

# **St John the Evangelist, Burgess Hill**

## **Trustees Annual Report for 2019**

Our aims and purposes as a charity

**The PCC has the responsibility of co-operating with the incumbent, the Revd Kevin O'Brien until he left the parish on 15<sup>th</sup> September, 2019 in:**

1 The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.

2 Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.

3 To know Jesus better and make Him better known.

4 Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay.

5 Providing financial support to those in need and, to other organisations with similar objectives.

### **What we planned to do to achieve our charitable objectives.**

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2019 we discussed and planned the following objectives and activities to fulfil our aims

- 1 Enabling as many people as possible to worship at our church
- 2 Enabling as many people as possible to become part of our parish community
- 3 Teaching, baptising and nurturing new and existing believers
- 4 Maintaining an overview of worship throughout the parish
- 5 Considering how services can involve the many groups that live within the parish
- 6 Putting faith into practice, through prayer and scripture, music and sacrament
- 7 Offering worship and prayer, learning about the Gospel, in small group situations
- 8 Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- 9 Provision of pastoral care for people living in the parish
- 10 Providing assistance to the poor and needy of the parish
- 11 Giving grants to missionary organisations
- 12 Reaching out to the un-churched through provision of the Spire Cafe by offering wholesome meals at reasonable prices.

12 Maintaining the fabric of the church building as a historic centre and focus of life in the town centre.

### **What we achieved and how we affected beneficiaries' lives**

Attendance at worship by being an Inclusive Church.

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church.

We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

The average regular Sunday attendance, counted during October 2019 was 110 adults and 15 children, with the number increasing on Harvest Sunday and at the regular first Sunday service which is the family service. Good Friday saw an increase in children coming to the junior "stations of the cross" and then on Easter Sunday the attendance was 212. Over the course of the year we have seen a slight increase in service attendance, although regular now means 2 or 3 times a month rather than every Sunday, but it has been a great encouragement to welcome new families to St. John's, particularly through an increase in baptisms.

We look to encourage the deepening of faith for all ages, and alongside our services there is a programme for young people from crèche through to teenagers to join in with. Christmas is a very special time of celebration where many sections of the community come together to join in the services. Our attendance at Christmas services was 739 which included an Advent Carol service, 9 lessons and carols and our Nativity service on Christmas Eve, as well as Midnight Mass and Christmas Day. We continued our emphasis upon the family and the children's ministry. The Youth Group is well attended, meeting every couple of months for a social as well as regular alternating Sunday morning sessions. They also had a successful summer camp which was the best attended for many years.

A greater number of the church family have been involved in leading various aspects of worship, lending great encouragement to those involved, as well as the whole congregation. In September 2019 one of our choir members was selected to go forward for training for the sacred priesthood, we wish her well and keep her and her family in our prayers. We continue to seek to extend the opportunities for the exercise of ministry and gifts within the life of our community. In July just under 20 from the parish went on a weekend pilgrimage to Walsingham, led by our Parish Deacon, some had never been before, but have already signed up to go next year. The benefits were twofold; firstly to experience the true meaning of a pilgrimage and to share in all the different types of services that were on offer and then secondly to meet members from different congregations at meal times and in the beautiful gardens where they could share their own experiences.

### **Evangelism and outreach**

The local primary and secondary school hold their annual Christmas school assemblies at St John's when parents and other family members are encouraged to attend, which results in standing room only. We also have several visits throughout

the year from schools and beaver and boys brigade packs who are doing various religious activities at school or at other groups.

We hold Lent and Advent courses where people can explore the Christian faith as well as first communion and confirmation courses.

#### Provision of the church building for people to enjoy

We celebrated 18 baptisms, only 2 weddings but no wedding blessings, as well as 12 funerals in our church, 9 at the crematorium and 10 burial of ashes during the year. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

The main focus this year has been to explore ways in which the church building can be used for events in addition to services, to this end we held 9 concerts in the church and it was lovely to welcome visitors from outside the church community.

