

Thornton Lodge Action Group
Report and Accounts
for the year ended 31 March 2020



Thornton Lodge Action Group
Report and accounts
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Thornton Lodge Action Group Information Sheet

Trustees

Ibrar Hussain
Shahana Ali
Naeem Jamil
Waqas Bajwa

Accountants

Yorkshire Accountants
Park House
Wilmington Street
Leeds
West Yorkshire
LS7 2BP

Bankers

HSBC
2 Cloth Hall Street
Huddersfield
West Yorkshire
HD1 2ES

Principle address

125 Saint John's Road,
Huddersfield
West Yorkshire
HD1 5EY

Thornton Lodge Action Group

Trustees Report

Trustees

The members of the Management Committee during the year were:

Name	Position	Dates
Ibrar Hussain	Chair	Elected 24 September 2018
Shahana Ali	Secretary	Elected 24 September 2018
Naeem Jamil	Treasurer	Elected 23 September 2019
Waqas Bajwa	Member	Elected 23 September 2020

Method of appointment

Committee members are elected by the members at the AGM.

Structure, governance and management

The charity is a charitable incorporated organisation (CIO) and was formed on 21st April 2015 and was entered on the Charity Commission register on 13th May 2015 (CIO No: 1161661). It is governed by a constitution of Charitable Incorporated Organisation. There is no liability of the trustee in the event of the charity being wound up.

Objects of the organisation

The charity's objects are:

- 1) to help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society;
- 2) To preserve and protect the environment;
- 3) To relieve sickness and to preserve and protect good health;
- 4) To advance education; and
- 5) To promote for the benefit of the inhabitants in Thornton Lodge and surrounding areas of Huddersfield without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants and in furtherance of this to establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects."

Change of structure

The Association changed its legal structure by resolution on 21st April 2015 from an association to a charitable incorporated organisation (CIO). On this date the Association assets comprising of laptops, sewing machines and sport equipment were transferred.

Financial review

The net receipts for the year were £120,303.00 including net receipts of £10,088.00 on unrestricted funds and net receipts of £120,303.00 on restricted funds.

Reserves policy

The charity's free cash reserves at the year end were £39,772.00

The trustees have adopted a formal reserves policy of 6 months running costs

Thornton Lodge Action Group Trustees Report

Chairperson Report - 2019-2020

I am delighted to present this year's Annual Report after a busy year at the Thornton Lodge Action Group, with some highs and some lows.

Our 2019/2020 year was in its final quarter when Coronavirus (COVID-19) burst open the world- the first modern pandemic. Since January 2020 there has been, in the UK and elsewhere, business destruction like we've never seen, despite government intervention. Entire sectors of the economy have shut down. The implications for funding for the environment and for charities like Thornton Lodge Action Group are stark.

The Group had a successful year leading to the end of December 2019. True to form, the Charity has developed outstanding projects to address gaps in services across our 4 key themes

Education & Training.

This strand supported over 600 participants over the financial year. We supported 120 participations to improve English language and supported social integration into our communities. We also supported unemployed residents to move closer to the labour market. Women into Enterprise is one example, funded by the ESF and distributed by Groundworks UK. The project set out to nurture hidden talent in BAME women in our community and build capacity so they can move towards self-employment.

Health and Wellbeing:

Our successful Mix and Fit project came to a close this year, but the local residents continue to meet and benefit from the weekly social and fitness sessions. Staff are working with residents to reflect on the current project and aim to drawdown new funds and continue the project. I am optimistic the team will secure funds to make this happen.

Sports and recreation:

This strand was hardest hit last financial year with the closure of all youth funded activities and services. Staff and trustees have worked extremely hard on this strand to bring inward investment of just under £30,000 to address youth services, holiday hunger and knife crime which is infiltrating our community.

Environment:

Developing low carbon communities has been a priority for Thornton Lodge Action Group. We have worked with the local community over the year to educate them on waste reduction, home energy reduction and looking at renewable energy. Our E-Click has been a success seeing over 60 households take up small workshops to learn how to reduce energy, reduce utility bills and at the same time gaining value transferable IT skills. Many who joined the project did not swap energy suppliers in the last 10 years nor heard about price comparison websites.

We aim to build on our successes but know 2020/21 is likely to be a deeply disrupted year for the Action Group as projects and funding are delayed, postponed or cancelled. Thornton Lodge Action Group has reasonable financial reserves which, along with some operational restructuring, will allow us to continue to serve the community of Thornton Lodge. I need hardly stress the community of Thornton Lodge need our support more than ever. It is now well documented BAME community are disproportionately affected by the virus, we will strive to serve them in this time of hardship.

I would like to express my heartfelt thanks to all the staff at Thornton Lodge Action Group. In these grim times, with the encouragement of and direction from TAG trustees, staff and volunteers have demonstrated their affection for and commitment to serving the local community, as well as an ability to refocus priorities and adapt to challenging new circumstances. Finally, may I thank my fellow trustees for their support and for their encouragement in helping me fulfil my role as Chair of Trustees.



