

ST HILDA'S CHURCH

ASHFORD, MIDDLESEX

ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 31st December, 2019

Incumbent

The Revd Joseph Fernandes
8 Station Crescent
Ashford
Middlesex

Bank

Nat West Bank
Ashford Middlesex Branch
5 Woodthorpe Road Ashford
Middlesex TW152RN

Independent Examiner

Mr Peter Connolly
33, Carlyle Road
Staines
Middlesex TW18

The Parochial Church Council of St Hilda Ashford - Charity Number
1134119

Saint Hilda's Church, Ashford, Middlesex
Annual Report of the Parochial Church Council
for the Year Ended 31 December 2019

Saint Hilda's Church, Ashford, which is part of the Diocese of London within the Church of England, has the responsibility of co-operating with the incumbent, Reverend Joseph Fernandes, in promoting in the ecclesiastical parish with the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church, Church Hall, Vicarage and 34, Woodthorpe Road, Ashford, Middlesex TW15 2RU.

The Parochial Church Council (PCC) is a charity, the Charity Number being 1134119

Incumbent	Father Joseph Fernandes
Licenced Lay Ministers	Carolyn Clark [Ex-officio voting member]
	Rosalyn Young [Ex-officio voting member]

PAROCHIAL CHURCH COUNCIL 2019

Appointments are for 3 years in the first instance with the option of serving for a second term of 3 years. After a total of 6 years members must come off the PCC but can be re-elected to serve again for 3 years after a break of one year.

Appointed for		Due for re-election	
APCM 2017-2020	Christine Davenport	2 nd Term	
	Margaret (Jane) Dobbie	1 st Term	APCM 2020
	Helen Stroudley	Resigned	
	Christine Makriel	1 st Term	APCM 2020
APCM 2018-2021	Michael Davenport	1st Term	APCM 2021
	Alison Garner	2nd Term	
	Paula Gething	1st Term	APCM 2021

Valerie Scott	1st Term	APCM 2021
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APCM 2019-2020	Christopher Brown	1 st Term	APCM 2020
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APCM 2019-2022	Darran Buttigieg	2 nd Term	APCM 2022
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Denise Buttigieg	1 st Term	APCM 2022
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Christine Taylor	2 nd Term	APCM 2022
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Christopher Maddock	1 st Term	APCM 2022
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Year 2019 -2020	Gordon Clark	Co-opted
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Pauline Milton	Co-opted
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Three **Deanery Synod representatives** are elected for three year terms.

Appointed for		Due for re-election
APCM 2017-20	Elizabeth Bate	1st Term
	Frances A. Forsbrey	1st Term
	Rosemary Greenwood	2nd Term
		-

Two **Churchwardens**: Churchwardens are elected annually up to a total of 4 years.

- | | | |
|----|-----------------|----------------------|
| 1. | Stuart Young | 1 st year |
| 2. | Roberta Bedford | 4 th year |

Assistant to the Churchwardens: Paula Gething

Non-voting invited representative of sub-committee: Chairman of Hall Committee

Sally Goulden (Church Safeguarding Officer) is invited to attend as appropriate.

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance within the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. During the year the Council met 8 times, as well as an 'away day' at St James School. The PCC operates through a number of committees.

Standing Committee

This is the only committee required by law. It has the power to transact business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee oversees the finances of the PCC. The committee includes the Vicar, Churchwardens, Treasurer, Secretary, Vice Chairperson and Assistant to Church Warden.

Hall Committee

The Hall Committee oversees the day to day running and maintenance of the Church Hall. Steve Smith is the Chairman of this committee, which met 8 times during the year.

Stewardship Committee

The Stewardship Committee deals with giving to the Church through the Stewardship Scheme and with encouraging members of the congregation to organize their planned giving. They ensure that tax is reclaimed on donations where applicable. They met 4 times during the year.

Church Attendance

There are 158 names on the Church Electoral Roll. (Of these, 55 are not resident in the parish.) A new roll was prepared this year, which is a task that is carried out every six years. The average Sunday attendance counted over a 4 week period during October, was 142 73 adults (nearly a 100% increase over last year) and 21 children. At Christmas 180 adults and 32 children attended on 24th, 25th and 26th December, in addition a Carol service was held on 21st December with 71 adults and 1 child with 807 adults and 276 children at special services during December.