These also helped raise much needed funds to help keep the church open.

It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. We have 3 midweek services but the church is open from about 8.30 till 2.00 on Tuesday. Wednesday and Thursday when people going into town often pop in to light a candle and have a few minutes peace and quiet. It is also open most Saturday mornings when the Spire Café is operating.

Many remark not only how refreshing it is to find an open church but, also the sense of peacefulness and spirituality the church pervades. Other remarks include the sense of history within; that people of much earlier generations found life and presence there and, comments on the appreciation of the architectural beauty of the building and biblical archaeology.

#### Provision of pastoral care for people living in the parish

The Pastoral Care Team, chaired by Lynn Davison, is responsible for hospital visits and home visiting. Home communions are arranged as required and some of the local nursing homes also receive visits.

#### Provision of tangible support to the poor and needy

The Food Bank operates out of St John's every Tuesday and Thursday from 11.00 till 1.00, there are also meetings of the Stroke Club and Dementia Club on alternating Mondays, the Spire café is used as a venue for a drop in centre when a trained support worker is available on Tuesday afternoons, there is a cook & eat course for those with learning difficulties each Wednesday afternoon, on Thursday mornings there is an IT drop in for people who are having problems with laptops and mobile phones and then on Thursday afternoon and Friday morning there is a toddler group. The church donates the produce and other gifts at Harvest, to the Family Support Work, and also has a toy service for FSW at Christmas time. Each year we have a named charity that we support, this year being YoungMinds and a marvellous sum of £2,146 was raised. We also support DEC for appeals for major disaster funding.

#### Other charitable giving

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Other monies raised during the year were for Medical Aid Palestine and we were able to donate £650.00 to them. Some other mission and charitable societies and bodies we supported amounting to £3,834 were The Children's Society, Family Support Work, Syrian families being re-housed in Burgess Hill, Royal British Legion, Mission to Seafarers, Burgess Hill Community Food Bank, Victim Support, Toybox and Brighton Homeless.

## Financial Review

### Incoming and outgoing resources

The total receipts on general unrestricted funds received were £101,804 designated funds were £24,140 and restricted funds of £17,225 and are all detailed in the Financial Report.

The planned giving through PGS, envelopes and banker's orders unfortunately decreased by £6,111 but it was good to receive the Gift Aid through the PGS as this comes in monthly which is good as far as cash flow is concerned.

Our total voluntary income including tax recovered, but excluding legacies again decreased by about 6.9%

### Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £70,445 paid to the diocese for our share of all churches' Parish Ministry Costs, and £3,865 for the church insurance. This amount covers the housing, stipend and pension costs of the clergy, also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

We are pleased to report that St John's was again able this year to pay its' full Parish Share. It is also important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage than ourselves.

### Staff costs

The PCC pays for a part time parish administrator, a part time cleaner, an organist and the Spire Café Chef who cooks wholesome reasonably priced food for the local community who help support the church by their use of the café.

### Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges totalling £3,312 plus other annual costs towards travel, hospitality, telephone, postage and broadband amounting to £2,264.

There were no payments to persons related to or connected to the trustees.

Office costs. There were no major costs this year, apart from consumables.

### Repairs to the fabric of the church building

The condition of the nave roof continues to be a cause for concern and a detailed report on its condition was prepared by the architect at the last quinquennial inspection in November 2018. It is anticipated that, although routine repairs have been carried out regularly, there will be a need for some major structural renewal, especially to the stonework of the building, as this is Bath Stone which is very soft and constantly needs repairing. In 2019 approx. £5,500 was spent in replacing and repairing the stonework to the north transept gable roof, due to damage caused by water ingress and frost. Also £8,500 was spent in replacing a section of the floor in the vestry area, the wood blocks had become rotten and were a trip and health and safety issue.

#### Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. Unfortunately we did not achieve that this year, although we still expect to have sufficient cash flow to continue to pay bills when they fall due.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. It is PCC policy to designate the net income from the church boxes and wall safe, which can be largely attributed to visitors to the church, for fabric repairs, including those identified in the Quinquennial Inspection.

As well as holding the general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor, however no legacies were received in 2019. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified.

#### Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission registration no 1165166 as required by the Charities Act 2011.

Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:  
Ex Officio members Incumbent: The Revd Kevin O'Brien, Chairman until 15<sup>th</sup> Sept 2019 when he moved to Ireland.

Parish Deacon: The Revd Stephen MacCarthy

Reader: Mrs Linda Blaker

Wardens: Mr Colin Squires

Mrs Mandy Thomas-Atkin

Elected Members

Mr Stuart Beckett

Mrs Carol Butler

Mr John Carter

Mr Luke Corkill

Ms Sam Hindess  
Mr Roy Horn also Vice Chairman of the PCC  
Mrs Kate Rhodes  
Mrs Tracy Smith  
Mr Doug Stewart  
Mr Graham Todd  
Miss Averil West

Diocesan representative  
Mrs Jean MacCarthy

Deanery Synod representatives

Mrs Clair Elliot  
Mrs Theresa Corkill then PCC Secretary from the APCM  
Mr Geoffrey Burton Co-opted member Treasurer

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Mr Roy Horn JP, PCC Vice Chairman as the church is currently in vacancy, at the APCM 18<sup>th</sup> October 2020

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Date.....

# Template for Accruals Accounts

## How to use this template

- 1 This template is for accounts prepared on the **accruals** basis only, which is mandatory if PCC income is **£25**
- 2 It is not permissible to alter the prescribed headings on the SOFA and Balance sheet
- 3 The SOFA and Balance Sheet have formulae in them which will automatically calculate when you fill in the numbers in the notes pages
- 4 The notes are a complete set - you may not need them all so delete those which do not apply to your church
- 5 All the notes are set out in a format which conforms to the SORP. You can alter them provided that they still comply! Be aware that if you make substantial changes you may destroy the formulae which feed the SOFA and Balance Sheet and you would then have to enter the figures manually, or redo the formulae.
- 6 All accounts should conform to International Financial Reporting Standard 102 and SORP 2015.
- 7 Click on the tabs along the bottom of the screen to reach each page
- 8 You only need the tab on Heritage Assets if your church fits the definition. Please read the section in the trail. Using this disclosure will only be applicable if you believe you should include it on the grounds of accounting

# Statement of Financial Activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
<b>Income and endowments from:</b>						
Donations and legacies	82,105	15,318	-	97,423	101,596	
Charitable activities	4,092	-	-	4,092	5,641	
Other trading activities	32,933	1,250	-	34,183	29,466	
Investments	498	360	-	858	733	
Other receipts	6,315	298	-	6,612	9,678	
<b>Total income</b>	<b>125,943</b>	<b>17,225</b>	-	<b>143,168</b>	<b>147,114</b>	<b>2</b>
<b>Expenditure on:</b>				-		
Raising funds	1,050	-	-	1,050	942	
Charitable activities	131,298	14,837	-	146,135	132,291	
Other trading activities	9,235	-	-	9,235	9,486	
Other expenditure	-	-	-	-	-	
<b>Total expenditure</b>	<b>141,583</b>	<b>14,837</b>	-	<b>156,420</b>	<b>142,719</b>	<b>3</b>
Net gains (or losses) on investments	-	-	-	-	-	8
<b>Net income or (net expenditure)</b>	<b>(15,640)</b>	<b>2,388</b>	-	<b>(13,252)</b>	<b>4,395</b>	
<b>Transfers between funds</b>	<b>3,874</b>	<b>(3,874)</b>	-	-	-	10
	(11,766)	(1,487)	-	(13,252)	4,395	
<b>Other recognised gains/(losses):</b>						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	11
Other gains/(losses)	-	-	2,305	2,305	-	
<i>Reconciliation of funds:</i>						
<b>Net movement in funds</b>	<b>(11,766)</b>	<b>(1,487)</b>	<b>2,305</b>	<b>(10,947)</b>	<b>4,395</b>	
Total funds brought forward	23,300	44,486	12,964	80,749	76,354	
<b>Total funds carried forward</b>	<b>11,534</b>	<b>42,999</b>	<b>15,269</b>	<b>69,803</b>	<b>80,749</b>	



