A COMPANY LIMITED BY GUARANTEE

UNAUDITED REPORT AND ACCOUNTS FOR THE

YEAR ENDED 31 DECEMBER 2019

A COMPANY LIMITED BY GUARANTEE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2019

CONTENTS

	Page(s)
Directors' Report	1 - 3
Directors and Legal Advisors	4
Independent Examiners' Report	5
Income and Expenditure Account	6
Balance Sheet	7
Statement of Cashflows	8
Statement of Financial Activities	9 - 10
Notes to the Accounts	11 - 13

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

The directors of the charity submit their annual report and the financial statements for the year ended 31 December 2019. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity, as well as complying with statutory requirements and the governing document.

Objectives and Activities

The charity is a charitable company limited by guarantee, incorporated on 2 May 2003. It is governed by a memorandum and articles of association dated 3 April 2003, and commenced operations on 1 July 2003. Its objectives are to assist in the relief of suffering and distress amongst people endangered by accidents or natural hazards in the South West of England particularly in the Exmoor area and such other areas as the Charity shall from time to time decide and to provide adequate arrangements for the safe and efficient search and rescue of any person so endangered.

In planning our activities we have kept in mind the Charity Commission's guidance on public benefit and have followed this guidance to demonstrate the charitable aims are for the public benefit.

Structure, Governance and Management

The directors control the Charity and make decisions which are put into effect under the supervision of appropriate sub-committees.

The directors and secretary carry out the administrative duties of the Charity and are listed on page 3.

The members of the Charity are directors for the purposes of company law and trustees for the purposes of charity law. No directors hold shares but they have all guaranteed to pay an amount not exceeding £10 in the event of the Charity ceasing and there being a deficiency. The trustees are appointed by a democratic process.

The trustees are all currently members of the team. An invitation to stand as trustee is issued to all team members at least 14 days prior to the AGM. Those standing need to gain approval from two other team members. A vote is undertaken by those present at the AGM if the number of applicants exceed the number of positions.

Team members have to undergo a probationary and training phase (9-18 months) prior to becoming a full team member. During these initial phases team members must pass a DBS check. Due to our operational role as a police resource, we do not accept those with a criminal record.

Results

The results for the year are as stated in the attached financial statements. A surplus of £25,580 arose this year.

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

Reserves

The purpose of this policy is to briefly explain the need for and reasons why Exmoor Search and Rescue Team (the *Team*) have funds in reserve. This policy does not cover "Restricted Funds") (given to the Team for a specific purpose) or funds the trustees have earmarked as "Designated Funds" (an administrative arrangement where part of the Unrestricted funds has been allocated to a specific project).

The team require reserves to enable it to continue to operate regardless of any short term or medium term problems either in attracting income or by unexpected expenses. The purpose of these reserves may fall into three categories:

1. The running costs of the Team are currently circa £33,000 per annum (see below). The Team undertakes Street collections that in 2019 raised £2,182 and places collecting boxes, which raised £923. The balance of income is from direct appeal to outside organisations and individuals. The Team does not have the necessary resources to increase the amount of collection days and collecting boxes, so income is very dependent on outside influences. The amounts and timings of donations can not be replied upon in the short/medium term to allow the Team to operate without adequate reserve funds. The trustees believe that a sum of up to two years income, excluding restricted income should be held in reserve.

2. The Team operate with a high level of expensive equipment including a Control Vehicle and three Ambulance/personnel carriers. Communication, which is a key component to our effectiveness, requires a bank of handheld radios which are £700 each. Other essential and expensive equipment include First Aid and specialised medical equipment including a variety of stretchers, ropes and associated steep ground rescue equipment and water rescue equipment. All this equipment must be readily available in full working order. The trustees believe that money should be available to repair or replace equipment at any time so that the operational capabilities of the Team and the safety of its members are not compromised by lack of the correct equipment in a safe and working condition. The trustees believe that a sum of at least £500 should be immediately available at any time to repair or replace equipment.

3. The Team operate from a headquarters based in South Molton which they own. The expenses for these premises in 2019 were £4,521.

The total reserves will comprise a sum sufficient to meet the demands of the categories above. At any time the trustees may deem further reserves to be necessary should the operational priorities change or there are significant changes in income.

It will be the responsibility of the Treasurer to ensure that the Team's reserves are maintained at this level and this policy is followed.

The Executive Committee will monitor and review the level of reserves at each committee meeting. The reserves policy will be reviewed annually by the Committee at the first meeting after the Annual General meeting

	2014	2015	2016	2017	2018	2019
Total Outgoings	£38,148	£38,627	£38,627	£33,977	£31,351	£33,092
Running Costs*	£32,772	£34,529	£33,531	£27,496	£26,887	£28,571
Rescue Centre	£2,815	£4,098	£4,174	£4,201	£4,228	£4,521

* Running costs have taken into account income from fuel and insurance refunds from Police.

