

KNOWLE WEST BAPTIST CHURCH
(KNOWN AS THE CAIRN, THE CAIRN
COMMUNITY)

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2019

Charity Number 1173158

KNOWLE WEST BAPTIST CHURCH

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2019

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KNOWLE WEST BAPTIST CHURCH

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2019

The Trustees have pleasure in presenting their report together with the financial statements of the Charity for the year ended 31 December 2019.

Objectives and activities

In accordance with our constitution, The Cairn Trustees pursued the church's principal purpose of advancing the Christian faith with regard to the principles of the Baptist denomination and the beliefs expressed in the Baptist Union's Declaration of Principle. The Trustees had due regard to the Commission's guidance on public benefit under the Charities Act 2011 and, in particular, the specific guidance for charities on the advancement of religion.

Our primary aim remained to pursue God's vision for human flourishing in Inns Court and beyond, through faithful presence at The Cairn. This was again expressed in meaningful community, formational practices and missional engagement. We continued to look towards sustainable, incremental change, seeking the transformation of both people and place. We were also mindful that Inns Court, Knowle West and South Bristol more widely was a fast changing context with around 5,000 new homes already built, or soon to be so.

Our relational approach placed a high emphasis on extended Christian family, with three people resident with us towards the end of the year. We looked to respond positively and creatively to our challenging urban context (among the most deprived 1% of areas nationally), through significant levels of community engagement. This included lunches, breakfasts, guitar clubs, men's groups, and family activities.

Our activities were consistent with this context, and fully reflected those outlined in paragraph 5.2 of our Constitution, namely:

- regular public worship, prayer, Bible study, preaching and teaching;
- baptism, as defined in the Baptist Union's Declaration of Principle;
- the Communion of the Lord's Supper, most weeks;
- evangelism and mission, especially locally
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action; and
- encouraging relationships with and supporting Baptists and other Christians.

Our missional creativity and effectiveness was again recognised in the awarding of a Home Mission Grant, by the West of England Baptist Association (WEBA). We provided a full report to WEBA which further demonstrated the public benefit of our activities. Key elements from this report are incorporated in the following section.

Achievements and performance

We continued to invite around 100 people every month to activities and events based around The Cairn. These centred on our monthly 2nd Sunday Lunch, where we typically welcomed around 30 people (on occasion, up to 50) for a time which included sung worship led by the guitar club, and a short talk.

Up to 20 local people joined us on the other Sundays for a family communion. This group was mainly established Christians and included five local children. This group also formed a consistent core for our monthly lunches, and for some of our other activities.

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Man Friday breakfast continued on the 3rd Friday of the month, which was followed by an optional group called Con-Fusion? for those who were happy to take part in a lightly structured conversation about faith. Around 30 men were invited each month, with around 15 coming along and about half that number staying for Con-Fusion?

Guitar Club continued weekly on a Tuesday during term-times. Around 20 people were invited each week, with 10 being a typical number.

Encouraging people into a regular, weekly Bible and prayer routine remained a key challenge. We sought to innovate here by sending a short weekly text message, on a Monday morning. We were also encouraged by the ongoing development of a Monday lunchtime discipleship group, and Thursday evening prayer group.

Wider Partnerships

This was another significant year for developing partnerships, Christian and secular, across Bristol and further afield. These included:

Knowle West Alliance – brought together the key organisations across the estate. Good relationship with Chief Executive of the Health Park. Cairn members involved.

Man Alive – the Knowle West Health Park funded men's group remained a key partner, as did Hartcliffe and Withywood Angling Club.

Haven Day Centre (formerly known as Disabled Christian Fellowship) – strong relationship with Centre Manager, and Cairn Trustee involvement.

Lee Abbey Community (Christian) – good, ongoing relationship with this Christian Community in Filwood.

Inns Court Centre – good relationship with the adjoining Centre, including the Church of God of Prophecy, the Children's Centre, and a new Christian community worker.

Scripture Union – Cairn Trustee led a children's camp called Go Wild! which a number of local children attended.

Counties – A Cairn Trustee is Chair of a local Counties UK Link Group.

Christians Against Poverty (CAP) – it was great to see this joint South Bristol churches project get off the ground, with Severn Vineyard in the lead. 20 volunteer befrienders had, we understand, been recruited by the end of the year.

5k Partnership - working together to fight food poverty in Bristol, and Counterslip Food Bank. Cairn Trustee involvement.

Financial review

The charity's income for the year ended 31 December 2019 was £288,944 (2018: £20,991). During the year, the church received funds of £269,045 relating to the sale of the old Baptist church and manse. These funds will be used to build a new manse in the garden at The Cairn. Preliminary surveys have been completed, with a view to gaining planning permission in the near future. Total expenditure for the year was £19,001 (2018: £19,742).