# Balance Sheet

	Total Funds 2019	Total Funds 2018	Notes
	£	£	
Intangible assets	-	-	
Tangible assets	-	-	
Heritage assets	-	-	
Endowed investments	15,269	12,964	
<b>Total fixed assets</b>	<b>15,269</b>	<b>12,964</b>	<b>11</b>
Stocks	-	-	
Debtors	10,927	5,400	14
Investments	-	-	
Cash at bank and in hand	51,411	72,694	
<b>Total current assets</b>	<b>62,337</b>	<b>78,094</b>	
Creditors: Amounts falling due within one year	(7,804)	(10,308)	15
<b>Net current assets or (liabilities)</b>	<b>54,534</b>	<b>67,786</b>	
<b>Total assets less current liabilities</b>	<b>69,803</b>	<b>80,749</b>	
Creditors: Amounts falling due after more than one year	-	-	16
Provisions for liabilities	-	-	
<b>Total net assets or (liabilities)</b>	<b>69,803</b>	<b>80,749</b>	
<b>The funds of the charity:</b>			
Endowment funds	15,269	12,964	
Restricted income funds	46,812	44,486	
Unrestricted funds	7,721	23,300	
Revaluation reserve	-	-	
<b>Total unrestricted funds</b>	<b>7,721</b>	<b>23,300</b>	
<b>Total charity funds</b>	<b>69,803</b>	<b>80,749</b>	<b>18</b>

## Notes to the financial report (continued)

### Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	54,582	-	-	54,582	59,083	
Planned giving (no tax refunds)	1,090	-	-	1,090	1,260	
Loose cash collections	10,894	5,379	-	16,273	18,864	
Summer fete & Christmas bazaar	-	-	-	-	-	
Concerts	-	-	-	-	324	
Other Special appeals	-	9,352	-	9,352	2,633	
Gift Aid recoverable	15,539	586	-	16,126	16,818	
Legacies	-	-	-	-	-	
Grants	-	-	-	-	2,613	
<b>Donations and legacies</b>	<b>£82,105</b>	<b>£15,318</b>	-	<b>£97,423</b>	<b>£101,596</b>	
Fees for weddings & funerals	4,092	-	-	4,092	5,641	
<b>Charitable activities</b>	<b>£4,092</b>	-	-	<b>£4,092</b>	<b>£5,641</b>	
Café/Church Hall	16,725	1,250	-	17,975	16,545	
Concerts	8,434	-	-	8,434	4,926	
Sales of the parish magazine	700	-	-	700	816	
Rent from letting of Parish house	-	-	-	-	-	
Bible study notes	-	-	-	-	-	
Church centre hiring fees	6,475	-	-	6,475	6,809	
Magazine advertisement fees	600	-	-	600	370	
Bookstall sales	-	-	-	-	-	
<b>Other trading activities</b>	<b>£32,933</b>	<b>£1,250</b>	-	<b>£34,183</b>	<b>£29,466</b>	
Bank & CBF deposit interest	498	360	-	858	733	
CBF investment fund dividend	-	-	-	-	-	
Rent from letting of investment property	-	-	-	-	-	
<b>Investments</b>	<b>£498</b>	<b>£360</b>	-	<b>£858</b>	<b>£733</b>	
Other receipts	6,315	298	-	6,612	9,678	
<b>Total income and endowments on all funds</b>	<b>£125,943</b>	<b>£17,225</b>	-	<b>£143,168</b>	<b>£147,114</b>	8

