

**THE PAROCHIAL CHURCH COUNCIL OF THE GOOD SHEPHERD, COLLIER ROW**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**



THE PAROCHIAL CHURCH COUNCIL OF THE GOOD SHEPHERD, COLLIER ROW  
(Charity Registration No: 1134080)

Incumbent

Rev Canon David Hague

Honorary Treasurer

Mr T Nudds

Parish Office

3 Redriff Road  
Collier Row  
Romford  
Essex  
RM7 7LA

Bank

Barclays Bank Plc  
36/38 South Street  
Romford  
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RM7 8HD

Independent Examiner

Ms K T Lee, ACMA  
Mawney Accountancy  
1 Beech Street  
Romford  
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## The PCC presents its report with the Accounts of the Church for the year ended 31 December 2019

### Principal Activities and Governing Documents

The principal activity in the year under review was that of a Parochial Church Council to a Church of England Parish Church. The Church of England and its parishes are "exempted charities". The PCC (Powers) Measure 1956 states that the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical".

### Objectives and Activities in the year

In February the Ministry Enabling Team (MET) along with the Churchwardens, Evans and Kerry, and our Youth Leader, Emma had an Away Day facilitated by Simon Edwards, a leadership and Kingdom of God social enterprise coach. They asked themselves the question: *How do we evolve CoGS to be an organic church for greater depth, impact and numbers?* Then in April David Hague presented the concept of "Essential Church". He outlined the components of church life, which combined together will lead to natural multiplication in depth in relationship with God, impact for the Kingdom of God, and more disciples of Jesus: drawing society to the essence of Christ.

These discussions have continued through the year on how we can adapt our corporate life to embrace more fully all the necessary components. This was all backed with a sermon series on the Kingdom of God and all part of us understanding the organic nature of how God relates to the world and the way we structure the church.

We have continued the development and implementation of our Mission Strategy, based on our **Five Community Transformation Goals** in the parish. We have continued to make significant progress on the '**Business**' goal through the Collier Row Business Network Forum, with almost 100 businesses on its database. The forum meets every 6 to 8 weeks and are really beginning to support each other and highlight initiatives that the businesses can support within the local area. The Colour Project – Memoirs through Murals was a large focus for the year. Through the Crowd Fund London scheme we were awarded £30,000 towards the project from the GLA which we were able to match fund through the generosity of the church and community. From school non uniform days, to a gift day at the Good Shepherd, to fundraising at Music for Memoirs at the North Romford Community Centre, we raised £54,877 and hit our target. We were then awarded a further £15,000 by the Arts Council.

Summer 2020 will see 11 colourful murals painted up and down the High Street of Collier Row, all inspired by stories written by local children from Crownfield Junior School, Clockhouse Primary School, Oasis Academy Pinewood and Parklands Junior School about the history of Collier Row.

For the '**Health**' goal on 6<sup>th</sup> September the Bishop of Chelmsford Stephen Cottrell commissioned the Boxercise community. He found it to be an inspiring occasion, saying he was moved by the stories he heard from the guys, and is actively wanting to develop this further. In his email Bishop Stephen also said, "Not for the first time The Church of the Good Shepherd is leading the way".



Regarding the '**Loneliness**' goal we continue to run our weekly Care & Share for our older members under the joint leadership of Miriam Nudds and Mary Bryan. The team provide care, support, lunch and entertainment for a number of the elderly in our community and beyond.

For the '**Families**' goal the main development has been the work that Marcus Giddy has been doing in two of our local primary schools and his re-focus in his role as Children and Families Pioneer Minister. In October we also began to employ Teresa Perry to support Marcus as our Early Years Co-ordinator.

We continue to prayerfully consider how we develop the '**Environment**' goal, especially maintaining the area around the church. David and Wendy Hague are looking to set up a small group with neighbours to have this as their missional focus. During the holiday club that we held in the summer the children focused on our environment and how we can make changes within our homes and our everyday lives.

