



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	27th	August	2019		27th	August	2020

Section A

Reference and administration details

Charity name	CHELLASTON COMMUNITY ASSOCIATION		
Other names charity is known by	CCA		
Registered charity number (if any)	1173163		
Charity's principal address	CHELLASTON COOMUNITY ASSOCIATION		
	BARLEY CROFT, CHELLASTON		
	DERBY		
	Postcode	DE73 6TU	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Cartwright	Chairman		
2	Paul Hicklin	Treasurer		
3	Joyce Chadwick	Bookings Secretary		
4	Fran Gaunt	Secretary		
5	Anne Haywood	President		
6	Ian Colder			
7	Mike Brown			
8	Ray Watts			
9	Hugh Craig			
10	Chris Fisher			
11				
12				
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17				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Jill Moore	To 3 rd July 2020
Chris Fisher	Commenced 4 th February 2020

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

Elected by the residents of Chellaston at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees have:

1) A Health and Safety induction

2) Fire Safety training

Trustees also carry out annual Fire Safety audits with all our current regular hirers.

Due to the current situation with Covid, we now have a risk assessment in place that all hirers wishing to return must agree to. We insist they also have their own risk assessment that we must be happy with before they restart. This is all in line with Government recommendations through ACRE and Derby City Council.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Association continues to promote the Chellaston Community centre for the benefit of all residents of Chellaston village and the surrounding area.

Significant effort is made by the Trustees to ensure the Association oversees the maintenance and upgrading of the facilities for the benefit of regular hirers and other users of the centre.

The Association has no party political involvement and is non-sectarian in religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The centre normally operates seven days a week being available from 8am to 10pm. The facilities include a main hall; two meeting rooms, a cloakroom, toilets, kitchens as well as a large outdoors grassed area and communal car park.

Activities include a pre-school nursery, various fitness, dance and martial arts classes, an over 60's indoor games club and three Brownies and one Rainbows group. In addition children's parties take place at the weekend, though currently these have not restarted since "lockdown" because of Covid concerns.

The centre is a low cost hire venue and all users benefit from this. At present we have not had all the hire groups return since lockdown, but many are now preparing their own risk assessments after receiving ours and will hopefully return in the coming months. We have all the statutory Covid cleaning stations in place as well as hand sanitises' at appropriate places. Groups that have returned are more than happy to suggest that the Association continue to manage the centre to a high standard.

We are classed as a Covid secure centre by the Derby City Council and also provide a Covid secure room.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have had the Main hall and both large and small meeting rooms decorated during the Easter break.

The Main Hall floor was re surfaced during the February half term week.

We are planning to have an Annexe on our West end. Our current spend is just under £20k and this brings us to the design and planning stage. The council have promised us circa £15k S106 monies to help with this. Once we have planning permission we can firm up true costs through the tendering process and then start looking for grants to help us with this. More S106 money should also come our way in 2022, because of the many building projects taking place in the village.

We are also in discussions at the moment to take over the lease of an old and disused toilet block in the village and turn it into a "Community garden", this is a joint project with the Chellaston Residents Association.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are a non-profit making Charity: all proceeds are ploughed back into the centre. Our reserves are set at £20k and this should adequately cover us for twelve month's operational expenditure.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

PAUL WILLIAM HICKLIN

Position (eg Secretary, Chair, etc)

TREASURER

Date

22nd October 2020

**CHELLASTON COMMUNITY ASSOCIATION
INCOME EXPENDITURE ACCOUNT
YEAR ENDING 2020 as at 26th August '20**

2019	INCOME	2020
16114.32	Pre school nursery hire	16023.28
21518.78	Centre hire (Regular hirers)	10793.57
	Centre hire (One offs and childrens parties)	2870.20
	Party hire "special" deposits	
1339.00	Spirit of Chellaston event	
60.00	Key deposit	20.00
16700.84	Grants received	12000.00
50.00	Donation/Compensation	50.00
1000.00	External storage unit	
56782.94	TOTAL INCOME	41757.05
	EXPENDITURE	
449.86	PRS/PPL Music Licence	
565.38	ANSVAR Insurance	586.35
6754.20	Wages and Cleaning company costs	5587.28
115.20	Payroll Fees	115.20
2046.22	Electricity (British Gas)	2473.00
815.16	Gas (British Gas)	918.00
557.55	Water (Water Plus)	494.54
549.48	NCC Trade Waste collection	565.58
697.98	General Upkeep and Cleaning materials	417.67
4425.33	Planned and Reactive Maintenance	6386.55
1031.67	Expenses/Postage	1130.72
120.00	Booking sec. mobile phone (Virgin Mobile)	107.36
311.53	Spirit of Chellaston event	
603.40	Business Rates	275.00
3050.00	West End Annexe Design and Planning Costs	16024.36
2462.57	Natural Daylight improvements (windows & doors)	
1987.20	High Street Notice Board	
2355.22	Modernisation	
	Virgin Broadband	250.80
3088.95	External storage unit	384.40
	COVID Expenses	730.80
31986.90	TOTAL EXPENDITURE	36447.61
24796.04	Excess of Income over Expenditure	5309.44
36558.25	Balance b/f from August 2018	
	Balance b/f from August 2019	61354.29
61354.29	TOTAL	66663.73
61354.29	HSBC Current Account	66663.73
-15500.00	Provision for West end annexe- Design, Planning and Legal fees	-14800.00
	Provision for annexe building cost and project management	-10000.00
-134.10	Provision for High St. Community Garden	-2134.10
-2100.00	Provision for Main Lobby improvements	-3100.00
-1000	LMR Lighting improvements	
-321.05	Provision for External storage unit	
	Provision for furnishings for building annexe	-15100.00
42299.14	Total Balance Remaining	21529.63
-19600.00	Modernisation Fund	
-2300.00	Planned and Reactive Maintenance Fund	-1500.00
-20000.00	Centre Financial Reserves (as Charity Commission guidelines)	-20000.00
399.14	Total Balance Remaining for General Upkeep and Refinements	29.63

Audited by Jane Allen.
26. Sept 2020.
J.A. Allen



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name CHELLASTON COMMUNITY ASSOCIATION		
On accounts for the year ended	26 TH AUGUST 2020	Charity no (if any)	1173163
Set out on pages	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 26/08/2020.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J. A. Allen

Date:

26TH SEPTEMBER
2020

Name:

JANE ALICIA ALLEN

Relevant professional
qualification(s) or body
(if any):

Address:

4 MEADOW WAY

CHELLASTON

DERBY DE73 6UW