Ibrar Hussain
on behalf of the Management Committee

Thornton Lodge Action Group Independent Examiner's Report

I report on the accounts of the charity for the year ended 31st March 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

"examine the accounts under section 145 of the Charities Act,

" to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

"to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.


Independent examiner's statement

In the course of my examination, no matter has come to my attention

1: Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Furqan Ahmed (AFA)
HCA Accountants

Park House
Wilmington Street
Leeds
West Yorkshire
LS7 2BP

5 October 2020

Thornton Lodge Action Group
Receipts and payments account
for the year ended 31 March 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Receipts					
Grants and donations	2	10,218	99,977	110,195	130,391
Total Receipts		<u>10,218</u>	<u>99,977</u>	<u>110,195</u>	<u>130,391</u>
Payments					
Accommodation					
Venue/ Office hire		-	14,200	14,200	14,605
General Running Expenses					
Marketing-Producing Information		-	992	992	1,673
Postage & Photocopier		-	64	64	60
Stationery		-	672	672	837
Telephone and fax		-	754	754	1,256
Insurance		-	617	617	606
Sundry expenses		-	112	112	237
Office Equipment		-	1,054	1,054	-
Payroll		-	342	342	642
Professional Fees		-	12,793	12,793	7,241
Project Equipment		-	4,418	4,418	3,858
Food/Refreshments		-	2,919	2,919	1,938
Salaries & NI					
HMRC			2,655	2,655	1,533
IAG			2,842	2,842	8,212
Outreach Worker			13,827	13,827	28,621
Pension			756	756	580
PAYE		-	661	661	-
Training					
Childcare Creche		-	10,526	10,526	11,805
Freelance Facilitator-Champions		-	23,425	23,425	12,944
Freelance Tutors		-	13,143	13,143	15,015
Training		-	-	-	350
Travel					
Travel and subsistence		-	239	239	721
Total Payments		<u>-</u>	<u>107,011</u>	<u>107,011</u>	<u>112,734</u>
Net Receipts / (Payments)		<u>10,218</u>	<u>(7,034)</u>	<u>3,184</u>	<u>17,657</u>
Cash fund balances brought forward		<u>40,060</u>	<u>134,968</u>	<u>175,028</u>	<u>157,371</u>
Funds transfers		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash fund balances carried forward		<u>50,278</u>	<u>127,934</u>	<u>178,212</u>	<u>175,028</u>

Thornton Lodge Action Group
Statement of assets and liabilities
as at 31 March 2020

	Notes	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Total £
Fixed assets					
Tangible assets	4			1,790	2,238
Current assets					
Cash at bank and in hand	3	50,278	127,934	178,212	175,028
		50,278	127,934	178,212	175,028
Liabilities: amounts falling due within one year	6			(13,087)	(11,206)
Net current assets				165,125	163,822

I have prepared these accounts in accordance with the books, records, information and explanations supplied to me by Thornton Lodge Action Group. I have not carried out an audit or independent examination on these accounts.



Syed Fahad Hashmi
Accountant

Approval of the accounts

The annual report and accounts were approved at a meeting of the Management Committee held on:

Date: 05-Oct-20



Ibrar Hussain
on behalf of the Management Committee

Thornton Lodge Action Group
Notes to the Accounts
for the year ended 31 March 2020

1 Accounting policies

a Basis of preparation

The Management Committee have opted to prepare these accounts on a receipt and payments basis.

b Funds accounting

Funds held by the organisation are either:

Unrestricted general funds

These are funds which can be used in accordance with the organisation's objects at the discretion of the Management Committee.

Restricted funds

These are funds that can only be used for a particular restricted purpose within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted

Reserve Funds

These are funds set aside by the Management Committee out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and machinery 20% straight line

2 Grants and donations

	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Miscellaneous	-	-	-	1,162
Return2Learn	-	-	-	36,746
Awards for All	-	10,000	10,000	9,900
Children In Need	-	7,998	7,998	-
Area Committee	-	500	500	-
(BSBT)Building Stranger Britain Together	-	8,110	8,110	14,490
Brelms Trust	-	3,321	3,321	-
Ur Weekend Ur Choice	-	-	-	12,500
Knife Crime Community Fund	-	-	-	14,989
Community Learning Works	-	3,555	3,555	930
Paddock Community Trust	-	5,564	5,564	1,251
Halifax Opp Trust	-	6,354	6,354	10,961
(KYA) Kirklees Youth Alliance	-	5,354	5,354	-
Grants - Others	-	1,500	1,500	725
Active Communities (Mix & Fit)	-	3,862	3,862	21,242
Try it, Do It	-	502	502	-
Scurrah Wainwright Charity	-	2,000	2,000	-
Community Foundation -E-Click	-	-	-	2,940
Exercise Class Fees	-	-	-	2,555
Sir George Martin Trust	-	5,000	5,000	-
ESF Groundworks	-	27,997	27,997	-
Home Study Club	-	2,000	2,000	-
Swimming Session Fees	2,303	-	2,303	-
Venue Income	5,725	-	5,725	-
High Sheriff WY	2,190	-	2,190	-
Youth Intervention Fund	-	6,360	6,360	-
	<u>10,218</u>	<u>99,977</u>	<u>110,195</u>	<u>130,391</u>

