

**The Parish of Ponteland
St. Mary the Virgin and Holy Saviour**

2019 Annual Report

1.0 Introduction

St Mary's Parochial Church Council has the responsibility together with the incumbent for the running of the parish church and serving the population of Ponteland (some 14000 souls); developing the whole mission of the church on matters pastoral, evangelical, social and ecumenical. It is also responsible for the fabric of the ancient church in Ponteland, Holy Saviour Milbourne, 2 Grange Road and the Parish Centre.

2.0 Mission Statement

"We are a parish proclaiming the good news of the risen Christ, and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland."

3.0 The Parochial Church Council

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year, the following served as members of the PCC:-

The Incumbent: Revd Captain Paul Allinson

Associate Priest: Revd Canon Christine Brown

Churchwardens: Mr David Butler and Mr Peter Hopley

Representatives of Deanery Synod (ex officio): elected 2017 Dr Janet Welsh and Mr Peter Watson; Mr Mac Squires (elected 2019); one place remains unfilled.

Elected Members:

Elected 2017: Mrs Elaine Nylander, Mrs Jaqui Buffham (minute secretary), Mr David Comeskey, Dr Tina Kelly (secretary, ex officio, stood down 2018)

Elected 2018: Mrs Carole Butler (PCC secretary), Mr Clive Jordan (Treasurer), Mrs Angie Jordan

Elected 2019: Mrs Rosy Doherty, Mr John Doherty, Mrs Julie Bell, Mr Mac Squires

Co-opted as Accountant: Mr Clive Ringrose

Co-opted as Parish Centre Manager: Mr Ted Henderson

Invited to attend all meetings as Electoral Roll Officer: Mr Alan Barron

Holy Saviour Milbourne

Deputy Wardens: Mr Brian Henderson, Mrs Gwenneth Nicholson

PCC Representative: Mr Duncan Wheeler

The total membership of the PCC for 2019 was 24, which includes Deanery Synod reps, Holy Saviour reps, Reader and Clergy. The PCC met 6 times during 2019 with an average attendance of 16.

The PCC is registered with the Charity Commission, (Registered No. 1134771), and the members of the PCC act as Trustees to the Charity.

4.0 Committees and Working Groups.

The PCC operates through the Standing Committee and a number of subgroups that have specific roles as designated by the PCC.

Standing Committee – this is the only committee required by law. It has power to transact the business of the PCC between meetings subject to any directions given by the PCC. The committee comprises of the Incumbent, the Church Wardens, the PCC secretary, and the Treasurer. The standing committee met once during 2019.

Sub groups:

Financial and Charitable Giving - coordinated by Mr Clive Ringrose

Property/Maintenance - coordinated by Mr David Butler

Safeguarding - coordinated by Mrs Rosemary Rhodes

Milbourne - coordinated by Mr Duncan Wheeler

Music - coordinated by Mrs Jean Fellowes-Prynn

Hall Management - coordinated by Mr Ted Henderson

5.0 Church Attendance

A total of 152 parishioners were registered at April 2019 (currently 191 – March 2020).

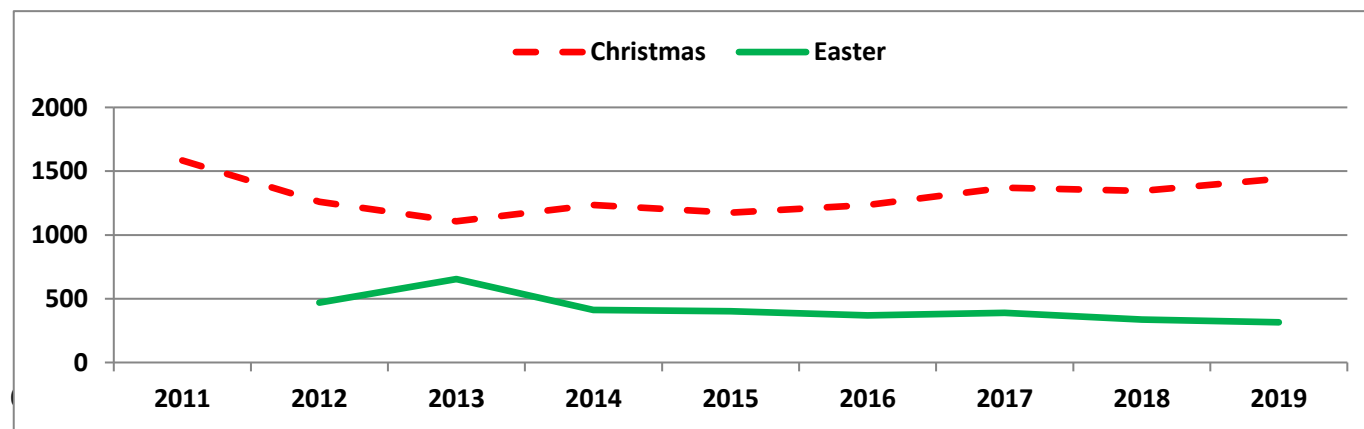
Patterns of attendance remained constant throughout the year. At St. Mary's, the average attendance at the 10am was 76, (not including baptisms), with an average of 18 at the 8am service. The 10am Wednesday communion service maintains a strong nucleus of worshippers with an average of 30 communicants.