Reserves

The Trustees are fully aware of the need to consider an appropriate Reserves Policy as the finances and activities of the church develop.

Plans for future periods

The church intends to continue its activities within the community, and proceed with plans for building the manse. We have had to change the way our activities are delivered since March 2020, due to the

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Covid-19 pandemic. The church's primary source of income is from the Home Mission grant from the West of England Baptist Association, which allows for the provision of a minister, so the church believes it is well-placed to continue sharing the gospel of hope at a time when it is most needed.

Reference and administrative details

Charity number: 1173158

Address: The Cairn, Inns Court Green, Bristol. BS4 1TF.

Independent Examiner: Neil M Kingston, FCA., Burton Sweet, Chartered Accountants, The Clock Tower, 5, Farleigh Court, Flax Bourton, Bristol. BS48 1UR.

Bankers: Unity Trust Bank, Four Brindley Place, Birmingham. B102JB.

Trustees:

The Trustees serving during the year and since the year end were as follows:

P Lawrence (Chairman)
N Grainger
A Street
G Sims
A Lawrence

Structure, Governance and Management

Governing Document

Knowle West Baptist Church was registered as a Charitable Incorporated Organisation on 24 May, 2017, and is governed by its constitution adopted in February 2017. It is more commonly known as The Cairn or The Cairn Community.

Recruitment and Appointment of Trustees

New Trustees are selected according to the experience and expertise they have, combined with their commitment to the Charity's objects and values.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

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TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2019

- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

.....
P Lawrence
Chair of Trustees

27 October 2020

KNOWLE WEST BAPTIST CHURCH

REPORT OF THE INDEPENDENT EXAMINER

YEAR ENDED 31 DECEMBER 2019

I report to the trustees on my examination of the accounts of Knowle West Baptist Church (the Charity) for the year ended 31 December 2019.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil M Kingston, FCA.,
Burton Sweet
Chartered Accountants
The Clock Tower
5 Farleigh Court
Flax Bourton
Bristol
BS48 1UR

27 October 2020

KNOWLE WEST BAPTIST CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Income from:					
Grants and donations	2	1,785	283,649	285,434	20,920
Investments		-	2,706	2,706	71
Other Income - refund of energy payments		804	-	804	-
Total income		<u>2,589</u>	<u>286,355</u>	<u>288,944</u>	<u>20,991</u>
Expenditure on:					
Charitable activities	3	1,637	17,364	19,001	19,742
Total expenditure		<u>1,637</u>	<u>17,364</u>	<u>19,001</u>	<u>19,742</u>
Net income/(expenditure)		952	268,991	269,943	1,249
Movement in funds		<u>952</u>	<u>268,991</u>	<u>269,943</u>	<u>1,249</u>
Total funds at start of year		1,151	598	1,749	500
Total funds at end of year		<u>2,103</u>	<u>269,589</u>	<u>271,692</u>	<u>1,749</u>

Prior year fund comparatives are in note 9.

The notes on pages 9 to 12 form part of these financial statements

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BALANCE SHEET

AT 31 DECEMBER 2019

	Note	2019 £	£	2018 £	£
Current assets					
Cash at bank		<u>272,712</u>		<u>1,749</u>	
		272,712		1,749	
Creditors: Amounts falling due within one year	7	<u>(1,020)</u>		<u>-</u>	
Net current assets			271,692		1,749
Net assets			<u>271,692</u>		<u>1,749</u>
Funds					
Unrestricted					
General fund	8		2,103		1,151
Restricted	8		269,589		598
			<u>271,692</u>		<u>1,749</u>

These financial statements were approved by the Trustees on 27 October 2020 and are signed on their behalf by:

.....
P Lawrence
Chair of Trustees

The notes on pages 9 to 12 form part of these financial statements

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NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102 SORP 2016). The charity is a Public Benefit Entity as defined under FRS102.

The trustees consider there are no material uncertainties affecting the charity's ability to continue as a going concern. Please refer to the Trustees' Report for their consideration of the implications of the Covid - 19 pandemic on the charity.

- b) Income from donations is recognised when receivable, except as follows:
 i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
 ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to us such income, the income is deferred until the pre-condition have been met.
- c) Expenditure is recognised in the period in which it is incurred.
- d) Most expenditure is directly attributable to charitable activities and has been included in that cost category. Support costs have been included entirely under the heading Charitable Activities.
- e) Any fixed assets purchased for more than £1,000 will be capitalised at cost. The charity held no fixed assets at the year end.
- f) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
 - Free funds represent the free reserves of the charity
 - From time to time, designated funds are set aside from unrestricted funds by the Trustees for specified future purposes or projects.
- g) Restricted funds can only be used for particular restricted purposes within the objects of the charity.

