



## **SARISBURY PARISH**

### **ST PAUL'S, SARISBURY**

#### **ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL YEAR ENDED 31 DECEMBER 2019**

**INCUMBENT  
THE REVD SANDY MATHESON**

**BANK  
LLOYDS TSB  
SWANWICK BRANCH  
1 MIDDLE ROAD  
PARK GATE  
SOUTHAMPTON  
SO31 7GH**

**INDEPENDENT EXAMINER  
MR DAVID CREAL  
PETERKIN HOUSE  
76 BOTLEY ROAD  
PARK GATE,  
SOUTHAMPTON**



**ST PAUL'S**  
SARISBURY GREEN

# CONTENTS

- SECTION A**    Accounting Policy
- SECTION B**    Annual Report for 2019
- SECTION C**    Statements of Financial Activities for the year ended  
31/12/19
- SECTION D**    Balance Sheet, Statement of Assets and Liabilities & Funds  
Report at 31/12/19
- SECTION E**    Budget for 2020
- SECTION F**    St Barnabas Funds
- SECTION G**    Independent Examiner's Report

# **SECTION A**

## **SARISBURY PARISH - ACCOUNTING POLICY**

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities SORP and using the receipts and payments basis.

### **FUNDS**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### **RESOURCES USED**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

#### ***Activities directly relating to the work of the Church***

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor on the Balance Sheet.

#### **Fixed assets**

##### ***Consecrated property and movable church furnishings***

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to (2000) there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January (2000) have been capitalized and depreciated in the accounts over the currently anticipated useful economic life (initially over xx years) on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under (£1,000) or on the repair of movable church furnishings acquired before 1 January (2000) is written off.

##### ***Other fixtures, fittings and office equipment***

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 (PCCs should fix a figure appropriate to their circumstances) or less are written off when the asset is acquired.

##### ***Current assets***

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

## **SECTION B**

### **SARISBURY PARISH ANNUAL REPORT FOR 2019**

#### **BACKGROUND**

Sarisbury PCC has the responsibility of co-operating with the Revd. Sandy Matheson in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social & ecumenical. It also has maintenance responsibilities for the church of St Paul's, Sarisbury.

#### **MEMBERSHIP**

Members of the PCC are either ex-officio, elected by the Annual parochial Church Meeting (APCM) or co-opted by the PCC membership in accordance with the Church Representation Rules.

During the year the following served as members of the PCC: -

<b>Incumbent:</b>	The Revd Sandy Matheson
<b>Wardens:</b>	Elaine Cordner & Janet Dulledge
<b>Representatives on the Deanery Synod:</b>	Philip Rutt & Janet Dulledge
<b>Ex-Officio Members:</b>	Philip Rutt
<b>Treasurer</b>	Chris Dulledge
<b>Secretary</b>	Elaine Cordner

#### **Elected members:**

Peter Sherwood, Paul Moseley, John Meredith, Jill Sharland, Tony Moore, David Hodgson, Robert Leslie; Paul Smith

#### **COMMITTEES**

Between full meetings the PCC operates through the Standing Committee which has authority to transact its business subject to any directions given by the PCC. During 2019 the membership of the Standing Committee comprised the PCC Chairman, Churchwardens, Secretary and Treasurer.

#### **CHURCH ATTENDANCE**

There are 68 parishioners on the Church Electoral Roll. The average Sunday attendance during the year was circa 38 i.e. 36 adults & 2 children. The average adult attendance during October was submitted to Fareham Deanery for calculation of the parish's contribution to the 2019 Diocesan Quota.

## Vicar's Report

2019 was a different year for me as your vicar! Looking back now I see the signs early in the year that culminated in May when my GP signed me off work due to work related stress, depression and anxiety. I was surprised when I was signed off as I didn't recognise how low I'd sunk mentally and little did I know then that this would last for a period of months rather than weeks. In early August I was feeling somewhat better and aiming to return after our September holiday. I was then diagnosed with possible cancer in my neck. Two operations followed and I was finally told the lump was benign in late October and returned to ministry in the middle of November.

Thank you for all the expressions of care and concern that I received during that time. We all need to offer massive thanks to our Churchwardens who, without any warning, were suddenly in a situation where they carried the responsibility for the life and ministry of St Paul's. They have done an amazing job, thank you Elaine and Janet. Alongside our Wardens many others have also taken greater responsibility and had a deeper involvement in ministry at St Paul's and I'd like to thank everyone who did this.