The **St Cedd Centre for Pioneer Mission** based here at CoGS, continued with 14 students who were authorised by the Bishop to serve as Lay Pioneers in their respective parishes. We continue discussions with the Diocese as to where the centre sits within their strategic planning and church planting plans but took the decision to not have a new intake from January 2020. Instead we are continuing to build the community of pioneers and will meet with them every couple of months whilst decisions are made with regards to the next intake.

David Hague continues to lead our MMU – the **Central and North Romford Partnership in Mission and Ministry (PiMM)** and its purpose is to enable us to work together to be a transforming presence in our local communities, via our 5 community transformation goals. Two of the churches are going through some transition as the Church of the Ascension and St Edward's Romford were without Priest in Charge / Incumbent by the end of the year with Rev Canon Mike Power moving on to a new position in the Bradwell area.

As we continued to develop intentional use of the five-fold gifts we have been blessed having Graham Baul as our Pastoral Assistant, a role authorised by the Bishop. **Ruth Turner** felt called to this role as well and the Council endorsed the nomination of Ruth for selection for Pastoral Assistant. She completed her training during 2019 and was authorised in October. It has been great to bring further expertise to our Pastoral Team and give both a man and woman in the authorised ministry, which has advantages in pastoral visiting.

**Marcus Giddy** is working two days per week as a pioneer missionary in two local primary schools, a day each in Clockhouse and Oasis Academy Pinewood. He is doing a range of activity including supporting children having difficulty fitting into classroom settings. The next stage it is to develop relationship with the parents and see how some form of community can be built, and to see how this can connect with the Charlotte Gardens Missional Community, as many of the children at the schools live in this part of Collier Row. Marcus also preaches periodically at The Church of the Ascension in Collier Row.

**Kerry Shipley** continues to develop teaching resources for the children's ministry and also from time to time for Cornerstone Groups, as well as serving in Children's Church, Homework Club and leading worship and preaching, especially at the 9.00am service.



We have introduced fortnightly **intercessory prayer group** under Tim Venton's leadership, along with periodic days of prayer and fasting for the whole church.

In January **Vicky Darke** joined the staff team as our Church Administrator and has worked hard developing rotas and system to improve the running of the church office, replacing Hayley Harrigan after seven years of consistent service in this role.

During December **Julie Clay**, our Operations Director, was head-hunted for a strategic role in Romford. In February 2020 Julie began a new role as BID Director within the Romford BID Company – a not-for-profit, business-led and business funded body formed to improve a defined commercial area within Romford Town Centre. This opportunity came about due to Julie's effective work initiating the Collier Row Business Network Forum. We believe this is another strand of the prophetic word that CoGS is being given widening influence as a "transforming presence" for God's coming Kingdom. We discern that the Lord is sending Julie into this new opportunity, which is timely as we develop the more organic "Essential Church" structure at CoGS. Julie (and her new husband Jason Frost) continue to be prayerfully supported in their respective positions of influence in Collier Row and Romford – Julie's new role and Jason's on-going work as a local Councillor and member of the Havering Borough cabinet.

#### Other highlights:

- We have had a number of discussions with regards to Baptism and Communion of the children within the PCC and wider church
- Our Youth Worker, Emma Manning, left in August to take up a full time Children and Youth Worker position in Swanley, Kent having completed her degree and experience placement at CoGS. We were sorry to see her go but know the Lord was in this.
- Sue & Leon Thomas returned to the UK from Cambodia in June for Sue to undergo an essential brain operation. They stayed in the UK for the rest of the year but in January 2020 returned to Cambodia to continue their work.
- The Halls made a big decision in the light of more support being required for Sally's Mum in Elm Park, to return to the UK in the summer. With Emma and Harry moving out of the curatage this enabled the Council to offer the property to the Hall's, with an initial 6 month rent free period.
- David Hague was elected by the clergy of the Diocese to be one of six representatives from Chelmsford at the General Synod of the Church of England, which meets for two weeks per year for a week in London and York. This is a casual vacancy requiring him to attend the three remaining of these weekly sessions out of the ten that take place in the current 5 year period 2015-2020. He has subsequently been elected to a vacancy for a General Synod member on the national Mission and Public Affairs Council.
- Over the summer we had some very creative and stimulating services engaging with the five community transformation goals, these are really becoming embedded in our corporate life.
- On 2<sup>nd</sup> July the Bishop of Barking Peter Hill commissioned the alpha group church as the "Soyanna" Community (Sri Lankan for "seeking"). He told us that along with Boxercise CoGS has already established two of the envisaged 101 new Christian communities over the next 10 years.

