Charity Registration No. 1074971

WEST LONDON COMMUNITY TRUST ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sara Sinker Ray Elliott Vicky Read Simon Richardson
Charity number	1074971
Independent examiner	Summers Morgan First Floor, Sheraton House Lower Road Chorleywood Hertfordshire WD3 5LH
Bankers	Lloyds TSB Bank plc 45 The Broadway Ealing London W5 5JU
Solicitors	EDC Lord & Co Link House 1200 Uxbridge Road Hayes Middlesex UB4 8JD

CONTENTS

	Page
Trustees' report	1 - 3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 14

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees present their report and financial statements for the year ended 31 December 2019.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's declaration of trust, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Objectives and activities

The policies adopted in furtherance of these objects have been the purchase of housing for and the employment of Christian children and youth workers, support for the New Wine Discipleship Year Hub for West London and support for Discipleship Year Students based at St Paul's Church, Ealing.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

Achievements and performance

The trust's activities during the year have continued to be the support of Christian youth and children's pastors and also support, host and manage the West London New Wine Discipleship Year training hub. The trust supports the Wormwood Scrubbs Community Chaplaincy through the employment of a support worker to co ordinate the voluntary mentors in their role of assisting suitable prisoners both while in prison and on release.

The trust acts as the host for Ealing Besom, which receives donations of good quality second-hand furniture and equipment and matches this with those in need in the local community. Referrals are received from the community, via Ealing Foodbank, Social Services and other community groups.

The trust expects to continue to work across these areas with no significant change in activities in the coming year.

Financial review

The financial transactions during the year and financial position at the end of the year are summarised in the attached accounts. Most of the trust's income for the year came from St Pauls Church Ealing and its members. The trustees consider that the financial position at the end of the year was satisfactory.

The Charity held total funds at 31st December 2019 of £742,866 (2018: £721,035) of which £190,015 were unrestricted (2018: £152,968) and £552,851 (2018: £568,067) restricted. Of the unrestricted funds £190,015 (2018: £152,968) can only be realised by disposing of the freehold property; this figure is calculated using the book value less the mortgages charged over the building. The Charity has free reserves of £9,855 (unrestricted reserves less the realisable value of fixed assets as defined above) at the 31st December 2019 (2018: £NIL). It is the policy of the Trust that reserves be maintained at a level to maintain three to four months' average expenditure. The Charity's reserves position has decreased to a level that does not fully satisfy the reserves policy and the Trustees, in conjunction with the PCC, are taking steps to rectify this during 2020. The Trustees set a budget annually and monitor cash flow to ensure their liabilities can be met. Consideration has been given to ways in which additional funds may be raised.

The trustees aim to hold reserves equivalent to three to four months' average expenditure in order to allow for fluctuations in the timing of receipt of income and to ensure that the trust can meet all of its expenditure requirements.

In addition to this, the reserves at the end of the year include money held to cover costs incurred for the New Wine Discipleship Year as this runs on an academic year rather than a calendar year.

The trustees have reviewed the major risks facing the trust and are satisfied that all reasonable measures are in place to mitigate their effect. They intend to keep these matters under regular review.

TRUSTEES' REPORT (CONTINUED)FOR THE YEAR ENDED 31 DECEMBER 2019

Plans for the Future

The trust expects to continue to run the New Wine Discipleship Year hub in association with New Wine and Besom Ealing. The work of the Community Chaplaincy is currently paused due to insufficient funding, but it is hoped that this will restart if further grants can be secured for this.

In 2020, the trust will start to act as the host for the CAP Ealing debt centre, which has previously run in association with a number of churches across Ealing following on from the 'Soul in Ealing/Love Ealing' initiatives several years ago. The debt centre provides free debt centre counselling and advice to those in the community who are approaching or in financial difficulty with the aim of supporting clients back to a place of financial stability and being debt free. From the beginning of 2020, the CAP Ealing Debt Centre funding and management will be adopted into the Trust and will operate as a restricted fund. On a day to day basis the management of the centre is overseen by a small committee of local church leaders and by the national CAP charity. The role of debt centre manager is currently vacant and we are recruiting with the hope of filling this role by autumn 2020.

Structure, governance and management

The trust was established by a charitable trust deed on 26 June 1998. The trust objects are to promote the advancement and awareness of Christianity throughout West London and the London Boroughs of Ealing and Hounslow, in particular by providing assistance and support to young people, the elderly, ex offenders or others in conditions of hardship or distress as a result of social circumstances or disadvantage.