The Bible says that God can turn all things for good, and so it seems to have happened over the last year. Due to my illness Gary and Lorraine Snape offered to cover many of our Sunday services and were very supportive, both of me personally, and of our whole church community. God was at work because when I returned they had enjoyed themselves so much they decided that they would like to make their home at St Paul's. At the time of writing this is not yet official but hopefully will have been confirmed by the time of our APCM.

The experiences of life change us and that is what I am now learning. I have good periods and not so good ones and I am learning to be careful and not take on too much. I shared with our Wardens recently that for the rest of 2020 I intend to not take on any new initiatives or responsibilities. That may mean we do less as a church community, or, and this is my prayer, that others will pick up new things and draw us all with them as we seek to continue to share the Good News of Jesus Christ with all in Sarisbury Green.

Thank you to everyone who in 2019 showed that we are truly a community of God's people who work together for the benefit of all within the church and in the wider community.

## **Aim and purposes**

St. Paul's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Sandy Matheson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Paul's Church building and its extension in Barnes Lane, Sarisbury Green

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Paul's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer
- Teaching and learning about the Gospel, and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St. Pauls Church and related buildings.

As a principle the church building is open daily for private prayer.

## **Achievements and Performance**

### **Worship and Prayer**

There are two principal services. One at 10.30am every Sunday morning with an average attendance of around 50 and another which takes place every second and fourth Sunday at 4pm specifically focused on families with younger children which attracts broadly similar numbers.

These services are complemented by a service of Morning Prayer on Monday Wednesday and Friday and other services throughout the year to support festivals, especially at Christmas when two Christingle Services and two Crib services are held; these four services attract more than 500 worshippers in total.

There are also some small groups which meet regularly for Bible study and prayer; these are an important component of pastoral support within the church community.

In addition other services, Baptism, Wedding and Funeral (in church and at local crematoria) are held as need arises.

## Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

## Building Maintenance

The state of the tower has been causing concern for some time. This was exacerbated by damage caused by recent high winds which caused the collapse of the flag pole which in turn caused other structural damage. Detailed review of its condition has been undertaken and a specification for repair and renovation work prepared for approval.

## Pastoral Care

During the week the new extension is used for:

- There is a monthly bring-and-share lunch for those who are retired which is normally attended by about 20 people.
- There is regular weekly cafe attended by 15 to 20 people on average. This is run by a team of volunteers and provides a valuable means of pastoral support.
- There is a weekly under 5s group attended by some 10 to 12 families and run by a team of volunteers
- Once a month there is a group aimed at reaching Dads called 'Who let the Dads Out?' Coffee, bacon sandwiches, Scalextric and games for their children are available.
- Once a month the church also runs a slot racing club and 'pub night' for men with the aim of developing links with the wider community and well as pastoral care.

Some members of our parish are unable to attend church due to sickness or age. Regular visits take place, to celebrate communion with them either at their homes or in hospital, or just to check they are okay.

## Mission

The PCC aims to support a number of other causes. These include the New Life School in Sarberia, West Bengal and the local foodbank.

## Ecumenical Relationships

St Paul's is part of the Western Wards Church Network which is an inter-denominational network of all churches in the Western Wards of Fareham.

## Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Mrs Dulledge and Mrs Cordner who have worked so tirelessly on our behalf, Mr Dulledge who has helped us all to understand the church's accounts and its finances, and all the other members of the PCC and the wider church membership for their valuable contribution to our ministry and for keeping the church running.

## Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Pauls the membership of the PCC consists of the incumbent, churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met six times during the year with an average level of attendance of 80%.

### **Administrative information**

St. Paul's Church is situated in Barnes Lane, Sarisbury Green. It is part of the Diocese of Portsmouth within the Church of England. The correspondence address is St Paul's Church, Barnes Lane, Sarisbury Green, Hampshire SO31 7BG.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission.

PCC members who have served from 1st January 2019 until the date this report was approved are:

#### **Ex Officio members**

Incumbent:	The Rev Sandy Matheson	Chair
Churchwarden:	Mrs Elaine Cordner	
Churchwarden:	Mrs Janet Dulledge	(Also on Deanery Synod)
	Mr Chris Dulledge	(Honorary Treasurer)

#### **Elected members:**

Mr Nigel Sutton	(Until 2019 APCM – 29 <sup>th</sup> April 2019)
Mrs Jill Sharland	
Mr John Meridith	
Mr Peter Sherwood	
Mr Paul Moseley	Vice Chair
Mr Tony Moore	
Mr David Hodgson	
Mr Paul Smith	(From 2019 APCM – 29 <sup>th</sup> April 2019)
Mr Rob Leslie	

Deanery Synod  
Mr Phil Rutt

### **Financial Review**

Total receipts on unrestricted funds were £62,016, including investment income received from the St Barnabas Fund as agreed when it was setup. Restricted donations of £6,924 were also received and are detailed in the Financial Statements.