- David Harrigan has been given the opportunity to run his Diploma into a Bachelor's degree through the Church Mission Society (CMS). This will involve one module maximum per term over two years, and a dissertation on the third year. This will be funded in part by the Diocese. We believe this will enhance David's pioneer mission practice and will fit into his schedule without too much adjustment and providing better Initial Ministerial Education phase 2 than the diocese is yet able to offer for ordained pioneer ministry.
- Mark Smeed has just begun his ordination formation at St Augustine's, which is the part-time course for the southern dioceses. He travels to Kent on alternate Fridays during term time and attends some residential weekends and a week at Easter over three years. CoGS is his ministry practice church.
- We identified a called on Jason Lilley for ministry with the young people. We have taken this step by step and in October started employing him for 10 hours per week, to work under David Harrigan's guidance to further enhance our vision for this age group to grow as disciples of Jesus, involved in mission, and who are fully integrated into the life of CoGS with relationships across the generations. He is working a further ten hours per week with the local schools' charity Graceworks.

### **Membership of the PCC**

The Annual Parochial Church Meeting is held every April when the PCC reports its activities and presents its accounts and members are elected to the PCC by those on the Electoral Roll in accordance with the Church Representation Rules.

The following people served on the Council during 2019:

David Hague	Chair, Vicar
Evans Ofoajoku	Vice Chair, Churchwarden and Deanery Synod Member
Kerry Garwood	Churchwarden
Julie Clay	PCC Secretary (Co-opted)
David Harrigan	Pioneer Curate (From September)
Sue Baul	Deanery Synod Member
Tim Nudds	Treasurer
Jason Frost	Deanery Synod Member
Karen James	
Lesley Judd	Deanery and Diocesan Synod Member
Sue Hollick	
Vicky Darke	
Charlotte Turner	
Emma Manning (until April)	
Ravi Bhalla (until April)	
Steve Allan (until April)	
Norman Filmer (from April)	
Kerry Shipley (from April)	
Chris Harrigan (from April)	
Yvonne Johnson (re-elected in April)	



## **Committees**

The PCC has given time to extend and develop the sub-committees, in order to involve more people, including both PCC members and other church members, to increase resilience and improve succession. In this way we are less dependent on particular individuals. The following sub-committees exist to assist the PCC:

**Standing Committee:** This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. This group consists David Hague (Chair), Evans Ofoajoku, Kerry Garwood, Tim Nudds and Julie Clay.

**Mission Action Group (MAG):** This committee oversees the giving away of at least 10% of the income derived from the Church during the financial year. The following people served on the team during 2018: Ian Phillips (Chair), Sue Baul, Hayley Harrigan, Tim Venton, Karen James, Ike Omuna and (from 2020) Lesley Judd. Many thanks to all the MAG Committee members, some of whom do not serve on the PCC.

**Finance Team:** This committee met a number of times last year to work through the details of the church finances. The finance team consists of Steve Allan, Tim Nudds and Julie Clay.

**Buildings Team:** Co-ordination of this team came back into the office under the oversight of Julie Clay, however we were delighted that Norman Filmer has continued to be involved and is working with the office and the Churchwardens to ensure the building is maintained.

**Safeguarding Team:** The work of this team has continued to be a high priority in 2019, with membership including Kerry Garwood (Churchwarden), Jenny Scott (Parish Safeguarding Representative - PSR), Vicky Darke (Church and DBS administrator), Karen James (PCC), and Jason Frost (PCC). Due to illness it was felt that the team needed extra support and Kerry Shipley joined to cover the work that was carried out by Jenny Scott. Sadly, Jenny past away in October and is greatly missed by us all. Kerry Shipley is therefore now the PSR.

