

Sheffield Federation for School Sports

Reference and Administrative Details for the year: 1 September 2018 – 31 August 2019

Trustees:	Helen Raynes, Chairman Sarah Barwell , Vice-Chairman Peter McLeod, Hon Secretary Andrew Beare, Hon Treasurer Craig Malkin, Past Chair
Principal Address:	42 Marsh Avenue, Dronfield, Derbyshire S18 2HB
Charity Registered Number:	523931
Independent Examiner:	Marriott Gibbs Rees Wallis Limited 13 – 17 Paradise Square Sheffield South Yorkshire S1 2DE

Sheffield Federation for School Sports

Trustees Annual Report for the year: 1 September 2018 – 31 August 2019

Aims and purposes

The objective of the Federation is to foster the mental, moral and physical development of children by promoting and encouraging sporting activities, and to help charities as the Management Committee shall, from time to time, determine.

The Federation continues to be the main provider of competitive inter-school sporting opportunities for the city's school children, and the organiser of representative school city teams in a number of sports. These opportunities are provided through a number of individual sporting Associations, which are members of the Federation.

Objectives

The Federation is committed to enabling as many school pupils as possible to take part in sporting competition. The Management meetings of the Federation (which take place 3 times a year) maintain an overview of the activities provided by individual sport Associations and supports Associations where needed.

When planning activities for the year. The Federation continues to consider the possibilities of extending the offer of sporting competition to primary schools and to extending opportunities for inclusive sporting competition. Steady progress has been made in this direction.

Activities

Associations

The Associations which have been active in 2018 – 19 have been:

- Athletics (primary and secondary)
- Badminton (primary and secondary)
- Basketball (secondary)
- Cricket (primary and secondary)
- Cross Country (primary and secondary)
- Cycle Speedway (primary and secondary)
- Football (primary, secondary and girls)
- Hockey (primary and secondary)
- Inclusive Sport (primary and secondary)
- Netball (primary and secondary)
- Orienteering (primary and secondary)
- Rounders (secondary)
- Rugby League (secondary)
- Rugby Union (secondary)
- Table Tennis (primary and secondary)
- Trampolining (primary and secondary)

These activities have been carried out for the purposes of the Federation providing the opportunity to enhance the child's development and have had regard for the Charities Commission guidance on public benefit.

Achievements & performance

Presentation Evening

The annual Presentation Evening continues to be an impressive showcase for the federation. In December 2018 the evening was held at Sheffield Town Hall in the presence of the Lord Mayor, other councillors, sponsors and local sporting personalities. A full list of award winners can be found on the Federation's website: www.sfss.co.uk.

Inclusion and City Diversity

The participation levels across the city has been a valuable asset throughout the year with many competitions having an increase in entries, increasing the number of schools and pupils participating. All activities are promoted for all children across all schools in the city, with an open entry procedure to enable more schools to enter with more children and teams. All thirty three secondary schools and 80 % of Primary schools enter our competitions, with additional pupils competing from other school settings including home schooled pupils.

Competition has been regular and varied to meet the needs of all pupils. Schools have achieved across the city with success shared. In many of our activities, progress has been made by both individuals and teams at City, Regional and National level. In athletics, cross country, badminton, trampoline and orienteering, pupils have reached the final stages of national competition, bringing great recognition to the Federation's work.

These achievements help enhance the children's development, through building confidence and team building. These are skills that can be applied when taking part in future activities within the Federation for and outside in society as a whole.

Financial review

The federation held cash reserves of £86,412 (2018 - £78,000) for the use of the federation and to be spent according to the governing document.

The Block Entry Fees (BEF) are the Federation's main funding mechanism. The rate for both primary and secondary schools was not raised for 2018 – 19. The income from BEF increased by £3,768 this year. This is due to the timing of when BEF invoices are sent out and when payment is received which can fall into different financial years. All 33 secondary schools in the city were affiliated to the Federation and 75 primary schools.