Planned giving through envelopes, bank transfers and the Parish Giving Scheme is essentially flat. As can be seen by the relatively low Collections figure we are extremely tax efficient and are able to claim Gift Aid on most of our giving.

Although we continue to keep costs very low, the reduction in size of our congregation over the last few years has meant we cannot contribute the expected Parish Share (which was calculated on a congregation size higher than now): we are working hard to address this.

The final payment for the new extension completes this project after a number of years.

The net result for the year was an excess of receipts over payments of £8,775 on unrestricted funds. As a result a payment was made in January 2020 towards the shortfall of Parish Share which will be shown in the 2020 accounts.

We carry reserves: the restricted funds are as in the accounts, with building funds required for work on the tower.

### **Reserves policy**

It is PCC policy to maintain an uninvested balance on unrestricted funds, (if possible), which equates to at least two months unrestricted payments, equivalent to £10,000, to cover emergency situations that may arise from time to time. The current account balance of £19,926 (which includes restricted fund monies) exceeded this.

There are no fixed policies for investments.

## **Treasurer's Report**

For 2019 I am reporting a surplus of £5,554. This is much better than might have been thought during what was a very difficult year.

We started the year with a deficit on the previous year's Parish Share. Most of our efforts have gone into dealing with this, and (although the payment was late and not in these accounts), we have been recognised as reducing that deficit.

The new building is now all ours, and although there have been delays in getting the payments for the electricity generated by the solar panels, it supplies all the energy uses and a little towards the main building. Room hire is starting to pick up, and it is well used for church activities.

I would like to mention some of the activities that go on that contribute funds or are 'revenue neutral': Coffee@TheGreen, Who Let The Dads Out, Scalextric Club, Under 5s, Encompass, they all run through volunteers.

The year was marked by the illness of our Vicar (now recovered!): much effort by many meant that we were able to continue with most things we would have done, and I would thank the Church Wardens and PCC members for taking on extra responsibilities.

We made the final payment for the new building, but now need to think about the 'old' building, which needs work to keep it in good order.

Other significant events during the year were the leaving of our Families Worker, and the cancellation of the Fayre on The Green due to bad weather: what could have been a big problem turned into a surprise success, with the sale of our strawberries (around 100 punnets) in less than 1 hour, solely through a FaceBook posting and word of mouth.

So the new decade brings us all new challenges. For St Pauls the big ones are still the same: to grow the church, to cover our costs and to support the local community.

Chris Dulledge

# Churchwarden Report

This year we have had to deal with replacing the glass in the door in the passageway to the meeting rooms following a mishap with the garden maintenance team of Fareham Borough Council. This was then followed by a period of absence of the Reverend Sandy Matheson due to ill health. Our objective has been to maintain as normal a routine as possible with services and other church activities. The Show on the Green was cancelled due to bad weather but thankfully the strawberries that were purchased and collected before the cancellation were able to be sold on so we had no financial implications.

We have been supported well with services with a few visiting ministers and the regular support of Gary and Lorraine Snape. As a result I believe only two services during Sandy's absence had to change from being a communion service to an lower key service. Grateful thanks to our congregation in the support of this situation.

During Sandy's period of absence we utilised the support from Phil Rutt, Paul Moseley and Ian Meredith (Area Dean) as advisories for issues and kept them informed of matters needing to be dealt with.

We had occasional meetings with Sandy to check on his wellbeing.

The tower at St Paul's has been damaged during severe weather with the collapse of the flagpole and much work has been done in sorting out the rectification of this situation. In 2020 a Faculty to the DAC is being prepared and will be submitted for repair and renovation of the tower. The cost of repair being covered by insurance, the renovation costs are being covered by church funds.

Various activities during the year included Maundy Thursday Supper, Harvest Supper, Advent Craft and Gift Fair.

Janet Dulledge & Elaine Cordner

## **SECRETARY'S REPORT 2019**

The year began with the election of two Church Wardens – Elaine Cordner for her 3rd year, joined by Janet Dulledge who replaced Jacqui Linford.

New PCC members elected were Paul Smith and Rob Leslie. Elaine Cordner agreed to continue as secretary to the PCC.