REVIEW of the Year

Worship and Learning

The Lent study course was based on the film 'The Greatest Showman', which was played in church the preceding week before the course started.

We enjoyed a full programme of Easter worship. The Junior Church enjoyed their three hours together on Good Friday when they were involved in craftwork and singing. 'Stations of the Cross' as well as the Last Hour Rite, also took place on Good Friday within St Hilda's, following the ecumenical procession of witness in the centre of town in the morning. On Easter Saturday, the Vigil started with the Paschal Candle lit outside in a brazier. It was poignant and rich in symbolism. Easter Sunday was a glorious celebration of Christ's Resurrection. A monthly Sunday evening service called iPray – was also introduced, aimed at helping people to find different ways to pray.

At Christmas we held a crib service where those attending were invited to take part in a chosen character to enact the Nativity.

Junior Church takes an active role in the monthly Service of the Word and meets on every Sunday of year, in the Church Hall. Chris Davenport stood down as leader at Christmas but offered to provide ongoing help and support, which is most appreciated. At the moment we have over 50 children on roll ranging from the age of two to sixteen; fortunately, they do not all come at the same time but on the day of a recent storm thirty-six children attended. We usually average 15 to 20 children per week. The seven leaders follow Roots on the web teaching scheme which generally reflects the

Lectionary. We have also been able to hold two very well attended breakfasts and the children also presented a Nativity from Scratch at Christmas.

The Choir continues to contribute wonderfully to the worship life at St Hilda's. They sing at main service on Sundays as well as providing music for the Junior Church Family Services. They play an ever-increasing part in services, especially at Easter and Christmas, and also sing at occasional weddings and funerals. In May, after 49 years of faithful service, Peter Pritchard stepped down as Music Director and organist. Christina Veasey took over the role in October, building upon Peter's legacy. Many thanks to all members of the choir.

The Bible Study group continues to meet regularly for Bible study and discussion. This year they looked at Heaven, John's 2nd and 3rd Epistles, Paul's 2nd Epistle to the Corinthians, and King David. They did not meet during Lent and Advent to allow members of this ecumenical group to attend studies at their various churches.

The monthly discussion group Feed My Sheep continued meeting monthly. Topics discussed were: The Birds and the Beasts; the Bible's Song Book; Jewish Festivals; travels with Paul; Jargon Busting Again; the Bible and How We Read It; the Christmas Stories; Rivers and Mountains; Pick and Mix. We were delighted to have David Mitchell lead us on the Bible and How We Read It. All who attend contribute to the sessions with thoughts ideas, experience and knowledge.

A fortnightly ladies homegroup began on Wednesdays in January to share fellowship and Scriptures. They took a course based on the parable of the Prodigal Son and Galatians.

We continue to be supported by a committed group of Servers who contribute to the worship, and by a team that distributes Communion.

We are grateful to those who act as Vergers for occasional offices, and the Sides people who greet people.

Sally Goulden continued as Church Safeguarding Officer appointed by the trustees. Elizabeth Bate continues as Children's Champion.

House of Bishops' Policy Statements

St Hilda's PCC ensure that we comply with the duty under Section 5 of the Safeguarding & Clergy Discipline Measure 2016, in relation to having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults (as below).

Child Protection

The Church of England, in all aspects of its life, is committed to and will champion the protection of children and young people both in society as a whole and in its own community.

It fully accepts, endorses and will implement the principle enshrined in the Children Act 1989, that the welfare of the child is paramount. The Church of England will foster and encourage best practice within its community by setting standards for working with children and young people and by supporting parents in the care of their children.

It will work with statutory bodies, voluntary agencies and other faith communities to promote the safety and well-being of children and young people. It is committed to acting promptly whenever a concern is raised about a child or young person or about the behaviour of an adult, and will work with the appropriate statutory bodies when an investigation into child abuse is necessary.

The Church of England is committed to encouraging an environment where all people and especially those who may be vulnerable for any reason are able to worship and pursue their faith journey with encouragement and in safety. Everyone, whether they see themselves as vulnerable or not, will receive respectful pastoral ministry recognizing any power imbalance within such a relationship.

