

Company registration number: CE010342

Charity registration number: 1171690

Blandford Youth Centre Management Board

known as

Blandford Youth and Community Centre

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

for the Year Ended 1 June 2019

Harney & Co Limited
Chartered Certified Accountants and Registered Auditors
21 Market Place
Blandford Forum
Dorset
DT11 7AF

Blandford Youth Centre Management Board
known as Blandford Youth and Community Centre

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Blandford Youth Centre Management Board
known as Blandford Youth and Community Centre

Reference and Administrative Details

Chairman	Mr A Kerby
Trustees	Mr A Kerby Mrs T J Handford, Treasurer Mr B Cooper, Vice chairman Mr A Price, Head of staff and safeguarding
Senior Management Team	Mrs J Clarke, Youth Centre Manager
Principal Office	Milldown Road Blandford Forum Dorset DT11 7SQ The charity is incorporated in England and Wales.
Company Registration Number	CE010342
Charity Registration Number	1171690
Independent Examiner	Harney & Co Limited Chartered Certified Accountants and Registered Auditors 21 Market Place Blandford Forum Dorset DT11 7AF

Blandford Youth Centre Management Board
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Trustees' Report

The trustees present the annual report together with the financial statements of the Charitable Incorporated Organisation for the year ended 1 June 2019.

Objectives and activities

Objects and aims

1. To advance in life and help young people through:

(a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;

(b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

2. To further or benefit the residents of Blandford Forum and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities; voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Public benefit

Blandford Youth and Community Centre is open during school term times, on Wednesday evenings for school years 10 and over and Thursday evenings for those in school years 8 and 9. The sessions at the Centre are run by qualified Youth Workers who provide guidance, support and suitable activities.

In addition, the Centre provides a learning opportunity for its volunteers to acquire new skills and qualifications.

The centre is also available for other community organisations who support the aims of the charity.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

This is the first full year whereby the Youth Club has successfully operated as a Charitable Incorporated Organisation, continuing to open during term time on Wednesdays (school years 10 and over) and Thursdays (years 8 and 9).

In addition the trustees and management took the decision to open the Youth Centre from February 2019 on Monday evenings on the 1st and 3rd Monday of each month for children with additional needs and the 2nd and 4th Monday of the month for 11 to 21 year olds with ASD needs, providing crafts, games, sports, advice and support by qualified youth workers.

As well as the regular Youth Club sessions, three activity days were organised for school year 6 children to attend during the 2018 School Summer Holidays, in order to promote skills for them to transition to senior school.

Blandford Youth Centre Management Board
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Trustees' Report

Autumn 2018 and an event was added to our schedule, the well attended Comedy Night, offering us the opportunity to work with and promote the work we carry out with the local people.

May 2019 and the locally organised event "Teddy Rocks" brought us the opportunity to attend with our "Chill-Out Tent" where again we could promote our work and be there in support of the young people in attendance.

Financial review

Contributions to the Youth club by the children increased to £5,008 as compared to £155 in the previous 3 month period. These contributions are derived from the small entry fee and sales from the tuck shop.

Also with thanks and the continued support from Blandford Forum Town Council and their Service Level Agreement, we received a total of £15,000 in the year (2018 £4,274).

In support of our aims and objectives and to maximise the use of the Youth Club premises Ansbury Face Forward, a National Lottery and European Social Funded project supporting young people in Dorset, rented our Centre throughout 2019 at a rate of £375 per month, with a total of £1,875 reflected within these accounts (2018 nil).

Added to this, we have been most fortunate to have been awarded two Grants from The Charity of William Williams, the first for £1,000 enabling us to support our disadvantaged users and the second for £15,000 toward the day to day running of the charity in support of the Youth Workers salaries.

Policy on reserves

As at the year end the CIO held funds of £51,786 within its current bank account. The policy is to generate and retain funds in order to continue the Youth Club Activities into the foreseeable future, with consideration given to the anticipated annual expenditure and allowing for any unexpected costs that may arise.

Principal funding sources

Blandford Youth & Community Centre has been awarded a Service Level Agreement from Blandford Forum Town Council. The initial agreement is effective from 18th December 2017 until 31st March 2019 and is renewable thereafter. A grant of £15,000 per annum, pro rata, has been awarded to the CIO, payable in instalments, to assist in the day to day running of The Youth Centre. In order for the funding to continue The Youth Centre must prove that it meets an acceptable service delivery standard. This includes reporting on the number of children attending, their frequency in attending and what activities they partook in.

Structure, governance and management

Nature of governing document

Blandford Youth Centre Management Board is a Charitable Incorporated Organisation registered on 20th February 2017 and governed by its constitution whose only voting members are its charity trustees.

Recruitment and appointment of trustees

In selecting individuals for appointment as trustees, the existing trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. There must be at least three trustees and a maximum of twelve trustees and each trustee must serve for a term of three years by a resolution passed at a properly convened meeting of the trustees.