We also welcomed large numbers of people at the monthly baptism services, with an average attendance of 84 over the year with four spaces per month offered.

The 11.15am Services at Holy Saviour maintains a strong nucleus of regular worshippers, an average of 20.

Services at the major festivals were well supported at both churches. The 2019 Christmas Eve and Christmas Day services in St Mary's saw 1441 people in Church. In 2019 attendances over the four days of the Easter festival totalled 315.

Attendance trends at St Mary's – Christmas and Easter



6.0 The Year itself:

During the course of the year various improvements were carried out in St Mary's, these included updating the lighting in the chancel, the choir area, and over the communion table. The kitchen in the church was also updated with new units, and a baby changing unit was created in the upgraded toilet area. Lighting was installed so that the stained glass window, situated behind the organ is visible at night from the outside of the building; a poly carbonate screen was also fitted to protect the window from possible vandalism. LED lighting was installed in the Parish Centre. Much of this work was only made possible by two very generous donations, and access to grants applied for and won by Revd Paul.

Autumn saw a change of time for the evening BCP communion from 6.30 to 4pm. Another change occurred at the start of Advent with the gospel being processed during the 10am service and read by the clergy; with both the Old Testament and Epistle readings by members of the congregation. These changes are for a trial period of one year.

Ecumenical links with the other churches in Ponteland have, via the Churches Together in Ponteland forum, continued throughout the year with joint services at Easter, Christmas and during Christian Unity week. Lent Groups, Party in the Park and Bible Society and Christian Aid activities were other shared events. Carol singing took place at different points in the parish during December, including Carols on the Green, and the Raising of the Cross on Coates Green on Good Friday was again a successful witness.

Our link with Mission Partners Eric and Sandra Read in the Philippines, remains strong, with regular newsletters keeping us in touch. Our mission partner, Vicky Hopley, decided to return and resume life in England after 10 years working in the eye department at the Mandritsara Mission hospital in Madagascar.

The community continues to use the church for major family events. During the year, we celebrated 37 baptisms plus two thanksgiving services (33 baptisms in 2018), 8 weddings (6 in 2018) and 41 funerals (including 17 at the West Road crematorium [18 in 2018]); an increase in funerals from 34 in 2018. Two thanksgiving services were also held.

Holy Saviour celebrated their 150 year anniversary with two well attended concerts and Bishop Christine and Bishop Mark both presided at communion services in the church.

2019 was, likewise, a very special year for Richard Coates Primary, our local church school. The school celebrated the 300th anniversary of its founding with a special service in church, and after the service, visitors and Trustees accompanied a small group of children to the Sensory Garden behind the Sanderson Young Estate Agents, the very building which was the original Coates school, where a mosaic plaque was unveiled. September saw the transition of the school to a primary school as Ponteland schools moved from a three tier to a two tier system of education.

In October, we celebrated God's creation and held a well-supported animal blessing service.

In November, a Scripture Union organised a LIFEPAATH day for children from Richard Coates School. Following the story of Aidan and the Lindisfarne Gospels, activities kept the children busy having fun, learning, and gaining a sense of worship throughout the day, with lunch taken in the Parish Centre. The Methodist Church was also used for some activities.

December proved a busy month with the local schools holding five carol services in church. There was also a very well attended Scouts and Guides carol service, as well as the annual 'Light up a Life' service for Tynedale Hospice.

In June and July we enjoyed a concerts by Northern Praeclassica and The Royal Northern Symphonia. The Ponteland Community Wind Band and the Hartlepool Ladies Choir also held concerts in church during the year,

and entertained us with a wide range of music, from marches to musicals. Voices of Hope also gave a very well attended and well-received concert in aid of Guide dogs and Hearing Assistance dogs.