## Notes to the financial report (continued)

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
Special appeals costs	-	-	-	-	-	
Stewardship costs	-	-	-	-	-	
Grants costs	-	-	-	-	-	
Investment management costs	-	-	-	-	-	
Other fundraising costs	1,050	-	-	1,050	942	
<b>Cost of raising funds</b>	<b>£1,050</b>	<b>-</b>	<b>-</b>	<b>£1,050</b>	<b>£942</b>	
Charitable grants and donations	-	5,439	-	5,439	6,997	4
Mission & evangelism costs	1,013	1,250	-	2,263	842	
Diocesan parish share	70,445	-	-	70,445	65,477	
Clergy and other people's expenses	2,264	-	-	2,264	3,247	
Salaries and honoraria incl NI	22,986	-	-	22,986	20,217	
Upkeep of services	-	-	-	-	2,986	
Church running costs	17,459	-	-	17,459	14,426	
Sunday school	1,012	-	-	1,012	743	
Church maintenance and repair	10,449	8,148	-	18,597	6,870	
Upkeep of churchyard	-	-	-	-	65	
Upkeep of vicarage	3,312	-	-	3,312	3,188	
Storage costs of donated goods	-	-	-	-	-	
Miscellaneous	-	-	-	-	2,773	
Administration	2,358	-	-	2,358	4,260	
Bank charges	-	-	-	-	-	
Depreciation	-	-	-	-	-	8
Governance	-	-	-	-	200	
<b>Cost of charitable activities</b>	<b>£131,298</b>	<b>£14,837</b>	<b>-</b>	<b>£146,135</b>	<b>£132,291</b>	
Summer fete/Christmas bazaar costs	-	-	-	-	-	
Concert Costs	3,883	-	-	3,883	3,184	
Church centre hiring costs	-	-	-	-	-	
Church hall running costs	5,309	-	-	5,309	-	
Bible study notes	-	-	-	-	-	
Parish magazine costs	43	-	-	43	1,687	
Bookstall costs	-	-	-	-	-	
Storage costs of donated goods	-	-	-	-	-	
Other trading costs	-	-	-	-	4,615	
<b>Cost of other trading activities</b>	<b>£9,235</b>	<b>-</b>	<b>-</b>	<b>£9,235</b>	<b>£9,486</b>	
<b>Total expended on all funds</b>	<b>£141,583</b>	<b>£14,837</b>	<b>-</b>	<b>£156,420</b>	<b>£142,719</b>	

## Notes to the financial report (continued)

### Missionary and charitable giving:

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
<b>Overseas:</b>						
<i>Water Aid</i>	-	-	-	-	654	
<i>Christian Aid</i>	-	-	-	-	-	
<i>Medical Aid Palestine</i>	-	650	-	650	-	
<b>Home:</b>						
<i>The Childrens Society</i>	-	646	-	646	599	
<i>St. Peter &amp; St. James Hospice</i>	-	-	-	-	215	
<i>Sapphire Stroke Club</i>	-	-	-	-	-	
<i>Kangeroos</i>	-	110	-	110	-	
<i>Beachy Head Chaplaincy</i>	-	-	-	-	508	
<i>Family Support Work</i>	-	260	-	260	318	
<i>Mothers Union</i>	-	-	-	-	112	
<i>Syrian Families</i>	-	530	-	530	-	
<i>Missions to Seafarers</i>	-	85	-	85	80	
<i>Chailey Heritage</i>	-	-	-	-	86	
<i>Bishops Discretionary Fund</i>	-	-	-	-	110	
<i>Royal British Legion</i>	60	198	-	258	294	
<i>BBC Children in Need</i>	-	-	-	-	800	
<i>Victim Support</i>	-	-	-	-	194	
<i>Sussex Historic Churches</i>	-	-	-	-	181	
<i>MIND</i>	-	-	-	-	115	
<i>Burgess Hill Community Foodbank</i>	-	500	-	500	500	
<i>Forget-me-not café</i>	-	625	-	625	600	
<i>Mid-Sussex Older Persons Council</i>	-	125	-	125	250	
<i>Toybox</i>	-	378	-	378	691	
<i>Brighton Homeless</i>	-	378	-	378	691	
<i>Young Minds</i>	-	2,146	-	2,146	-	
	60	6,630	-	6,690	6,997	

### Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
<b>Remuneration</b>						
<i>Wages and salaries</i>	22,986	-	-	22,986	20,217	
<i>Employer social security costs</i>	-	-	-	-	-	
<i>Employer pension costs</i>	-	-	-	-	-	
	22,986	-	-	22,986	20,217	

### Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
<i>Independent examination</i>	200	-	-	200	200	
<i>Accounts production</i>	-	-	-	-	-	
<i>Bookkeeping</i>	-	-	-	-	-	
	200	-	-	200	200	

### Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

# Notes to the financial report (continued)

## Fixed Assets

### a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019
	£	£	£	£
Market value 1 January 2018	-	-	12,964	12,964
Disposals at carrying value	-	-	-	-
Purchases at cost	-	-	-	-
Net gains and revaluation	-	-	2,305	2,305
<b>Market value 31 December 2018</b>	-	-	<b>£15,269</b>	<b>£15,269</b>

### b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets
	£	£	£	£
<b>Cost or valuation</b>				
At 1 January 2019	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2019	-	-	-	-
<b>Charge for impairment</b>				
At 1 January 2019	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2019	-	-	-	-
<b>Net book amounts</b>				
At 31 December 2019	-	-	-	-
At 31 December 2018	-	-	-	-

# Notes to the financial report (continued)

## Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
Fixed assets for church use	-	-	-	-	-	
Investment fixed assets	-	-	15,269	15,269	12,964	
Current assets (except cash)	-	-	-	-	-	
Cash at bank and on deposit	8,522	42,889	-	51,411	72,694	
Current liabilities	(4,699)	(3,104)	-	(7,804)	(10,308)	
Long term liabilities	-	-	-	-	-	
	<b>£3,823</b>	<b>£39,784</b>	<b>£15,269</b>	<b>£58,876</b>	<b>£75,350</b>	

## Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
Income tax recoverable	8,450	914	-	9,364	3,082	
Prepayments and accrued income	1,563	-	-	1,563	2,318	
Other debtors	-	-	-	-	-	
	<b>£10,013</b>	<b>£914</b>	<b>-</b>	<b>£10,927</b>	<b>£5,399.52</b>	

## Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
Deferred income	255	-	-	255	-	
Accruals for utilities and other costs	4,444	-	-	4,444	8,251	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	3,104	-	3,104	2,057	
	<b>£4,699</b>	<b>£3,104</b>	<b>-</b>	<b>£7,804</b>	<b>£10,308</b>	

## Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Notes to the financial report (continued)

### Prior year Statement of Financial Activities comparative figures for this year

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2018
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies	91,766	9,829	-	101,596
Charitable activities	5,641	-	-	5,641
Other trading activities	28,116	1,350	-	29,466
Investments	422	311	-	733
Other receipts	9,678	-	-	9,678
<b>Total income</b>	<b>135,624</b>	<b>11,490</b>	<b>-</b>	<b>147,114</b>
<b>Expenditure on:</b>				
Raising funds	942	-	-	942
Charitable activities	123,824	8,467	-	132,291
Other trading activities	9,486	-	-	9,486
Other expenditure	-	-	-	-
<b>Total expenditure</b>	<b>134,252</b>	<b>8,467</b>	<b>-</b>	<b>142,719</b>
Net gains (or losses) on investments	-	-	-	-
<b>Net income or (net expenditure)</b>	<b>1,371</b>	<b>3,024</b>	<b>-</b>	<b>4,395</b>
<b>Transfers between funds</b>	<b>(337)</b>	<b>337</b>	<b>-</b>	<b>-</b>
	1,034	3,361	-	4,395
<b>Other recognised gains/(losses):</b>				
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Other gains/(losses)	-	-	1,813	1,813
<i>Reconciliation of funds:</i>				
<b>Net movement in funds</b>	<b>1,034</b>	<b>3,361</b>	<b>1,813</b>	<b>6,208</b>
Total funds brought forward	22,265	41,125	11,151	74,541
<b>Total funds carried forward</b>	<b>23,300</b>	<b>44,486</b>	<b>12,964</b>	<b>80,749</b>