Safeguarding Adults

All church workers involved in any pastoral ministry will be recruited with care including the use of the Criminal Records Bureau disclosure service when legal or appropriate. Workers will receive training and continuing support.

Any allegations of mistreatment, abuse, harassment or bullying will be responded to without delay. Whether or not the matter involves the church there will be cooperation with the police and local authority in any investigation.

Sensitive and informed pastoral care will be offered to anyone who has suffered abuse, including support to make a complaint if so desired: help to find appropriate specialist care either from the church or secular agencies will be offered.

Congregations will often include people who have offended in a way that means they are a continuing risk to vulnerable people. The risks will be managed sensitively with the protection of adults and children in mind.

Events

St Hilda's had a busy calendar of events this year. They included the summer and autumn fayre, Burns night, Pancake Party, Light Party, Harvest Lunch and St Hilda's patronal festival lunch. Another special highlight was the first Curry & Carols evening and the Nativity festival. These events were enjoyed by both the members of the church community and the wider community in Ashford.

Church Buildings 2019

St Hilda's Church

The PAT and fixed electrical wire testing were carried out and again minor works were undertaken. St Hilda's church continues to take advantage of the gutter cleaning programme offered by the Diocese of London. Faculties were applied for work on the

Baptistry ceiling and to install a handrail outside the Woodthorpe Road entrance. The organ and pianos were tuned as usual.

The Annual Spring Clean was carried out over several Sundays by a group of willing hands and faithful helpers. Month by month cleaning is done by a faithful team of volunteers.

Church Hall

We fulfilled the legal requirements of our insurers, Diocese and Local Authority regarding the electrical, gas and fire regulations. We continue to thank the Church Hall Committee for their hard work.

Although the gutters were relined last year, "snagging" points are still being investigated by the installers.

As always, assistance with various items of hall maintenance from a number of individuals and the Hall Committee themselves has been gratefully received.

The Church Hall continues to provide a community space for many organisations, including St Hilda's Entertainers, Hatton Musical Theatre Society, Guides, Brownies and Rainbows, as well as several groups providing different varieties of exercise, dance, slimming and other classes. Happytots pre-school, established in 2006, remains the principal daytime hirer. In addition to a wide variety of regular hirers, interest in ad-hoc bookings for parties and other events has been very encouraging.

34 Woodthorpe Road

Following some redecoration and upgrading work, new tenants moved into the property in August on a one year tenancy agreement. St Hilda's continues to fulfil Landlord's obligations in Gas, PAT and fixed electrical wire testing.

Lockwood's, the managing letting agents, conducts 6-monthly inspections and their findings are reported to the Churchwardens, Treasurer, Diocese and Vicar. Routine maintenance was carried out as required.

Although there was no evidence, a willow tree reported by a neighbour was removed, although there was no evidence the tree was causing any issues.

The Vicarage

No internal works were required at the vicarage since the redecoration last year, although some urgent garden work took place.

Outreach

The 2019 outreach could be considered in three categories: local, educational and non-parish. There is a continuing ministry to bereaved families through the Memorial Book, Candles of Remembrance, the Memorial Tree and Easter Lilies. We remain fully represented at Churches Together in Ashford and Stanwell and have participated in joint ecumenical events, such as the Good Friday Procession of Witness and Pentecost. At the latter, in July, two banners and an altar frontal done by the women at HMP Bronzefield, were received and unveiled. Educationally, we maintain our

relationships with St James' Senior Boys' school and Ashford Church of England School; both these schools now use St Hilda's Church as their prime venue for religious events. At Christmas we welcomed St James' with 500 in attendance for their Carol Service. Ashford C of E School also had 300 attending at their Carol Service.

We continued with the Foundation Governorship of Ashford Church of England School, with Donna Hester as governor and Lisa Richardson as governor and vice-chair. We have established a strong relationship with HMP Bronzefield Prison and support their 'Through the Door' ministry, as part of our missional outreach to the wider community.

Non-parish outreach has been with the homeless via the Upper Room, supporting the Mothers' Union at Deanery and Diocesan Levels. We have also held retiring collections for A Rocha and supported the ALMA Lent appeal via a Smartie tube collection.