The PCC has an agenda item on safeguarding at every meeting and is developing an easy to access overview of how the policy and procedures of the Diocesan Safeguarding Manual are being implemented at CoGS. The Diocese has now adapted the National Church of England Safeguarding manual.

**Hospitality Team:** This team are on hand for the main hospitality requirements of the church. The core team consists of Yvonne Johnson, Kerry Garwood and Wendy Hague, with a strong group of people delivering the catering.

**Deanery Synod:** Four members of the PCC sit on the deanery synod – Sue Baul, Jason Frost, Lesley Judd and Evans Ofoajoku. This provides the PCC with an important link between the parish and the wider structures of the church. Lesley Judd also attends the Diocesan Synod.

**The Electoral Roll:** Details with regards to our Electoral Roll can be found in the full APCM Report.



### Financial Activities

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church, and which ensure that the financial statements comply with the Charities Act 1993 and the regulations issued in 1995 and 2000, revised in 2005. This report has been produced according to guidance dated 2006 issued by the Archbishop's Council of the Church of England. The PCC is responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial activities of the PCC are set out in the attached financial statements.

### Ongoing Financial Commitments

At the date of the report, the PCC confirms that each fund has sufficient assets to fulfil its obligations.

### Taxation Status

The PCC is an exempt charity for taxation purposes as a church defined as a place of worship under the Place of Worship Act 1855.

### Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to three months' unrestricted payments, this is equivalent to £64,323. The purpose is to absorb fluctuations in cash flow and to meet emergencies. The balance of the free reserves at year end was £97,850 (CCLA Account-General Fund) which is higher than this target. There is a general month to month surplus (circa £5-10k) within the Barclays Current account once the restricted funds are totalled against the remaining balance.

### Related Party Transactions

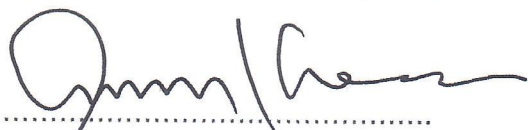
Donations from related parties (Trustees and PCC members) amounted to £72,275 during the year made up of £61,375 of regular giving and five gifts amounting to £900 for The Colour Project and one gift of £10,000 to be used for any purpose.

A number of paid staff of the Church during the year also served as members of the PCC. The total salaries figure shown in the accounts includes the amounts payable to them for duties in accordance with their terms of employment.

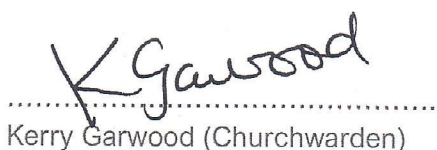
Some members of the PCC and their families have also reclaimed reasonable eligible expenses.

Gifts of £3,300 were made to members to the PCC and their families; £2,000 was given to Jenny Allan, Steve Allan's wife, against the costs of setting up an ethical clothing range supporting women in India. £1,000 was paid to Graham Baul, Sue Baul's husband, for his pastoral services to the church and £300 was paid to trustee Chris Harrigan towards the costs for his missionary trip to Kenya.

Approved by the PCC and signed on their behalf:



Evans Ofoajoku (Churchwarden)



Kerry Garwood (Churchwarden)

Date: 21/10/20

## INDEPENDENT EXAMINER'S REPORT

I report to the trustees of the PCC on my examination of the accounts for the year ended 31 December 2019, which are set out on pages 9 to 17.