We have continued our programme for families with the monthly All Age Worship services, and it is encouraging to see some Rainbows and Brownies at these services. The children's corner in church has proved popular with baptism families and with those bringing children into the church during the week.

The 'Friends of St. Marys' group was launched in November, with the aim of encouraging members of the wider community to engage with the church in historical and cultural events, activities and improvements to the churchyard and surrounding area.

We have again been ably served by Revd Christine Brown, Ken Peet, our Reader Emeritus, and retired clergy during the year.

In 2019 the PCC did not have sufficient unrestricted income to meet all its financial demands and pay its Parish Share in full.

b. Financial Summary

All items of unrestricted voluntary income were down, and total unrestricted income was down by £7,000; expenditure excluding Parish Share was unchanged; unrestricted reserves, excluding designated reserves decreased by £18,000. This drop in reserves was largely due to £10,000 being paid in 2019 to cover Parish Share in 2018. The shortfall in Parish Share in 2019 was £40,000.

In contrast the restricted part of the accounts showed a healthier position. There was significant income for the major projects, including the chancel lighting, and the kitchen/toilet area in St Mary's. Total restricted income was £35,431. Expenditure was £51,310.

Unrestricted Income:

Planned Giving was down £7,000, continuing the trend over the past 5 years. As a result of reduced Planned Giving, the Gift Aid claimed was down, but at £23,381 remains a significant source of income for the PCC.

This reduction in voluntary income was offset to a small amount by an increase from letting the Parish Centre. The income from lettings rose from £14,142 to £19,178, continuing the rise over recent years.

Unrestricted Expenditure:

Excluding the PCC's contribution to Parish Share, expenditure was unchanged.

At the end of 2018 a miscalculation resulted in the Parish Share for 2018 being underpaid by £10,000. This was paid in January 2019 and is shown in this year's accounts. The Parish Share paid in 2019 towards the request for Parish Share in 2019 was £95,000. This was a shortfall of £36,000.

Restricted Income:

Restricted income in 2019 was £35,431. This included grants of £7,210. The remaining £28,000 came mainly from donations large and small and the associated gift aid.

The fund with the largest receipts was the Refurbishment Fund this includes specific projects. It received £12,021.

Restricted Expenditure:

In 2019 the main expenses were on the chancel lighting, and the kitchen/toilet area in St Mary's. £29,795 was spent on projects within St Mary's.

The Restricted Funds in the accounts also cover money donated for a specific charity, such as CMS, or at a funeral where the collection is requested to go to a specific charity. The accounts also show as fees, money at weddings and funerals that goes through the PCC's accounts and is for other costs at the services, such as the bells, and the organist.

7.0 Reserves

Since 2013 the PCC has had a Reserves' Policy based on Church of England guidance notes.

In November 2019 the PCC agreed an unrestricted reserves figure of £54,750. As well as including funds for general reserves, this figure also included designated reserves of £6,000 for 2 Grange Road and £9,000 for St

Mary's heating. The PCC decided that the deficit for the year should not be funded by taking money from the reserves, and that at the end of 2019 the general reserves should be the same as at the beginning of the year. The amount paid in Parish Share would be reduced so that this was achieved.

The total unrestricted reserves are £35,231. This is less than the PCC's Reserves Policy but at a level which the PCC believes is manageable

8.0 Risk Management

The PCC is under an obligation to consider major risks to which St Mary's may be exposed and systems are in place to minimize such risks. Our Safeguarding Policy is in line with the current procedures set out by the Diocese. The insurance policy for the churches provides cover for the buildings, contents, and third party claims.

Our Health and Safety Officer is Mr Alan Mundy

9.0 Legal and Administration Information

Parochial Name Parish Church of St Mary the Virgin

North Road

Ponteland

NE20 9NU

Tel 01661 824470

Bankers: Santander and Lloyds Bank PLC, Ponteland Branch

Auditor: Stephenson Coates

Carole Butler

PCC Secretary April 2020

**PAROCHIAL
CHURCH COUNCIL
OF
ST. MARY THE VIRGIN,
PONTELAND**

(Incorporating Holy Saviour Church, Milbourne)

A Registered Charity: England and Wales No. 1134771

**2019
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)**

Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2019, which are set out on pages 3 to 10.