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

Achievements and Performance

During 2019 the team were called out 38 times to assist the police and ambulance services in searching for missing/vulnerable people and casualty evacuations. This was slightly higher than 2018 total with a surprisingly quiet fourth quarter. Throughout the country Mountain Rescue Teams are being increasingly utilised due to increased use of the countryside and decrease in statutory service resources.

The team were called to provide welfare checks to potentially trapped motorists in North Devon during an isolated snow event but the predicted snowfall was not as extensive as expected and the roads remained open during our deployment. The majority of our deployments were searches for vulnerable missing people. These typically lasted a day or one night however, a number of them did extend into a second day or required assistance from a neighbouring team. We also assisted with a neighbouring team on a protracted search out with our operational area. We had three deployments directly requested by the ambulance service to assist with a patient in inaccessible locations.

Joint operations with neighbouring search and rescue teams, Coast Guard, Fire & Rescue and Police were increasingly common. This year the majority of our range of skills and expertise offered by the team were utilised with the exception of technical rope rescue.

The team were also evident at a number of organised events/challenges on Exmoor and the Quantock Hills including sponsored walks, races and mountain bike events providing specialist rescue cover.

Training continued throughout the year, including a weekend residential event, to maintain skill levels across the team and to develop those of our trainees. Interoperability between volunteer and statutory emergency services also provided training opportunities with the Fire & Rescue Service (F&RS) in search techniques and water rescue; Police, F&RS, HART (ambulance) and SARA in rope rescue whilst Libbor funding to our umbrella organisation (Mountain Rescue England & Wales) provided opportunities for 4x4 off road driving.

During the year the Team received £33,998 in restricted funds from various sources, including charitable trusts and supermarket charity schemes. Throughout 2019 fundraising efforts have been focused on replacing our aging Control vehicle (converted long-wheel based van). This is a considerable outlay over and above our regular outgoings and fundraising will continue into 2020 to secure the estimated 8-15% remainder.

Risks

The trustees have implemented a risk register and reviewed all known risks and have satisfied themselves that there are adequate systems and procedures in place to mitigate the risks identified.

Investment policy

The trustees have the power to invest in such assets as they feel is appropriate to the charity. At present all surplus monies are held on deposit at the bank.

The report of the directors has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and the Statement of Recommended Practice - Accounting and Reporting by Charities.

ON BEHALF OF THE TRUSTEES

D Reid

C Wedgwood

Dated:....

Dated:....

3

LEGAL AND ADMINISTRATIVE INFORMATION

Directors:	Derrick Reid Stuart Jenkins Caro Wedgwood Marilyn Sloane Julia Balmford Stephen Clewes Richard Gilham Greg Causer	(resigned 07/02/19) (resigned 07/03/19)
Secretary	Jennifer Capps Julia Balmford	(resigned 07/02/19) (appointed 07/02/19)
Treasurer:	Derrick Reid	
Charity Number:	1098037	
Company Number:	04752688	
Bankers:	CAF Bank Limite 25 Kings Hill Ave Kings Hill West Malling Kent ME19 4JQ	
Solicitors: and Contact	Ms G Jones Toller Beattie Sol Devonshire Hous Pottington Busine Riverside Road Barnstaple Devon EX31 1QN	e
Accountants:	Baldwins Lime Court Pathfields Busine South Molton Devon EX36 3LH	ess Park
Registered Office:	Unit 4 Limefield South Pathfields Busine South Molton Devon EX36 3LH	ess Park

INDEPENDENT EXAMINERS REPORT TO THE COMMITTEE OF MANAGEMENT OF EXMOOR SEARCH AND RESCUE TEAM

I report on the accounts of the company for the year ended 31 December 2019, set out on pages 5 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the trustees annual report and accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated:....

