400
New office set up	-	-	-	3,472
Total payments	43,142	-	43,142	45,871
Net of receipts/(payments)	19,178	1,000	20,178	1,502
Balance brought forward	53,536	326	53,862	52,360
Balance carried forward	72,714	1,326	74,040	53,862

York Foodbank
(Charity Number: 1154149)

Statement of Assets and Liabilities at:		31 March 2020		
	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
Assets	£	£	£	£
Cash at bank and in hand				
Current bank account	72,714	1,326	74,040	53,855
Petty cash	-	-	-	7
	<u>72,714</u>	<u>1,326</u>	<u>74,040</u>	<u>53,862</u>
Assets retained for own use			2020 £	2019 £
Van at cost			<u>6,220</u>	<u>6,220</u>
			2020 Total funds	2019 Total funds
Liabilities	£	£	£	£
Independent Examination fee	360	-	360	350
	<u>360</u>	<u>-</u>	<u>360</u>	<u>350</u>

York Foodbank
(Charity Number: 1154149)

Notes to the Accounts for the year ended:

31 March 2020

1. Basis of accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Analysis of funds

Funds	Restriction	Purpose			
Persimmon Charitable Foundation	Restricted	To be used towards a session advisor			
Eat Well Spend Less	Restricted	To run a cookery and budgeting course			
City of York Council	Restricted	To be used towards a session advisor			
General	Unrestricted	General unrestricted funds			
Movement of major funds	Balance b/fwd £	Incoming resources £	Resources expended £	Transfers £	Balance c/fwd £
Restricted funds					
Persimmon Charitable Foundation	-	1,000	-		1,000
Eat Well Spend Less	206	-	-	-	206
CYC Advisor	120	-	-	-	120
	<u>326</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,326</u>
General funds	<u>53,536</u>	<u>62,320</u>	<u>43,142</u>	<u>-</u>	<u>72,714</u>
Total funds	<u>53,862</u>	<u>63,320</u>	<u>43,142</u>	<u>-</u>	<u>74,040</u>

Approval of Accounts for the year ended:

31 March 2020

The report and accounts were approved at a meeting of the Trustees held on:

29/09/2020

Date

Signed for and on behalf of the Trustees:

Calvin Elwood

29/09/2020

Signed for and on behalf of the Trustees Date

CALEB ELLWOOD.

Print Name

CHAIR OF TRUSTEES

Position (e.g. Chair etc)