Responsibilities and basis of report

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Principal: Mark Richardson
Stephenson Coates Audit Limited
Chartered Accountants
West 2, Asama Court
Newcastle Business Park
Newcastle upon Tyne
NE4 7YD

28 September 2020

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2019

	Note	Un - restricted £	Restricted Funds £	TOTAL 2019	2018 Un restricted £	2018 Re- stricted £
INCOME						
<i>Voluntary Income</i>	2(a)	115,775	22,515	138,289	124,601	58,394
<i>Activities for generating funds</i>	2(b)	-	3,259	3,259	-	3,097
<i>Income from Investments</i>	2(c)	8,084	361	8,445	9,304	217
<i>Income from church activities</i>	2(d)	28,308	9,297	37,604	25,252	11,187
TOTAL INCOME		152,166	35,431	187,597	159,157	72,895
EXPENDITURE						
<i>Church activities</i>	3(a)	154,758	51,319	206,076	132,058	49,556
<i>Generation Voluntary Income</i>	3(b)	-	-	-	-	-
<i>Church Administration</i>	3(c)	8,517	-	8,517	11,377	-
<i>Property Costs</i>	3(d)	1,877	-	1,877	2,073	-
TOTAL EXPENDITURE		165,151	51,319	216,470	145,509	49,556
NET INCOME BEFORE TRANSFERS		(12,985)	(15,887)	(28,872)	13,648	23,339
GROSS TRANSFERS BETWEEN FUNDS		(877)	877	-	-	-
NET MOVEMENT OF FUNDS		(13,862)	(15,010)	(28,872)	13,648	23,339
BALANCES BROUGHT FORWARD AT 1 JANUARY 2019		469,092	60,167	529,259	455,444	36,828
BALANCES CARRIED FORWARD AT 31 DECEMBER 2019		455,230	45,157	500,387	469,092	60,167

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)**

BALANCE SHEET AT 31 DECEMBER 2019		2019	2018
	Note		£
FIXED ASSETS			
Tangible Fixed assets	4	419,999	419,999
CURRENT ASSETS			
income tax recoverable		12,576	13,600
Other debts		540	823
Short Term deposits		56,677	72,878
Cash at bank		11,884	25,503
		<u>81,677</u>	<u>112,804</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Creditors for goods and services		(1,244)	(3,499)
Other Creditors		(46)	(46)
NET CURRENT ASSETS		<u>(1,290)</u>	<u>(3,545)</u>
NET CURRENT ASSETS		<u>80,387</u>	<u>109,259</u>
NET ASSETS		<u>500,386</u>	<u>529,258</u>
PARISH FUNDS			
Unrestricted	5	455,230	469,092
Restricted	6	45,157	60,167
		<u>500,387</u>	<u>529,259</u>

The accounts were approved by the Parochial Church Council on the 28th September 2020, and signed on its behalf by:


REV'D CAPTAIN PAUL ALLINSON (Chairman)

CLIVE JORDAN  (Treasurer)


CLIVE RINGROSE (Accountant)

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourn)

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2019

1. ACCOUNTING POLICIES

ACCOUNTING CONVENTIONS

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

GOING CONCERN

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

FUNDS

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C. Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

INCOME

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Volunteer help

The value of any volunteer help received is not included in the financial statements.

EXPENDITURE

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated property and church furnishings

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on valuations made in the year ended 31 December 2000. As no significant items have been acquired over the past four years, the valuation has been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

Freehold land and buildings

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

Church Hall fixtures and office equipment

Fixtures and equipment have been included in the financial statements based on valuations made in the year ended 31 December 2000. Depreciation is charged on a straight line basis over four years. As no significant items have been acquired over the past four years, the valuation has been fully depreciated.

Expenditure on individual items with a purchase price of £3,000 or less is written off when the asset is acquired.

CURRENT ASSETS

Amounts owing to the P.C.C. as at 31 December in respect of rent and other income are shown as debtors. Short term deposits include cash held on deposit with the CBF Church of England Funds.