### Respective responsibilities of the PCC and the Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. I am qualified to undertake the examination by being a member of The Chartered Institute of Management Accountants.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention in connection with examination

1. giving me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms K T Lee, ACMA  
Mawney Accountancy  
1 Beech Street  
Romford  
Essex  
RM7 7LA

Signed:



Date:

21/10/20



## STATEMENT OF FINANCIAL ACTIVITIES

### For the Year ended 31 December 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>Incoming Resources</b>						
Voluntary income	2a	220,130	31,117	-	251,247	294,382
Activities for generating funds	2b	928	644	-	1,572	1,400
Income from investments	2c	894	78	22	994	357
Church activities	2d	21,084	-	-	21,084	18,173
Other incoming resources	2e	10,261	-	-	10,261	373
		<u>253,297</u>	<u>31,839</u>	<u>22</u>	<u>285,158</u>	<u>314,685</u>
<b>Resources expended</b>						
Church activities	3a	257,608	32,235	-	289,843	269,119
Generation of voluntary income	3b	-	-	-	-	-
Governance costs	3c	800	-	-	800	1,800
		<u>258,408</u>	<u>32,235</u>	<u>-</u>	<u>290,643</u>	<u>270,919</u>
<b>Net incoming/ (outgoing)</b>		- 5,111	- 396	22	- 5,485	43,766
<b>Transfers between funds</b>		-	-	-	-	-
<b>Net movement in funds</b>		- 5,111	- 396	22	- 5,485	43,766
Funds brought forward as at 1 January 2019		<u>547,715</u>	<u>11,743</u>	<u>2,854</u>	<u>562,312</u>	
Funds carried forward as at 31 December 2019		<u>542,604</u>	<u>11,347</u>	<u>2,876</u>	<u>556,827</u>	

Unrestricted funds is made up of General funds, Fixed assets and designated. See note 9 for a further breakdown.



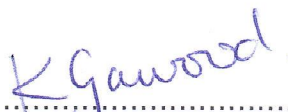
## BALANCE SHEET

### as at 31 December 2019

	<u>Notes</u>	2019 £	2018 £
<b>Fixed Assets</b>			
Tangible fixed assets	5	414,058	414,058
<b>Current Assets</b>			
Debtors	6	5,231	15,471
Short term deposits		111,165	60,454
Cash at bank and in hand		37,560	85,942
		<u>153,956</u>	<u>161,867</u>
Creditors: amounts falling due within one year	7	11,187	13,613
Net current assets/(liabilities)		<u>142,769</u>	<u>148,254</u>
<b>Total assets less current liabilities</b>		<u><u>556,827</u></u>	<u><u>562,312</u></u>
<b>Parish Funds</b>			
Unrestricted funds	8	129,863	132,929
Fixed Asset Funds	8	414,058	414,058
Designated funds	8	1,317	728
Restricted funds	8	11,347	11,743
Endowment funds	8	2,876	2,854
		<u>556,827</u>	<u>562,312</u>

Approved by the Parochial Church Council on 19 October 2020 and signed on its behalf by

  
.....  
Evans Ofoajoku (Churchwarden)

  
.....  
Kerry Garwood (Churchwarden)

The accompanying notes on pages 11 to 18 form a part of these Accounts.

## Notes to the Financial Statements for the year ended 31 December 2019

### 1. Accounting Policies

#### a. Accounting Convention

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

#### b. Fund accounting

Funds held by the PCC are:

**Unrestricted funds** are income funds which are to be spent on the PCC's general purposes.

**Restricted funds comprise** (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**Endowment funds** are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used, either as restricted or unrestricted funds, depending on the purpose for which endowment was established in the first place.

**Designated funds** are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

#### c. Incoming Resources

##### **Voluntary Income**

Collections are recognised when received.

Planned giving receiving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

##### **Income from Investments**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

##### **All Other Income**

All other income is recognised when it is receivable.

**d. Resources Used**

Resources expended are accounted for on an accruals basis and are accounted for gross, apart from independent reviewer's remuneration and accountancy and grants and donations which are accounted for when paid over, or when rewarded where the award creates a binding obligation on the PCC.

Support costs are apportioned to activities in proportion to the estimated proportion of time spent on those activities by the Parish Administration.

***Church Activities***

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**e. Assets**

***Consecrated and benefice property***

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

***Moveable church furnishing***

Moveable church furnishings are not included in the accounts unless sufficient cost information is available, but all items are included in the Church's inventory.