The PCC agreed for Chris Dulledge to continue in his role as Hon Treasurer and Paul Moseley volunteered to become Vice Chair.

Janet Dulledge and Phil Rutt agreed to continue as St Paul's representatives on the Deanery Synod.

Janet Dulledge was elected to continue in her roles as Electoral Roll Officer and Parish Safeguarding Representative for Children and Vulnerable Adults, also as the GDPR Lead.

The PCC also agreed continuation of David Creal in the appointment of Independent Examiner for 2019/20.

It was agreed that the Leadership Team would be: Rev Sandy Matheson, Phil Rutt, Janet Dulledge and Elaine Cordner. Another member would have been ideal but no further suggestions.

Richard McKenzie was appointed a new Foundation Governor at Sarisbury Junior School, to join Janet Dulledge who agreed to continue for another year.

Jill Sharland resigned as Parish Rooms Trustee and Brenda Wise was appointed to replace her, alongside Tony Linford who is continuing as a Trustee.

Throughout the year there have been 7 PCC meetings held, two of which were chaired by Paul Moseley, during Sandy's absence.

Elaine Cordner  
PCC Secretary

22 February 2020.

**St Pauls Sarisbury**  
**Statement of Financial Activities**  
**For the period from 01 January 2019 to 31 December 2019**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Planned giving	35,332	—	993	—	36,325	39,453
Collections and other giving	2,842	—	—	—	2,842	2,938
Other trading activities	5,883	—	—	—	5,883	5,586
Other voluntary receipts	5,717	—	5,848	—	11,565	8,117
Gift Aid recovered	8,867	—	83	—	8,950	9,426
Investments	1,298	—	—	—	1,298	28
Other receipts	110	—	—	—	110	162
Receipts from church activities	1,966	—	—	—	1,966	2,844
<b>Total receipts</b>	<b>62,016</b>	<b>—</b>	<b>6,924</b>	<b>—</b>	<b>68,940</b>	<b>68,554</b>
<b>Payments</b>						
Missionary and Charitable Giving	2,250	—	793	—	3,043	6,202
Parish Share	29,580	—	—	—	29,580	27,556
Clergy and Staffing costs	10,332	—	—	—	10,332	15,656
Church Running Expenses	10,863	—	366	—	11,230	12,367
Hall Running Costs	—	—	—	—	—	—
Church Repairs & Maintenance	216	—	—	—	216	1,306
Hall Repairs & Maintenance	—	—	—	—	—	1,609
New Building work	—	—	8,985	—	8,985	105,258
<b>Total payments</b>	<b>53,241</b>	<b>—</b>	<b>10,145</b>	<b>—</b>	<b>63,386</b>	<b>169,954</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>8,775</b>	<b>—</b>	<b>(3,221)</b>	<b>—</b>	<b>5,554</b>	<b>(101,400)</b>
<b>Transfers</b>						
Gross transfers between funds - in	7,932	—	6,489	—	14,420	5,724
Gross transfers between funds - out	(6,489)	—	(7,932)	—	(14,420)	(5,724)
<b>Other recognised gains / losses</b>						
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>10,218</b>	<b>—</b>	<b>(4,664)</b>	<b>—</b>	<b>5,554</b>	<b>(101,400)</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>13,862</b>	<b>580</b>	<b>24,438</b>	<b>—</b>	<b>38,880</b>	<b>140,279</b>
<b>Total funds carried forward</b>	<b>24,079</b>	<b>580</b>	<b>19,774</b>	<b>—</b>	<b>44,434</b>	<b>38,880</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