Blandford Youth Centre Management Board
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Trustees' Report

Induction and training of trustees

On or before appointment, each trustee is to be supplied with a copy of the CIO's constitution and a copy of the latest Trustees' Annual Report and Statement of Accounts.

Organisational structure

The CIO is managed by its trustees. The trustees have the power to delegate their functions to a committee or committees which must consist of two or more persons of which one must be a trustee of the charity.

The charity employs a Youth Centre Manager to oversee the day to day running of the centre who is ably assisted by a group of volunteers.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 21 October 2020 and signed on its behalf by:

Andrew Kerby

.....
Mr A Kerby
Chairman and Trustee



.....
Mr A Price
Trustee

Blandford Youth Centre Management Board
known as Blandford Youth and Community Centre

Statement of Trustees' Responsibilities

The trustees of Blandford Youth Centre Management Board are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 21 October 2020 and signed on its behalf by:



.....
Mr A Kerby
Chairman and Trustee



.....
Mr A Price
Trustee

Blandford Youth Centre Management Board
known as Blandford Youth and Community Centre

**Independent Examiner's Report to the trustees of Blandford Youth Centre
Management Board**

I report to the charity trustees on my examination of the accounts of the charity for the year to 1 June 2019 which are set out on pages 7 to 15.

Respective responsibilities of trustees and examiner

As the charity's trustees of Blandford Youth Centre Management Board you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Blandford Youth Centre Management Board as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S A Harney

.....
S A Harney
Chartered Certified Accountants and Registered Auditors
Association of Chartered Certified Accountants

21 Market Place
Blandford Forum
Dorset
DT11 7AF

21 October 2020

Blandford Youth Centre Management Board
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Statement of Financial Activities for the Year Ended 1 June 2019

	Note	Unrestricted funds £	Total 1 June 2019 £
Income and Endowments from:			
Donations and legacies	3	15,000	15,000
Charitable activities	4	21,008	21,008
Other trading activities	5	835	835
Other income	6	1,875	1,875
Total income		<u>38,718</u>	<u>38,718</u>
Expenditure on:			
Charitable activities	7	(34,542)	(34,542)
Total expenditure		<u>(34,542)</u>	<u>(34,542)</u>
Net income		<u>4,176</u>	<u>4,176</u>
Net movement in funds		4,176	4,176
Reconciliation of funds			
Total funds brought forward		<u>68,063</u>	<u>68,063</u>
Total funds carried forward	17	<u><u>72,239</u></u>	<u><u>72,239</u></u>

	Note	Unrestricted funds £	Total 1 June 2018 £
Income and Endowments from:			
Donations and legacies	3	70,634	70,634
Charitable activities	4	4,429	4,429
Total income		<u>75,063</u>	<u>75,063</u>
Expenditure on:			
Charitable activities	7	(7,000)	(7,000)
Total expenditure		<u>(7,000)</u>	<u>(7,000)</u>
Net income		<u>68,063</u>	<u>68,063</u>
Net movement in funds		<u>68,063</u>	<u>68,063</u>
Reconciliation of funds			
Total funds carried forward	17	<u><u>68,063</u></u>	<u><u>68,063</u></u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2018 is shown in note 17.

Blandford Youth Centre Management Board
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(Registration number: CE010342)
Balance Sheet as at 1 June 2019

	Note	1 June 2019 £	1 June 2018 £
Fixed assets			
Tangible assets	12	32,513	36,000
Current assets			
Stocks	13	50	-
Debtors	14	654	-
Cash at bank and in hand	15	<u>51,846</u>	<u>32,063</u>
		52,550	32,063
Creditors: Amounts falling due within one year	16	<u>(12,824)</u>	-
Net current assets		<u>39,726</u>	<u>32,063</u>
Net assets		<u>72,239</u>	<u>68,063</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>72,239</u>	<u>68,063</u>
Total funds	17	<u>72,239</u>	<u>68,063</u>

For the financial year ending 1 June 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 15 were approved by the trustees, and authorised for issue on 21 October 2020 and signed on their behalf by:

Andrew Kerby

.....
Mr A Kerby
Chairman and Trustee



.....
Mr A Price
Trustee

Blandford Youth Centre Management Board
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Notes to the Financial Statements for the Year Ended 1 June 2019

1 Charity status

The charity is a Charitable Incorporated Organisation registered in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The principal place of business is:

Milldown Road
Blandford Forum
Dorset
DT11 7SQ

These financial statements were authorised for issue by the trustees on 21 October 2020.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Charities Act 2011.