***Tangible Fixed Assets used by Charity,***

All expenditure on consecrated or benefice buildings and other fixed assets costing under £1,000 are written off in the year they are incurred.

The freehold land and buildings held during the year consists of the Curatage at 470 Mawney Road and the Church Hall.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

***Short Term Deposits***

These are the cash held on deposit either with the CCLA or at the bank.



## 2. Incoming Resources

	General Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>a. Voluntary income</b>						
Regular giving	99,882	-	-	-	99,882	184,850
Parish Giving Scheme	45,135	-	-	-	45,135	-
Loose plate collections	23,358	-	-	-	23,358	16
Other gifts	10,829	-	7,500	-	18,329	30,190
Special collections	-	1,901	-	-	1,901	557
Tax recoverable on Gift Aid	39,025	-	-	-	39,025	47,134
Grants	-	-	13,478	-	13,478	500
St Cedd's	-	-	10,139	-	10,139	31,135
	<b>218,229</b>	<b>1,901</b>	<b>31,117</b>	<b>-</b>	<b>251,247</b>	<b>294,382</b>
<b>b. Activities for generating funds</b>						
Boxercise	928	-	644	-	1,572	1,400
	<b>928</b>	<b>-</b>	<b>644</b>	<b>-</b>	<b>1,572</b>	<b>1,400</b>
<b>c. Income from investments</b>						
Bank and building society interest	894	-	78	22	994	357
	<b>894</b>	<b>-</b>	<b>78</b>	<b>22</b>	<b>994</b>	<b>357</b>
<b>d. Income from charitable activities</b>						
Fees for weddings and funerals	4,671	-	-	-	4,671	1,999
Income Generation	605	-	-	-	605	2,104
Miscellaneous income	5,447	-	-	-	5,447	740
Youth	2,455	-	-	-	2,455	2,340
Children and Families	5,104	-	-	-	5,104	5,564
Refresh (Women)	720	-	-	-	720	3,446
Care & Share	2,082	-	-	-	2,082	1,980
	<b>21,084</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,084</b>	<b>18,173</b>
<b>e. Other incoming resources</b>						
Marriage & Family	13	-	-	-	13	-
Business Network Forum	397	9,457	-	-	9,854	-
Admin/Stationery	194	-	-	-	194	373
Pioneer Initiative	-	200	-	-	200	-
	<b>604</b>	<b>9,657</b>	<b>-</b>	<b>-</b>	<b>10,261</b>	<b>373</b>
	<b>241,739</b>	<b>11,558</b>	<b>31,839</b>	<b>22</b>	<b>285,158</b>	<b>314,685</b>

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to use of the resources, their ultimate receipts is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

### 3. Resources Expended

	General Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>a. Church activities</b>						
Ministry costs: Diocesan Parish Share	71,401	-	-	-	71,401	60,819
Mission and Outreach	68,622	12,281	11,889	-	92,792	82,498
Special gifts	-	1,322	-	-	1,322	1,920
Administration	74,086	-	20,346	-	94,432	101,885
Church running expenses	13,042	-	-	-	13,042	11,254
Church maintenance	16,854	-	-	-	16,854	10,743
	<b>244,005</b>	<b>13,603</b>	<b>32,235</b>	<b>-</b>	<b>289,843</b>	<b>269,119</b>
<b>b. Generation of voluntary income</b>						
Stewardship costs	-	-	-	-	-	-
Cost of appeals	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>c. Governance costs</b>						
Independent examiners remuneration	800	-	-	-	800	1,800
	<b>800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800</b>	<b>1,800</b>
	<b>244,805</b>	<b>13,603</b>	<b>32,235</b>	<b>-</b>	<b>290,643</b>	<b>270,919</b>

#### **4. Staff costs and related party transactions**

##### **a. Staff costs and numbers**

	<b><u>2019</u></b>	<b><u>2018</u></b>
Wages, salaries, social security & pensions.	82,167	90,698
Average number of employees	5	6
No employee received emoluments of more than £60,000.		