We continue to build on Mission Outreach with our outgoing, welcoming Baptism, Wedding and Funeral Families. We find St. Hilda's is seen as one of the desired places for children's baptism, and seventeen baptisms were carried out during the year. One wedding took place during the year, and in addition there were several Funerals.

We supported the pre-school based in the Church Hall, Happytots, in their nativity play. Lodge Brothers (Funeral Directors) held their annual Remembrance service, which was very well attended and received. We continue with the Christingle Service in aid of the Children's Society which is organised jointly between the Ministry Team and Mothers' Union.

The gifts from the Harvest Festival were given to the Upper Room Project in Acton to feed the homeless of West London. This help has become more critical as donations from other sources are now largely being diverted towards food banks. However, the Upper Room is a vital outreach towards those who do not have access to food banks. On a weekly basis, members of the congregation bring gifts of food, toiletries, and other necessities into church for our dedicated box for the Upper Room. When there is sufficient for a delivery, the items are taken up to the Upper Room, where they are most appreciated.

The Saturday Morning Knitting Group, which began in September 2013, continued to meet each week, in order to produce hats and scarves for the Upper Room Project. Numerous knitted hats, scarves, and other items were delivered to the Upper Room, and these were immediately distributed to appreciative clients. They also made cash donations to the Upper Room. Some of the regular knitters who are not members of the congregation have joined in with other activities such as jumble sales and the bazaar. Having the church open each Saturday morning provides a welcome to visitors, and for different groups in the church to use the space for their own projects. It became a rehearsal space for singers, a Rainbows group meeting place, a stopping-off place for mums and children en route to other activities, coffee stop for the gardeners, and a community hub. The church has seen a steady supply of visitors, many of whom live nearby and have never visited the building before. In addition, a Christmas wreath-making was held. Assorted music practices also took place during that time. The knitting project continues into 2020 and there are plans to add other

activities during the year. There is an openness to welcome other groups to use this space.

Rosemary Greenwood, together with the editorial and collating teams, produces ten editions of the parish magazine during the year, Crossroads. This is a wonderful mix of local interest, parish information, educational and recreational information. A big thank you goes to the team for all their hard work, and to those who advertise in it for their sponsorship.

Mission Action continued throughout the year with occasional activities designed to attract different groups of people into the community. In November, under the leadership of Christine Makriel, we planted our Remembrance poppies to commemorate those who died in the war. The art installation Christmas shelter by Andrew Milton remains a focal point to the women leaving Bronzefield where they can leave messages of hope on their way to Ashford Station after release. There is also a prison holdall there containing a sleeping bag, scarf and hat for those who may need it.

Risk Management Policy

Although the PCC is not required to report on its risk management policy, the PCC takes it very seriously and receives regular reports from the Health and Safety officer. A recovery plan is in place to assist the local community in the event of a disaster, and further work will be carried out on risk management issues as required. We continue to meet all electrical, gas and fire requirements. Christine Makriel continued as Health and Safety Office, with Denise Buttigieg as deputy.

Financial Review

St Hilda's PCC remains in a healthy financial position. Total Fixed Asset valuation of properties has been maintained at £1,175,000 on the balance sheet. This comprises of 34 Woodthorpe Road valued at £325,000 and the Church Hall at £850,000. The trust held funds of £106,169 as at 31 December 2019 which represented an increase in net operating income of £21,848, the increase was due to the receipt of a grant from the Diocese of £15k for boilers plus donations in respect of the planned baptistry works recorded as restricted donations.

It should be noted that of the total funds, restricted funds accounts for £30,125, Alford fund of £10,453 and £19,672 in respect of the donations received during the year as per above.

The PV Solar System continues to contribute with a further £5,432 during the year, with the income covering the costs of electricity used in church. The original investment has now been recovered.

Gift Aid on planned giving during the year contributed £9,951, and a further £6,053 on VAT claims against investments made during the year.

The rental of 34 Woodthorpe Road continued, and after costs for repairs and lease renewals, it continues to yield a net income. Note, only eleven month's rent was

received during the year as there was a change in tenants with one month of vacant occupancy.

Maintenance costs during the year totalled £35,297, split between the Church £23,091, Church Hall £10,961 and 34 Woodthorpe Road £1,245. The major items for each are as per the following.