Mrs Elizabeth Smith ACA, FCCA, CTA Baldwins Lime Court Pathfields Business Park South Molton Devon, EX36 3LH EXMOOR SEARCH AND RESCUE TEAM STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account) FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	2019 £	2018 £
Income and Endowments		62,748	57,514
Expenditure on Charitable Activities		(37,168)	(42,157)
Net income/(expenditure)	2	25,580	15,357
Reserve movements			
Reconciliation of funds		23,300	10,007
Total funds brought forward		296,304	280,947
Total funds carried forward		321,884	296,304

EXMOOR SEARCH AND RESCUE TEAM BALANCE SHEET AS AT 31 DECEMBER 2019

	Note	2019 £	2018 £
Fixed Assets		~	~
Tangible assets	3	174,749	174,248
Current Assets			
Debtors	4	635	1,415
Cash at bank and in hand		147,222	121,216
		147,857	122,631
Creditors:			
Amounts falling due within one year	5	(722)	(575)
Net Current Assets		147,135	122,056
Net Assets		321,884	296,304
Capital and Reserves			
Restricted Income Funds	9	53,061	32,912
Unrestricted Income Funds		177,850	174,419
Designated Income Funds	10	90,973	88,973
Total Reserves		321,884	296,304

The trustees are satisfied that the company was entitled to exemption under section 477 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 in relation to the accounts for the financial year.

The directors acknowledge their responsibilities for:

i) ensuring that the company keeps accounting records which comply with section 386; and

ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the the trustees on	and signed on their behalf by:
D Reid	Dated:
C Wedgwood	Dated:

The annexed notes form part of these accounts.

EXMOOR SEARCH AND RESCUE TEAM STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	2019	2018
Net Cash used in operating activities	12	37,143	25,593
Purchase of Equipment	3	(11,291)	-
Sale of Equipment	3	-	-
Interest		154	72
Change in cash and cash equivalents in t	he year	26,006	25,665
Cash and cash equivalents brought forwa	ard	121,216	95,551
Cash and cash equivalents carried forwa	rd	147,222	121,216

EXMOOR SEARCH AND RESCUE TEAM STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	General	<u>2019</u>	<u>9</u>		General	<u>2018</u>	<u>l</u>	
Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Income and Endowments Donations and Legacies								
Grants, donations and legacies received Collecting box receipts	19,178 923	2,000	33,998	55,176 923	11,427 1,203	1,000	34,029	46,456 1,203
Street Collections	2,182	2,000	33,998	2,182 58,281	<u> </u>	1,000	34,029	<u>1,672</u> 49,331
Other Trading Activities		2,000	33,990			1,000	34,029	
Admin. (New Members) Training Weekends	263 638			263 638	458 829			458 829
	901	-	-	901	1,287	-	-	1,287
Income from Investments Interest	154			154	72			72
	154	-	-	154	72			72
<u>Other income</u> Miscellaneous income	295			295	1,009			1,009
Fuel payments from Police VAT Claimed in previous year	1,518 -			1,518 -	4,464			4,464
Gift Aid	<u>1,599</u> 3,412			1,599 3,412	1,351 6,824		_	1,351 6,824
Total Incone and Endowments	26,750	2,000	33,998	62,748	22,485	1,000	34,029	57,514
Less Charitable Expenditure	34,610	-	2,558	37,168	36,379	-	5,778	42,157
Net incoming (outgoing) resources	(7,860)	2,000	31,440	25,580	- (13,894)	1,000	28,251	15,357
Transfers between funds	11,290	-	(11,290)	-	-	-	-	-
Total funds carried forward	<u> </u>	88,973 90,973	32,912 53,062	296,304 321,884	<u>188,313</u> 174,419	87,973 88,973	4,661 32,912	280,947 296,304
		- ,	,			,	,-	,

EXMOOR SEARCH AND RESCUE TEAM STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

		<u>2019</u>				2018				
	General Unrestricted	Designated	Restricted		General Unrestricted	Designated	Restricted			
	Funds	Funds	Funds	Total	Funds	Funds	Funds	Total		
Notes	£	£	£	£	£	£	£	£		
Expenditure on Charitable Activities										
Premises expenses	4,521			4,521	4,228			4,228		
Vehicle running expenses	5,652		2,362	8,014	7,740		969	8,709		
Vehicle depreciation	4,659			4,659	6,212			6,212		
Property depreciation	1,516			1,516	1,516			1,516		
Equipment depreciation	4,615			4,615	3,437			3,437		
Repairs & Renewals	92			92	205			205		
Equipment costs	4,601		196	4,797	4,870		4,809	9,679		
Training costs	5,016			5,016	4,047			4,047		
Fuel payments to team members	1,944			1,944	1,536			1,536		
Accountancy	543			543	530			530		
Legal and professional costs	312			312	515			515		
Administration costs	-			-	284			284		
Miscellaneous	1,139			1,139	1,259			1,259		
				-	-			-		
Total Resources Expended	34,610	-	2,558	37,168	36,379	-	5,778	42,157		

EXMOOR SEARCH AND RESCUE TEAM NOTES TO THE ACCOUNTS - YEAR ENDED 31 DECEMBER 2019

ACCOUNTING POLICIES

(a) **Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets. They have been prepared in accordance with the Companies Act 2006, The Charities Act 2011, the Statement of Recommended Practice (SORP 2015) - Accounting and Reporting by Charities and the Financial Reporting Standard 102 (effective January 2015).