The trustees who served during the year were: Sara Sinker Ray Elliott Vicky Read Simon Richardson

The trustees receive no remuneration for their role and all are actively involved in the day to day management of the trust. The appointment of trustees is carried out in consultation with the PCC of St Paul's Church Ealing.

The trust's affairs are conducted by the trustees in conjunction with other staff and members of St Pauls Church Ealing.

Restricted Funds

Freehold Property Nightingale Road fund was used for the purchase and maintenance of 2 Nightingale Road to provide housing for workers of the trust, other local Christian workers, volunteers and young people.

Freehold Property 16 Studley Grange Road fund was used for the purchase and maintenance of 16 Studley Grange Road to provide housing for workers of the trust, other local Christian workers, volunteers and young people.

Freehold Property 114 Studley Grange Road fund was used for the purchase and maintenance of 114 Studley Grange Road to provide housing for workers of the trust, other local Christian workers, volunteers and young people.

Prison Ministry fund is used for the work of the trust within Wormwood Scrubs prison.

Freehold Property 7 Rosedale Close fund was used for the purchase and maintenance of 7 Rosedale Close to provide housing for workers of the trust, other local Christian workers, volunteers and young people.

The Besom was used for the Besom Ealing Hub which receives donations of good quality second hand furniture and equipment and redistributes this to those in need, who have been referred by the community services such as Foodbank

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees' report was approved by the Board of Trustees.

Vicky Read Trustee Dated: 12 October 2020

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST LONDON COMMUNITY TRUST

I report to the trustees on my examination of the financial statements of West London Community Trust (the trust) for the year ended 31 December 2019.

Responsibilities and basis of report

As the trustees of the trust you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the trust's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Nicholas Cordan ACA (Senior Statutory Auditor) Summers Morgan

First Floor, Sheraton House Lower Road Chorleywood Hertfordshire WD3 5LH

Dated: 22 October 2020

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2019

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds	Total	funds	funds	Total
	2019	2019	2019	2018	2018	2018
Note	es £	£	£	£	£	£
Income and endowments fi	<u>om:</u>					
Donations and legacies 2	8,729	90,463	99,192	2,303	82,065	84,368
Charitable activities 3	17,955	-	17,955	15,850	-	15,850
Other income 4	30,316	-	30,316	14,459	-	14,459
Total income	57,000	90,463	147,463	32,612	82,065	114,677
Expenditure on:						
Charitable activities 5	58,973	66,659	125,632	88,299	66,289	154,588
Net (outgoing)/ incoming resources before transfers	(1,973)	23,804	21,831	(55,687)	15,776	(39,911)
Gross transfers between funds	39,020	(39,020)	-	25,938	(25,938)	
Net income/(expenditure) for the year/	27.047	(15.016)	01 001	(20.740)	(10, 162)	(20.011)
Net movement in funds	37,047	(15,216)	21,831	(29,749)	(10,162)	(39,911)
Fund balances at 1 January 2019	152,968	568,067	721,035	182,717	578,229	760,946
Fund balances at 31 December 2019	190,015	552,851	742,866	152,968	568,067	721,035

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

BALANCE SHEET

AS AT 31 DECEMBER 2019

	20	2019		2018	
Notes	£	£	£	£	
10		1,261,748		1,290,018	
11					
	24,956		13,587		
	26,493		14,936		
13	(35,065)		(34,913)		
		(8,572)		(19,977)	
		1,253,176		1,270,041	
14		(510,310)		(549,006)	
		742,866		721,035	
15		552,851		568,067	
		190,015		152,968	
		742,866		721,035	
	10 11 13 14	Notes £ 10 1 11 1,537 24,956 26,493 26,493 13 (35,065) 14	Notes £ £ 10 1,261,748 11 1,537 24,956 26,493	Notes £ £ £ £ 10 1,261,748 1,349 11 1,537 1,349 24,956 13,587 26,493 14,936 13 (35,065) (34,913) (8,572) (34,913) 1,253,176 1,253,176 14 (510,310) 742,866 190,015 15 552,851 190,015 190,015	

The financial statements were approved by the Trustees on 12 October 2020

Vicky Read Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's declaration of trust, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The trust is a Public Benefit Entity as defined by FRS 102.

The trust has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Donations are credited in the accounts when they are received. Income tax recoverable on Gift Aid donations is credited at the same time as the related donation.