# St Pauls Sarisbury

## Analysis of income and expenditure Selected period: 01 January 2019 to 31 December 2019

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Receipts</b>						
<b>Planned giving</b>						
0101 - Gift Aid - Bank	33,521	—	993	—	34,514	35,653
0110 - Gift Aid - Envelopes	1,741	—	—	—	1,741	2,536
0201 - Other planned giving	70	—	—	—	70	1,265
<b>Planned giving Totals</b>	<b>35,332</b>	<b>—</b>	<b>993</b>	<b>—</b>	<b>36,325</b>	<b>39,453</b>
<b>Collections and other giving</b>						
0301 - Loose plate collections	2,342	—	—	—	2,342	1,938
0401 - Regular gift days	—	—	—	—	—	—
0501 - One-off Gift Aid gifts	500	—	—	—	500	1,000
<b>Collections and other giving Totals</b>	<b>2,842</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,842</b>	<b>2,938</b>
<b>Other voluntary receipts</b>						
0410 - Giving through church boxes	61	—	—	—	61	119
0510 - Gifts of quoted securities	—	—	—	—	—	—
0550 - Donations appeals etc	5,601	—	5,848	—	11,450	6,999
0701 - Legacies	55	—	—	—	55	—
0801 - Recurring grants	—	—	—	—	—	—
08A1 - Non-recurring one-off grants	—	—	—	—	—	1,000
0910 - Rummage sales etc	5,478	—	—	—	5,478	5,407
1220 - Bookstall sales - fund raising	—	—	—	—	—	—
1240 - Church hall lettings - fund raising	405	—	—	—	405	—
1250 - Magazine income - advertising	—	—	—	—	—	84
1260 - Parish magazine sales	—	—	—	—	—	95
<b>Other voluntary receipts Totals</b>	<b>11,600</b>	<b>—</b>	<b>5,848</b>	<b>—</b>	<b>17,448</b>	<b>13,704</b>
<b>Gift Aid recovered</b>						
0601 - Tax recoverable on Gift Aid	8,867	—	83	—	8,950	9,426
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	1,298	—	—	—	1,298	28
1030 - Rent from lands or buildings	—	—	—	—	—	—
<b>Gift Aid recovered Totals</b>	<b>10,165</b>	<b>—</b>	<b>83</b>	<b>—</b>	<b>10,248</b>	<b>9,454</b>
<b>Other receipts</b>						
0901 - Other funds generated	110	—	—	—	110	162
1310 - Insurance claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
<b>Other receipts Totals</b>	<b>110</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>110</b>	<b>162</b>
<b>Receipts from church activities</b>						
1101 - Fees for weddings and funerals	1,826	—	—	—	1,826	2,844
1210 - Bookstall sales to promote objectives	—	—	—	—	—	—
1230 - Church hall lettings - objectives	140	—	—	—	140	—
<b>Receipts from church activities Totals</b>	<b>1,966</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,966</b>	<b>2,844</b>

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<b>Receipts Grand totals</b>	62,016	—	6,924	—	68,940	68,554
<b>Payments</b>						
<b><i>Missionary and Charitable Giving</i></b>						
1801 - Giving to missionary societies	—	—	—	—	—	1,000
1830 - Giving - relief and development agencies	1,500	—	—	—	1,500	500
1850 - Home mission	750	—	793	—	1,543	4,702
1870 - Secular charities	—	—	—	—	—	—
<b><i>Missionary and Charitable Giving Totals</i></b>	2,250	—	793	—	3,043	6,202
<b><i>Parish Share</i></b>						
1901 - Stipends quota	29,580	—	—	—	29,580	27,556
1910 - Ministry parish share etc	—	—	—	—	—	—
<b><i>Parish Share Totals</i></b>	29,580	—	—	—	29,580	27,556
<b><i>Clergy and Staffing costs</i></b>						
2001 - Assistant staff costs	4,329	—	—	—	4,329	9,349
2050 - Salary of parish administrator	4,200	—	—	—	4,200	4,500
2101 - Working expenses of incumbent	1,227	—	—	—	1,227	1,706
2120 - Council tax	—	—	—	—	—	—
2130 - Parsonage house expenses	—	—	—	—	—	—
2140 - Water rates - vicarage	244	—	—	—	244	68
2145 - Parsonage - water	—	—	—	—	—	—
2150 - Vicar's telephone	—	—	—	—	—	—
2370 - Visiting speakers / locums	333	—	—	—	333	33
<b><i>Clergy and Staffing costs Totals</i></b>	10,332	—	—	—	10,332	15,656
<b><i>Church Running Expenses</i></b>						
1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1720 - Costs of stewardship campaign	—	—	—	—	—	—
1730 - Costs of fetes & other events	49	—	9	—	58	435
1740 - Investment management costs	—	—	—	—	—	—
2170 - Education	—	—	—	—	—	535
2201 - Parish training and mission	—	—	—	—	—	981
2301 - Church running - insurance	2,290	—	—	—	2,290	2,291
2310 - Church office - telephone	518	—	—	—	518	419
2320 - Organ / piano tuning	328	—	—	—	328	58
2330 - Church maintenance	666	—	—	—	666	107
2331 - Cleaning	1,156	—	—	—	1,156	1,155
2340 - Upkeep of services	—	—	—	—	—	—
2350 - Upkeep of churchyard	—	—	—	—	—	—
2360 - Administration	1,987	—	358	—	2,345	2,445
2401 - Church running - electric	984	—	—	—	984	839
2410 - Church running - gas	2,689	—	—	—	2,689	2,379
2420 - Church running - water	196	—	—	—	196	682
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2501 - Magazine expenses	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	40
2601 - Governance costs examination/audit fee	—	—	—	—	—	—
<b><i>Church Running Expenses Totals</i></b>	10,863	—	366	—	11,230	12,367