- Church – Third and final instalment of diocesan loan for the dais, Church boiler repayments, Church roof repairs, Lighting/ Electrics for relocation of Parish Office, Organ tuning and service, and various other minor maintenance/ repairs/ purchases.
- Church Hall – Drains repairs, Hawley Room/ Store room decoration and various other minor repairs/ purchases
- 34 Woodthorpe Road – Decoration and minor repairs.

Common fund for the year totalled £60,000 which represents a 4.35% increase versus 2018, which is still significantly lower than the required contribution.

Sadly, Donna Marshall who has been our independent examiner for a number of years tragically passed away in April this year. She will be fondly remembered by many of the St Hilda's family.

Peter Connolly, who is a Chartered Accountant stepped in and performed the independent examiner role for the 2019 accounts.

Reserves Policy

The central reserves, which the PCC holds to ensure that emergency, as well as routine repairs can be performed on the church buildings including 34 Woodthorpe Road with minimal delay and disruption to church activities. Local bank reserves exist to manage any fluctuations in cash flow and ensure commitments can be met.

PAROCHIAL CHURCH COUNCIL OF ST. HILDA's, ASHFORD, MIDDLESEX

**BALANCE SHEET
For the year ending 31 December 2019**

	NOTE	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL 2019	TOTAL 2018
Fixed Assets					
Functional property	5	850,000	-	850,000	850,000
Investment property	5	325,000	-	325,000	325,000
		<u>1,175,000</u>	<u>0</u>	<u>1,175,000</u>	<u>1,175,000</u>
Current Assets					
Debtors and prepayments	6	5,052	-	5,052	1,872
Cash at bank and in hand		<u>70,992</u>	<u>30,125</u>	<u>101,117</u>	<u>82,450</u>
		<u>76,045</u>	<u>30,125</u>	<u>106,169</u>	<u>84,321</u>
Current Liabilities					
Creditors - amounts falling due within one year	7	8,593	-	8,593	2,779
Net current assets		<u>67,452</u>	<u>30,125</u>	<u>97,576</u>	<u>81,543</u>
Total Assets less current liabilities		<u>1,242,452</u>	<u>30,125</u>	<u>1,272,576</u>	<u>1,256,543</u>
Creditors - amounts falling due after one year	8	-	-	-	-
TOTAL NET ASSETS		<u>1,242,452</u>	<u>30,125</u>	<u>1,272,576</u>	<u>1,256,543</u>
Funds					
Unrestricted		1,242,452	-	1,242,452	1,227,511
Restricted	9	-	30,125	30,125	29,032
		<u>1,242,452</u>	<u>30,125</u>	<u>1,272,576</u>	<u>1,256,543</u>

PCC Declaration

The PCC acknowledge and accept their collective responsibility for ensuring adequate financial controls are maintained and proper books and records kept

These financial Statements were approved by the PCC on 9th March 2020



Fr Joseph Fernandes
Chairman/ Incumbant of St Hilda's Trust

PAROCHIAL CHURCH COUNCIL OF ST. HILDA's, ASHFORD, MIDDLESEX

**STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2019**

	NOTE	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL 2019	TOTAL 2018
INCOMING RESOURCES		£	£	£	£
Voluntary income	2(a)	68,956	19,100	88,056	65,609
Activities for generating funds	2(b)	60,396	4,601	64,998	57,330
Income from investments	2(c)	14,543	76	14,619	15,589
Church activities	2(d)	7,270	-	7,270	2,643
Other incoming resources	2(e)	-	-	-	-
TOTAL INCOMING RESOURCES		151,165	23,777	174,943	141,171
RESOURCES EXPENDED					
Cost of generating voluntary income	3(b)	-	-	-	-
Fund raising costs	3(c)	1,324	-	1,324	5,579
Church activities	3(a)	150,079	4,029	154,108	151,687
Investment management costs	3(d)	3,477	-	3,477	3,939
TOTAL RESOURCES EXPENDED		154,880	4,029	158,909	161,204
NET INCOMING RESOURCES		(3,715)	19,748	16,034	(20,033)
GAINS & LOSSES ON INVESTMENTS		-	-	-	-
TRANSFERS BETWEEN FUNDS		18,655	(18,655)	-	-
ACCOUNTING PROCEDURES ADJUSTMENT		-	-	-	-
NET MOVEMENT IN FUNDS		14,941	1,093	16,034	(20,033)
BALANCE B/F AT 1ST JANUARY 2019		1,227,511	29,032	1,256,543	1,276,576
BALANCES C/F AT 31 DECEMBER 2019		1,242,452	30,125	1,272,576	1,256,543