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019

2. INCOME

	Unrestricted Funds	Restricted Funds	TOTAL 2019	2018 Unrestricted	2018 Restricted
<i>a) Voluntary Income</i>					
Planned Giving					
Gift Aid Donations	78,378	-	78,378	85,142	-
Tax Recoverable	23,381	-	23,381	24,688	-
Other	2,878	-	2,878	2,878	-
Collections (open Plate)	10,999	4,468	15,467	11,629	7,560
Grants	-	7,210	7,210	-	10,680
Donations, Appeals , etc.	140	10,837	10,977	265	39,653
Legacies	-	-	-	-	500
Sub Total	115,775	22,515	138,289	124,601	58,394
<i>b) Activities for generating funds</i>					
Fundraising	-	3,259	3,259	-	3,097
Appeals	-	-	-	-	-
Sub Total	-	3,259	3,259	-	3,097
<i>c) Income from investments</i>					
Interest	149	361	510	94	217
Rent - Parish Centre Carpark	700	-	700	700	-
2 Grange Road	7,235	-	7,235	8,510	-
Sub Total	8,084	361	8,445	9,304	217
<i>d) Income from church activities</i>					
Magazines	2,018	-	2,018	2,292	-
Parish Centre Lettings	19,178	-	19,178	14,142	-
Fees	6,960	9,297	16,257	8,170	9,977
Other including sale of books	151	-	151	648	1,210
Sub Total	28,308	9,297	37,604	25,252	11,187
TOTAL INCOME	152,166	35,431	187,597	159,157	72,895

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019

3. EXPENDITURE

	Unrestricted Funds	Restricted Funds	TOTAL 2019	2018 Unrestricted	2018 Restricted
<i>a) Church Activities</i>					
Missionary & Charity Giving					
Overseas: CMS	-	3,000	3,000	-	2,921
Home Missions	1,560	4,563	6,123	1,329	7,848
	1,560	7,563	9,123	1,329	10,769
Diocesan Parish Share	105,000	-	105,000	85,348	-
Costs relating to clergy	3,202	-	3,202	3,312	-
Other Ministry Costs	3,739	9,118	12,857	7,112	9,717
St Mary's Projects	-	32,347	32,347	-	20,407
Holy Saviour Projects	-	1,720	1,720	-	904
Churches running & maintenance	16,346	-	16,346	11,817	5,940
Parish Magazine	4,197	-	4,197	4,193	-
Parish Centre running & maintenance	20,695	-	20,695	18,536	-
Restricted Donations	-	571	571	-	347
Other	20	-	20	413	1,472
Sub Total	154,758	51,319	206,076	132,058	49,556
<i>b) Generation of Voluntary Income</i>					
<i>c) Church Administration</i>					
Salaries, wages and honoraria	4,594	-	4,594	7,437	-
Office Expenses	3,923	-	3,923	3,940	-
Sub Total	8,517	-	8,517	11,377	-
<i>d) Property Costs</i>					
2 Grange Road	1,877	-	1,877	2,073	-
TOTAL EXPENDITURE	165,151	51,319	216,470	145,509	49,556

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2019

4 FIXED ASSETS FOR USE BY THE P.C.C.

	Freehold land and buildings	Church Furnishings	Fixtures and Office Equipment	Total
	£	£	£	£
Tangible (all unrestricted)				
GROSS BOOK VALUE at				
31 December 2017 and 2019	419,999	97,600	18,136	535,735
DEPRECIATION at				
31 December 2018 and 2019	<u>-</u>	<u>97,600</u>	<u>18,136</u>	<u>115,736</u>
NET BOOK VALUE at				
31 December 2018 and 2019	<u>419,999</u>	<u>-</u>	<u>-</u>	<u>419,999</u>

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

Church Hall	£326,999
2 Grange Road	£ 93,000

The gross book values are based on valuations made in the year ended 31 December 2000

5 UNRESTRICTED FUNDS

In line with the PCC's reserve policy £3,000 has been added to a designated fund for possible repairs to St Mary's heating pipes. This now totals £9,000.

£1,000 has been added to a designated fund for work on 2 Grange Road. This now totals £6,000.

6 RESTRICTED FUNDS

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, St Mary's Churchyard, Youth Work, Holy Saviour General, Holy Saviour Toilet, Holy Saviour Churchyard

Fund Movements	St Mary's Refurbishment	Bell Tower	Choir & Music	St Mary's Guide Books	St Mary's Churchyard	Youth Work
Balance at 1/1/19	32,129	7,482	1,582	1,173	164	5,743
Income	12,021	2,739	90	6	70	-
Expenditure	29,795	1,845	707	-	-	-
Transfers	-	-	-	-	-	-
Balance at 31/12/19	<u>14,355</u>	<u>8,376</u>	<u>965</u>	<u>1,179</u>	<u>234</u>	<u>5,743</u>

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS *(continued)*
for the year ended 31 December 2019**