*There may be minor discrepancies in the totals if the pence are not being shown*

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Hall Running Costs</b>						
2520 - Hall running - oil	—	—	—	—	—	—
2530 - Hall running - electricity	—	—	—	—	—	—
2540 - Hall running - gas	—	—	—	—	—	—
2550 - Hall running - insurance	—	—	—	—	—	—
2560 - Hall running - maintenance	—	—	—	—	—	—
2570 - Hall running - telephone	—	—	—	—	—	—
2580 - Hall running - water	—	—	—	—	—	—
2590 - Hall running - heating and lighting	—	—	—	—	—	—
<b>Hall Running Costs Totals</b>	—	—	—	—	—	—
<b>Church Repairs &amp; Maintenance</b>						
2701 - Church major repairs - structure	216	—	—	—	216	—
2710 - Church major repairs - installation	—	—	—	—	—	406
2720 - Church interior and exterior decorating	—	—	—	—	—	900
<b>Church Repairs &amp; Maintenance Totals</b>	216	—	—	—	216	1,306
<b>Hall Repairs &amp; Maintenance</b>						
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	—	—	—	—	—	—
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC property upkeep	—	—	—	—	—	1,609
<b>Hall Repairs &amp; Maintenance Totals</b>	—	—	—	—	—	1,609
<b>New Building work</b>						
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	30,000
2930 - New building Hall	—	—	8,985	—	8,985	75,258
<b>New Building work Totals</b>	—	—	8,985	—	8,985	105,258
<b>Payments Grand totals</b>	53,241	—	10,145	—	63,386	169,954

*There may be minor discrepancies in the totals if the pence are not being shown*



# St Pauls Sarisbury

## Balance Sheet detailed

		As at 31/12/2019	As at 31/12/2018
<b>Current assets</b>			
	6501: Lloyds Current Account	19,926.33	13,425.54
	6502: Deposit Sweep Account	17,495.37	12,487.86
	6505: Bank deposit account	—	—
	6508: Treasurer Account (Building work)	5,393.35	13,152.10
	6510: CCLA (CBF) deposit account	2,638.00	2,638.00
	6512: Cambridge & Counties	—	—
	6514: Julian Hodge Bank	—	—
	6516: United Trust Bank	—	—
	6518: Manchester BS	—	—
	<b>Total Current assets</b>	<b>45,453.05</b>	<b>41,703.50</b>
<b>Liabilities</b>			
	6601: Loans received	—	—
	6699: Agency collections	1,019.50	2,824.00
	Z04: Accounts Payable	—	—
	<b>Total Liabilities</b>	<b>1,019.50</b>	<b>2,824.00</b>
	<b>Net Asset surplus (deficit)</b>	<b>44,433.55</b>	<b>38,879.50</b>
<b>Reserves</b>			
	Excess / (deficit) to date	5,554.05	—
	Z01: Starting balances	38,879.50	38,879.50
	Z03: Gains/(losses) on investment assets	—	—
	<b>Total Reserves</b>	<b>44,433.55</b>	<b>38,879.50</b>

Represented by Funds		
Unrestricted	24,079.19	13,861.58
Designated	580.00	580.00
Restricted	19,774.36	24,437.92
Endowment	—	—
<b>Total</b>	<b>44,433.55</b>	<b>38,879.50</b>