##### **b. Related parties' transactions.**

One employee, Vicky Darke is a trustee and member of the PCC. One employee, Julie Clay is a co-opted member of the PCC. None of them are being paid for being a trustee or PCC member. Measures are in place to ensure that no conflicts of interest arise.

A small immaterial portion of the expenses paid to the incumbent may have related to his services as the chairman of the PCC.

Donations received without conditions from related parties (Trustees and PCC members) amounted to £72,275 during the year made up of £61,375 regular giving and five gifts amounting to £900 for The Colour Project and one gift of £10,000 to be used for any purpose.

Gifts of £3,300 were made to members to the PCC and their families; £2,000 was given to Jenny Allan against the costs of setting up an ethical clothing range supporting women in India. £1,000 was paid to Graham Baul for his pastoral services to the church and £300 was paid to Chris Harrigan towards the costs for his missionary trip to Kenya.



## 5. Tangible Fixed Assets

	Church Hall £	Curates House £	Total £
<b>Actual/deemed cost</b>			
At 1 January 2019	442,568	75,000	517,568
Disposals	-	-	-
Additions	-	-	-
Revaluation	-	-	-
At 31 December 2019	<u>442,568</u>	<u>75,000</u>	<u>517,568</u>
<b>Depreciation</b>			
At 1 January 2019	88,510	15,000	103,510
Withdrawn on disposals	-	-	-
Provided in the year	-	-	-
At 31 December 2019	<u>88,510</u>	<u>15,000</u>	<u>103,510</u>
<b>Net book amounts</b>			
At 31 December 2019	<u>354,058</u>	<u>60,000</u>	<u>414,058</u>
At 31 December 2018	<u>354,058</u>	<u>60,000</u>	<u>414,058</u>

The tangible fixed assets are insured for £10,400,000 (Church and Hall) and £269,946, Curates House.

## 6. Current Assets

	<u>2019</u> £	<u>2018</u> £
Income tax recoverable	5,231	15,471
Prepayments & accrued income	-	-
Other debtors	-	-
	<u>£5,231</u>	<u>£15,471</u>

## 7. Creditors: amounts falling due within one year

	<u>2019</u> £	<u>2018</u> £
Accruals & deferred income	10,387	13,613
Examiners fee	800	-
Other creditors	-	-
	<u>11,187</u>	<u>13,613</u>

## 8. Statement of funds

	Bal f/fwd 01/01/2019	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd 31/12/2019
	£	£	£	£	£
<b>Unrestricted Funds</b>					
PCC General fund	132,929	241,739	- 244,805	-	129,863
	<u>132,929</u>	<u>241,739</u>	<u>- 244,805</u>	<u>-</u>	<u>129,863</u>
<b>Designated Funds</b>					
Special Collections	728	1,901	- 1,322	-	1,307
Pioneer Initiative	-	9,657	- 12,281	-	- 2,624
	<u>728</u>	<u>11,558</u>	<u>- 13,603</u>	<u>-</u>	<u>- 1,317</u>
<b>Fixed Assets Funds</b>					
Church Hall	354,058	-	-	-	354,058
Curatage	60,000	-	-	-	60,000
	<u>414,058</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>414,058</u>
<b>Restricted Funds</b>					
Building re-ordering	34	78	-	-	112
Boxercise	500	644	- 1,086	-	58
J Petchey	1,686	750	-	-	2,436
Pioneer Hub	9,523	30,367	- 31,149	-	8,741
	<u>11,743</u>	<u>31,839</u>	<u>- 32,235</u>	<u>-</u>	<u>11,347</u>
<b>Endowment</b>					
Wailing	2,854	22	-	-	2,876
	<u>2,854</u>	<u>22</u>	<u>-</u>	<u>-</u>	<u>2,876</u>
<b>Total Funds</b>	<u>562,312</u>	<u>285,158</u>	<u>- 290,643</u>	<u>-</u>	<u>556,827</u>