PAROCHIAL CHURCH COUNCIL OF ST. HILDA's, ASHFORD, MIDDLESEX

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2019

2. INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	TOTAL 2019	TOTAL 2018
	£	£	£	£
2(a) Voluntary Income				
Planned giving - gift aid donations	40,303		40,303	40,896
Tax recovered on planned giving	9,951		9,951	12,435
Planned giving - other			-	-
Loose plate	7,084		7,084	5,508
Sundry donations	2,847	19,100	21,947	4,382
Other tax recovered	6,053		6,053	-
Donations, appeals, etc.	1,384		1,384	1,050
Grant income			-	-
Legacies			-	-
Memorial book	205		205	58
Flowers	1,129		1,129	1,281
Specials	-		-	-
	68,956	19,100	88,056	65,609
2(b) Activities for generating funds				
Fetes, bazaars & other fund raising events	9,545		9,545	5,408
Hall lettings/ Fund raising	50,851		50,851	46,612
Photocopying	-		-	27
PV Income		4,601	4,601	5,282
Misc.			-	-
	60,396	4,601	64,998	57,330
2(c) Income from investments				
Interest	391	76	467	364
Rent	14,152		14,152	15,226
	14,543	76	14,619	15,589
2(d) Income from church activities				
Crossroads	734		734	631
Weddings	2,100		2,100	284
Funerals	3,351		3,351	971
Baptisms/ Confirmation	-		-	-
Sundries	1,085		1,085	757
	7,270	-	7,270	2,643
2(e) Other ordinary incoming resources				
Insurance claims	-		-	-
	-	-	-	-
TOTAL INCOMING RESOURCES	151,165	23,777	174,943	141,171

PAROCHIAL CHURCH COUNCIL OF ST. HILDA's, ASHFORD, MIDDLESEX

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2019

3. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	TOTAL 2019	TOTAL 2018
	£	£	£	£
3(a) Church Activities				
Missionary giving	1,683		1,683	1,103
Flowers	1,123		1,123	1,411
Insurance - Church	7,460		7,460	6,003
Insurance - Hall	1,904		1,904	3,064
Junior Church	399		399	493
Maintenance - Church & Hall	30,023	4,029	34,052	42,715
Memorial book	102		102	-
Ministry - Clergy expenses	1,157		1,157	137
Ministry - Common Fund	60,000		60,000	57,500
Ministry - Other clergy expenses	379		379	212
Ministry - Wedding fees	1,029		1,029	-
Organist & choir costs	1,633		1,633	175
Running cost - Church	5,853		5,853	2,947
Running cost - Hall	4,829		4,829	4,689
Sundry	-		-	-
Utilities - Electric	2,359		2,359	1,984
Utilities - Gas	7,081		7,081	7,540
Utilities - Other	865		865	784
Administration	8,205		8,205	6,314
People/ Cleaning Costs	13,994		13,994	14,617
	150,079	4,029	154,108	151,687
3(b) Cost of generating of voluntary income				
Costs of appeals	-	-	-	-
Stewardship activities	-	-	-	-
	-	-	-	-
3(c) Fund raising/ Events costs				
Fetes, bazaars & other	1,324		1,324	5,579
	1,324	-	1,324	5,579
3(d) Investment Management Costs				
Insurance - 34 Woodthorpe Road	695		695	772
Maintenance Costs - 34 Woodthorpe Road	1,245		1,245	1,494
Admin Fees - 34 Woodthorpe Road	1,123		1,123	1,123
Running costs grounds	415		415	550
	3,477	-	3,477	3,939
TOTAL RESOURCES EXPENDED	154,880	4,029	158,909	161,204

PAROCHIAL CHURCH COUNCIL OF ST. HILDA's, ASHFORD, MIDDLESEX

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2019

1 ACCOUNTING POLICIES

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gathering of church members.