# St Pauls Sarisbury

## Statement of Assets and Liabilities (by fund) As at: 31 December 2019

		Balance	Previous balance
<b>Cash at bank and in hand</b>			
<b>6501: Lloyds Current Account</b>			
Families Worker	Designated	—	—
Families Worker	Restricted	—	—
New Build	Restricted	8,466.64	9,713.18
Vicar\ Descretionary	Designated	330.00	330.00
General fund	Unrestricted	4,843.19	207.87
Community Outreach	Restricted	—	83.29
Church Fabric	Restricted	—	—
Bishop Francis Appeal	Restricted	480.00	480.00
K Cooper Children's Fund	Restricted	—	—
Restoration Fund	Restricted	5,000.00	—
Buildings Development	Designated	—	—
Vicarage Maintenance	Restricted	—	—
Agency collection	Restricted	806.50	2,611.00
St Barnabas Money	Restricted	—	—
Christingle	Restricted	—	0.20
Plant Sale	Restricted	—	—
		<b>19,926.33</b>	<b>13,425.54</b>
<b>6502: Deposit Sweep Account</b>			
Families Worker	Designated	—	—
Families Worker	Restricted	—	—
New Build	Restricted	3,766.49	8,766.49
Vicar\ Descretionary	Designated	250.00	250.00
General fund	Unrestricted	12,071.92	597.00
Buildings Development	Designated	—	—
Vicarage Maintenance	Restricted	1,406.96	1,406.96
St Barnabas Money	Restricted	—	1,467.41
Christingle	Restricted	—	—
		<b>17,495.37</b>	<b>12,487.86</b>
<b>6505: Bank deposit account</b>			
New Build	Restricted	—	—
General fund	Unrestricted	—	—
		<b>—</b>	<b>—</b>
<b>6508: Treasurer Account (Building work)</b>			
New Build	Restricted	—	1,663.12
General fund	Unrestricted	5,393.35	11,488.98
Restoration Fund	Restricted	—	—
Buildings Development	Designated	—	—
		<b>5,393.35</b>	<b>13,152.10</b>
<b>6510: CCLA (CBF) deposit account</b>			
General fund	Unrestricted	1,770.73	1,567.73
Community Outreach	Restricted	867.27	1,070.27
Church Fabric	Restricted	—	—
K Cooper Children's Fund	Restricted	—	—
		<b>2,638.00</b>	<b>2,638.00</b>

			Balance	Previous balance
<b>Cash at bank and in hand</b>			<b>45,453.05</b>	<b>41,703.50</b>
<b>Investments</b>				
<b>6512: Cambridge &amp; Counties</b>				
General fund	Unrestricted		—	—
Buildings	Designated		—	—
Development			—	—
			<b>—</b>	<b>—</b>
<b>6514: Julian Hodge Bank</b>				
General fund	Unrestricted		—	—
Buildings	Designated		—	—
Development			—	—
			<b>—</b>	<b>—</b>
<b>6516: United Trust Bank</b>				
General fund	Unrestricted		—	—
Buildings	Designated		—	—
Development			—	—
			<b>—</b>	<b>—</b>
<b>6518: Manchester BS</b>				
Families Worker	Designated		—	—
Families Worker	Restricted		—	—
General fund	Unrestricted		—	—
St Barnabas Money	Restricted		—	—
			<b>—</b>	<b>—</b>
<b>Investments</b>			<b>—</b>	<b>—</b>
<b>Agency accounts</b>				
<b>6699: Agency collections</b>				
Agency collection	Restricted		1,019.50	2,824.00
			<b>1,019.50</b>	<b>2,824.00</b>
<b>Agency accounts</b>			<b>1,019.50</b>	<b>2,824.00</b>
<b>Creditors: Amounts falling due in one year</b>				
<b>6601: Loans received</b>				
General fund	Unrestricted		—	—
St Barnabas Money	Restricted		—	—
			<b>—</b>	<b>—</b>
<b>Z04: Accounts Payable</b>				
Families Worker	Designated		—	—
General fund	Unrestricted		—	—
			<b>—</b>	<b>—</b>
<b>Creditors: Amounts falling due in one year</b>			<b>—</b>	<b>—</b>
<b>Grand Total</b>			<b>44,433.55</b>	<b>38,879.50</b>

St. Paul, Sarisbury

Funds

Fund	Description	Current				Opening				Totals		
		Unrestricted	Restricted	Designated	Endowment	Unrestricted	Restricted	Designated	Endowment	Current	Opening	Movement
GENERAL	General Fund	24,079.19				13,861.58				24,079.19	13,861.58	10,217.61
CHRISTINGL	Christingle		0.00				0.20			0.00	0.20	(0.20)
COMMUNITY	Community Outreach		867.27				1,153.56			867.27	1,153.56	(286.29)
FRANCIS	Bishop Francis Appeal		480.00				480.00			480.00	480.00	0.00
NEWBUILD	New Building		12,233.13				20,142.79			12,233.13	20,142.79	(7,909.66)
REST	Restoration Fund		5,000.00							5,000.00	0.00	5,000.00
STB	St Barnabas Proceeds						1,467.41			0.00	1,467.41	(1,467.41)
VIC	Vicar's Discretionary			580				580		580.00	580.00	0.00
VICARAGE	Vicarage Decoration		1,406.96				1,406.96			1,406.96	1,406.96	0.00
<b>Totals</b>		24,079.19	19,987.36	580.00	0.00	13,861.58	24,650.92	580.00	0.00	44,646.55	39,092.50	5,554.05