(b) Asset Policy

1

Fixed Assets purchased for continuing use by the charity for the furtherance of its objectives are capitalised at cost and depreciated over their economic lives.

(c) **Depreciation**

Tangible fixed assets are written off over their useful economic lives as follows:

- Buildings 1% on a straight line basis.
- Motor Vehicles 25% reducing balance
- Equipment 15% reducing balance

(d) Company Status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to an amount not exceeding $\pounds 10$ per member of the charity.

(e) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds donated for use in a restricted area.

(f) Income recognition

All incoming resources are included in the Statement Of Financial Activities when the charity has entitlements to the income, it is probable that they will receive it, and the amount of income receivable can be measured reliably.

All income is included on an accruals basis.

(g) Expenditure Recognition

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. The charity is not registered for VAT and all expenditure includes this where appropriate.

All expenditure is accounted for an accruals basis.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities, costs of an indirect nature necessary to support them and costs associated with meeting the constitutional and statutory requirements of the charity.

(h) Grants

Grants and donations are only recorded in the SOFA when the charity has unconditional entitlement to the resources.

EXMOOR SEARCH AND RESCUE TEAM NOTES TO THE ACCOUNTS - YEAR ENDED 31 DECEMBER 2019

2

OPERATING DEFICIT

This is stated after charging:	2019 £	2018 £
Depreciation of owned assets	10,790	11,165
Compilation report fees	575	575

3 TANGIBLE FIXED ASSETS

	Property £	Equipment £	Vehicles £	Total	£
As at 1 January 2019	151,629	49,181	75,602		276,412
Additions	-	11,291	-		11,291
Disposals		-	-		-
As at 31 December 2019	151,629	60,472	75,602		287,703
Depreciation					
As at 1 January 2019	12,520	32,678	56,966		102,164
Charge for the period	1,516	4,615	4,659		10,790
Depreciation on disposal		-	-		-
At 31 December 2019	14,036	37,293	61,625		112,954
Net book value:					
At 31 December 2019	137,593	23,179	13,977		174,749
At 31 December 2018	139,109	16,503	18,636		174,248
DEBTORS	2019 £		2018 £		
Vat repayment due	635		1,415	=	
CREDITORS	2019		2018		
	£		£		
Trade creditors	147		-		
Accruals	575	-	575	-	
	722		575	=	

6

4

5

CONTROL

The company was controlled throughout this period by its directors. The present directors are as listed on page 3.

7	INVESTMENT INCOME	2019 £	2018 £
	All UK Investments Interest receivable	154	72

EXMOOR SEARCH AND RESCUE TEAM NOTES TO THE ACCOUNTS - YEAR ENDED 31 DECEMBER 2019

8 TRUSTEES

10

The trustees were not remunerated or reimbursed for any expenses during the period.

9 **RESTRICTED FUNDS**

Movements in restricted funds were as follows	B/f £	Income £	Expenditure £	C/f £
Comms	1,000	10,106	7,100	4,006
Clothing	-	-	-	-
Vehicle Fund	26,675	17,922	-	44,597
Srada	3,998	50	1,226	2,822
Fuel	1,136	-	1,136	-
Equipment	-	500	· -	500
Medical equipment	103	5,420	4,387	1,136
	32,912	33,998	13,849	53,061

)	DESIGNATED FUNDS Movements in designated funds were as follows	B/f £	Transfers in £	Transfer out	C/f £
	Vehicle Replacement	9,023	-	-	9,023
	Vehicle Storage (Eastern Area)	75,000	-	-	75,000
	Replacement Jackets	1,000	1,000	-	2,000
	Replacement Radios	3,700	-	-	3,700
	Swift Water Rescue	250	1,000	-	1,250
	Control vehicle modifications	-	-	-	-
		88,973	2,000	-	90,973

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total
	Funds	Funds	Funds
Tangible fixed assets	174,749	53.061	174,749
Current assets	94,796		147,857
Current liabilities	(722)	<u> </u>	(722)
Net assets	268,823		321,884

12 Reconciliation of net movement in funds to net cash flow from operating activities.

	2019 £	2018 £
Net movement of funds	25,580	15,357
Addback depreciation charge	10,790	11,165
Less profit on sale of fixed asset	-	-
Deduct interest income shown Investing activities	(154)	(72)
Decrease (increase) in debtors Increase (decrease) in creditors	780 147	(359) (498)
Net cash used in operating activities	37,143	25,593