Thornton Lodge Action Group
Notes to the Accounts
for the year ended 31 March 2020

3 Restricted funds summary

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Miscellaneous	8,757	-	1,200	7,557
KMC	16,165	-	2,400	13,765
Return2Learn	26,287	-	14,200	12,087
Capital	1,015	-	1,015	-
Awards for All	4,406	10,000	9,215	5,191
Active Communities	2,790	-	2,790	-
Children In Need	(191)	7,998	3,259	4,548
Kirklees Council -Small Grants	(502)	-	-	(502)
Area Committee	-	500	-	500
(BSBT)Building Stranger Britain Together	2,647	8,110	8,212	2,545
Holiday Commissioning	(203)	-	-	(203)
Ernest Cook Trust	(30)	-	-	(30)
INGEUS UK	6,285	-	-	6,285
Brelms Trust	-	3,321	2,994	327
Ur Weekend Ur Choice	13,957	-	-	13,957
Weds SLA	1,500	-	1,500	-
Community Learning Works	-	3,555	890	2,665
Paddock Community Trust	10,403	5,564	5,200	10,767
Halifax Opp Trust	(227)	6,354	3,200	2,927
(KYA) Kirklees Youth Alliance	-	5,354	4,917	437
Grants - Others	896	1,500	385	2,011
Active Communities (Mix & Fit)	8,609	3,862	12,471	-
Try it, Do It	-	502	502	-
Scurrah Wainwright Charity	-	2,000	2,000	-
Creche Fees (ESBM)	5,154	-	-	5,154
Sir George Martin Trust	1,500	5,000	3,200	3,300
ESF Groundworks	-	27,997	20,259	7,738
Home Study Club	-	2,000	2,000	-
Yorkshire Sport Foundation	522	-	522	-
West Yorkshire Police	4,986	-	-	4,986
Youth Intervention Fund	-	6,360	4,680	1,680
	114,726	99,977	107,011	106,012

Purpose of restricted funds

Active Communities	Mix and Fit, a social project with weekly fitness sessions
Awards for All	English Language classes and integration support for new arrivals
Brelms Trust	Arts and crafts sessions for young people ages 7- 13 year olds
BSBT	English Language classes and integration support for new arrivals
Children In Need	Holiday Hunger project with activities and warm meals through school
Community Learning Works	1st Step Community learning
ESF Groundworks	Supporting women to get closer to the labour market
Halifax Opp Trust	Education and Training Services
Home Study Club	Weekend Study support for children who are underachieving
Kirklees Youth Alliance (KYA)	Summer Holiday programme for children aged 7-13 years old
Paddock Community Trust	Education and Training Services
Scurrah Wainwright Charity	English Language classes and integration support for new arrivals
Sir George Martin Trust	Project to tackle Anti Knife Crime in our communities
Youth Intervention Fund	Youth services for young people aged 13-19
Grants - Other	Remaining small grants put together

Thornton Lodge Action Group
Notes to the Accounts
for the year ended 31 March 2020

4 Tangible fixed assets

	Equipment and £
Cost	
At 1 April 2019	30,744
Additions	-
At 31 March 2020	<u>30,744</u>
Depreciation	
At 1 April 2019	28,506
Charge for the year	448
At 31 March 2020	<u>28,954</u>
Net book value	
At 31 March 2020	<u>1,790</u>
At 31 March 2019	<u>2,238</u>

5 Liabilities: amounts falling due within one year

	2020 £	2019 £
Marketing	260	
Sessional Workers	2,300	1,500
Venue Hire	1,800	2,000
Accountancy/ Professional Fees	1,500	1,500
Professional Fees	600	500
Salaries	4,065	2,274
Office Rent	1,140	1,920
Payroll	172	72
Tax & NI	925	1,200
Sundry expenses	325	240
	<u>13,087</u>	<u>11,206</u>

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Reserves based on 6 months running costs.	£	£
Wages	24,390	22,000
Sessional Tutors/Workers	7,200	6,500
Office Rent	2,280	2,500
Community Centre Hire	3,800	3,000
Mobile	902	700
Professional Fees	1,200	1,200
	<u>39,772</u>	<u>35,900</u>

Management Committee remuneration and expenses

No management committee member received any remuneration but did receive expenses during the year.