2 Income from grants and donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Gifts from individuals	1,785	-	1,785	2,450
<i>Grants receivable</i>				
West of England Baptist Trust Company	-	269,045	269,045	-
West of England Baptist Association	-	14,604	14,604	18,470
	<u>1,785</u>	<u>283,649</u>	<u>285,434</u>	<u>20,920</u>

In the prior year, £17,686 was included in restricted funds for grants received from West of England Baptist Association , all other income was included in unrestricted funds.

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YEAR ENDED 31 DECEMBER 2019

3 Expenditure on charitable activities (by natural classification)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<i>Direct costs</i>				
Minister's stipend	-	14,604	14,604	14,606
Ministry expenses	195	-	195	2,931
Books/resources	-	-	-	111
Food/hospitality	-	-	-	281
Membership fees	113	-	113	-
Surveys for building project	-	2,760	2,760	1,683
	<u>308</u>	<u>17,364</u>	<u>17,672</u>	<u>19,612</u>
<i>Support costs</i>				
Bank charges	72	-	72	130
Insurance	237	-	237	-
Governance costs				
Accountancy and Independent examiner's fee	1,020	-	1,020	-
	<u>1,329</u>	<u>-</u>	<u>1,329</u>	<u>130</u>
	<u>1,637</u>	<u>17,364</u>	<u>19,001</u>	<u>19,742</u>

All expenditure for the prior year was from unrestricted funds, apart from £14,606 paid for the minister's stipend, and £2,482 ministry expenses, which were paid from restricted funds.

4 Governance costs

The charity incurred governance costs of £1,020 in the current period (2018: £nil).

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NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2019

5 Salaries, Trustee expenses and Related Party transactions

During the year, the minister was paid £14,604 for his duties as minister of the church, not for his duties as trustee.

No Trustees have received any remuneration or have been reimbursed for out of pocket expenses.

6 Taxation

The charity is exempt from Corporation Tax on its charitable activities.

7 Creditors: Amounts falling due within one year

	2019	2018
	£	£
Accruals	1,020	-
	<u>1,020</u>	<u>-</u>

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NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2019

8 Movement in funds

<i>Year ended 31 December 2019</i>	01 Jan 2019 £	Income £	Expenditure £	Transfers £	31 Dec 2019 £
Unrestricted funds					
General fund	1,151	2,589	(1,637)	-	2,103
	<u>1,151</u>	<u>2,589</u>	<u>(1,637)</u>	<u>-</u>	<u>2,103</u>
Restricted funds					
Property fund	-	271,751	(2,760)	-	268,991
West of England Baptist Association	598	14,604	(14,604)	-	598
	<u>598</u>	<u>286,355</u>	<u>(17,364)</u>	<u>-</u>	<u>269,589</u>
Total funds	<u>1,749</u>	<u>288,944</u>	<u>(19,001)</u>	<u>-</u>	<u>271,692</u>

<i>Year ended 31 December 2018</i>	01 Jan 2019 £	Income £	Expenditure £	Transfers £	31 Dec 2019 £
Unrestricted funds					
General fund	500	3,305	(2,654)	-	1,151
	<u>500</u>	<u>3,305</u>	<u>(2,654)</u>	<u>-</u>	<u>1,151</u>
Restricted funds					
West of England Baptist Association	-	17,686	(17,088)	-	598
	<u>-</u>	<u>17,686</u>	<u>(17,088)</u>	<u>-</u>	<u>598</u>
Total funds	<u>500</u>	<u>20,991</u>	<u>(19,742)</u>	<u>-</u>	<u>1,749</u>

General fund

These funds represent the free reserves of the charity.

West of England Baptist Association

These funds are given to help fund the minister's stipend.

Property fund

These funds were given from the sale of the old Baptist church in order to fund new premises for the church to use.

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NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2019

9 Prior year fund comparatives for the Statement of Financial Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Income from:			
Grants and donations	3,234	17,686	20,920
Raising funds			
Other Income	71	-	71
Total income	<u>3,305</u>	<u>17,686</u>	<u>20,991</u>
Expenditure on:			
Charitable activities	2,654	17,088	19,742
Total expenditure	<u>2,654</u>	<u>17,088</u>	<u>19,742</u>
Net income/(expenditure)	651	598	1,249
Transfers between funds	-	-	-
Movement in funds	<u>651</u>	<u>598</u>	<u>1,249</u>
Total funds at start of year	500	-	500
Total funds at end of year	<u>1,151</u>	<u>598</u>	<u>1,749</u>