Fund Movements	Holy Saviour General	Holy Saviour Toilet	Holy Saviour Churchyard
Balance at 1/1/19	632	8,386	3,752
Income	1,403	1,158	350
Expenditure	1,190	130	400
Transfers	-	-	-
Balance at 31/12/19	844	9,414	3,702

	Other	Charitable Giving	Fees	TOTAL 2019
Fund Movements				
Balance at 1/1/19	-	-	(877)	60,167
Income	571	7,727	9,297	35,431
Expenditure	571	7,563	9,118	51,319
Transfers	-	-	877	877
Balance at 31/12/19	-	164	179	45,156

Note:

Charitable Giving includes Collections from Weddings, Funerals, Special Services and donations to CMS

Fees consists of money from weddings and funerals for organist, bells etc..

7. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Restricted Funds	Total
Fixed Assets	419,999	-	419,999
Current Assets	35,231	45,156	80,387
Current Liabilities	-	-	-
	455,230	45,156	500,386

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019**

8 MISSION AND CHARITABLE GIVING

Charity

Alice Ruggles Trust	104
Alzheimer's Research	120
British Heart Foundation	356
Cancer Research	128
Christian Aid	108
Church Army	182
Churches Together	300
CMS	3,000
Dementia UK	87
Great North Air Ambulance	71
Kirkley Hall Conservation Programme	200
MacMillan Nurses	224
Macular Society	67
Marie Curie	178
ME Research	80
MIND	24
Motor Neurone Disease	426
Newcastle Hospitals	293
Newcastle Vision Support	200
Ouseburn Farm	75
Parkinson's UK	373
Practical Compassion for Destitute Children	200
PSP	350
RNLI	413
Royal British Legion	60
RVI Special Baby Unit	239
Shirley Community	200
Sir Bobby Robson Foundation	121
SSAFI	114
St Oswald's Hospice	216
Tynedale Hospice	226
WECAN	200
West End Food Bank	103
TOTAL	9,036

**PAROCHIAL
CHURCH COUNCIL
OF
ST. MARY THE VIRGIN,
PONTELAND**

(Incorporating Holy Saviour Church, Milbourne)

A Registered Charity: England and Wales No. 1134771

**2019
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)**

Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2019, which are set out on pages 3 to 10.

Responsibilities and basis of report

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Principal: Mark Richardson
Stephenson Coates Audit Limited
Chartered Accountants
West 2, Asama Court
Newcastle Business Park
Newcastle upon Tyne
NE4 7YD

28 September 2020

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2019

	Note	Un - restricted £	Restricted Funds £	TOTAL 2019	2018 Un restricted £	2018 Re- stricted £
INCOME						
<i>Voluntary Income</i>	2(a)	115,775	22,515	138,289	124,601	58,394
<i>Activities for generating funds</i>	2(b)	-	3,259	3,259	-	3,097
<i>Income from Investments</i>	2(c)	8,084	361	8,445	9,304	217
<i>Income from church activities</i>	2(d)	28,308	9,297	37,604	25,252	11,187
TOTAL INCOME		152,166	35,431	187,597	159,157	72,895
EXPENDITURE						
<i>Church activities</i>	3(a)	154,758	51,319	206,076	132,058	49,556
<i>Generation Voluntary Income</i>	3(b)	-	-	-	-	-
<i>Church Administration</i>	3(c)	8,517	-	8,517	11,377	-
<i>Property Costs</i>	3(d)	1,877	-	1,877	2,073	-
TOTAL EXPENDITURE		165,151	51,319	216,470	145,509	49,556
NET INCOME BEFORE TRANSFERS		(12,985)	(15,887)	(28,872)	13,648	23,339
GROSS TRANSFERS BETWEEN FUNDS		(877)	877	-	-	-
NET MOVEMENT OF FUNDS		(13,862)	(15,010)	(28,872)	13,648	23,339
BALANCES BROUGHT FORWARD AT 1 JANUARY 2019		469,092	60,167	529,259	455,444	36,828
BALANCES CARRIED FORWARD AT 31 DECEMBER 2019		455,230	45,157	500,387	469,092	60,167