Another important form of income is from Sheffield City Council who continue to support the Federation through an annual grant. This was maintained at £4,000 for 2018 – 19 and we are hopeful that this will continue for the next three years at least.

The reserves held have increased by £8,412 and the federation continues to receive the support and income mentioned above, the trustees do not have any uncertainties about the federation continuing as a going concern.

Reserves Policy

For the previous four years it has been agreed that the Federation's Cafgold deposit account should not be used to support activities requiring current expenditure until the position regarding continuance of the Council's grant is settled. Without a grant, it would be likely that the Federation's reserves could be significantly reduced over a short period of time.

Gift Aid

The Federation is still registered with HMRC.

Association Budgets

All Association budgets were accepted by officers.

Volunteers

The Federation is entirely run by volunteers. This continues to be a major strength and provides continuity, as we are not subject to the vagaries of government initiatives and profit margins. The officers of the Federation would like to thank all those who have given up their time to help provide sporting activities as part of the Federation programme.

Structure, Governance and Management

The charity is unincorporated association governed by the rules of the Federation.

Election of Officers

The Vice-Chairman shall be elected bi-annually and shall become Chairman for the following two years.

The General Secretary and General Treasurer shall be elected annually.

Only representatives who have served on the Management Committee for twelve months shall be eligible for nomination to the post of Vice Chairman.

Nomination forms for these Officers shall be sent to all association secretaries of the Federation on or before the 31 October. These papers shall be returned to the General Secretary within seven days). If there is more than one nominee for any position, voting will take place at the Annual General Meeting.

Management meetings

All Associations have up to three officers who can attend MMs – chair, secretary and treasurer. MMs are the decision-making body for the Federation, including approving budgets for the year. In accordance with the rules of the Federation, three MMs were held during the year, with all Associations but one being represented at a minimum of one meeting. They were well attended, with an average of 9 attendees.



CHARITY COMMISSION
FOR ENGLAND AND WALES

St John's Church, Church Square

523931

Receipts and payments accounts

CC16a


For the period from	Period end date	To	Period end date
	01/09/2018		31/08/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank Interest	55	-	-	55	22
Block Entry Fees	22,591	-	-	22,591	18,823
Donations	3,347	-	-	3,347	2,829
Equipment	-	-	-	-	72
Event Income	8,408	-	-	8,408	6,272
Grants	6,671	-	-	6,671	5,050
Miscellaneous	-	-	-	-	-
Sub total (Gross income for AR)	41,072	-	-	41,072	33,068
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,072	-	-	41,072	33,068
A3 Payments					
Affiliation and Awards	1,679	-	-	1,679	3,806
Entry Fees	2,350	-	-	2,350	2,995
Equipment	1,427	-	-	1,427	898
Hire Charges	14,823	-	-	14,823	12,321
Insurance	1,358	-	-	1,358	1,358
Travel	1,700	-	-	1,700	1,625
Secretarial	495	-	-	495	290
Website	-	-	-	-	36
Miscellaneous	8,828	-	-	8,828	2,414
Sub total	32,660	-	-	32,660	25,743
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,660	-	-	32,660	25,743
Net of receipts/(payments)	8,412	-	-	8,412	7,325
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	78,000	-	-	78,000	70,675
Cash funds this year end	86,412	-	-	86,412	78,000

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash/Caf/CashGold	77,488	-	-
	Yorkshire Bank	8,791	-	-
	Cash in Hand	133	-	-
	Total cash funds	86,412	-	-
	(agree balances with receipts and payments account(s))			
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ANDREW BEARE	14/09/2020



Section A

Independent Examiner's Report

Report to the trustees/
members of

Sheffield Federation for School Sports

On accounts for the year
ended

31 August 2019

Charity no
(if any)

523931

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2019.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14.9.20

Name:

Tina Havenhand

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

13 – 17 Paradise Square

Sheffield

S1 2DE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.