Basis of preparation

Blandford Youth Centre Management Board meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date and any restrictions relating to receiving the funds are met.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

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Notes to the Financial Statements for the Year Ended 1 June 2019

Gifts in kind

Gifts in kind are recognised in different ways dependent on how they are used by the charity: (i) Those donated for resale give rise to income when they are sold, and are valued at the amount actually realised; (ii) Those donated for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have had to pay to acquire them; (iii) Those donated for use by the charity itself are included when receivable. They are valued at the amount the charity would have had to pay to acquire them.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to asset. Grants relating to revenue are recognised in income over the period in which the associated costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant is deferred it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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Notes to the Financial Statements for the Year Ended 1 June 2019

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Plant and equipment	10% straight line

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Financial instruments

Recognition and Classification

The charity has not entered into any complex financial instruments. Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument, and are classified according to the substance of the contractual arrangements entered into.

3 Income from donations and legacies

	Unrestricted funds	Total	Total 20 February 2017 to 1 June 2018
	General £	1 June 2019 £	
Grants, including capital grants;			
Donations from community groups	15,000	15,000	30,634
Gifts in kind	-	-	40,000
	<u>15,000</u>	<u>15,000</u>	<u>70,634</u>

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Notes to the Financial Statements for the Year Ended 1 June 2019

4 Income from charitable activities

	Unrestricted funds			Total 20 February 2017 to 1 June 2018 £
	Designated £	General £	Total 1 June 2019 £	
Youth Club Activities	1,000	20,008	21,008	4,429
			21,008	4,429

5 Income from other trading activities

	Unrestricted funds		
	General £	Total 1 June 2019 £	Total 20 February 2017 to 1 June 2018 £
Events income;			
Other events income	835	835	-
	835	835	-

6 Other income

	Unrestricted funds		
	General £	Total 1 June 2019 £	Total 20 February 2017 to 1 June 2018 £
Rental income	1,875	1,875	-
	1,875	1,875	-

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Notes to the Financial Statements for the Year Ended 1 June 2019

7 Expenditure on charitable activities

		Unrestricted funds			Total 20 February 2017 to 1 June 2018
	Note	Designated £	General £	Total 1 June 2019 £	£
Youth Club Activities		260	27,442	27,702	7,000
Governance costs	8	-	6,840	6,840	-
		<u>260</u>	<u>34,282</u>	<u>34,542</u>	<u>7,000</u>

Included in the above expenditure is wages paid to the centre manager, amounting to £900.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds	Total
	General £	1 June 2019 £
Allocated support costs	6,840	6,840
	<u>6,840</u>	<u>6,840</u>

9 Net incoming/outgoing resources

Net incoming resources for the year include:

	1 June 2019 £	1 June 2018 £
Depreciation of fixed assets	4,077	4,000
	<u>4,077</u>	<u>4,000</u>

10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Blandford Youth Centre Management Board
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Notes to the Financial Statements for the Year Ended 1 June 2019

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 2 June 2018	40,000	40,000
Additions	770	770
Disposals	(200)	(200)
At 1 June 2019	<u>40,570</u>	<u>40,570</u>
Depreciation		
At 2 June 2018	4,000	4,000
Charge for the year	4,057	4,057
At 1 June 2019	<u>8,057</u>	<u>8,057</u>
Net book value		
At 1 June 2019	<u>32,513</u>	<u>32,513</u>
At 1 June 2018	<u>36,000</u>	<u>36,000</u>

13 Stock

	1 June 2019
	£
Stocks	<u>50</u>

14 Debtors

	1 June 2019
	£
Prepayments	372
Other debtors	282
	<u>654</u>

15 Cash and cash equivalents

	1 June 2019	1 June 2018
	£	£
Cash on hand	60	60
Cash at bank	51,786	32,003
	<u>51,846</u>	<u>32,063</u>

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Notes to the Financial Statements for the Year Ended 1 June 2019

16 Creditors: amounts falling due within one year

	1 June 2019 £
Other taxation and social security	3,359
Accruals	<u>9,465</u>
	<u><u>12,824</u></u>

17 Funds

	Balance at 2 June 2018 £	Incoming resources £	Resources expended £	Balance at 1 June 2019 £
Unrestricted funds				
General	(68,063)	(37,718)	34,282	(71,499)
Designated	<u>-</u>	<u>(1,000)</u>	<u>260</u>	<u>(740)</u>
Total funds	<u><u>(68,063)</u></u>	<u><u>(38,718)</u></u>	<u><u>34,542</u></u>	<u><u>(72,239)</u></u>

	Incoming resources £	Resources expended £	Balance at 1 June 2018 £
Unrestricted funds			
General	<u>(75,063)</u>	<u>7,000</u>	<u>(68,063)</u>

18 Analysis of net funds

	At 2 June 2018 £	Financing cash flows £	At 1 June 2019 £
Cash at bank and in hand	<u>32,063</u>	<u>19,783</u>	<u>51,846</u>
Net debt	<u><u>32,063</u></u>	<u><u>19,783</u></u>	<u><u>51,846</u></u>

19 Related party transactions

There were no related party transactions in the year.

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