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

BALANCE SHEET AT 31 DECEMBER 2019		2019	2018
	Note		£
FIXED ASSETS			
Tangible Fixed assets	4	419,999	419,999
CURRENT ASSETS			
income tax recoverable		12,576	13,600
Other debts		540	823
Short Term deposits		56,677	72,878
Cash at bank		11,884	25,503
		<u>81,677</u>	<u>112,804</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Creditors for goods and services		(1,244)	(3,499)
Other Creditors		(46)	(46)
NET CURRENT ASSETS		<u>(1,290)</u>	<u>(3,545)</u>
NET CURRENT ASSETS		<u>80,387</u>	<u>109,259</u>
NET ASSETS		<u>500,386</u>	<u>529,258</u>
PARISH FUNDS			
Unrestricted	5	455,230	469,092
Restricted	6	45,157	60,167
		<u>500,387</u>	<u>529,259</u>

The accounts were approved by the Parochial Church Council on the 28th September 2020, and signed on its behalf by:


 REV'D CAPTAIN PAUL ALLINSON (Chairman)

CLIVE JORDAN  (Treasurer)


 CLIVE RINGROSE (Accountant)

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2019

1. ACCOUNTING POLICIES

ACCOUNTING CONVENTIONS

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

GOING CONCERN

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

FUNDS

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C. Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

INCOME

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Volunteer help

The value of any volunteer help received is not included in the financial statements.

EXPENDITURE

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated property and church furnishings

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on valuations made in the year ended 31 December 2000. As no significant items have been acquired over the past four years, the valuation has been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

Freehold land and buildings

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

Church Hall fixtures and office equipment

Fixtures and equipment have been included in the financial statements based on valuations made in the year ended 31 December 2000. Depreciation is charged on a straight line basis over four years. As no significant items have been acquired over the past four years, the valuation has been fully depreciated.

Expenditure on individual items with a purchase price of £3,000 or less is written off when the asset is acquired.

CURRENT ASSETS

Amounts owing to the P.C.C. as at 31 December in respect of rent and other income are shown as debtors. Short term deposits include cash held on deposit with the CBF Church of England Funds.

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019

2. INCOME

	Unrestricted Funds	Restricted Funds	TOTAL 2019	2018 Unrestricted	2018 Restricted
<i>a) Voluntary Income</i>					
Planned Giving					
Gift Aid Donations	78,378	-	78,378	85,142	-
Tax Recoverable	23,381	-	23,381	24,688	-
Other	2,878	-	2,878	2,878	-
Collections (open Plate)	10,999	4,468	15,467	11,629	7,560
Grants	-	7,210	7,210	-	10,680
Donations, Appeals , etc.	140	10,837	10,977	265	39,653
Legacies	-	-	-	-	500
Sub Total	115,775	22,515	138,289	124,601	58,394
<i>b) Activities for generating funds</i>					
Fundraising	-	3,259	3,259	-	3,097
Appeals	-	-	-	-	-
Sub Total	-	3,259	3,259	-	3,097
<i>c) Income from investments</i>					
Interest	149	361	510	94	217
Rent - Parish Centre Carpark	700	-	700	700	-
2 Grange Road	7,235	-	7,235	8,510	-
Sub Total	8,084	361	8,445	9,304	217
<i>d) Income from church activities</i>					
Magazines	2,018	-	2,018	2,292	-
Parish Centre Lettings	19,178	-	19,178	14,142	-
Fees	6,960	9,297	16,257	8,170	9,977
Other including sale of books	151	-	151	648	1,210
Sub Total	28,308	9,297	37,604	25,252	11,187
TOTAL INCOME	152,166	35,431	187,597	159,157	72,895

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
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NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019

3. EXPENDITURE

	Unrestricted Funds	Restricted Funds	TOTAL 2019	2018 Unrestricted	2018 Restricted
<i>a) Church Activities</i>					
Missionary & Charity Giving					
Overseas: CMS	-	3,000	3,000	-	2,921
Home Missions	1,560	4,563	6,123	1,329	7,848
	1,560	7,563	9,123	1,329	10,769
Diocesan Parish Share	105,000	-	105,000	85,348	-
Costs relating to clergy	3,202	-	3,202	3,312	-
Other Ministry Costs	3,739	9,118	12,857	7,112	9,717
St Mary's Projects	-	32,347	32,347	-	20,407
Holy Saviour Projects	-	1,720	1,720	-	904
Churches running & maintenance	16,346	-	16,346	11,817	5,940
Parish Magazine	4,197	-	4,197	4,193	-
Parish Centre running & maintenance	20,695	-	20,695	18,536	-
Restricted Donations	-	571	571	-	347
Other	20	-	20	413	1,472
Sub Total	154,758	51,319	206,076	132,058	49,556
<i>b) Generation of Voluntary Income</i>					
<i>c) Church Administration</i>					
Salaries, wages and honoraria	4,594	-	4,594	7,437	-
Office Expenses	3,923	-	3,923	3,940	-
Sub Total	8,517	-	8,517	11,377	-
<i>d) Property Costs</i>					
2 Grange Road	1,877	-	1,877	2,073	-
TOTAL EXPENDITURE	165,151	51,319	216,470	145,509	49,556