1.5 Resources expended

Expenditure is recognised in the accounts at the time when a liability to make payment is incurred.

1.6 Tangible fixed assets

Tangible fixed assets other than freehold land are stated at cost less depreciation.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% per annum on cost
Plant and machinery	25% per annum on net value

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

1.9 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2019 £	2019 £	2019 £	2018 £	2018 £	2018 £
Donations and gifts	8,729	90,463	99,192	2,303	82,065	84,368

3 Charitable activities

	ted 1ds	Unrestricted funds
20	019 £	2018 £
Discipleship year income 17,9	955	15,850

4 Other income

	Unrestricted funds	Unrestricted funds
	2019 £	2018 £
Rental income	30,316	14,459

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

5 Charitable activities

I	Discipleship Year 2019	Prison T Ministry 2019	he Besom 2019	St Pauls Ealing 2019	Total 2019	Total 2018
	£	£	£	£	£	£
Staff costs Depreciation and	4,656	11,052	-	-	15,708	18,779
impairment	-	-	-	30,285	30,285	30,250
Direct costs	7,891	663	614	-	9,168	17,211
	12,547	11,715	614	30,285	55,161	66,240
Grant funding of activities (see note 6)	-	-	-	30,290	30,290	43,387
Share of support costs (see note 7) Share of governance costs	2,086	1,374	349	34,912	38,721	42,461
(see note 7)	202	133	34	1,091	1,460	2,500
	14,835	13,222	997	96,578	125,632	154,588
Analysis by fund						
Unrestricted funds	13,249	462	118	45,144	58,973	88,299
Restricted funds	1,586	12,760	879	51,434	66,659	66,289
	14,835	13,222	997	96,578	125,632	154,588

For the year ended 31 December 2018

	Discipleship Year	Prison Ministry	The Besom	St Pauls Ealing	Total 2018
	£	£	£	£	£
Staff costs	10,516	8,263	-	-	18,779
Depreciation and impairment	-	-	-	30,250	30,250
Direct costs	15,448	240	1,523	-	17,211
	25,964	8,503	1,523	30,250	66,240
Grant funding of activities (see note 6)	-	-	-	43,387	43,387
Share of support costs (see note 7)	5,868	3,866	981	31,746	42,461
Share of governance costs (see note 7)	345	228	58	1,869	2,500
	32,177	12,597	2,562	107,252	154,588
Analysia by find					
Analysis by fund	07.050	740	400	00.045	00.000
Unrestricted funds	27,053	719	182	60,345	88,299

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

5	Charitable activities				(0	Continued)
	Restricted funds	5,124	11,878	2,380	46,907	66,289
		32,177	12,597	2,562	107,252	154,588
6	Grants payable					
					Total 2019 £	Total 2018 £
	Grants to institutions: St Pauls Ealing Church				30,290	43,387

7 Support costs

	Support Governance		2019	• •	Governance	2018
	costs £	costs £	£	costs £	costs £	£
	£	L	L	L	Ĺ	L
Premises expenses	13,002	-	13,002	17,618	-	17,618
Administrative expenses	25,719	-	25,719	24,843	-	24,843
Independent						
examination fees	-	1,460	1,460	-	2,500	2,500
	38,721	1,460	40,181	42,461	2,500	44,961

Support and governance costs are allocated to the charitable activities on the basis of income allocation within the accounting period as identified. This is currently 14% to Discipleship Year, 9% to Prison Ministry, 2% to The Besom and 75% to St Pauls Ealing. The exception to this is support costs wholly incurred in respect of a charitable activity, where the full cost is allocated to the relevant activity.

Governance costs includes payments to the Independent examiner of \pounds 1,200 (2018 - \pounds 1,000) for Independent Examination and accountancy fees.

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or reimbursement of expenses during the year.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2019 Number	2018 Number
DY students and Pastoral support	2	2
Employment costs	2019 £	2018 £
Wages and salaries	15,708	18,779

There were no employees whose annual remuneration was £60,000 or more.