### Statement of funds

	Balances b/fwd 01-Jan-19	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31-Dec-19
	£	£	£	£	£
Church Charity	5,327.86	-	-	939	6,266
The Crunden Church Charity	7,635.86	-	-	1,367	9,003
<b>Total of all endowed funds</b>	<b>12,963.72</b>	<b>-</b>	<b>-</b>	<b>2,305</b>	<b>15,269</b>
Organ fund	41,902.11	922	-	-	42,823.98
Charity fund	0.39	6,629	(6,689)	185	125.00
Bells Fund	1,419.49	320	-	-	1,739.49
Other Special Appeals	-	9,354	(8,148)	(246)	960.00
Christmas Lights fund	1,163.85	-	-	-	1,163.85
<b>Total of all restricted funds</b>	<b>44,485.85</b>	<b>17,225</b>	<b>(14,837)</b>	<b>(61)</b>	<b>46,812.33</b>
General fund	8,421.88	101,804	(126,481)	3,874	(12,380.75)
Designated funds	14,877.87	24,140	(15,102)	(3,813)	20,102.00
Revaluation reserve	-	-	-	-	-
<b>Total of all unrestricted funds</b>	<b>23,299.75</b>	<b>125,943</b>	<b>(141,583)</b>	<b>61</b>	<b>7,721.25</b>
<b>Total funds</b>	<b>£80,749.32</b>	<b>£143,168</b>	<b>£(156,420)</b>	<b>£2,305</b>	<b>69,802.68</b>

	Unrestricted Funds	Restricted Funds	
	Surplus	Surplus	
Jan	(14,626)	1,420	(13,206)
Feb	(14,626)	1,420	(13,206)
Mar			
Apr			
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			



	Jan	Feb	
Bal b/f	72,694.04	61,803.19	72,694.04
Surplus	-13,252.02	-	-13,252.02
Debtors D	5399.5175	-	5399.5175
Debtors J	-	-	-

-10,307.96	-7,269.61	-10,307.96
7,269.61	7,269.61	7,269.61

61,803.19	-	61,803.19	61,803.19
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## **Examiners Report**

### **Independent Examiner's Report to the PCC of St John the Evangelist Church, B**

I report on the accounts of the PCC for the year ended 31/12/2019 which are se

#### **Respective responsibilities of trustees and examiner.**

The members of the Church's PCC are responsible for the preparation of the acc  
members of the Church's PCC consider that an audit is not required for this year  
144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent exami  
It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by tl  
Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given  
Commission. An examination included a review of the accounting records kept  
comparison of the accounts presented with those records. It also includes consi  
unusual items or disclosures in the accounts, and seeking explanations from you  
concerning any such matters. The procedures undertaken do not provide all the  
would be required in and audit and consequently no opinion is given as to whet  
present a 'true and fair view' and the report is limited to those matters set out i  
below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention which  
believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 o
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerni  
content of accounts set out in the Charities (Accounts and Reports) Reg  
than any requirement that the accounts give a 'true and fair' view which  
considered as part of an independent examination.

I have come across no other matters in connection with the examination to whi  
be drawn in this report in order to enable a proper understanding of the accour

Signed:



Name: Helen Preece

Date: 05/10/2020

## Sheet1

Professional Qualification: ACMA, ACIB

Address: Unit 1, Teknol House, Victoria Road, Burgess Hill, West Sussex, RH15 9

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DLH