STB represented advances on Families Worker employment costs and outreach

	2019 Actual		2020 Budget		2020 To Date	
INCOME						
Gift Aid/Covenant	£	35,333	£	36,000		0.0%
Tax recoverable on Gift Aid	£	8,867	£	9,000		0.0%
Loose Plate Collections	£	2,342	£	2,000		0.0%
Legacy	£	55				
One-off Gift Aid	£	500				
Giving through Church Boxes	£	61				
Donations, Appeals etc	£	5,601	£	3,000		0.0%
Rummage Sales etc	£	5,478	£	3,000		0.0%
Magazine Income Advertising						
St Barnabas Contribution	£	1,467				
Bank Interest	£	33	£	25		0.0%
Other funds generated	£	110				
Fees from Weddings/Funerals	£	1,826	£	1,800		0.0%
Income from St Barnabas Fund	£	1,265	£	1,200		0.0%
Room Renting	£	545	£	500		0.0%
TOTAL INCOME	£	63,483	£	56,525	£ -	0.0%
EXPENSES						
Giving to Missionary Societies						
Giving relief & dev agencies	£	1,500				
Home Mission	£	750	£	500		0.0%
Current Year Parish Share **	£	29,580	£	15,000		0.0%
Previous Parish Share Brought Forward *			£	17,542		0.0%
Asst. Staff Costs	£	4,329	£	2,550		0.0%
Salary of Parish Administrator	£	4,200	£	4,680		0.0%
Working Exps of Incumbent	£	1,227	£	1,800		0.0%
Visiting Speakers	£	333	£	300		0.0%
Cost of fetes & other events	£	49	£	250		0.0%
Education						
Parish Training/Mission						
Insurance	£	2,290	£	2,400		0.0%
Phone	£	518	£	600		0.0%
Organ/Piano Tuning	£	328	£	350		0.0%
Church Mtce	£	666	£	750		0.0%
Cleaning	£	1,156	£	1,250		0.0%
Administration	£	1,986	£	5,000		0.0%
Electricity	£	984	£	1,200		0.0%
Gas	£	2,689	£	2,750		0.0%
Water	£	440	£	500		0.0%
Mag/Bookstall exps						
Major repairs	£	216				
Hall/Vicarage Decoration						
Other PCC property upkeep						
New Build						
TOTAL EXPENSES	£	53,241	£	57,422	£ -	0.0%
In Year Surplus/(Deficit)	£	10,242	£	(897)	£ -	
Unrestricted Funds Brought Forward	£	13,862	£	24,079	£ 13,862	
Surplus/(Deficit) Carried Forward	£	24,104	£	23,182	£ 13,862	
** Accumulated Under Payment of Parish Share	£	17,542	£	24,000	£ 32,542	

\* Under payment of Parish Share in 2019 carried forward

**St. Barnabas Funds**  
**Year to 31st December 2019**

		CCLA 2	Lloyds	Total
Opening Balance	01/01/2019	£77,578.72	£1,467.41	<b>£79,046.13</b>
Outreach Contribution			-£147.41	
Families Worker Contribution			-£1,320.00	
Dividends paid		£1,265.26		
Dividends to St Pauls		-£1,265.26		
Unrealised gains 2019		£17,388.66		
Closing Balance	31/12/2019	£94,967.38	£0.00	<b>£94,967.38</b>
		per valuation		

Families Worpayroll (8months)	£1,320.00
Outreach (as available)	£147.41

**INDEPENDENT EXAMINER'S REPORT  
TO THE PCC OF ST PAULS' CHURCH SARISBURY GREEN**

I report on the accounts for the year ended 31 December 2019, which are set out on the annexed pages.

**Respective responsibilities of the PCC and Independent Examiner**

As members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or the Church Accounting Regulations 2006 (the Regulations) and that an independent examination is needed.

It is my responsibility to

- . examine the accounts under section 145 of the 2011 Act;
- . follow the procedures laid down in the General directions given by the Charity Commissioners section 145(5) (b) of the 2011 Act; and
- . state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission and the Church Guidance 2006 edition.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matters have come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with section 130 of the 2011 Act; or
  - . to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**D A CREAL F C A**

Peterkin House  
76 Botley Road  
Swanwick  
SO31 7BA



6 April 2020