10 Tangible fixed assets

11

	Land and buildings	Plant and machinery	Total
Ocat	£	£	£
Cost		4 000	4 540 507
At 1 January 2019	1,511,318	1,269	1,512,587
Additions	2,015	-	2,015
At 31 December 2019	1,513,333	1,269	1,514,602
Depreciation and impairment			
At 1 January 2019	221,371	1,198	222,569
Depreciation charged in the year	30,267	18	30,285
At 31 December 2019	251,638	1,216	252,854
Carrying amount			
At 31 December 2019	1,261,695	53	1,261,748
At 31 December 2018	1,289,947	71	1,290,018
Debtors			
		2019	2018
Amounts falling due within one year:		£	£
Other debtors		720	569
Prepayments and accrued income		817	780
		1,537	1,349

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

12 Loans and overdrafts

	2019 £	2018 £
Bank loans	528,737 	567,756
Payable within one year Payable after one year	18,427 510,310	18,750 549,006

A Mortgage was obtained in October 2008 from Kingdom Bank Limited to assist in the purchase of 16 Studley Grange Road, London which cost £319,000 freehold. This is a capital repayment loan, repayable over 20 years at a rate of 2.5% over the Kingdom Bank Limited base rate. The amount outstanding at 31st December 2019 was £39,412.91.

A Mortgage was obtained in May 2013 from Kingdom Bank Limited to assist in the purchase of 114 Studley Grange Road, London which cost £386,000 freehold. This is a capital repayment loan, repayable over 29 years and 5 months at a rate of 5% over the Kingdom Bank Limited base rate. The amount outstanding at 31st December 2019 was £32,786.84.

A Mortgage was obtained in November 2015 from Kingdom Bank Limited to assist in the purchase of 7 Rosedale Close, London which cost £515,000 freehold. This is a capital repayment loan, repayable over 30 years at a rate of 3.5% over the Kingdom Bank Limited base rate. The amount outstanding at 31st December 2019 was £456,536.66.

13 Creditors: amounts falling due within one year

			2019	2018
		Notes	£	£
	Bank loans	12	18,427	18,750
	Other creditors		2,988	2,988
	Accruals and deferred income		13,650	13,175
			35,065	34,913
14	Creditors: amounts falling due after more than one year			
			2019	2018
		Notes	£	£
	Bank loans	12	510,310	549,006

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Move	ment in fund	5		
	Balance at 1 January 2018	Incoming resources	Resources expended	Transfers 1、	Balance at January 2019	Incoming resources	Resources expended	Transfers	Balance at 31 December 2019
	£	£	£	£	£	£	£	£	£
For Freehold Property Nightingale Road For Freehold Property 16 Studley Grange	172,729	3,169	(7,977)	-	167,921	2,406	(7,215)	-	163,112
Road	186,236	9,157	(10,283)	(1,278)	183,832	9,237	(12,323)	(1,271)	179,475
For Prison Ministry For Freehold Property 114 Studley Grange	9,348	10,440	(8,503)	-	11,285	10,440	(11,715)	-	10,010
Road	200,707	13,398	(14,017)	(5,394)	194,694	9,223	(11,412)	(5,506)	186,999
For Freehold Property 7 Rosedale Close	3,386	43,251	(23,986)	(19,266)	3,385	57,583	(23,381)	(32,243)	5,344
For Besom	5,823	2,650	(1,523)	-	6,950	1,575	(614)	-	7,911
	578,229	82,065	(66,289)	(25,938)	568,067	90,464	(66,660)	(39,020)	552,851

Prison Ministry - for the work of the Community Chaplaincy at Wormwood Scrubbs.

Besom - a project which enables us to serve those in need through the donation and delivery of furniture, white goods and other items and through projects such as painting and gardening.

Freehold properties Nightingale Road, 16 & 114 Studley Grange Road and 7 Rosedale Close - to provide affordable housing to support Christian workers and young adults within Ealing.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

16	Analysis of net assets	between funds					
	-	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		2019	2019	2019	2018	2018	2018
		£	£	£	£	£	£
	Fund balances at 31 December 2019 are represented by:						
	Tangible assets Current assets/	708,897	552,851	1,261,748	721,951	568,067	1,290,018
	(liabilities)	(8,572)	-	(8,572)	(19,977)	-	(19,977)
	Long term liabilities	(510,310)	-	(510,310)	(549,006)	-	(549,006)
		190,015	552,851	742,866	152,968	568,067	721,035

17 Related party transactions

The Charity is dependent upon the PCC of St Pauls Ealing for the majority of its funding. The Charity received donations of £84,448 in the year from St Pauls (2018 - \pm 70,335). There were no balances outstanding between the charities at the year-end (2018 - \pm NIL). St Pauls also acts as a guarantor for the mortgage held over 16 Studley Grange Road, 114 Studley Grange Road and 7 Rosedale Close.