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
(Incorporating Holy Saviour Church, Milbourne)

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2019

4 FIXED ASSETS FOR USE BY THE P.C.C.

	Freehold land and buildings	Church Furnishings	Fixtures and Office Equipment	Total
	£	£	£	£
Tangible (all unrestricted)				
GROSS BOOK VALUE at				
31 December 2017 and 2019	419,999	97,600	18,136	535,735
DEPRECIATION at				
31 December 2018 and 2019	<u>-</u>	<u>97,600</u>	<u>18,136</u>	<u>115,736</u>
NET BOOK VALUE at				
31 December 2018 and 2019	<u>419,999</u>	<u>-</u>	<u>-</u>	<u>419,999</u>

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

Church Hall	£326,999
2 Grange Road	£ 93,000

The gross book values are based on valuations made in the year ended 31 December 2000

5 UNRESTRICTED FUNDS

In line with the PCC's reserve policy £3,000 has been added to a designated fund for possible repairs to St Mary's heating pipes. This now totals £9,000.

£1,000 has been added to a designated fund for work on 2 Grange Road. This now totals £6,000.

6 RESTRICTED FUNDS

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, St Mary's Churchyard, Youth Work, Holy Saviour General, Holy Saviour Toilet, Holy Saviour Churchyard

Fund Movements	St Mary's Refurbishment	Bell Tower	Choir & Music	St Mary's Guide Books	St Mary's Churchyard	Youth Work
Balance at 1/1/19	32,129	7,482	1,582	1,173	164	5,743
Income	12,021	2,739	90	6	70	-
Expenditure	29,795	1,845	707	-	-	-
Transfers	-	-	-	-	-	-
Balance at 31/12/19	<u>14,355</u>	<u>8,376</u>	<u>965</u>	<u>1,179</u>	<u>234</u>	<u>5,743</u>

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
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**NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019**

Fund Movements	Holy Saviour General	Holy Saviour Toilet	Holy Saviour Churchyard
Balance at 1/1/19	632	8,386	3,752
Income	1,403	1,158	350
Expenditure	1,190	130	400
Transfers	-	-	-
Balance at 31/12/19	844	9,414	3,702

	Other	Charitable Giving	Fees	TOTAL 2019
Fund Movements				
Balance at 1/1/19	-	-	(877)	60,167
Income	571	7,727	9,297	35,431
Expenditure	571	7,563	9,118	51,319
Transfers	-	-	877	877
Balance at 31/12/19	-	164	179	45,156

Note:

Charitable Giving includes Collections from Weddings, Funerals, Special Services and donations to CMS

Fees consists of money from weddings and funerals for organist, bells etc..

7. ANALYSIS OF NET ASSETS BY FUNDS

	Unrestricted Funds	Restricted Funds	Total
Fixed Assets	419,999	-	419,999
Current Assets	35,231	45,156	80,387
Current Liabilities	-	-	-
	455,230	45,156	500,386

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND
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**NOTES TO THE FINANCIAL STATEMENTS (*continued*)
for the year ended 31 December 2019**

8 MISSION AND CHARITABLE GIVING

Charity

Alice Ruggles Trust	104
Alzheimer's Research	120
British Heart Foundation	356
Cancer Research	128
Christian Aid	108
Church Army	182
Churches Together	300
CMS	3,000
Dementia UK	87
Great North Air Ambulance	71
Kirkley Hall Conservation Programme	200
MacMillan Nurses	224
Macular Society	67
Marie Curie	178
ME Research	80
MIND	24
Motor Neurone Disease	426
Newcastle Hospitals	293
Newcastle Vision Support	200
Ouseburn Farm	75
Parkinson's UK	373
Practical Compassion for Destitute Children	200
PSP	350
RNLI	413
Royal British Legion	60
RVI Special Baby Unit	239
Shirley Community	200
Sir Bobby Robson Foundation	121
SSAFI	114
St Oswald's Hospice	216
Tynedale Hospice	226
WECAN	200
West End Food Bank	103
TOTAL	9,036