FUNDS

Restricted funds comprise (a) revenue donations or grants for a specific PCC activity intended by the donor and (b) monies set aside for a specific purpose as agreed by the PCC. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCCs general purposes.

INCOMING RESOURCES

Voluntary Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Other Income

Rental income from the letting of church premises is recognized when the rental is due.

Gains and losses on investments

Realized gains and losses are recognized when the investments are sold.

RESOURCES USED

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated property and movable church furnishings

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and the Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Other fixtures, fittings and office equipment

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

PAROCHIAL CHURCH COUNCIL OF ST. HILDA'S, ASHFORD, MIDDLESEX

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2019

4. People Costs

During the year the PCC used the services of part time cleaners for the church hall and an administration assistant for the parish office but no payments were large enough to attract social security costs.

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. Payments for Office administration totalled £5,247 for the year.

No other payments or expenses were paid to any other PCC member, persons closely connected to them or related parties, other than for professional services rendered.

5. Fixed Assets

	£	Church Hall	No.34	Total
Opening Balance		850,000	325,000	1,175,000
Additions		0	0	0
Gains & Losses in the year		0	0	0
Closing Balance		850,000	325,000	1,175,000

St Hilda's Church Hall in Stanwell Road, Ashford, Middlesex was brought onto the balance sheet in 2007 in order to comply with the Statement of Recommended Practice (SORP) for Charities as revised in 2005 and the Church Accounting Regulations 2006. The initial valuation was based on its current value to the PCC. The PCC believes that the residual value of the property exceeds its current use value and therefore has decided to adopt a policy of doing an annual impairment review rather than depreciating its value over its useful life.

The property known as No 34, Woodthorpe Road, Ashford, Middlesex is held for investment purposes and is shown in the accounts at market value. The last valuation was 31 December 2011 and was carried out by The Frost Partnership, Ashford, Middlesex.

Monies for 2019 entered in the Trust system are net not gross with commission costs of £348, Lease Renewal fees of £2,040 and repairs/ maintenance totalling £1,245 included.

6. Debtors and prepayments

	£	2019	2018
Receivables Church		5,052	1,872
Receivables Hall		0	0
Total		5,052	1,872

7. Creditors

	£	2019	2018
Creditors and accruals - Church		8,593	2,779
Creditors and accruals - Hall		0	0
Total		8,593	2,779

All amounts are due within one year

8. Long Term Creditors

During the year, the third and final of the 3 year Diocesan loan was made - £6,667

A grant of £7,500 and a further loan for the same was received from the London Diocese to support funding for the new Church boilers.

9. Restricted Funds - Held by CBF

During the year it was established that a lot of monies that had previously been allocated to restricted funds were in fact monies that had been designated to particular funds.

As at 31 December 2019, restricted funds were only those that were received from the Alford legacy, the others represent monies allocated to particular funds.

	£	Durham	Alford	House No 34	Church	Church Hall	Total
Balance at 1 January 2019		32,029	10,377	15,019	291	3,636	61,352
Incoming resources		0	0	0	0	0	0
Resources expended		(7,000)	0	0	0	0	(7,000)
Moved from general fund		(500)	0	0	500	0	0
Interest Allocated		192	76	110	5	27	409
Balance at 31 December 2019		24,721	10,452	15,129	796	3,662	54,761

The above funds including the restricted element are held within the CBF Account.

There is a further £19,672 held in the current accounts in respect of the Church Boiler and Baptistry grant and donations received

9A Non Restricted held by CBF

As per above general reserves held within the CBF are £ 44,308

Independent Examiner's Report to the Members of the Parochial Church Council ('PCC') of St Hilda's Church, Ashford, Middlesex

I report to the members of the PCC on the accounts for the year ended 31 December 2019 as set out on the attached pages.

This report is made solely to the members of the PCC in accordance with Sections 145 of the Charities Act 2011. My work has been undertaken so that I might state to the PCC members those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the members of the PCC for my examination work.

Respective responsibilities of PPC Members and Examiner

The PPC members are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 ('the Charities Act')) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) (b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no view is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Peter Connolly

Address: 33 Carlyle Road, Staines, TW18 2PU

Date: 21 September 2020